

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
January 5, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: Michael Slivanya- Police Officer Candidate
Todd Weithman- Lauterbach & Eilber
Tim Welsh Meyers/Welsh Architecture and Design

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase
Clerk/Treasurer, Barbara Schwartz Administrative Assistant, and Chief Donald
Schwind Sharon Township Police Dept.

GUESTS:

Chief Schwind presented to the Board of Trustees, Michael Slivanya as a candidate for Police Officer for Sharon Township. He recommended that since he has three years experience as a police officer that he start at Step 3 of the constable pay rate. David Bachelor moved that the board approve Resolution #01052005E for the hiring of Michael Slivanya for Police Constable for Sharon Township and that he begin at Step 3 of the Police Constable pay scale, Paul Insley seconded. All voted "Aye." Michael Slivanya was sworn in and according to Chief Schwind will begin work for the township on January 6, 2005.

Todd Weithman of Lauterbach & Eilber appeared before the board to finalize the renewal contract with United Health for the year 2005.

Barbara Schwartz, Administrative Assistant had evaluated the health care options presented by Mr. Weithman and found that the township could potentially save a large amount of money using the AN-C plan. Under this plan each employee would carry a two thousand dollar deductible and six thousand dollar deductible for family per year on various medical expenses outside the doctor's office, emergency room, urgent care and prescription drug coverage. The township would however pay up to one thousand five hundred dollars of the deductible per employee and up to four thousand five hundred dollars per family per year. In addition to the deductible, doctor's office visits, emergency room visits, and urgent care visits would also increase. Under this plan the township could potentially save up to eighty thousand dollars for the year versus the current plan used in 2004. The plan was explained in greater detail in the Medical Reimbursement Plan that the employees would sign.

Jack Moss made a motion to accept United Health Plan AN-C for the calendar year 2005, and enact the health reimbursement plan for the employees. Under the plan, the employee would pay the first five hundred dollars of the deductible per family member up to a total of three family members. The township would then pay the remainder of the deductible or up to one thousand five hundred dollars per individual or up to four thousand five hundred dollars per

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family. Costs associated with doctor's office visits, emergency room visits, urgent care visits or co-payments on prescription drugs are not included in the reimbursement account. Only those items that under the United Health plan that fall under the deductible umbrella are eligible for township reimbursement. Paul Insley seconded. All voted "Aye."

Tim Welsh of Meyers/Welsh Architecture and Design presented to the board updated plans for the maintenance building. There were a few modifications including decreasing the size of the building by a few feet, but primarily the building was very similar to previous designs. The plan was to have the designs finalized at the January 19th meeting and place an ad for bids on January 21st. Tom Kayati requested that within the advertisement that it be specified that all exterior work be completed by April 30th in order to allow for time for Memorial Day. The board approved of the design and agreed to have Meyers/Welsh proceed with the plan as presented.

Approval of Minutes:

December 15, 2004 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded All Voted "Aye."

TRUSTEES:

Old Business

None

New Business

Paul Insley moved that Jack Moss remain Chairperson for the Board of Trustees for the year 2005. David Bachelor seconded. Jack Moss abstained from the voting.

Paul Insley moved that David Bachelor remain the Township Board of Trustees representative for the Cemetery Board, Jack Moss seconded. David Bachelor abstained from the voting.

CLERK

Old Business:

The clerk presented Resolution 12152004 A, B & C, which outlined the temporary budget, which was approved by the township trustees at the December 15, 2004 meeting. All the trustees signed the resolution.

New Business:

The Clerk presented the following resolutions to the trustees for approval for the 2005 year:

Resolution 01052005A- Allowing the Clerk's Office to move appropriated funds within a fund to meet expenditures for the year. David Bachelor moved to accept, Jack Moss seconded, All voted "Aye."

Resolution 01052005B- Establishing compensation for the Clerk and Trustees, establishing Meeting times and dates, establishing the maintenance policy with the Memorial Board, establishing mileage reimbursement, establishing travel expenses, establishing the re-employment of township employees and their pay rate. Paul Insley moved to accept, Jack Moss seconded, All voted "Aye."

Resolution 01052005C- Establishing township appointments and designations for 2005. David Bachelor moved to accept, Paul Insley seconded, All voted "Aye."

Held _____

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REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
January 5, 2005
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Resolution 01052005D- Allowing the Clerk's Office to receive advances on personal property and real estate taxes via electronic transfer, David Bachelor moved to accept, Paul Insley seconded, All voted "Aye."

Resolution 01052005F- Accepting Delta Dental for Group Dental Insurance for the township for the year 2005, Paul Insley moved to accept, David Bachelor seconded, All voted "Aye."

Resolution 01052005G- Accepting United Health Care for Group Life Insurance for the township for the year 2005, Paul Insley moved to accept, David Bachelor seconded, All voted "Aye."

Resolution 01052005H- Accepting United Health Care for Group Health Insurance for the township for the year 2005, Paul Insley moved to accept, David Bachelor seconded, All voted "Aye."

Resolution 01052005I- Adopting the Solid Waste Management Plan for SWACO, Paul Insley moved to accept, David Bachelor seconded, All voted "Aye."

Resolution 01052005J- Adopting the plan for Columbus Saves Week of January 23rd thru January 29, 2005 as implemented by Richard Cordray, Franklin County Treasurer, Paul Insley moved to accept, David Bachelor seconded, All voted "Aye."

From the Franklin County Board of Zoning Appeals, Bette Creighton of 46 Rosslyn Ave has requested a variance to allow for an expansion to the existing home. After reviewing the plans the board has no objection to the addition being placed at the property.

From OPERS a bulletin explaining the need to have newly hired employees complete a "Statement Concerning Your Employment in A Job Not Covered By Social Security." This assures the employee is aware of a possible reduction in their future Social Security benefits.

ROAD DEPARTMENT:

Old Business:

None

New Business:

Tom Kayati recommended a pay increase for Brian Bingham. This is his fourth year with the township and is currently at Step 3 of the pay rate. Tom Kayati recommends that he be promoted to Step 4 of the pay scale. Paul Insley moved for a Step increase for Brian Bingham and a pay change from \$11.13 per hour to \$12.40 per hour, Jack Moss seconded. All voted "Aye." The pay increase will be effective January 20, 2005.

Tom Kayati recommends a pay increase for Robert Haycock. He is at Step 5 of the pay scale, and Mr. Kayati would like to award him a three percent pay increase. David Bachelor moved to accept a 3% pay increase for Robert Haycock, Paul Insley seconded. All voted "Aye." The pay increase will be effective January 6, 2005.

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The recent snowstorm presented some troubles for the Road Department. Both the 1999 International and the 1993 Ford Dump experienced several maintenance issues over the week and at various times were not operational. The Road Department was able to get both vehicles operational again but during the storm there were times the township was operating with one vehicle. Also because of the large amount of ice on the roads, it was difficult for the township, or any local Road Department to maintain the Roads at a level the public is accustomed to. Subsequently, there were some complaints from residents who felt their streets were not being sufficiently plowed.

Bernard Cellars complained that Beach Dr. in Mt. Aire had not been plowed and wanted the township to salt his drive up to his home on the hill. Approximately a year ago, Mr. Cellars came to the township and requested the township to vacate his drive. During that meeting, Mr. Kayati told Mr. Cellars the Road Department would attempt to plow his drive when capable. However, due to the severity of the storm the Road Department was unable to care for Mr. Cellars drive to the extent he would have liked. Mr. Kayati tried to explain to Mr. Cellars that the ice storm made it unsafe for the township trucks to salt and plow his drive. Mr. Kayati felt it would be appropriate for the township to establish guidelines for the Ash Dr. area in snowstorms so it is clear what the township is responsible for maintaining.

Mr. Kayati has researched a new pickup truck for the township with the state bids. Unfortunately, the township will not be able to obtain the truck until around April or March.

POLICE DEPARTMENT

Old Business

None

New Business:

Chief Schwind presented the price for two new Ford Explorers. Each vehicle will cost the township \$23,426.00. Chief Schwind had budgeted for \$60,000.00 in the 2005 temporary budget for the vehicles. Paul Insley moved for the Police Department to purchase two new Ford Explorers with a cost not to exceed \$50,000. David Bachelor seconded. All voted "Aye."

Chief Schwind recommended Sharon Lee for a pay increase. She currently earns \$9.75 per hour and would like to increase her hourly rate to \$10.15 per hour. David Bachelor moved to accept a pay increase for Sharon Lee to \$10.15 per hour, Paul Insley seconded. All voted "Aye." The pay increase will be effective January 6, 2005.

With no further business to bring before the Board a request to adjourn at 7:04 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye."

1/19/05
Date

[Signature]
Chairman

[Signature]
Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

SHARON TOWNSHIP TRUSTEES SPECIAL SESSION HELD AT SHARON TOWNSHIP HALL JANUARY 10, 2005

Signing of Checks

The meeting was opened in proper form at 9:00 AM

Roll Call: Jack Moss Not-Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase
Clerk/Treasurer

Tom Kayati requested a special meeting of the Board of Trustees to present for approval an invoice for a new 2005 Ford one ton pick-up truck for the Road Department. At the January 5, 2005 Regular Meeting of the Board of Trustees, Mr. Kayati informed the board of his maintenance problems with the existing trucks for the Road Department and his need to purchase new vehicles in the near future. The Road Department is in need of a new vehicle for the current snow season. At that meeting Mr. Kayati informed the board that there would not be any trucks available, under the state bid program until April or March. However, after that meeting, Mr. Kayati was able to locate a truck that met their needs and called the board for approval.

The vehicle found through Graham Ford matched the state approved vehicle except for a few additional options that were already on the truck. Total cost of the additional items was \$885.00. Total cost of the truck including the options was \$27,542.00.

Mr. Kayati also presented for approval the purchase of a new snow blade and bed spreader for salt disbursement for the new truck.

The Boss V-Blade cost to the township was \$4,996.00.

The Swenson Salt Spreader for the bed of the truck price is \$7301.00.

Total cost for the truck, snow blade and salt spreader is \$39,839.00. Mr. Kayati had budgeted for the truck \$40,000.00 in the temporary budget.

Paul Insley moved to have the Road Department purchase the new 2005 Ford One-Ton Pick-up Truck, Boss Snow Blade and Swenson Salt Spreader for a total cost not to exceed \$40,000.00. David Bachelor seconded. All voted "Aye."

The Clerk's Office was unable to generate a purchase order through the UAN system since the year 2004 records have not been closed. Therefore, the members of the board signed a generic purchase order for the items listed below, including a purchase order for the options not listed on the state vehicles. After the 2005 accounting records have been opened, purchase orders will be generated and signed by the board for approval.

With no further business to bring before the Board a request to adjourn at 9:15 AM -was made. David Bachelor moved, Paul Insley seconded All voted "Aye."

1/19/05
Date

Paul L. Bachelor
Chairman

Jack
Clerk

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Held _____ 20____

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Minutes of

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DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL January 19, 2005

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: Gregory Earhart- Police Officer Candidate
Scott Marshall- Police Officer Candidate
Carl Lucius- Meyers and Welsh Architecture

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

GUESTS:

Chief Schwind presented to the Board of Trustees, Gregory Earhart and Scott Marshall as candidates for Police Officer for Sharon Township. Gregory Earhart would be hired as a full time officer and Scott Marshall would be hired as a part time officer. He recommended that since Scott Marshall has two years experience as a police officer that he start at Step 2 of the constable pay rate.

David Bachelor moved that the board approve Resolution #01162005A for the hiring of Gregory Earhart for full time Police Constable for Sharon Township Paul Insley seconded. All voted "Aye."

David Bachelor moved that the board approve Resolution #01162005B for the hiring of Scott Marshall for part-time Police Constable for Sharon Township. He would be hired at Step 2 of the police department scale. Paul Insley seconded. All voted "Aye."

Both officers were sworn in and according to Chief Schwind they will begin work for the township on January 20, 2005.

Scott Lucius of Meyers/Welsh presented to the board updated plans for the maintenance building. The following dates were presented:

First Advertisement	January 24 th
Second Advertisement	January 31 st
Bids Due	February 14 th
Approval Date	February 16 th

Bid estimate for the advertisement would be approximately \$350,000.00. Mr. Kayati again requested that the bid papers state the exterior work need be completed by April 30th to allow for the Memorial Day weekend celebration.

The trustees approved the schedule as presented.

Approval of Minutes:

December 15 2004 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded All voted "Aye."

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Approval of Financial Report: _____ 20____

All financial statements as required by the State Auditor Office; David Bachelor moved to accept the financial statements for December 2004 as presented, Paul Insley seconded. All voted "Aye."

TRUSTEES:

Old Business

None

New Business

Jack Moss addressed the complaint letter written by Carla Wiltshire of 45 W. Kanawha Ave on January 4, 2005. Waste Management was unable to pick up trash on Friday December 24, 2004 due to the snow storm. Mr. Moss spoke to Susan Lent of Waste Management and was informed that it was impossible for Waste Management to collect trash since the plant had no electricity and were unable to move trucks. Mr. Moss suggested if Mrs. Wiltshire had any more concerns she should attend a township meeting.

CLERK

Old Business:

None

New Business:

A notice from the Franklin County Recorder, dated January 13, 2005 reminding the board that they keep county and township zoning resolutions on file for public inspection. If the township has any such instruments, they should file them with the recorder.

ROAD DEPARTMENT:

Old Business:

None

New Business:

Tom Kayati told the board that the 2005 Ford pickup truck approved in the special meeting would be available for pick up on Friday.

Mr. Kayati had been pricing new dump trucks with ODOT and will update the board when he has chosen an appropriate vehicle for the township.

POLICE DEPARTMENT

Old Business

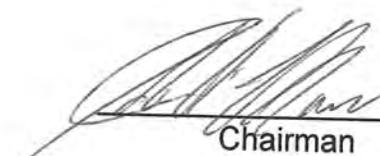
None

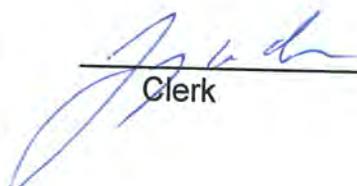
New Business:

Jack Moss commended Chief Schwind for his hard work and dedication during the recent rain storms and the potential for flooding for some township residents. Chief Schwind spoke about the flooding and the work the EMA did to help prevent damage to homes.

With no further business to bring before the Board a request to adjourn at 7:04 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye."

2/2/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____ 20 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL February 2, 2005

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call:	Jack Moss	Present
	Paul Insley	Present
	David Bachelor	Present

Guests: None

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Approval of Minutes:

January 19, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded All Voted "Aye."

TRUSTEES:

Old Business

Jack Moss spoke with Barbara Schwartz, Administrative Assistant, concerning the research she had done on other health insurance company's premiums for the township. The rates presented by competing health insurance companies were well above the current plan utilized by United Health.

New Business

None

CLERK

Old Business:

None

New Business:

From the Franklin County Engineers, dated January 13, 2005, the Annual Township Highway System Mileage Certificates for the year 2004. The mileage decreased from 10.00 miles to 9.99 miles since Flint Alley is in Columbus Corp. The trustees signed the certification.

Helen Epps of 8168 Bertson Place issued a letter to the township trustees concerning the standing of railroad freight trains on the tracks, namely directly behind her property. Mr. Moss reminded the board that the township has no jurisdiction over the railroad track. He did however, contact the train master and explain Mrs. Epps concerns, which the train master said he would take into consideration. Mr. Moss relayed the message to Mr. Epps.

The Clerk's Office has chosen the March 5th meeting to approve the Permanent Budget for the year 2005.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

ROAD DEPARTMENT:

Old Business:

The new maintenance building advertisements have been placed. The opening of the bids has been changed to February 11, 2005.

New Business:

The 2005 Ford F350 had to be taken back to the dealer for repairs to the new transmission after only four hours of use plowing snow. The dealer has replaced the transmission and the truck is having the salt spreader installed. Per the Ford representative, the vehicle needs to be driven an additional 500 miles, after the new transmission is placed, before resuming plowing snow with the vehicle. Mr. Kayati is in the process of driving the vehicle to accumulate these miles so the truck will be ready for the next snowstorm.

The Road Department has continued to have miscellaneous mechanical problems with the International and the 1993 Ford Dump Truck. Mr. Kayati continues to research prices on a new dump truck.

POLICE DEPARTMENT:

Old Business

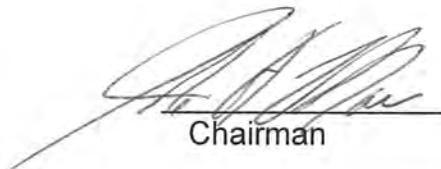
None

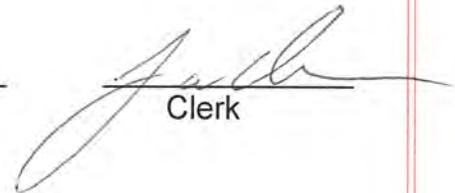
New Business:

Chief Schwind presented a contract with The City of Columbus Police Crime Lab. The police department occasionally uses the crime lab to help solve cases. The contract reflects an increase in rates and the township is only responsible for payment when the lab is utilized. David Bachelor moved to accept the contract and authorize the police department to continue to use the Columbus Police Crime Lab as needed. Paul Insley seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 5:50 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye."

2/10/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL February 16, 2005

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: Tim Welsh Meyers Welsh Architectures.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Donald Schwind Chief Police Dept.

Jack Moss made a motion to adjourn the regular session at 6:01PM and move into executive session at 6:02PM to review bids submitted for the new Sharon Township Maintenance Building. David Bachelor seconded. All voted "Aye."

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Paul Insley made a motion at 6:24 PM to adjourn executive session and return to the regular meeting of Sharon Township. David Bachelor seconded. All voted "Aye."

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Tom Kayati suggested that all bids submitted for the new Sharon Township Maintenance Building submitted on February 11, 2005 be rejected due to problems with the distributed bid documents. Paul Insley moved that all the bid documents submitted February 11, 2005 be rejected, David Bachelor seconded. All voted "Aye."

Tom Kayati will work closely with Tim Meyers of Meyers and Welsh to advertise and distribute the correct bid documents as soon as legally possible so as to have new bids submitted for the whole contract based on the current building design. Mr. Kayati requests that the total estimate cost of the project be three hundred and eighty thousand dollars. The ten percent overage allowance will allow for a max of four hundred and eighteen thousand. Mr. Kayati has budgeted four hundred and twenty thousand dollars for the building. He will keep the board updated as more information becomes available.

Approval of Minutes:

February 2, 2005 Regular minutes David Bachelor moved to accept with corrections as noted to police department, Paul Insley seconded All Voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

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Held _____ 20 _____

Approval of Financial Report:

All financial statements as required by the State Auditor Office; David Bachelor moved to accept the financial statements for January 2005 as presented, Paul Insley seconded. All voted "Aye."

TRUSTEES:

Old Business

None

New Business

None

CLERK

Old Business:

None

New Business:

From the Franklin County Engineer, a letter dated February 9, 2005, informing the board about the proposed vacation of a 15-foot wide alley located in Island View Addition. The trustees request more information be made available before they determine whether to contest the vacation or not. The clerk will contact the Franklin County Engineer and obtain more information for the next meeting.

The United States Postal presorted mail permit is due for renewal by March 15, 2005. The amount is \$150.00 and is an annual fee. David Bachelor moved to renew the bulk postage permit, Paul Insley seconded. All voted "Aye."

The Franklin County Engineer will host its annual meeting of Township and County officials. Several members of the board have chosen to attend.

A reminder from Franklin Soil and Water Conservation District that NPDES Phase II permit period is coming to an end and any documentation for any of the six measurable goals should be submitted.

The clerk informed the board that he would be attending a meeting March 8th for the RFP for the audit for the township. He will meet with the prospective auditing firms and answer questions.

The clerk would like to discuss some possible investment opportunities at the next meeting for the township.

ROAD DEPARTMENT:

Old Business:

None

New Business:

Brian Bingham has submitted his resignation from the township. David Bachelor moved to accept the resignation of Brian Bingham, Paul Ensley seconded. All voted "Aye." His last day of work will be February 16, 2005.

POLICE DEPARTMENT

Old Business

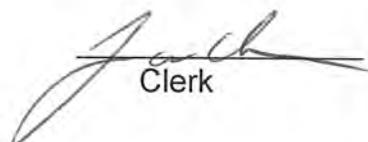
None

New Business:

None

3/2/05
Date


Chairman


Clerk

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
RECORDS RETENTION HELD AT
SHARON TOWNSHIP HALL
March 2, 2005**

Signing of Checks

The meeting was opened in proper form at 4:35PM

Roll Call: Jack Moss Present
 Gregory Chase Present

The two members of the board reviewed the revised records retention program developed by the Sharon Township Police Department to dispose of old paper work as outlined by the program. The Ohio Historical Society requested some revisions, and the appropriate changes were made. Jack Moss moved to accept the RC-2, Records Retention Program as presented by the Sharon Township Police Department. Gregory Chase seconded. The records program was signed and approved to be sent to the Ohio Historical Society and the Auditor of State for their approval.

With no further business to bring before the Board a request to adjourn at 4:40 PM -was made. Jack Moss moved, Gregory Chase seconded.

4/6/05
Date


Chairman


Clerk

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Meeting

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Held

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SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL March 2, 2005

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Approval of Minutes:

February 16, 2004 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded All Voted "Aye."

Approval of 2005 Permanent Appropriations:

Each department head presented for board approval permanent appropriations. The General Fund, Road Department, and Police Department added an account for the tracking of employee deductible reimbursements. The Road Department increased the budgeted amount for the new maintenance building and for the purchase of a new dump truck. The Police Department allotted additional funds for an additional vehicle for the year. Paul Insley moved to accept resolution #03022005, the acceptance of the 2005 Permanent Appropriations for Sharon Township, David Bachelor seconded. All voted "Aye."

TRUSTEES:

Old Business

None

New Business

None

CLERK

Old Business:

The Clerk presented to the trustees quotes for some possible investments for the township. A two-year agency has an interest rate of 4% with no attached fees. Two year CD's are offering a similar rate, however a CD pays interest at the end of the term where an agency will pay interest every six months over the life of the investment. The General Fund currently has approximately one million four hundred thousand dollars in the investment fund of which approximately one million dollars is available in demand accounts. The township does not have any current plans for these funds at this time. The trustees were in agreement to invest five hundred thousand dollars into this account.

The Clerk investigated the circumstances behind the proposed vacation of the Island View Addition. John Windborne owns the property being vacated and it is the portion of land at the very end of his property. The board has previously approved the vacation and sees no reason at this time to oppose it.

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New Business:

From the Franklin County Board of Health, the annual Advisory Council Meeting will be held March 23, 2005. Jack Moss plans to attend the meeting.

The Franklin County Emergency Management Agency is offering the opportunity to purchase outdoor warning sirens to various localities.

Franklin County Emergency Management Agency faxed disaster assistance information for residents who experienced damage from the storms during the period of December 22, 2004 to February 1, 2005.

Keep Franklin County Beautiful is looking for interested communities that would like to host the Great American Cleanup event.

The Code Red Demonstration planned for Worthington on March 7th has been canceled.

ROAD DEPARTMENT:

Old Business:

The new maintenance building advertisements have been placed. The opening of the bids is planned for Monday March 7th at 1:00 PM.

New Business:

The Road Department has applied for federal relief funding for the overtime hours and excessive vehicle usage during the recent snowstorm at Christmas time. The township can recoup only overtime wages and vehicle costs for certain snow emergencies.

POLICE DEPARTMENT

Old Business

None

New Business:

Chief Schwind would like to change Scott Marshall's employment status from part time to full time. He was hired approximately a month ago as a part time officer and the police department has been very satisfied with his performance so far. Since he came to Sharon Township with experience, Chief Schwind requests his pay rate begin at Step 3. Paul Insley moved to accept Resolution #03022005A, changing Scott Marshall to status of full time officer for the Sharon Township Police Department, effective March 17, 2005 and he will start at Step 3 of the police department pay scale. David Bachelor seconded. All voted "Aye."

Experience has taught the Police Department that the Chevy Impala Police Cruisers start having multiple mechanical problems at 75,000 miles. At that point it is no longer cost effective to maintain the cruiser. The police department have two vehicles with over 100,000 miles and now a Chevy Cruiser that has reached 75,000 miles. The Police Department would like to order a third Ford Explorer this year to add to their cruiser inventory. Two Ford Explorers have been already ordered and should be arriving within the next month. Chief Schwind had accounted for the cost of a third vehicle in his permanent budget. Paul Insley moved to have the Police Department purchase a new Ford Explorer at the cost of \$ 22,847.50. Jack Moss seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 6:24 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye."

3.16.05
Date

David L. Bachelor
Chairman

[Signature]
Clerk

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

SHARON TOWNSHIP TRUSTEES

REGULAR SESSION HELD AT SHARON TOWNSHIP HALL

March 16, 2005

Page 1 of 2

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Not Present
Paul Insley Present
David Bachelor Present

Guests: Karen and Brad Park 417 W. Kanawha Ave
Carl Lucius, Bob Hatfield Meyers/Welsh Architectures.
Brad Schuck – Northwest Civic Association

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase
Clerk/Treasurer, Donald Schwind Chief Police Dept.

Karen and Brad Park appeared before the board requesting approval to vacate the portion of property they own known as Island View Avenue. This area constitutes Lots 22 and 23, parcels 254-151808 and 254-151807. Essentially no roadway exists there and is currently vacant land. The Park's stated to the board the only plans for the land at this time was to extend their back yard. Paul Insley made a motion to approve of the vacation of Lots 22 and 23 on Island View Avenue, David Bachelor seconded. All voted "Aye."

Carl Lucius and Bob Hatfield of Meyers/Welsh Architectures appeared before the board to discuss the Maintenance Building bid opening on March 14, 2005. The bids presented fell within the 10% variance allowed by the law. Low bids for the contract were:

Charter Hill	General	\$267,000.00
Gateway Mechanical	HVAC	\$34,770.00
Mid Ohio	Plumbing	\$60,900.00
Sellers	Electric	\$28,865.00

Total cost \$392,106.00. Before the winning bids are awarded Tom Kayati would like to personally review the documents to check for omitted items or items of concern. Most importantly, those items that appeared on the bid documents as deductions in the cost of the buildings. These are costs that need to be added into the cost of the building to meet the needs of the Road Department. Items included in the deduction list include: painting of the existing maintenance building, metal liner panels, lay-in ceilings, and the crane support structure.

Bob Hatfield spoke in behalf of Meyers/Welsh and suggested that he and Tom Kayati meet and then together review the documents to assure the building meets the need of the Road Department. Tom Kayati and Mr. Hatfield agreed to meet and review the documents. In the meantime, Mr. Kayati would contact Nick Soulas, Franklin County Prosecutor to discuss adding back in the deductions to the building costs. Mainly, the concerns were: if several of the deductions were added back into the building, then the township would fall outside of the ten percent overage allowed by law.

The trustees and the board decided to continue this meeting until Monday March 21, 2005 at 10:00 AM to further discuss the plans and possibly award the winning bids.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

Bill Schuck of the Northwest Civic Association appeared before the board to urge the township to join the coalition against the proposed development on Rt 161 near Linworth Rd. across from the Village Bookstore. A developer is attempting to rezone 20.5 acres of land for what is being called a part residential part commercial development. The coalitions concerns include, increased traffic, increased congestion of traffic where lanes reduce from a four-lane highway to a two-lane road, and safety. Another concern is that the preliminary drawings of the project seem inappropriate for the area. Mr. Schuck's request include:

1. A resolution from the township opposing the development.
2. Work with the coalition in some capacity in opposing the development.

The trustees are in agreement for the township to help in any way to oppose the development. Mr. Schuck will be in contact with the township as to developing a resolution and informing the board of upcoming events and occurrences as related to the development.

Approval of Minutes:

March 2, 2005 Regular minutes David Bachelor moved to accept with corrections as noted to police department, Paul Insley seconded All Voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor Office; David Bachelor moved to accept the financial statements for February 2005 as presented, Paul Insley seconded. All voted "Aye."

TRUSTEES:

Old Business

None

New Business

None

CLERK

Old Business:

None

New Business:

From the Franklin County Board of Zoning, Ted Rundio, owner of 329 W. Kanawha, is requesting a variance on the property to allow for construction of a primary structure that will be five feet from the property line and have over twenty percent of lot coverage. The trustees have no objection to the proposed construction.

XO Communications submitted a letter dated March 1, 2005 announcing rate increases effective April 1, 2005. The clerk and Chief Schwind reminded the board of the limitations of the current phone system and the inability of the township to obtain certain services due to the age of the system. Namely, a DSL line for Internet access. The Police Department is seeing increased Internet use and is finding the dial-up service currently in use is inadequate. The Clerk's Office is starting to use the Internet for more transactions and would also benefit from such a service. The board requested then that Barbara Schwartz, Administrative Assistant, begin researching various phone systems and pricing. Together with the Police Department, an appropriate plan and system will then be presented to the Board for possible approval.

ROAD DEPARTMENT:

Old Business:

None

New Business:

None

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ **SHARON TOWNSHIP TRUSTEES** _____ 20_____
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
March 16, 2005
Page 2 of 2

POLICE DEPARTMENT

Old Business

The first two Ford Explorers that were ordered are at the dealership and should be ready for the township to pick up within the end of the week. The Police Department is having a difficult time locating the third Explorer and it is possible it may not be available this year.

New Business:

None

With no further business to bring before the Board a request to adjourn until Monday March 21, 2005 at 7:20 PM - to further discuss the new maintenance building was made. David Bachelor moved, Paul Insley seconded All voted "Aye".

SHARON TOWNSHIP TRUSTEES **REGULAR SESSION HELD AT** **SHARON TOWNSHIP HALL** **March 21, 2005** **Continuation of March 16, 2005 Meeting**

Roll Call: Jack Moss Not Present
Paul Insley Present
David Bachelor Present

Guests: Carl Lucius and Bob Hatfield- Meyers/Welsh Architecture
R. Dana Shockley- Gateway Mechanical
Paul Bostell and Bob Tray- Charter Hill
Walley Patrick - Sellers Electric

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase
Clerk/Treasurer, Pete Voedish Road Department, Eileen Russell Cemetery Clerk

David Bachelor reminded the board that this meeting was a continuation of the March 16, 2005 Regular Session of the Board of Sharon Township and the meeting was adjourned until today in order to discuss the bids submitted for the new maintenance building.

Tom Kayati discussed with the various contractors certain details about the bid documents and asked if the contractors had any concerns about the buildings. The contractors had no concerns at this time.

David Bachelor moved at 10:21 AM, that the meeting be moved to executive session to discuss the bid documents. Paul Insley seconded. All voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Roll Call: Jack Moss Not Present 20

Paul Insley Present
David Bachelor Present

Guests: Carl Lucius and Bob Hatfield- Meyers/Welsh Architecture

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, Pete Voedish Road Department, Eileen Russell Cemetery Clerk
David Bachelor moved at 10:50AM the executive session adjourned and then moved back to general session. Paul Insley seconded. All voted "Aye."

Roll Call: Jack Moss Not Present
Paul Insley Present
David Bachelor Present

Guests: Carl Lucius and Bob Hatfield- Meyers/Welsh Architecture

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, Pete Voedish Road Department, Eileen Russell Cemetery Clerk

Paul Insley moved that the following contractors be awarded the contract for construction of the new Sharon Township Maintenance Building. The bids include any alternates to the contract that the township would like to include in the construction of the building.

Charter Hill	General	\$267,000.00
With the following alternates:		
G2.	Metal Linear Panels	\$19,900.00
G4.	Acoustical Lay-In Ceiling	\$600.00
G5.	Crane Support Structure	\$5,600.00
Total Cost Charter Hill	General	\$293,671.00
Gateway Mechanical	HVAC	\$34,770.00
Mid Ohio	Plumbing	\$60,900.00
Sellers	Electric	\$28,865.00
With the following alternates:		
E1.	R-3 light Fixtures for Lay-In Ceiling	\$0.00
Total Cost Sellers	Electric	\$28,865.00
Total Cost of Project		\$418,206.00

David Bachelor seconded. All voted "Aye."

Bob Hatfield of Meyers/Welsh agreed to contact the winning bidders. He will then draw up the contracts and submit them to the Franklin County Prosecutor for approval prior to signing.

With no further business to bring before the Board a request to adjourn at 11:00 AM -was made. David Bachelor moved, Paul Insley seconded All voted "Aye".

4-6-05

Date

Red L. Bobb

Chairman

J. Insley

Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
April 6, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Peter Voedish Road. Dept., Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Approval of Minutes:

March 16, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township, Paul Insley seconded. All voted "Aye."

TRUSTEES:

Old Business

Jack Moss updated the board that he had recently attended two meetings in behalf of the township. There was a meeting with the Mayor of Columbus, Michael Coleman, to discuss the budget cuts, which are effecting local government revenues and subsequently the effects on townships. The second meeting was for the Franklin County Board of Health in which a new board member was elected.

New Business

Jack Moss and the board received a letter from Edward Connors of 108 W. Kanawha. His concern was from a notice sent out by Waste Management concerning the renaming of the Fuel Surcharge to the Fuel/Environmental Charge. His concern was that this would be an increased fee to the township residents. Mr. Moss spoke with Susan Lent of Waste Management, and she assured him that this was merely a name change, and did not have any affect on the cost the township residents pay. It would however, affect those not in a contract and commercial customers.

Susan Lent of Waste Management did send a notice to the trustees of Sharon Township informing them about the proposed House Bill 66 that would increase the fee on the disposal of solid waste from the current \$2.00/ton to \$4.75/ton. These funds will help fund state programs that are currently funded with Corporate Franchise Taxes and the State General Revenue Fund. If passed, Waste Management will be forced to pass the cost increase on to its consumers. Residents are urged to contact their local legislator to voice their opinion on the proposed new fees.

Pat Cipriani of the Abruzzi Club at 8395 Cleveland Ave. contacted Jack Moss concerning a speed limit sign at the park's driveway. The park shares a driveway with a home located next door. Mr. Cipriani feels the homeowner drives in the driveway too quickly and is concerned that someone is going to get hurt. He is especially concerned since there are often children playing in the area. He asked the township to put a sign up on the easement with a speed

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

warning. Pete Voedish will discuss the situation with Tom Kayati and determine the easement line around the property and determine if a sign could be placed in the area.

CLERK

Old Business:

At the March 2nd meeting the clerk presented a new investment opportunity for the township. The board approved the investment into a Fannie Mae agency. Upon review of the investment policy, this type of investment was not included in allowable investment opportunities for the township. The clerk updated the investment policy to include such investment. David Bachelor moved to accept the updated investment policy, Paul Insley seconded. All voted "Aye."

The Clerk received another notice from the Internal Revenue Service concerning 2002 Federal Income Taxes. The notice was concerning the reporting of Social Security Wages for employees, which was still unresolved. According to the IRS the township will still be liable for taxes plus penalties for more than one hundred thousand dollars. The Clerk again contacted the IRS, and again sent a letter explaining the discrepancy. Along with the letter, corrected W-2's and a W-3 were sent for the year 2002. According to the representative from the IRS this should resolve the issue. A copy of the W-2's were also sent to the Social Security Office with a letter explaining the discrepancy. The clerk contacted Nick Soulas, Franklin County Prosecutor's Office, and sent him a copy of the correspondences and updated him on the status of the issue. The clerk will update the board as more information becomes available. The Clerk's Office will be issuing a copy of the corrected W-2's and a letter explaining the changes to all employees during the 2002 year.

The Franklin County Development Department on March 21, 2005 conditionally approved the request for variance at 329 Kanawha Ave.

New Business:

The Central Ohio Chapter of the Association of Government Accountants will be holding a seminar on April 11th regarding the current condition of Ohio finances and the impact on local governments.

From the Franklin County Treasurer, a letter dated March 24, 2005 informing local governments that they would make available current tax mailing addresses of problem property owners in order to locate them.

The Ohio EPA will hold a public meeting regarding a plan for clean water in Franklin County on April 18, 2005.

ROAD DEPARTMENT:

Old Business:

None

New Business:

Pete Voedish presented an estimate from the Franklin County Engineer for the 2005 Crack Seal Program. The total cost of the bid was \$8,630.00 and included repair to the following roads: Ash Dr.; Blue Spruce Dr.; Edgecliff Dr.; Mulberry Dr. David Bachelor moved to accept the estimate from the Franklin County Engineer for road resurfacing, Paul Insley seconded. All voted "Aye."

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
April 6, 2005
Page 2 of 2**

There is a Sharon Township Maintenance Building pre-construction meeting planned for Thursday at 9:00AM. The main point of the meeting is to discuss the three change orders. The change orders are:

- A. Moving the overhead heaters
- B. Tile ceilings in the upstairs areas
- C. The air exchange system for the maintenance shop.

Last week, the main water line at Walnut Grove Cemetery broke and required some repairs by the water company. This is the same line that the City of Worthington wants to disconnect. Pete Voedish said that Tom Kayati, Road Department Supervisor has been in contact with the City of Worthington and voiced his concern about the need for a fire hydrant at the cemetery. He is working with the city to devise an action plan and will keep the board updated.

POLICE DEPARTMENT

Old Business

Chief Schwind has had no luck locating a third Ford Explorer with the police package. The Police Department will most likely have to wait until 2006 to obtain another vehicle.

New Business:

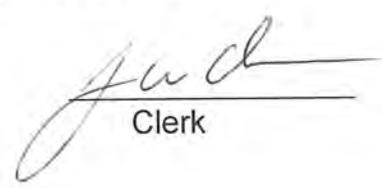
At the last meeting, the board okayed Barbara Schwartz, Administrative Assistant, to elicit bids from phone companies and phone system providers. The phone system is outdated and the current phone system providers are raising their rates. After reviewing bids from several companies, The Clerk's Office and Chief Schwind narrowed the choice to two companies: Data Talk and Voice And Data Networks. After reviewing the two bids, Paul Insley made a motion to accept the bid for Data Talk, at a total cost of \$3,672.14, Jack Moss seconded. All voted "Aye." The trustees decided to defer on the maintenance agreement at this time and reevaluate in one year to determine if the township would benefit from the extended warranty.

The township presently uses XO communications as its phone system carrier. Barbara Schwartz did some research and found that SBC offered a plan similar to the one currently utilized by the township. SBC 's plan is approximately thirty dollars less a month for the township then the current XO plan, which does not include the rate increases. Paul Insley moved that the township switch phone service providers from XO Communications to SBC. Jack Moss seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 6:45 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye".

4 26/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
April 20, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Approval of Minutes:

April 6, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor Office; David Bachelor moved to accept the financial statements for March 2005 as presented, Paul Insley seconded. All voted "Aye."

TRUSTEES:

Old Business

Ed Johnson, the event coordinator for the Worthington Community Golf Outing has again requested a proclamation from the township recognizing the golf outing this year. David Bachelor moved to approve a proclamation be written for the 2005 Worthington Community Golf Outing, Paul Insley seconded. All voted "Aye."

New Business

None

CLERK

Old Business:

None

New Business:

The Public Officials Bonds issued by OTARMA for Chief Schwind and Tom Kayati are due for renewal. The bonds were presented to the board. The Oath of Office was taken and signed by both Chief Schwind and Tom Kayati. The bonds were signed by Jack Moss and signatures witnessed. The bonds will remain in the employee's personnel files.

A notice from the Franklin County Board of Zoning, notifying the board of an application for a zoning variance for Jan and George Richards of 7979

Held _____ 20_____

Olentangy River Rd. for an accessory structure. The Board of Trustees have no objection to the zoning request.

The City of Columbus Planning Division is holding a Community Advisory Meeting on April 12, 2005.

Ohio Public Employees Deferred Compensation Program issued a letter encouraging public employees to take advantage of the service and included a fiduciary checklist of employer responsibility.

Worthington Hills will be holding a community wide garage sale on Saturday April 23, 2005.

The Clerk's Office is requesting that all files in the Clerk's Office only be utilized when the clerk or Barbara Schwartz, Administrative Assistant are present.

ROAD DEPARTMENT:

Old Business:

At the April 6th meeting a request to place a caution sign in front of Azarri Park was made. Per Tom Kayati the easement is the responsibility of Franklin County and Sharon Township does not have the jurisdiction to place a sign.

Tom Kayati had a pre-construction meeting to discuss the change orders for the new maintenance building. The following change orders were discussed:

- A. RFP 1-1: The Acoustical Ceiling in the mezzanine area. Cost \$399.00. Associated with the ceiling, the HVAC ductwork will need to be adjusted to fit appropriately with the ceiling change. Cost \$661.73. Total cost of the project \$1,060.73. Mr. Kayati has opted to wait on these changes since the contractor is researching to see if a less expensive ceiling may be purchased.
- B. RFP 1-2: Change to blow-in insulation from a vinyl backed insulation. Cost- No charge. Paul Inlsey moved to accept the change to blow-in insulation, David Bachelor seconded. All voted "Aye."
- C. RFP 1-3: Alternative roof structure is not a viable change and is not worth researching.
- D. RFP 1-4: Request to relocate heater units from middle of the bays to the back of the bay. This will allow the bed of the trucks to be raised. Cost- No charge. Paul Inlsey moved to accept the movement of the heating units, Jack Moss seconded. All voted "Aye."
- E. RFP 1-5: Addition of the air filtration system. Cost \$8918.53. This is an initial bid and Mr. Kayati is working with the contractor to find a less expensive system. Mr. Kayati will wait for approval on the system.

The actual site of the building had been moved ten feet east and north. Mr. Kayati said this would allow the building to be built without having to relocate the existing gas line. The contractor has agreed that the money saved by not moving the gas line could be used to pay for the additional concrete between the buildings that would be needed since the building would be moved. In addition, Mr. Kayati felt that by moving the building, code may not require a firewall between the buildings. This could be an additional savings for the township. He would keep the trustees updated on the progress of the building.

Charter Hill Construction Inc. has begun work at the site. The foundation had been dug and the soil tested. The soil did not meet the standards required to construct this type of building. Meyers/Welsh is researching the options and will notify Mr. Kayati what needs to be done.

RECORD OF PROCEEDINGS

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
April 20, 2005
Page 2 of 2**

Nick Soulas, Franklin County Prosecutor has received a copy of the contractor contracts and is reviewing them for his approval.

The Road Department is eligible for disaster relief money for the snowstorms in December. Tom Kayati is processing the paper work for the funds. Mr. Kayati also found out that the township may receive some state relief money for the storms. He will keep the board updated.

New Business:

Charter Hill Construction has submitted its first invoice for payment. Per Mr. Kayati, they have begun working on the site. Mr. Kayati and Meyers/Welsh have reviewed the invoice and approve it for payment. Total cost of the invoice is \$6,992.00. David Bachelor moved to accept payment to Charter Hill, Paul Insley seconded. All voted "Aye."

POLICE DEPARTMENT

Old Business

None

New Business:

Chief Schwind presented the spring newsletter to the board. The newsletter was approved for printing and distribution to the township.

With no further business to bring before the Board a request to adjourn at 7:00 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye."

5/04/05
Date

Jack Moss
Chairman

Jack
Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL May 4, 2005

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind, Sharon Township Police Dept.

Approval of Minutes:

April 20, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

Sharon Township newsletter will be available from the print shop within the next week.

New Business

None

CLERK

Old Business:

The Clerk's Office received the three final bids for the next two audits. The bids are based on the previous audit and are a fixed fee for both years. Since the previous audit was not completed in a timely manner, the clerk felt the bids presented did not represent an appropriate cost to the township. The Clerk contacted the State Auditor's Office and voiced his concerns. Robert Hinkle, of the Auditor's Office said he understood our concerns and would look into alternatives for the bidding process including removing Sharon Township from the public bidding. If that happened, the State Auditor's Office would then perform the audit as had been done for previous audits.

The contracts for the four contractors for the Sharon Township Maintenance Building were returned and approved by the Franklin County Prosecutor's Office. Jack Moss signed the contracts as presented.

The Clerk, Police Chief Schwind and Barbara Schwartz, Administrative Assistant, met with representatives from Datatalk Telecom and the phone system should be installed within the next few weeks.

New Business:

The anniversary dates for Chief Schwind and Tom Kayati are at the beginning of May and both are due for their annual pay evaluation.

Jack Moss moved to accept a four percent pay increase for Tom Kayati, Road Supervisor. Paul Insley seconded. David Bachelor abstained from voting. The pay raise will be effective April 28, 2005.

Jack Moss moved to accept a four percent pay increase for Police Chief Donald Schwind. Paul Insley seconded. All voted "Aye." The pay raise will be effective April 28, 2005.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

²⁰
Held. The Worthington City Council and Sharon Township Trustees will meet in joint session on Monday, May 16, 2005 to levy the tax for the maintenance of Walnut Grove and Flint Road Cemeteries. Two Sharon Township Trustees need to attend.

The Clerk's Office has chosen the June 15th meeting of the regular session to approve the 2006 Revenue Budget.

A reminder was made from the Clerk's Office for departments to submit Accounts Payable in a timely manner so payments can be processed properly.

ROAD DEPARTMENT:

Old Business:

Tom Kayati is in the process of reviewing the documents for the change order with Charter Hill Construction Company concerning the soil testing and the changes that need to be done to the foundation of the new building. He will keep the trustees updated as more information becomes available.

Tom Kayati requested that the following change orders be considered for approval for the new maintenance building:

- A. RFP 1.1- Acoustical ceiling and change to appropriate heating ducts. Total cost \$1,000.73. Paul Insley moved to accept RFP 1.1, David Bachelor seconded. All voted "Aye."
- B. RFP 1.5- Tom Kayati presented a revision to the initial air filtration system presented. A system was found that was less expensive but met the needs of the township. Costs include: \$670.00 for electrical; \$2,651.74 for mechanical, and \$354.00 the balance of the system. David Bachelor moved to accept the change order for the air filtration system at a cost not to exceed \$8,918.53. Paul Insley seconded, all voted "Aye."

Mr. Kayati is working with the architects to determine the change order for the overhead crane that is being placed in the new building. The cost of the system should be presented at an upcoming meeting.

The hot water tank in the new maintenance building is being downsized from an 80-gallon tank to a 40-gallon tank. This should amount to a cost savings of approximately \$300.00.

The proposed movement of the water line and the removal of the fire hydrant in the Walnut Grove Cemetery has been placed on hold. Mr. Kayati will remain in contact with the City of Worthington if the project does occur.

New Business:

The Road Department would like to hire a seasonal employee. Brian Turner has previously been employed as a seasonal employee for the Road Department. David Bachelor moved to accept resolution #05042005, the hiring of Brian Turner as a seasonal employee for the Road Department, Paul Insley seconded. All voted "Aye." Starting salary will be \$8.50/hour. Starting date will be May 5, 2005.

POLICE DEPARTMENT

Old Business

None

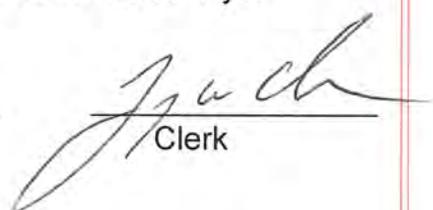
New Business:

None

With no further business to bring before the Board a request to adjourn at 5:45 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye."

May 18/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL May 18, 2005

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Paul Insley Not-Present
David Bachelor Present

Guests: None

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Approval of Minutes:

May 4, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office; David Bachelor moved to accept the financial statements for April 2005 as presented, Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

The trustees met with the Worthington City Council on May 16, 2005 to approve the maintenance agreement between the City of Worthington and Sharon Township concerning the Walnut Grove Cemetery and the Flint Road Cemetery. The milage will remain at five-tenths of one mill for the tax year 2005.

New Business

A Sharon Township resident voiced a concern to David Bachelor that the police officers appeared to be driving too fast through the residential areas and felt the officers were not taking the time to recognize the residents. Chief Schwind said he was aware of these concerns and had already spoken to the officers about this issue.

CLERK

Old Business:

Waste Management issued a letter dated May 4, 2005 concerning the state bill (House Bill 66), which includes a fee increase for the Ohio EPA in the amount of \$1.50 per ton. Waste Management, according to the letter, is forced to pass the increase on to its customers and will be increasing the monthly fee by \$0.24 per resident. Although, Sharon Township has a fixed contract with Waste Management until August 2006, there is a clause in the contract, which would allow for a rate increase if the government did change the refuse disposal costs. This increase according to the contract requires that both parties be in mutual agreement of the increase. The Clerk contacted Nick Soulas, Franklin County Prosecutor's Office, and verified with him that the township needs to agree to this rate increase before it can be enacted. Susan Lent, Waste Management Representative, was notified about the township's concern about this increase. The trustees also needed further information about the increase and how the per month increase was calculated. The Clerk told Ms. Lent that until the township received some verification, and the trustees agreed to the increase, the township was not ready to agree to the monthly rate increase. The

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Clerk encouraged Ms. Lent to contact Jack Moss and determine what the best course of action would be to rectify the situation. 20

The Clerk's Office received a letter from the IRS, dated May 16, 2005. The letter reflected a refund from the 2002 tax year. The Clerk had been in contact with the IRS concerning the reporting of Social Security Income that the IRS thought was subject to taxes and were attempting to collect upon. This situation appears to be resolved and now according to the representative the Clerk spoke with at the IRS, these funds are a result of previous over paid fines and interest accrued from that same year. She assured the clerk that this refund was legitimate and the Social Security and Medicare wages for the year 2002 should be resolved.

New Business:

On May 26, 2005 the one-year CD the township had invested with US Bank will mature. Recent literature from US Bank indicates one year CD's are currently trading around 3.24%. This CD interest rate was 2.0% and current bank interest is around 2.25% to 2.5% on a demand account. The trustees were in agreement to roll these funds into another one-year CD with US Bank.

SWACO will be holding an annual meeting entitled "Recycle Today for Tomorrow" on June 29, 2005.

The Clerk's Office will begin using Super Blanket Certificates for some of its recurring expenses such as utilities and fuel charges. The Clerk presented the first one for the City of Worthington for police cruiser fuel charges.

The new phones have been installed in the township building and are in the process of having the programming issues resolved. A Datatalk Telecom representative has found a potential buyer for the old phone system. The trustees were in agreement to sell the phone system to the interested party.

ROAD DEPARTMENT:

Old Business:

Tom Kayati updated the board on the progress of the new maintenance building and told the board that the footers have been set.

The change orders presented in the previous meetings have been signed and sent to the contractors.

New Business:

Tom Kayati presented for board approval a purchase order for the water and sewer line tap fees. The total cost of the purchase order is \$2,600.00 and is payable to the City of Worthington. The City of Worthington is charging Sharon Township the fee that the City of Columbus is charging since they will ultimately be responsible for the work. David Bachelor moved to accept Purchase Order #51-2005 payable to the City Of Worthington in the amount of \$2,600.00 for the water and sewer line tap fees. Jack Moss seconded. All voted "Aye."

POLICE DEPARTMENT

Old Business:

None

New Business:

Chief Schwind has been contacted by the Mayor of the Village of Riverlea concerning contracting with Sharon Township Police Department for their services within the village. Riverlea currently utilizes The City of Worthington Police Department and the contract is due for renewal. Chief Schwind plans to meet with the Mayor of Riverlea to discuss a possible agreement. Chief Schwind has asked, that if available a trustee accompany him to the meeting. He will keep the board updated as more information becomes available.

With no further business to bring before the Board a request to adjourn at 7:25 PM -was made. Jack Moss moved, David Bachelor seconded All voted "Aye."

6/1/05
Date

[Signature]
Chairman

[Signature]
Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
June 1, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Approval of Minutes:

May 18, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

Jack Moss and the clerk have been in contact with Susan Lent of Waste Management concerning the proposed rate increase of waste disposal due to House Bill 66. Mr. Moss, after reviewing the contract between Waste Management and Sharon Township, felt that it was not appropriate to pass the increase on to the residents of Sharon Township without the township approval since the township and Waste Management are in contract until August 2006. Ms. Lent contends that since this was an increase passed on by the state and not by Waste Management that it was appropriate for the township to anticipate and accept such an increase. Mr. Moss was concerned that if the township were to contend the increase, the township may be penalized with a future contract with Waste Management or not be offered a contract renewal. Up to this point, the township has been very pleased with the services of Waste Management and would like to continue to use them for refuse removal. David Bachelor felt that it would not be appropriate for the township to make a decision about the rate increase until House Bill 66 is officially passed. Until such time, the township newsletter had an article about the proposed rate increase and informed the residents that their rate could increase. The trustees will monitor for complaints about the rate increase and base their decision on what is in the best interest of the township. The Clerk informed the board that although the rate increase is not due to begin until July, Waste Management processes their bills on June 10th. Since Waste Management processes the bills now the increase will appear on the next statement whether or not the bill is passed. If the bill fails, residents will see a credit on the following bill. The proposed rate increase is \$0.24 per month.

New Business

None

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **CLERK**
Old Business:

20

None

New Business:

Frank Gates, who handles the township workers comp claims, contract is due for renewal. The contract is renewable yearly and the township is currently enrolled in a conglomerate with other townships.

The township has received a penalty reimbursement from the IRS in the amount of \$999.66. This money is from penalties that incurred during 2003 for payment of federal taxes paid on a monthly basis instead of the semi-weekly basis.

Reminder that during the June 15th meeting the township will approve the 2006 budget. An ad has been placed in the paper.

ROAD DEPARTMENT:

Old Business:

The footers and block are in place for the new maintenance building. The plumbers have been working at the site and should complete the initial stages soon. Minor changes continue to be done to the building during the process.

The Road Department received federal and state funds from the snowstorm in December.

New Business:

The Road Department would like to hire a seasonal employee. John Nye is a new employee to Sharon Township. David Bachelor moved to accept resolution #06012005A, the hiring of John Nye as a seasonal employee for the Road Department, Paul Insley seconded. All voted "Aye." Starting salary will be \$7.50/hour. Starting date will be June 10, 2005.

The Road Department was able to bill the Village of Riverlea for the snow removal for the 2004-2005. The calculation was based upon Franklin County's per lane mile rate plus 3%. Total cost of the bill for services was \$7,554.42.

POLICE DEPARTMENT

Old Business

Chief Schwind and Jack Moss will meet with the Mayor of Riverlea on Monday June 6th at 9:00AM to discuss the possibility of Sharon Township supplying the village with police protection and services.

New Business:

The resident at 866 Mission Hills in Worthington Hills has asked permission to have a block party and close the street from 4:00PM to 10:00PM on the Fourth of July. One of the reasons for the party is to block the street because she was concerned that traffic was too heavy during that time for the fireworks and cars sped down the road. Chief Schwind said blocking the road could cause major traffic congestion in the area. When asked if the police department could post an officer in the area during those times, Chief Schwind said his department runs at full staff and still does not have the manpower to have an officer assigned to that area. He also said that Sharon Township officers usually handled the parade and Perry Township officers would primarily be patrolling that area during those hours. The board unanimously agreed that it would be in the best interest to not grant the blocking of the street for a party on the night of July 4th. Chief Schwind would inform the resident and invite her to a township meeting if she had more concerns.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL

June 1, 2005

Page 2 of 2

Chief Schwind presented information about the National Incident Management System related to homeland security. According to Chief Schwind and the literature, implementation of and compliance with NIMS is critical to ensuring full and robust preparedness across the nation. Also by complying and implementing NIMS, it will assure the township continued ability to access federal grant money. If the township did not comply with the guidelines of NIMS, it may lose federal and state grant money. David Bachelor moved to accept Resolution #06012005, the adoption of NIMS in Sharon Township. Paul Insley seconded. All voted "Aye." Chief Schwind also encouraged the board and Sharon Township employees to complete the NIMS Awareness Course to help assure federal funding would continue.

Chief Schwind planned to stop using PRADCO Psychological testing for potential new officers since he felt that the last few tests did not reveal accurate results. The Police Department plans to switch to Association for Psychotherapy Therapy, which offer the tests at a similar cost. He has received positive responses from other departments who have used them.

With no further business to bring before the Board a request to adjourn at 6:15 PM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

6/16/05
Date

[Signature]
Chairman

[Signature]
Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
June 15, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call:

Jack Moss	Present
Paul Insley	Present
David Bachelor	Present

Guests: Susan Lent of Waste Management and several residents representing the "Three Streets."

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

GUESTS:

Susan Lent of Waste Management answered questions concerning resident's complaints about trash pickup.

First area of concern was customer billing. Some of the residents have expressed concern that their bills were overstated. Ms. Lent started by apologizing about any additional charges applied to some of the Sharon Township residents. She explained that Perry Township had recently renegotiated their contract and had added some additional services, thus increasing their rates. Waste Management Billing Department had some of the residents in the Three Streets Area listed under Perry Township and consequently increased their bill. Ms. Lent is personally working with the billing department and with Barbara Schwartz, Administrative Assistant, to try and correct any billing questions.

Second area of concern, was that trash was not picked up in the "Three Streets Area" on the scheduled Friday date. Trash remained in the area until Monday morning when it was picked up. Ms. Lent again apologized for the inconvenience to the township and expressed that she understood the resident's frustration. Ms. Lent explained that Waste Management on that Friday had experienced numerous employee call offs and thus did not have the staff available to pick up the trash in that area. Ohio Law mandates that CBL drivers cannot work more than 60 hours in one week.

Mark Higdon of 210 Westview Ave. said he understood that things can happen that will not allow for the trash to be picked up, but was frustrated with the lack of communication within Waste Management. He called the customer service line, was on hold for a long time and then spoke to someone who could not give an answer as to why the trash was not picked up. Ms. Lent is aware of the matter since many have expressed concerns about the customer service line. Waste Management is addressing that issue by investing in a new phone system, which will help guide the customer when they call. She also plans to work with the new district manager to better improve communication with the township if such an issue were to arise again.

Jan Higdon felt that it was unacceptable and a health hazard to leave trash out on the street for three days. Ms. Lent explained that the workweek ended on Saturday and the next business day was Monday. Hence, that is why it took so long for trash to be picked up. She said if the township chose, it could

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held ~~change the trash pick up date to another day during the week. Thus, if this were to happen again, the trash would be picked up on the following day. This change would have to affect the whole township if the trash pick-up date was changed.~~

Richard Fowler of 57 Westview Ave. felt that Waste Management should be able to devise a backup plan in case something like this were to occur again. He noted that Waste Management is a multi-million dollar organization with business all over the world and that backup plans should be in place. Ms. Lent assured everyone that Waste Management is working hard to serve all it's customers the best they can and looking at new ways all the time to improve it's service.

Approval of Minutes:

David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township for the June 1, 2005 meeting. Paul Insley seconded. All voted "Aye."

Approval of Minutes:

The 2006 Budget was presented to the board by each department. The General Fund, Fire Fund, and Cemetery budgets were presented with only minor increases in expenses. The Road Department planned to purchase a new backhoe during 2006 and included the cost in the budget. Mr. Kayati also reported plans to resurface Worthington Hills Road, which accounted for a large portion of the money in contracts. The Police Department had no major purchases planned for 2006. Chief Schwind reminded the board that in 2005 a third new cruiser was budgeted for the department but was unable to purchase. Therefore, the amount will be carried forward into 2006 and the cruiser will be purchased during the year. Paul Insley moved to accept the 2006 Sharon Township Budget as presented. David Bachelor seconded, all voted "Aye."

Approval of Financial Report:

Paul Insley moved to accept all financial statements for May 2005 as presented. Theses financial statements have been recommended by the State Auditor Office to be reviewed by the board. Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

Shannan Thompson of 866 Mission Hills Lane wrote a letter requesting to block off the street for a block party on July 4th. Chief Schwind spoke with her on the phone after receiving the letter. He told her about the trustee's position and the denial to block off the street on July 4th. She said she understood the need to leave the street open for the parade and fireworks. Chief Schwind told Ms. Thompson that he would have the officers watch the area closely to deter reckless driving in the area.

The township received a letter dated June 7, 2005 from the Franklin County Development Department addressed to Thomas Hawkins of 8221 Flint Rd. The letter concerned the inspection of the property at 8221 Flint Rd. The inspection revealed that the "No Trespassing" sign was ruled unauthorized and needs to be removed. Jack Moss told the board that the sign had already been removed.

New Business

None

Held _____

20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
June 15, 2005
Page 2 of 2**

CLERK**Old Business:**

The Clerk contacted Robert Hinkle of the State Auditor's Office to inquire about the status of the 2002-2004-township audit. Mr. Hinkle informed the clerk that the township had been removed from the RFP since it was determined that the township would be overcharged for services since the audit fees were based upon the previous audit. The township audit would be provided by the State Auditor's Office as in the past and the township will be billed on an hourly basis. The date of the audit had not been determined at this point.

New Business:

A letter from the Franklin County Board of Health, dated June 1, 2005, informing the board that the property at 809 Mission Hills Ln. is growing noxious and/or harmful weeds. Mr. Kayati would assess the property and contact the Board of Health to determine the plan of action at this point.

Lisa Pride, who audits the BMV to assure the township is being properly credited for any residents living in Sharon Township, has submitted the contract renewal for 2006. The rate increased from \$2.75 to \$3.00 per each renewal correction. Paul Insley moved to accept the contract renewal for the year 2006, David Bachelor seconded. All voted "Aye." Jack Moss signed the contract.

OPERS submitted information for anyone interested in running for the Retirement Board Election to serve a four-year term beginning January 1, 2006.

A letter from John Cheek of 810 Old Woods Road requesting the township to consider limiting trucks on Route 315. Mr. Moss said this was an ODOT matter and the township had no control over limiting the roadway to certain vehicles.

A letter from SWACO dated June 8, 2005 was received, informing the township that there will be a rate increase at the SWACO landfill and transfer station equal to the state mandated tax increase.

ROAD DEPARTMENT:**Old Business:**

Tom Kayati updated the board on the progress of the new maintenance building including informing the board that the rough plumbing is now in place.

New Business:

Charter Hill Construction has submitted another invoice for payment. Mr. Kayati reviewed the bill and agreed for it to be paid.

Peter Voedish's anniversary date occurs during the month of June. Although Mr. Voedish is at the top of the pay scale, Mr. Kayati would like to recommend a four percent pay increase for him. The pay would increase from \$17.15 to \$17.84 per hour. David Bachelor moved to accept a four percent hourly pay increase for Peter Voedish, Paul Insley seconded. All voted "Aye." The increase will be effective June 9 2005.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

POLICE DEPARTMENT

Old Business:

Chief Schwind will meet again with the mayor of the Village of Riverlea on June 20th to discuss the possibility of the township providing the Police protection and services for the village.

New Business:

The Police Department currently operates with nine full time officers and no part-time officers. The Chief has found it increasingly difficult to find individuals who are interested in working part time. When the township hires part time employees, they usually do not stay very long with the department before they can find full time employment elsewhere. The Police Department would like to increase its number of full time employees from nine to ten full time officers. With ten officers, the department could more effectively schedule the department and allow for employees time off when requested. This would help boost morale and allow the township to keep an adequate amount of officers during all shifts. A tenth full time officer was accounted for in the 2006 budget. Again the Chief said his five-year projection shows the need for a levy in 2007 or 2008 with or without the additional officer. He also informed the board even with a tenth officer the department would still utilize part-time officers as needed. David Bachelor moved to allow for the Police Department to hire up to ten full time officers. Paul Insley seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 8:10 PM -was made. Jack Moss moved, David Bachelor seconded all voted "Aye."

7/6/05
Date

[Signature]
Chairman

[Signature]
Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL July 6, 2005

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Gregory Chase Clerk/Treasurer

Approval of Minutes:

David Bachelor moved to accept the June 15, 2005 minutes of the regular session of the Board of Trustees of Sharon Township. Paul Insley seconded, all voted "Aye."

TRUSTEES:

Old Business

Paul Insley suggested a letter be sent to John Cheek of 810 Old Woods Rd. who had issued a letter to the township asking to prohibit trucks on Route 315. The return letter would notify Mr. Cheek that this is a matter beyond the scope of the township.

New Business

None

CLERK

Old Business:

The township received a notice from the Ohio Department of Taxation dated June 28, 2005 informing the township that the exemption for real property taxes for parcel #252-001358-00, Maple Canyon Park has been approved. The Clerk's Office had filed the application in 2003.

New Business:

OPERS issued in the Employer Notice dated June 17, 2005 the new employee and employer contribution rates for 2006. Local employee rates will increase from 8.5% to 9.0%. Law enforcement employee will remain 10.1%. Local employer contribution will increase from 13.55% to 13.7%. Law enforcement employer will increase from 16.7% to 16.93%.

From the Franklin County EMA, a letter dated June 17, 2005, informing the board that a representative from the Ohio Ethic's Commission will be at the Franklin County EMA and Homeland Security on Wednesday, July 27th.

Betty Powell of 8111 Olentangy River Rd. issued a letter dated June 29, 2005, expressing her frustration with the post office not delivering the mail to her home when West Worthington was listed as the city on the envelope and not Columbus.

ROAD DEPARTMENT:

Old Business:

None.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

New Business:

None

POLICE DEPARTMENT

Old Business

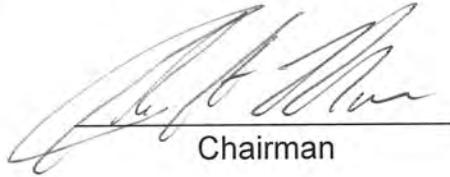
None

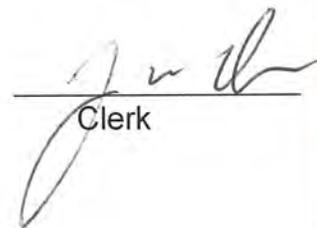
New Business:

None

With no further business to bring before the Board a request to adjourn at 5:30 PM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

7/20/04
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held _____

19 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL

July 20, 2005

Page 1 of 2

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: Gordon White and Family- Police Officer Candidate
Ed Johnston

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase
Clerk/Treasurer, and Chief Donald Schwind, Sharon Township Police Dept.

GUESTS:

Chief Schwind presented Gordon White to the board as a candidate for Police Constable with Sharon Township. Chief Schwind informed the board that he had successfully completed all the requirements of the Sharon Township Police Department to be an officer. Paul Insley moved to accept Resolution #07202005, the hiring of Gordon White as Sharon Township Police Constable. David Bachelor seconded. All voted "Aye." Officer White will begin work on July 21, 2005. He will start at Step I of the Police Department pay scale. Chief Schwind and the clerk officially swore him in.

Ed Johnston, of API Securities, has spoken with Chief Schwind about the purchase of the 1999 Ford Crown Victorian Police Cruiser for sale. Mr. Johnston and Chief Schwind have discussed the condition of the vehicle and Mr. Johnston is well aware of the needed repairs to the vehicle. A certified mechanic estimated the cost to repair the engine at approximately \$1,000.00. An agreed upon purchase price of \$1,250.00 was established for the vehicle. Paul Insley moved to sell the 1999 Ford Crown Victorian Police Cruiser to API Securities as is for the purchase price of \$1,250.00. David Bachelor seconded. All voted "Aye." Chief Schwind informed all present that it has been stipulated that the decals on the vehicle representing Sharon Township Police Department on the vehicle need to be removed prior to the vehicle leaving the Memorial Building parking lot. Mr. Johnston is in agreement to this.

Approval of Minutes:

Paul Insley moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township for the July 6, 2005 meeting. David Bachelor seconded. All voted "Aye."

Approval of Financial Report:

Paul Insley moved to accept all financial statements for June 2005 as presented. These financial statements have been recommended by the State Auditor Office to be reviewed by the board. Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

None

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held

19

New Business

Jack Moss spoke with Mr. and Mrs. George James of 7351 Olentangy River Rd. concerning the effects to their property from the recent Hard Rd. expansion. According to them, the recent rainstorms have caused some ground erosion to their driveway and ditch. This was not an issue prior to the expansion. Tom Kayati said Sharon Township would be unable to assist in this matter since the roadway was not in Sharon Township. Jack Moss had phoned and left a message with Dean Ringle of the Franklin County Engineer's Office to express the James' concerns. Mr. Moss encouraged the James to do the same.

CLERK

Old Business:

The office of the Auditor of the State has contacted the Clerk's Office and scheduled the 2002-2004 audit for the week of July 25-30th.

New Business:

OTARMA has issued its 2005-2006 insurance policy renewal. The total premium for the year is \$21,499.00. This is approximately \$3,000.00 more than the previous policy. The Clerk contacted OTARMA to confirm the increases were correct. According to the representative, the increases were attributable to having more employees and more vehicles along with general increases.

The 2004 OTARMA annual report is on file in the Clerk's Office.

Franklin County Board of Health issued a letter dated July 7, 2005, informing the board that the property at 103 Kanawha Ave. is growing noxious and/or harmful weeds. As in the past, Tom Kayati issued a certified letter to the property owner informing him if no action was taken, the township would cut the grass and assess a penalty to his property tax. The Clerk's Office has received the signed confirmation that Mr. Huffman, the property owner, has received the letter. Mr. Kayati said the Road Department would begin working at the property within the next few days.

Franklin County Board of Health issued a letter dated July 12, 2005, to the property owner at 362 Rosslyn Ave., advising them that a complaint had been issued regarding the accumulation of furniture and miscellaneous solid waste items upon the property. The owner is ordered to remove all solid wastes to a licensed disposal facility and provide proof to the Board of Health by July 25th.

The Clerk's Office received a phone call from Chet Chaney of the Worthington Hills Civic Association concerning some of the properties in Worthington Hills. The property owner's in question had not managed their yards and the concern was this might begin to pose a health hazard. The Clerk advised him how the township had dealt with similar circumstances in the past with the Franklin County Board of Health. Tom Kayati said he was aware of one of the properties on Mission Hills and was prepared to file a notice with Franklin County Board of Health. The residents, however, surrounding the property had opted to mow the lawn themselves. By doing this, there was nothing the township could do until the grass and weeds reached a certain level. The Clerk had told Mr. Chaney not to do anything to the property since this would only delay the process. The Clerk advised Mr. Chaney to attend a township meeting to further discuss the issue.

The Clerk's Office received a notice of a building permit filed for the property at 6790 Maple Canyon Ave.

ROAD DEPARTMENT:

Old Business:

Tom Kayati updated the board on the progress of the new maintenance building. The walls and tresses have been set. Tom Kayati had some concerns at this point including the slope and condition of the concrete in some areas that

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held _____

19____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
July 20, 2005
Page 2 of 2**

will be addressed with the contractor. Mr. Kayati said there might be some change orders presented for approval in a later meeting. One of the garage doors may need to be changed from track doors to roll up doors to support the crane system, and the amps of the welder outlets may need to be increased to support the equipment.

New Business:

A full time employee of the Road/Cemetery Department is interviewing for a position with another locality. The possibility is strong he will accept the position. Tom Kayati is currently interviewing possible candidates to replace him.

POLICE DEPARTMENT

Old Business:

None

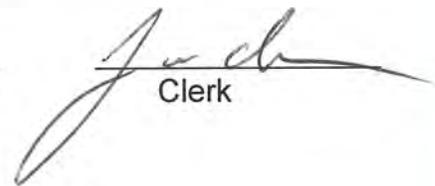
New Business:

None

With no further business to bring before the Board a request to adjourn at 7:15 PM -was made. Jack Moss moved, David Bachelor seconded all voted "Aye."

8/3/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held _____ 19____

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL August 3, 2005

Signing of Checks

The meeting was opened in proper form at 5:00 PM.

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Gregory Chase Clerk/Treasurer, Thomas Kayati, Road Department Supervisor, Lieutenant Terrell Latour, Police Department.

Approval of Minutes:

David Bachelor moved to accept the July 20, 2005 minutes of the regular session of the Board of Trustees of Sharon Township. Paul Insley seconded, all voted "Aye."

TRUSTEES:

Old Business

None

New Business

None

CLERK

Old Business:

The Franklin County Board of Health issued a second letter dated July 27, 2005 concerning the removal and disposal of the accumulated furniture and other miscellaneous solid waste items. The property owner has been given until August 15th to comply.

The 2003-2004-audit fieldwork has been completed. The auditors are reviewing the information and will update the Clerk's office as more information becomes available.

The Clerk has been in contact with Franklin County concerning the health care initiative for Franklin County that was presented in 2004. The program had been placed on hold with the recent change in administration. Franklin County may consider adding additional localities at this time. The Clerk's office plans to have a meeting with a representative with the program in the near future.

New Business:

Deadline for implementation of Phase One of the National Incident Management System is September 30, 2005.

ROAD DEPARTMENT:

Old Business:

Nathan Hittapole accepted another position with the City of Worthington and has submitted a letter of resignation. His last date of employment will be Friday August 5, 2005. David Bachelor moved to accept the resignation of Nathan Hittapole. Paul Insley seconded. All voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

New Business:

Tom Kayati updated the board about the maintenance building construction process.

The Road Department has received a bill from AEP for electric hook up to the building and the movement of an electric pole, which would be in the way of vehicles coming in and out of the building. Total cost for the work is \$375.00. There is also an \$8.00 monthly surcharge assessed to the township until December 2008 since this is considered a new service. David Bachelor moved to accept the AEP bill and monthly surcharge, Paul Insley seconded. All voted "Aye."

The following change orders for the maintenance building were presented for approval:

RFP #5- In order to support the crane system that had been previously approved, the large garage door on the south side of the building needs to be changed from a standard track door to a roll up door. The cost of the door installed is \$1,197.00 and the cost of the power electric garage door opener is \$1,095.00. Total cost for change order RFP #5 is \$2,282.00. Paul Insley moved to accept change order RFP #5 for the total cost of \$2,282.00. David Bachelor seconded. All voted "Aye."

RFP #4- The electrical servers for the welder were not specified appropriately and do not support the welding equipment. The amp service of the electrical box needs to be changed from a 50-amp to a 70-amp server. Total cost to switch over the server is \$1,938.00. David Bachelor moved to accept RFP #4 for the total cost of \$1,938.00, Paul Insley seconded. All voted "Aye."

POLICE DEPARTMENT

Old Business

Resolution #07202005B the disposal of the 1994 Ford Crown Victoria Police Cruiser was signed. David Bachelor moved. Paul Insley seconded. All voted "Aye."

New Business:

None

With no further business to bring before the Board a request to adjourn at 5:45 PM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

8/17/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL

August 17, 2005

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: Chet Cheaney- Worthington Hills Civic Association
Kenneth Glanz- Road Department New Hire
Steve Tennet- Friend of K. Glanz

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase
Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

GUESTS:

Chet Cheaney of the Worthington Hills Civic Association appeared before the board expressing some concerns that the Civic Association has with some of the properties within the Worthington Hills development. The property owners at 809 Mission Hills and 800 Clubview have not been caring and managing their landscape. Mr. Cheaney and the members of the Civic Association are concerned that this is not only unpleasant looking, but it may begin to pose a health threat. In the past, the Civic Association has taken care of the property at 809 Mission Hills and paid the expense.

The Clerk had advised Mr. Cheaney recently that in order for the township and the Franklin County Board of Health to intervene the grass needed be above a certain height. Mr. Cheaney asked the board the best way to handle the situation. Tom Kayati explained that the grass needed to be at least twelve inches high before the Franklin County Board of Health will allow the township to intervene.

Tom Kayati and Mr. Cheaney planned to contact the Franklin County Board of Health and get the claims processed. Mr. Kayati explained the way the system works and reminded Mr. Cheaney that it usually takes a couple of weeks before the township is legally able to cut the grass and clean up the property. Mr. Cheaney and Mr. Kayati agreed to be in contact and try to handle this matter as efficiently as possible.

Tom Kayati introduced Kenneth Glanz, a candidate for hire for the Road Department. Mr. Kayati recommended he be hired at Step I or \$9.20 per hour. His start date would be August 18, 2005. David Bachelor moved to accept Resolution #08172005A, the hiring of Kenneth Glanz as a full time Road Department employee, Paul Insley seconded. All voted "Aye."

Approval of Minutes:

August 3, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Paul Insley seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor Office; Paul Insley moved to accept the financial statements for July 2005 as presented, Jack Moss seconded. All voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held TRUSTEES: _____ 20____
Old Business

None

New Business

None

CLERK

Old Business:

The board at the August 3rd meeting accepted the resignation for Nathan Hittapole. Resolution #08032005 was presented to the board for their signature.

New Business:

Lisa Brown, of Lauterbach & Eilber issued a letter to the township dated August 15, 2005 introducing herself as the Financial Services Administrator for Todd Weithman.

The UAN system will be providing the township with a new computer system. The new computers will be delivered mid September.

ROAD DEPARTMENT:

Old Business:

Tom Kayati updated the board on the progress of the new maintenance building. Mr. Kayati said construction has been slowed due to delays in receiving supplies. The contractors have begun to fix the concrete slopes that were not laid as the plans displayed. Mr. Kayati is working with the contractor to correct the problem.

Tom Kayati submitted the Statement of Cost of Cutting Weeds for the 103 W. Kanawha to be signed by the trustees. The township needed to intervene and cut the grass and weeds after the Franklin County Board of Health deemed the area a health hazard. The township has needed to care for this property on more than one occasion for similar violations. The bill will be assessed to the property owner's property tax.

New Business:

None

POLICE DEPARTMENT

Old Business:

Chief Schwind reminded the board that the NIMS compliance is due by September 30, 2005 and the Chief urged the trustees to take the certification test required for compliance. The Chief felt that the township was well with in compliance regulations since several of the township employees had already successfully completed the test. If the township were not within compliance with the adoption of NIMS, it may lose some federal grant funding.

New Business:

Officer Mark Eagan has been employed by the township for approximately one year and is now eligible for a step increase. Chief Schwind would like to recommend Officer Eagan move from Step I to Step II of the department pay scale. His pay will increase from \$13.24 per hour to \$13.75 per hour. Jack Moss moved to approve the step increase for Mark Eagan from Step I to Step II, Paul Insley seconded. All voted "Aye."

The Police Department winter coats are approximately ten years old and are showing signs of wear and tear. The department would like to purchase all the officers new winter coats. The Chief presented an estimate from Roy Taylor, and ten coats would cost approximately \$2,800.00. Paul Insley moved to allow the Police Department to purchase ten winter coats for a total cost not to exceed \$2,800.00. David Bachelor seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 7:15 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye."

9/7/05
Date

[Signature]
Chairman

9.7.05
Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
September 7, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: None

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Approval of Minutes:

August 17, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

None

New Business

Jack Moss suggested that the township submit another newsletter in the near future. Many of the residents have expressed to him how they enjoy receiving the newsletter periodically.

CLERK

Old Business:

Initial reports from the State Auditor's Office for the 2003-2004 audit reflected a lack of policy controls for the township in such areas as authorized credit card use, travel reimbursement and vehicle use. The Clerk, Barbara Schwartz and Chief Schwind met today to discuss and update the policy and procedures for the township. They will be presented to the board at a later meeting for approval.

New Business:

The Clerk presented the 2006 Official Certificate of Estimated Resources for approval. These amounts and rates were determined by the budget commission in its certification and was accepted for the year 2006 (ORC 5705.34) Jack Moss moved to accept Resolution 09072005B for the approval of the 2006 Official Certificate of Estimated Resources, Paul Insley seconded. All voted "Aye."

The Franklin County Development Board sent a copy of the final annexation documentation for the church located at 5330 Olentangy River Road. The trustees had opted in a previous meeting not to oppose the annexation.

The Ohio Department of Police Chiefs will be holding a Public Records Workshop on September 28, 2005. The workshop is open to public employees interested in attending.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

Jack Moss moved to accept Resolution #09072005, the disposal of an adding machine from the Clerk's Office inventory. David Bachelor seconded. All voted "Aye." The machine was disposed of since it had no monetary value.

ROAD DEPARTMENT:

Old Business:

American Electric Power submitted a letter dated August 24, 2005 informing the board that the work done at Walnut Grove Cemetery for the new maintenance building was billed at a residential rate and not a commercial rate, as it should have been (Work Request #9520819.) It was initially billed at \$375.00 and should have been billed at \$653.00. The work has been done. Mr. Kayati notified Mr. Insley and Mr. Bachelor about the change in rate and they each approved it for payment.

Tom Kayati presented for approval an invoice from the City of Columbus for water line tap in fees for the new maintenance building. This cost is in addition to the tap fee paid to the City of Worthington for the same line previously. The total cost of the invoice is \$3,497.00. Paul Insley moved to accept the invoice to the City of Columbus for \$3,497.00 for water tap fee, David Bachelor seconded. All voted "Aye."

Tom Kayati contacted the Franklin County Board of Health concerning the two properties in Worthington Hills, which have not had their lawn cared for and are growing harmful and/or noxious weeds. The representative with the Board of Health said since the property on Mission Hills had already been assessed and action warranted by the township, the township does not need authorization to proceed with action to cut the grass. Mr. Kayati was concerned that the township may not have the legal right to enter the property without proper notification. He has contacted the Prosecutor's Office to determine the best course of action for the township. He is waiting to hear from the Prosecutor's Office.

New Business:

The radio antenna site currently utilized by the Road Department is no longer going to be available in the near future. The Road Department had worked out an agreement several years ago to lease the site at a one-time cost. The agreement has since elapsed and a large communication company is perusing the antenna site. Mr. Kayati estimates to move the antenna and the costs associated with it around \$8,000.00. Per Mr. Kayati the current system is not very reliable or clear anyway.

Police Chief Schwind reminded the board that the Police Department was to receive new radios from FEMA grant money. He was unsure when the new radios would arrive but told Mr. Kayati that the Road Department could use the old radios when the new ones became available. These radios had a registered frequency and would operate similar to the radios the Road Department currently uses.

Mr. Kayati inquired with a Nextel Cellular to determine what it would cost the township Road Department to replace the radios with direct connect cellular phones. Mr. Kayati expressed concern that the Road Department employees were to be available 24 hours a day, 7 days a week and it was unfair to ask them to sit at home and wait for the phone to ring in case of an emergency such as snow removal. For four phones, with unlimited direct connect and 250 anytime minutes pooled together the total cost to the township would be approximately \$114.00 per month plus the cost of the phones. The trustees were in agreement for Mr. Kayati to further investigate the price of the cell phones and if they would be logical for the township to utilize.

Held _____

20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL**

September 7, 2005

Page 2 of 2

Mr. Kayati informed the board that localities around Sharon Township had similar phones and they had a policy in place that allowed the employees to use the phones for personal use. He had asked if the board would consider such a policy. The Clerk advised the board that the Auditor of the State issued a bulletin in June of 2004 in which they advised against the use of cell phones for personal use. The Clerk and the Trustees felt that it might be in the best interest of the township not to allow personal use of the cell phone unless a written letter of approval was submitted by the State Auditor's Office authorizing personal use. Mr. Kayati would inquire with the State Auditor's Office to determine if personal use of cell phones is permitted for employees.

POLICE DEPARTMENT

Old Business

None

New Business:

Officer Mark Eagan submitted his letter of resignation. Paul Insley moved to accept the resignation of Officer Mark Eagan, David Bachelor seconded. All voted "Aye."

Chief Schwind has been selected to travel down to New Orleans and assist with the relief effort as a result of Hurricane Katrina. He will remain in New Orleans for fourteen days. The entire trip will be financed by the Federal Government; including travel expenses and complete salary package. The date of departure is yet to be determined.

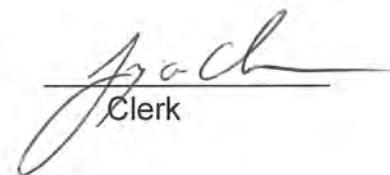
Since it appears at this time that Chief Schwind will be driving down to New Orleans, Paul Insley moved to allow Chief Schwind to drive one of the Ford Explorer Police Cruisers. David Bachelor seconded, All voted "Aye."

Jack Moss moved to process a check for the expenses for the trip instead of reimbursing Chief Schwind after he returns. Various factors were considered when determining the amount of the check including, gas, lodging, and food. The Chief had been told he needed to expect to be responsible for his own lodging the first 72 hours while in New Orleans. Jack Moss moved to process a check payable to Donald Schwind for \$1,500.00, to cover the cost of travel to aid in the relief effort in New Orleans. David Bachelor seconded. All voted "Aye." Since the Clerk was out of town the following week and a trustee would be off for personal business, it was determined that a check would be issued by the end of the week and left locked in the Clerk's Office. This would assure that it would be available to the Police Chief when he was told to go.

With no further business to bring before the Board a request to adjourn at 6:40 PM -was made. Jack Moss moved, Paul Insley seconded All voted "Aye."

9/21/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
September 21, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
 Paul Insley Present
 David Bachelor Not-Present

Guests: John Oberle- 60 W. Southington Ave.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind, Sharon Township Police Dept.

Approval of Minutes:

September 7, 2005 Regular minutes Jack Moss moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Paul Insley seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office; Paul Insley moved to accept the financial statements for August 2005 as presented, Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

Jack Moss inquired about the status of the newsletter. Chief Schwind reported that Sharon Lee, Police Department Secretary, has begun the preliminary work but still needs articles submitted by the departments.

New Business

None

CLERK

Old Business:

The Clerk has received notification from the State Auditor's Office that the 2003-2004 Audit has been completed. The Clerk presented several documents for trustee approval and their signature including:

- A. Letter of engagement, which outlined the township's responsibilities and the auditor's responsibilities during the audit.
- B. Management letter, which outlined the recommendations the auditors, submitted to the township. These recommendations included updating township policies for its employees.
- C. A draft copy of the 2002-2003 audit.
- D. Resolution #09212005A was submitted for trustee approval. This was a retroactive resolution for 2003 allowing the advance in and advance out of funds from the General Fund (1000) and the Universal Hiring Grant (2903). The advances were

RECORD OF PROCEEDINGS

Minutes of

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

authorized during 2003 but no resolution was drawn up. Paul Insley moved to accept Resolution #09212005A for the advancement of funds during 2003 between the General Fund and the Universal Hiring Grant, Jack Moss seconded. All voted "Aye".

- E. Jack Moss moved to accept the audit findings as described by the auditors in the reports presented and moved to decline a post audit conference. Paul Insley seconded. All voted "Aye".

The initial paper work has been submitted to Franklin County to see if the township would be considered for membership in their health care program. The Clerk will keep the board updated as more information becomes available.

New Business:

A letter from the Franklin County Board of Health dated September 16, 2005, regarding the property at 362 Rosslyn Ave. The property owner has been ordered to remove all solid wastes as cited before October 3, 2005.

Due to the recent increases in gasoline costs, the IRS has increased the mileage reimbursement rate to \$0.48 per mile until the end of year.

ROAD DEPARTMENT:

Old Business:

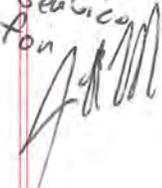
Tom Kayati updated the board on the progress of the new maintenance building. Mr. Kayati submitted for board approval RFP#5, a change order to switch the hot water tank from a gas source to an electric source tank. The room that houses the hot water tank would require vents if the township kept the gas hot water tank. Mr. Kayati would not like to cut holes in the side of the building for the vents; therefore he is requesting the electric tank. The additional cost for forty-gallon electric tank ~~installed is~~ \$720.00. In addition, the building would need a 220-volt electrical outlet installed to support the tank (\$785.00). In addition the building needs two additional circuits, in the furnace room (\$256.00), and lighting in the attic (\$520.00). Total cost for RFP #5 is \$2,281.00. Paul Insley moved to accept RFP#5, the purchase of electrical components and an electric hot water tank for \$2,281.00. Jack Moss seconded. All voted "Aye".

Tom Kayati inquired about the purchase of cell phones for the Road/Cemetery Department. At the September 7th meeting the need for cell phones in that department had been established. The concern remained whether or not the employees would be able to utilize the phones for personal use. Mr. Kayati suggested an "Employee Share Plan" in which the township would reimburse the employee for the cell phone. The board determined that it would be in the best interest of the township not to allow employees to use cell phones for personal use. It was determined that it was appropriate for the department to carry cell phones but the phones would be reserved for township use only. Jack Moss moved to allow the Road/Cemetery Department to purchase cell phones for the employees. Paul Insley seconded. All voted "Aye."

The Clerk reminded the board that Barbara Schwartz was currently updating the township policy and procedures and that a policy addressing cell phone usage would be included.

New Business:

Bryan Turner has been employed as a seasonal employee during the summer and in the past. The Road Department has been satisfied with his performance. Tom Kayati presented Resolution #09212005B, to hire Bryan Turner as a full time employee. He would hire in at Step I of the Road Department pay scale. Paul Insley moved to accept Resolution #09212005B, the hiring of Bryan Turner as a full time Road Department employee, Jack Moss seconded. All voted "Aye." His employment status as a full time employee will become effective September 22, 2005

Electrical
Services
For


RECORD OF PROCEEDINGS

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
September 21, 2005
Page 2 of 2**

With an employee out with medical leave, Mr. Kayati was concerned that the Road Department will need help during leaf season. Mr. Kayati would like to rehire Andrew Kayati as a seasonal employee to help out the department. Paul Insley moved to accept Resolution #09212005C, the hiring of Andrew Kayati as a seasonal employee for the Road Department, Jack Moss seconded. All voted "Aye." He also will start September 22, 2005 and he will maintain his previous pay rate of \$8.00 per hour. Tom Kayati reminded the board as before that he will be directly supervised by and report to Pete Voedish of the Road Department.

The backhoe utilized by the Road/Cemetery Department is scheduled for a maintenance check. Mr. Kayati is sure there will be some repairs needed but is not sure to what extent. Mr. Kayati said if the repairs would cost more than \$5,000.00, he would have to consider another alternative. Therefore, Paul Insley moved to accept repair costs to the Road Department backhoe for a cost not to exceed \$5,000.00, Jack Moss seconded. All voted "Aye."

POLICE DEPARTMENT

Old Business:

None

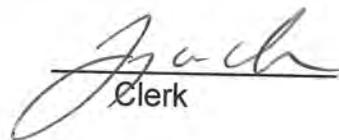
New Business:

The Police Department computer server will no longer support the programs being utilized by the department. This was the old server that was upgraded last year to meet the needs of the department and the original server was given to the township by the state. The computers purchased by the department will still be used but the server needs replaced. Estimated cost to install and replace the server is \$2,987.00. Paul Insley moved to allow the Police Department to spend up to but not to exceed \$3,000.00 for a new computer server. Jack Moss seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 7:28 PM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

10/5/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL

October 5, 2005

Page 1 of 2

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: Jeanne Izzo- 389 Colonial Ave.
Colleen Kent- 43 Forest Ridge Dr.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase
Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Guests:

Jeanne Izzo appeared before the board to inquire about the property at 5300 Linworth Rd. She and her son are considering purchasing the property and are concerned about the need to annex into the City of Columbus in order to use city water and sewer. They are considering building another home on the property and understand in order to do that they would need to have access to water and sewer. Paul Insley told Ms. Izzo that the township was obviously not in favor of them annexing into the City of Columbus, but as in the past, the township has not had the power or authority to prevent people from annexing. The board suggested that Ms. Izzo contact the Franklin County Development Department first and they will assist her in determining if an annexation into Columbus is possible and the steps required to complete the process.

Approval of Minutes:

David Bachelor moved to accept the September 21, 2005 minutes of the regular session of the Board of Trustees of Sharon Township with an annotation written in changing the wording of the installation of the electric hot water tank into the new maintenance building. The cost increase reflects the installation of the electrical service not the actual tank. Paul Insley seconded, all voted "Aye."

TRUSTEES:

Old Business

None.

New Business

Helen Epps of Berston Place contacted Jack Moss to express her concerns with the proposed building of freestanding condos around her property. She has been attending zoning meetings in an attempt to contend the construction of the condos. Jack Moss told her to contact the township if she needed assistance or clarification of the project.

CLERK

Old Business:

The 2003-2004 township audit has been completed and a copy of the audit is available in the Clerk's Office.

RECORD OF PROCEEDINGS

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

The Clerk's Office submitted an initial draft copy of the proposed Sharon Township Policies and Procedures. The copy is for the board to review and discuss at another meeting.

New Business:

Delta Dental has submitted its 2006 Premium quote for Sharon Township. The 2006 premiums will remain the same as the township paid in 2005. The current premium is \$73.46 per employee per month. The board opted to continue with the current plan instead of switching to an alternative plan or provider.

The Clerk has contacted Charles Moore of the Sharon Memorial Board to inquire about using a portion of the unused township building basement for storage of records. Mr. Moore would address this issue with the Memorial Board at the next meeting. The Clerk informed the board that if the space were approved for use, he would research the costs of shelving units to store the records.

The Franklin County Treasurer will hold a foreclosure forum on Friday, October 7, 2005.

During the month of October, the Franklin County Commissioners will seek public input regarding community needs as the county prepares its 2006 action plan. The county will hold four public meetings along with encouraging comments via mail or email.

OTARMA is seeking nominations for candidates to be elected to the Board of Directors.

ROAD DEPARTMENT:

Old Business:

Tom Kayati submitted the change order for RFP#5, the installation of electrical service for several areas in the new maintenance building. The change order was approved in the September 21, 2005 meeting.

New Business:

Several residents have expressed concern to Mr. Kayati about the removal of trees between Rosslyn and Broadmeadows Blvd. by a contractor. Marathon Oil owns this land, and there is a pipeline running through the area. Therefore they own the land, and are able to maintain the property as they see fit.

The City of Columbus has contacted Tom Kayati to obtain permission to open Riverside Dr. for through traffic in order to redo the sanitary sewer down Fenway. They have assured Mr. Kayati that this is only a temporary measure and the project should last approximately two to three months. The board was concerned that the additional traffic may be a hindrance to the township residents and the additional volume of traffic may have a negative impact on the road surface. The board was not comfortable allowing Riverside Dr. be opened up until more definitive information became available.

Franklin County Engineers are providing a snow-training program for township employees. The one-day event, which includes a health screening, will cost \$18.00 per employee. The Road Department will be sending three employees for the training.

The Road Department has received notification that the cost of salt is going to increase \$10.00 per ton. The department was able to purchase salt that was left over from last year at the old rate. The Road Department had a PO left over from last year, so they purchased a large amount of salt at the old rate.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
October 5, 2005
Page 2 of 2**

20

POLICE DEPARTMENT

Old Business

At the September 21, 2005 meeting, the Police Department received authorization to update the computer server to meet department needs. The initial estimation of total cost was less than three thousand dollars. The contractor had to repair some of the existing monitors that were not anticipated with the initial estimate. The total cost to complete the project has increased to \$3,950.00. Paul Insley moved to allow the Police Department to spend an additional \$1,000.00 to complete the update of the computer server and system. Jack Moss seconded. All voted "Aye."

New Business:

Chief Schwind and Jack Moss met with Paul Zenisik of Riverlea to answer questions about recent rumors associated with the bidding Sharon Township submitted for the police protection in Riverlea. Chief Schwind and Jack Moss answered all his questions. No final decision has been made concerning the awarding of the contract.

With no further business to bring before the Board a request to adjourn at 6:30 PM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

10/19/05
Date

[Signature]
Chairman

[Signature]
Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

RECORD OF PROCEEDINGS

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL October 19, 2005

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Not-Present

Guests: Jim Hughes- State Representative 22nd House District

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind, Sharon Township Police Dept., Barbara Schwartz, Administrative Assistant.

Jim Hughes, Ohio State Representative 22nd House District appeared before the board to present to the township a State of Ohio Flag. The flag was displayed in the Ohio Representatives Chamber at Columbus October 18, 2005.

Approval of Minutes:

October 5, 2005 Regular minutes Jack Moss moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Paul Insley seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Paul Insley moved to accept the financial statements for September 2005 as presented, Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

New Business

None

CLERK

Old Business:

Barbara Schwartz informed the board that she had attended a meeting this morning to discuss Delta Dental premiums for 2006. The consortium of townships, which Sharon Township has been a member of with Delta Dental, opted to use the Preferred Provider Plan for 2006. This is the less expensive plan provided by Delta Dental than the one currently utilized by the township. Premiums per employee will be \$70.55 per month instead of the current rate of \$73.56 per employee. Through this plan, premiums will remain unchanged and the list of dental providers remains the same. The difference compared to the current plan is if an employee chooses to use a preferred provider for certain procedures; that employee's co-payments will be less than using a Delta Dental physician that is not under the preferred provider list. The board felt comfortable with the explanation and did not feel that it was necessary for a Delta Dental representative come to a meeting to discuss the changes.

The 2006 Sharon Township Policies and Procedures draft was openly discussed and changes in wording and paragraph phrasing addressed.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

~~Held~~ Department Heads and Ms. Schwartz would meet again to discuss ²⁰ issues like the ill time incentive and addressing changes to ill time usage. After the appropriate changes are made, a new draft will be submitted for approval at the next general meeting of the board.

The Clerk's Office has received the majority of the shipment for the new computer. The Clerk asked the other departments to consider acquiring the older computer currently in the Clerk's Office.

New Business:

Franklin County Board of Zoning Appeals reviewed a variance request for an eight-foot privacy fence at 887 Plum Tree Drive (Case #VA-3496). Per the letter received the variance has been denied. Chief Schwind said that a portion of the fence has already been built and has been for sometime. Chief Schwind will contact Franklin County Zoning and inform them of this.

Franklin County Treasurer will hold another Tax Lien Certificate Sale on November 9, 2005. The treasurer provided the properties in the township that will be identified for the sale. The board did not identify any properties listed that they believe would be inappropriate for the sale.

Kenneth Blackwell, Ohio Secretary of State, issued a 2005 Ohio Issues Report detailing the five issues that will appear on the November 8th ballot.

ROAD DEPARTMENT:

Old Business:

Tom Kayati updated the board about the progress of the new maintenance building. Per the contract with the general contractor, the building was to be completed by October 1st. Tom Kayati ^{Did Not} granted an extension with the understanding that work continue at the site with minimal downtime. Mr. Kayati made the board aware that if the work was not being done in an appropriate manner, the township could stop the work and obtain a secondary contractor.

New Business:

Leaf pickup schedule for the township has been posted at various locations. Leaves will be picked up from October 17th through December 3rd.

POLICE DEPARTMENT

Old Business:

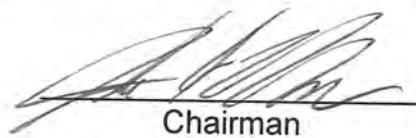
The township newsletter was presented to the board for approval. Paul Insley suggested a picture of Mr. Hughes presenting the State of Ohio flag to the township be included in the newsletter. The picture will be added and the newsletter presented to Mr. Insley for printing. The Police Department included a section seeking resident's input on ways to improve the parking situation on Rosslyn and Kanawha. Some suggestions included in the newsletter including parking on one side of the street and allowing only an allotted amount of on-street parking per home. The Police Department will evaluate the resident's input to determine what if any parking changes will occur in the area.

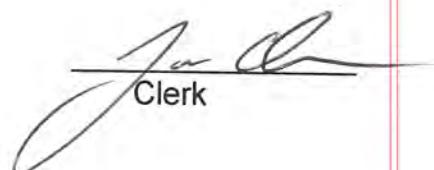
New Business:

None

With no further business to bring before the Board a request to adjourn at 7:28 PM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

11/2/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL November 2, 2005

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: Todd Weithman, Lauterbach & Eilber

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police Dept.

Guests:

Todd Weithman, of Lauterbach & Eilber appeared before the board to present the premium for United Health for 2006. The township experienced a sixteen percent increase compared to 2005. The industry average has been approximately an eighteen percent increase according to Todd. Mr. Weithman suggested that it would be in the best interest for the township to look at alternative insurance providers to determine if a better situation may be available for the township. The trustees, in the best interest of the township were in agreement to look at alternative carriers. Mr. Weithman gave the clerk two applications for the employees to fill out and he will then submit the information to the providers. After the information is gathered it will then be presented to the board for their review.

Approval of Minutes:

David Bachelor moved to accept the October 19, 2005 minutes of the regular session of the Board of Trustees of Sharon Township with a change in the Road Department. Tom Kayati "did not" extend an extension to the contractor for the new maintenance building. The printed copy of the minutes reflected that an extension was granted. Paul Insley seconded, all voted "Aye." Jack Moss included the word not in the final copy of the minutes.

TRUSTEES:

Old Business

Jack Moss and Tom Kayati met with Norman Caune of 7901 Olentangy River Rd. to discuss the drainage problem onto his property from the Worthington Hills Subdivision. Mr. Kayati explained to him since the county did not place an easement on the property, the township was not responsible for the damage caused by the drainage. Per Mr. Caune's request, the township issued a letter to him explaining the township's position concerning the matter.

New Business

None

CLERK

Old Business:

The newly drafted township Policy and Procedures has been updated to include changes that were discussed at the last meeting. A change to the policy and procedures was an addition of the sick time incentive program. Under this program an employee who has accumulated a minimum of 360 hours may be eligible to accept pay for up to 80 hours per year of unused ill time for that year. Also, any ill time used during the holiday period will require the use of the holiday

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

~~Held~~ and not sick leave for that day. The department heads will review the policy and procedures ~~once more before it is submitted to the attorney for review.~~ Paul ²⁰ Insley

moved to accept an amount not to exceed three thousand dollars in attorney's fees to review and make recommendations for the new township policies and procedures. The township will utilize Downes, Hurst, and Fishel Attorneys to review the documents. David Bachelor seconded. All voted "Aye."

Robert Haycock, Road Department employee, has been off work using sick leave for an extended period of time. He may soon exceed the 120 days allowable without requiring trustee approval. Paul Insley moved to allow Robert Haycock to exceed the 120 days off as needed, David Bachelor seconded. All voted "Aye."

New Business:

The Clerk presented a template for the 2006 budget for the department heads to use when preparing their budget. The Clerk's Office would like to approve the 2006 budget at the December 7th meeting.

The Franklin Soil and Water Conservation District is anticipating an eight percent cut in funding for 2006. A letter dated October 15, 2005 was issued asking all localities to budget for an additional \$500.00 in 2006 to help cover the costs associated with the budget cut. Tom Kayati has been very pleased with the support they have offered the township and will plan to allow for the money in the Road Department 2006 budget.

The Village of Riverlea issued a notice that effective October 17, 2006, Pioneers Street in Riverlea has officially been renamed Pioneers Court.

The Clerk and Tom Kayati have been in contact with Ed Barber of OTARMA concerning the insurance for the building. Insurance coverage is set upon the building's completion. The yearly insurance to cover the new building should increase approximately \$1,200.00 per year over previous coverage.

Edward Connors of 108 West Kanawha Ave. issued a letter dated October 22, 2005 informing the board about the use of methane gas based fuel versus traditional gasoline.

Worthington Area Chamber of Commerce will hold a special Business After Hours in honor of the public officials who serve the area on November 15th.

The November Grassroots Clippings, monthly newsletter of OTA, included the compensation chart for the trustees and the clerk for 2006.

SWACO is looking for volunteers to serve on an awards committee to help develop new ways to reduce reliance on landfills.

ROAD DEPARTMENT:

Old Business:

Tom Kayati informed the board that the new maintenance building is near completion. The Road Department planned to be utilizing the new building within the next few weeks.

Leaf collection has been going well since the Road Department has been able to utilize two vehicles to pick up leaves.

New Business:

None

POLICE DEPARTMENT

Old Business

None

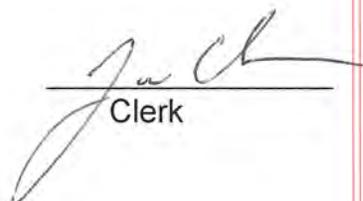
New Business:

None

With no further business to bring before the Board a request to adjourn at 6:30 PM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

11/6/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
November 16, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: John Oberle

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind, Sharon Township Police Dept.,

Approval of Minutes:

November 2, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Paul Insley seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Paul Insley moved to accept the financial statements for October 2005 as presented, David Bachelor seconded. All voted "Aye."

TRUSTEES:

Old Business

None

New Business

Bill Slater of Kanawha contacted Paul Insley in response to the October newsletter which addressed on street parking in the "Three Streets" area. Mr. Slater would like to see no changes made, and allow the residents to park on the street as needed.

Jack Moss inquired about the difficulties the plow trucks had during winter storms in that area. Mr. Kayati said it was difficult at times getting the trucks through the roads in that area. The board discussed possible solutions to resolve difficulty maneuvering the trucks on those streets. Suggestions included posting no parking/snow removal signs in the area. No decision had been reached concerning this issue at this time.

CLERK

Old Business:

A reminder to the board that OPERS is raising employee and employer contribution rates beginning in 2006. A notice has been included in employee paychecks to notify them of the increases.

The Clerk's Office received a notice from United Health outlining the premiums for 2006 and a list of alternative plans within United Health and their premiums.

The Clerk's Office has received all the employee insurance history forms and is in the process of processing it with Lauterbach and Eilder. The forms will

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

be used to assess whether the township can obtain lower premiums through an alternative insurance provider.

New Business:

The Northwest Civic Association issued a letter to the township dated November 14th, asking the board to oppose the application of Variance #3501 at 5270 Linworth Rd. After reviewing the application the board found no reason to oppose the variance request.

The Ohio Township Association is accepting applications for CLOUT membership. Sharon Township does not qualify since it does not have over 15,000 residents in the township.

The Division of Liquor Control issued a reminder that all liquor licenses expire February 1, 2006. The board found no licenses that it would object to renewal.

The maintenance agreement with Capital Copy is due for renewal November 30, 2005. The Clerk and the Police Chief updated the board about the problems with the current copier including frequent jams and no longer able to print double copies appropriately. Capital Copy has been out several times to fix the duplexer and shortly after their maintenance call, the machine duplexer will no longer function. The machine is approximately nine years old and in need of replacement. The state bids for copiers are now available. Chief Schwind and the Clerk priced different copiers and found a copier that they felt was appropriate for the township. After reviewing bids and products, it was determined that the Kyocera KM-3035 copier from Mid Ohio Business Machines was the appropriate choice for the township. The Police Department agreed to pay for the copier, and the General Fund will pay for the maintenance agreement for at least the first three years. Maintenance agreement costs are \$0.01 per copy. The Road Department will contribute one thousand dollars for the cost of the new copier. The Road Department will then take the existing copier down to their department and take over the maintenance agreement for that copier. The existing copier is operational and the road department will be able to continue using the existing maintenance agreement for that copier. Total cost of the new copier is \$4,700.00. This is the basic copier unit, the township will consider purchasing accessories for the copier at a future date. Paul Insley moved to accept the bid from Mid Ohio Business Machines for the Kyocera Copier for a total cost not to exceed five thousand dollars. Jack Moss seconded. All voted "Aye."

ROAD DEPARTMENT:

Old Business:

Tom Kayati updated the board about the progress of the new maintenance building. The building is near completion but some details need to be resolved before the Road Department can begin utilizing the building.

The Road Department has received several complaints about leaf collection. Tom Kayati explained to the board that since the leaves seemed to drop all at once this year, the Road Department had a hard time keeping up with the demand. Also the township had numerous funerals over the last week which took away man hours from collecting leaves. The Road Department would continue to work to pick the leaves up as quickly as possible.

New Business:

The Road Department received the signed copy of the contract with the Village of Riverlea to again handle their snow removal. As in years past, the township will charge the Village of Riverlea three percent above the per lane mile cost that Franklin County charges. Jack Moss signed the contract.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
November 16, 2005
Page 1 of 2**

POLICE DEPARTMENT

Old Business:

Chief Schwind has been in contact with Franklin County Zoning concerning the fence on Plum Tree that the zoning board had previously not granted a zoning variance for. The fence is already in place and Chief Schwind was in contact with Joe Bailey of the Zoning Board to see what action the township could take. The zoning board is currently taking the property owner to court to have the fence removed. The Chief will keep the board updated as more information becomes available.

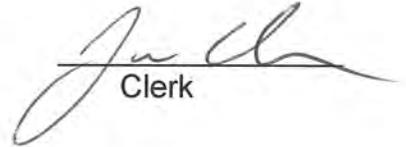
New Business:

None

With no further business to bring before the Board a request to adjourn at 7:50 PM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

12/7/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held _____, 19 _____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT SHARON TOWNSHIP HALL December 7, 2005

Signing of Checks

The meeting was opened in proper form at 5:00 PM

Roll Call:

Jack Moss	Present
Paul Insley	Present
David Bachelor	Present

Guests: Todd Weithman, Lauterbach and Elder

Attendance: Thomas Karate Rd. Dept. Supervisor, Gregory Chase Clerk/Treasurer, and Chief Donald Schwind Sharon Township Police

Guests:

Todd Weithman, Lauterbach and Elder appeared before the board to present the premiums submitted by Anthem and Medical Mutual. Using a plan that essentially mirrors the current plan the township utilizes with United Health, Anthem submitted a quote that could save the township a substantial amount of money throughout the year. The Anthem monthly premiums came in approximately three thousand dollars less than the premiums submitted by United Health for the same employees. The board would like to allow time for Barbara Schwartz, Administrative Assistant, to review the information before finalizing their decision. Todd Weithman submitted the paper work to the board for the township to complete with Anthem if they are chosen to be the insurance provider.

Approval of Minutes:

David Bachelor moved to accept the November 16, 2005 minutes of the regular session of the Board of Trustees of Sharon Township. Paul Insley seconded, all voted "Aye."

Approval of 2006 Temporary Budget

General Fund planned for no significant purchases during 2006. Increases were reflective of general increases.

Fire fund and Cemetery fund reflected funds that are transferred in and out as reflective of tax receipts and payroll for the Cemetery.

Police Department included budgeted funds for the purchase of two new police cruisers. One of the cruisers had been budgeted in 2005 but the department was unable to obtain the vehicle during the year.

Road Department, submitted general increases along with allowances for a new dump truck, which was budgeted for in 2005. The budget also included increases to allow for additional costs associated with the new maintenance building including supplies and equipment for the building.

Each department submitted a large amount under the medical deductible account 229-100. Since the new deductible was introduced last year, the departments needed to account for any additional claims until the end of the year, along with any claims submitted during 2006.

David Bachelor moved to accept the 2006 Sharon Township Temporary Budget as presented. Paul Insley seconded, all voted "Aye."

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held _____, 19

TRUSTEES:

Old Business

After analyzing other departments step system for pay increases, and reviewing her current pay status, David Bachelor moved to accept a ten percent pay increase this year for Barbara Schwartz. In line with other hourly employees, David Bachelor, also moved to accept a ten percent increase on her anniversary date in 2006, pending board approval at that time. This would bring her pay rate up to \$17.34 per hour this year beginning December 8, 2005. If she is in line for a pay raise in 2006, her pay rate will then be \$19.07. Jack Moss seconded. Jack Moss and David Bachelor voted in favor of the amount of the pay raise. Paul Insley opposed the amount of the pay raise.

New Business

None

CLERK

Old Business:

Franklin County Zoning submitted a letter dated, November 23, 2005, informing the board that Case #VA-3501, requesting a zoning variance at 5270 Linworth Rd. had been denied.

New Business:

At the December 21, 2005 regular meeting of the Board of Sharon Township, David Bachelor and John Oberle will be sworn in to office for the period beginning January 1, 2006 until December 31, 2009.

The Clerk's Office will be submitting the 2006 Franklin County Township Association dues.

The Clerk's Office will be submitting the OTARMA Public Officials Bond Application for the two newly elected trustees. The board opted to set the bond limit at ten thousand dollars for each trustee.

The ballot for the OTARMA candidate Board of Directors was reviewed by the trustees. Two candidates were chosen and the ballot submitted for mailing.

ROAD DEPARTMENT:

Old Business:

Tom Karate informed the board that the new maintenance building was near completion. A few details were still being worked out but Mr. Karate planned to receive the occupancy permit from the City of Worthington by Friday.

New Business:

NPDES submitted an invoice for \$800.00 for payment to the EPA. Franklin County Soil and Water and Franklin County Engineers have paid this permit in the past, but due to budget costs they are asking localities to share the costs. For subsequent years, the township will pay \$400.00 per year to maintain the permit.

POLICE DEPARTMENT

Old Business

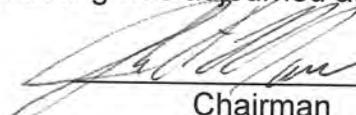
None

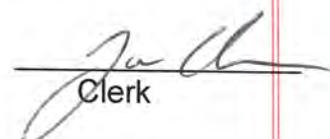
New Business:

None

Paul Insley moved for a continuation of the meeting to Wednesday, December 14, 2005 to further discuss and review the offer presented by Anthem Blue Cross to become the health care provider for the township. David Bachelor seconded. All voted "Aye." The meeting was adjourned at 6:45 PM

12/21/05
Date


Chairman


Clerk

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
December 14, 2005
Continuation of 12/07/05 Meeting**

Signing of Checks

The meeting was re-opened in proper form at 10:00 AM

Roll Call: Jack Moss Present
 Paul Insley Present
 David Bachelor Present

Attendance: Gregory Chase Clerk/Treasurer, Barbara Schwartz Administrative Assistant

All present previously reviewed the contract submitted by Anthem Blue Cross/Blue Shield to become the health care provider for the township for the 2006 calendar year. The contract and health care coverage presented by Anthem was very similar to the offer presented by United Health. The monthly premiums presented by Anthem offered a savings of more than \$3000.00 per month versus the current plan utilized United Health for 2006; again the plans were very similar in coverage and employee co-pays. The primary difference was the Anthem plan did not include an incremental increase for age groupings like United Health. Instead their plan offered a set rate for each employee category (single, head of household, family). Therefore the township would not experience incremental increases during the year due to age increases.

The township during the calendar year 2005, utilized an "HRA Reimbursement Account", in which the township would pay a portion of the deductible required by the employee before health coverage would begin. The employee, for each of their family members, would pay the first \$500.00 of the deductible and the township would pay the remaining \$1,500.00 of the deductible. This was applicable for each employee and each family member that fell under the township health coverage. The \$1,500.00 was the maximum amount per family member the township would pay, since out of network costs incurred a larger fee. The Clerk's Office did an estimate comparing this plan versus the traditional plan as was utilized in 2004, using the premiums for 2005. Estimated savings using this type of plan for 2005 were approximately \$70,000.00 last year versus using the traditional plan as in 2004. David Bachelor moved to continue with the "HRA Reimbursement Account", Paul Insley seconded. All voted "Aye."

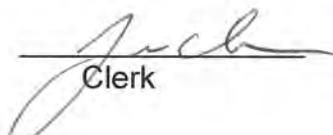
Paul Insley moved to accept the offer of Anthem Blue Cross/Blue Shield, plan name Blue Access Option 7 with Rx Option H, to be the health care provider for Sharon Township for the calendar year 2006. David Bachelor seconded. All voted "Aye."

The contract was signed, and as stated in the agreement, the first month's premium check was signed and submitted with the contract.

With no further business to bring before the Board a request to adjourn at 10:15 AM -was made. Jack Moss moved, Paul Insley seconded. All voted "Aye."

12/21/05
Date


Chairman


Clerk

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
December 21, 2005
Page 1 of 2**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Paul Insley Present
David Bachelor Present

Guests: John Oberle and Thomas Brandt father-in-law of Mr. Oberle
Jim Hughes- State Representative

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase
Clerk/Treasurer, and Chief Donald Schwind, Sharon Township Police Dept.,

**Swearing in of Trustees: for period covering January 1, 2006 to
December 31, 2009: David Bachelor and John Oberle.**

Approval of Minutes:

December 7, 2005 Regular minutes David Bachelor moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Paul Insley seconded. All voted "Aye."

December 14, 2005 Continuation of Regular minutes started December 7, 2005. David Bachelor moved to accept the minutes of the continuation session of the Board of Trustees of Sharon Township. Paul Insley seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Paul Insley moved to accept the financial statements for November 2005 as presented, David Bachelor seconded. All voted "Aye."

Approval of 2006 Sharon Township Policy and Procedures:

Chief Schwind presented the updated Policy and Procedures Manual after being reviewed by the law office of Downes, Hurst and Fischel . Recommendations included some grammatical changes and the following suggestions:

-Changing terms of agreement to allow those who are not US Citizens. The trustees opted to keep it as it reads and the candidate must be a US citizen in order to be considered for employment.

-If an employee transfers from another state agency, and is able to transfer ill time, that employee will be eligible for the sick leave incentive pay once that employee reaches the 360 hour limit. The trustees opted for no waiting period for employees able to transfer hours.

Paul Insley moved to accept the 2006 Sharon Township Policies and Procedures, to be effective January 1, 2006. David Bachelor seconded. All voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

TRUSTEES:

Old Business

None

New Business

Paul Insley submitted to the Clerk his keys to the township building and Clerk's Office.

CLERK

Old Business:

Several resolutions, of which contents were previously approved, were presented for trustee signature:

Resolution #12072005, acceptance of the 2006 Sharon Township Temporary Budget. Paul Insley moved to accept Resolution #12072005, David Bachelor seconded. All voted "Aye."

Resolution #12212005E, acceptance of the Delta Dental to provide dental insurance during 2006. Paul Insley moved to accept Resolution #12212005E, David Bachelor seconded. All voted "Aye."

Resolution #12142005A, acceptance of Anthem Life Insurance for 2006. Paul Insley moved to accept Resolution #12142005A, David Bachelor seconded. All voted "Aye."

Resolution #12142005B, acceptance of Anthem Health Insurance for 2006. Paul Insley moved to accept Resolution #12142005B, David Bachelor seconded. All voted "Aye."

New Business:

The following resolutions were presented for the 2006 year:

Resolution #12212005A, establishing compensation for the Trustees/Clerk, establishing meeting schedule, mileage reimbursement for personal vehicle use, per diem rate for travel expenses, and acceptance of maintenance policy as established by Memorial Board for Memorial Building. Paul Insley moved to accept Resolution #12212005A, David Bachelor seconded. All voted "Aye."

Resolution #12212005B, allowing the Clerk to move appropriate money within the same fund to meet expenditure needs. Paul Insley moved to accept Resolution #12212005B, David Bachelor seconded. All voted "Aye."

Resolution #12212005C, the reemployment of all Sharon Township employees. Paul Insley moved to accept Resolution #12212005C, David Bachelor seconded. All voted "Aye."

Resolution #12212005D, advancement of tax payments via electronic transfer. Paul Insley moved to accept Resolution #12212005D, David Bachelor seconded. All voted "Aye."

A letter from Bird and Bull Architects and Surveyors dated December 14, 2005, informing the board of the petition of annexation of the properties located at 1881 and 1857 W. Dublin Granville Rd. into the City of Worthington. Jack Moss moved to deny the annexation of the properties into the City of Worthington, Paul Insley seconded. All voted "Aye."

From the Franklin County Board of Zoning and Appeals, Case #3505, a request for variance to allow construction of an addition that will cause the lot to

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
December 21, 2005
Page 2 of 2**

exceed the twenty percent lot coverage. The property is located at 55 West Kanawha Ave. The board sees no reason to deny the application.

The US Postal Service will be increasing most postal service fees approximately 5.4% beginning January 8, 2006.

ROAD DEPARTMENT:

Old Business:

Tom Kayati updated the board about the progress of the new maintenance building. The Road Department currently has a temporary occupancy permit from the City of Worthington. The township will receive the permanent occupancy permit once the township submits a final total cost of the building to the City of Worthington. Mr. Kayati is working with the contractors to finalize the rest of the payments due.

New Business:

The Road Department received a notice from the Franklin County Engineers, informing them that the cost of salt will be \$49.00 per ton for the first 500 tons. Mr. Kayati would like to create a PO for 250 tons of salt. Paul Insley made a motion to create a PO for the Franklin County Engineers for \$12,250.00, for 250 tons of salt. David Bachelor seconded, all voted "Aye."

The Road Department also received notice from the Franklin County Engineers that they will continue their agreement for snow removal for Flint Rd. and Home Acres Drive.

Tom Kayati informed the board that three of the Road/Cemetery Department employees are due for anniversary pay increases. These employees are at the top of the pay scale. Mr. Kayati recommended a 4% pay increase for Peter Voedisch, Robert Haycock, and Tom McDonnell. Paul Insley moved to accept a 4% pay increase for Peter Voedisch, Robert Haycock, and Tom McDonnell, David Bachelor seconded. All voted "Aye."

POLICE DEPARTMENT

Old Business:

None

New Business:

The home located at the property at 323 Westview Ave., located within Sharon Township has been vacant for sometime now. Apparently, the owner has passed away, and there are no known family members in line for inheritance of the property. The Police Department has acted upon several complaints of

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

people breaking into the home. They have notified the Franklin County Board of Health and Franklin County Zoning Board about the property and they are in the process of having the home boarded up for health and safety reasons. The board will investigate the process concerning who becomes legal owner of the home and what needs to be done to pass ownership or sell the property. The property has been delinquent on property taxes for sometime now.

Chief Schwind has been asked to attend a Homeland Security Meeting in Houston, Texas January 10-13th. The township will need to pay the travel expenses initially, and then the Federal Government will reimburse the township for any expenses incurred. The trustees were in agreement to have Chief Schwind attend the meeting.

Chief Schwind presented a Pay Proposal for 2006 for the Sharon Township Police Department. The new pay scale included approximately a 3% pay increase in each of the five steps versus the pay scale used during 2005. It also included an increase in shift differential of \$0.25 per hour for each shift and a pay increase for each of the part time secretaries employed in the Police Department. These increases were calculated into the 2006 temporary budget presented at the last meeting. Paul Insley moved to accept the new 2006 Pay Proposal for the Police Department, David Bachelor seconded. All voted "Aye."

Jack Moss presented to Paul Insley a resolution honoring his work and service to Sharon Township for his twenty eight years of service as Sharon Township Trustee. The resolution was signed by the entire board.

With no further business to bring before the Board a request to adjourn at 8:10 PM -was made. Paul Insley moved to adjourn and Jack Moss seconded. All voted "Aye."

1/18/06
Date


Chairman


Clerk