

RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

national graphics

National Graphics Corp., Cols., O. Form No. 1097

Page 1 of 7

Held

January 2 19 91

The following were present: Trustees David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Chief Jack Royer; Guests, Carl Ain:

- Dale Long Central Ohio MADD 4965 Singleton Dr. Hilliard
- Esther Uliess State of Ohio MADD
- Craig Belair MADD
- Virginia Anderson MADD
- David Meade MADD State Legal Counsel
- Mary Circelli Columbus Dispatch
- Steve Wright Columbus Dispatch
- Dan Bowman WSYX-TV
- Ben Piscitelli WSYX-TV
- Candy Brooks Worthington News
- Mike Stone Worthington This Week
- Jim Mitchell Meacham & Apel architects Inc.

The Pledge of Allegiance was repeated at 5:00 PM.

The Clerk called the meeting to order and asked for nominations for 1991 Chairman of the Board. Mr. Bachelor moved that Mr. Butterfield serve as Chairman, seconded by Mr. Hootman. All voted "Aye".

The Clerk asked for nominations for Vice-Chairman for 1991. Mr. Hootman moved that Mr. Bachelor serve as Vice-chairman, seconded by Mr. Butterfield, All voted "Aye".

Minutes of the 12-5, 12-12, and 12-19-90 meetings were read and approved.

Meeting times were discussed. The first meeting of the month will be held on the first Wednesday at 5:00 PM. The second meeting of the month will be held on the third Wednesday at 8:00 PM. These times will be published in the Worthington News.

Dale Long, Central Ohio MADD, and David Meade, state legal counsel for MADD, spoke about an OMVI charge that Chief Hale changed to a warning in July, 1990. MADD wants the Trustees to suspend Chief Hale for three days without pay as a discipline and also file charges against the drunk driver. The Trustees stated that they will consider these requests and address the suggestions within the next month. Mr. Butterfield stated that Sharon Township is concerned about OMVI arrests and stated that we had 77 arrests in 1988, 91 arrests in 1989, and 178 arrests in 1990. They feel that Chief Hale made an error in judgement when he reduced the charge as a courtesy to the media but will consider the request.

The Clerk will receive \$1200.00 per year for setting up tables, chairs, and cleaning for regular and special meetings. All voted "Aye".

The Clerk will receive \$1200.00 per year for cleaning the office. All voted "Aye".

Mr. Bachelor moved, seconded by Mr. Butterfield, that Richard Hootman be appointed to serve on the Walnut Grove Union Cemetery Association Board for 1990. All voted "Aye". Other members of this board are Joe Miller, member-at-large, and Courtney Chapman, representative of Worthington City Council. All were approved at a joint meeting of the Worthington City Council and Sharon Township Trustees on 11-26-90.

Mr. Bachelor moved, seconded by Mr. Hootman, that the mileage rate of 25¢ per mile be set. All voted "Aye".

The Clerk reported that the following gasoline credit cards are issued to Township Department heads:

- 033-800-3460 Sohio 025-800-1064 BP

All fleet insurance, buildings, and liability coverage is with Lauterbach & Eilber, Inc. Ken Carey is our agent.

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The Trustees are to take the annual inventory on the second Monday in January. One copy is to be filed with the Franklin County Engineers on the following departments:

- 1. Police Department
- 2. Township Hall Office
- 3. Road Department
- 4. Fire Department

Copies of all inventories delivered to the Franklin County Engineers Office on January 16, 1991.

Following are the rates for Group Health Insurance coverage: Carl Ain is agent.

	Single	Two-Party	Family
Physicians Health Plan	7 @ \$135.00		25 @ \$406.55
Health One			\$373.73
Delta Dental			\$ 33.79

The Clerk reported that the following reports have been completed and mailed as indicated.

- A-36-3 Certificate of the Total Amount from All Sources Available for Expenditures & Balances - County Auditor January 14, 1991
- A-37-3 Township Official Certificate of Estimated Resources received from Franklin County Auditor \_\_\_\_\_
- A-49 Wages paid by Township January 14, 1991
- A-85 Ohio Bureau of Workers Compensation 1990 Payroll Report January 14, 1991
- A-39-1 Township Annual Temporary Appropriation Resolution December 5, 1990
- AUD 4254 Financial Report 1990 - Annual State of Ohio Auditor To Worthington News Published \_\_\_\_\_
- OH-3 Annual Financial Report \_\_\_\_\_
- W-2 Internal Revenue Service W-2 Reports to I.R.S. City Taxes, Worthington & Columbus State Income Tax \_\_\_\_\_
- A-39-1 Township Annual 1991 Permanent Appropriation Resolution \_\_\_\_\_

The Memorial Board will hold its regular meetings on the following dates: January 8, April 9, July 9, October 8

The following is a list of the Sharon Memorial Board of Trustees:

Dan Boucher	Republican		12-31-1993
John Clifford	Republican	Veteran	12-31-1995
Janis Coombs	Republican	Veteran	12-31-1995
Larry France	Democrat	Veteran	12-31-1993
Nick Gatz	Independent	Veteran	12-31-1993
Richard Givens, Sr.	Democrat	Veteran	12-31-1995
Elwood Grazer	Republican	Veteran	12-31-1995
Charles Moore	Republican	Veteran	12-31-1993
John Shoemaker	Democrat	Veteran	12-31-1993
Jan Smeigh	Democrat		12-31-1995

1 Independent      5 Republicans      4 Democrats      8 Veterans

This board has one vacancy.

The Township Road Crew is to take care of the Memorial Hall lawn and removal of leaves and snow. Record of time spent is to be submitted to the Memorial Board of Trustees quarterly.

Eleanor Bierly, Secretary/Treasurer for the Memorial Board, is to receive \$1200.00 per year for keeping the books and for scheduling meetings. Mr. Bachelor moved, seconded by Mr. Hootman that said fee be paid. All voted "Aye".

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The Trustees instructed each department head that they want a vacation schedule from each one. Sick leave is to be given to the Clerk quarterly. The Clerk is to compile sickleave upon receipt and notify employees.

Each Department Head is to submit payroll every other Wednesday.

Each employee is to submit a time sheet to be placed on the back of voucher for auditing purposes. Regular pay periods (See Chapter II - General Policies and Procedures #222.00).

The following is a list of legal holidays which are to be allowed upon approval from the head of each department:

- New Years Day January 1
- Martin Luther King Day 3rd Monday in January
- Presidents Day 3rd Monday in February
- Memorial Day Last Monday in May
- Independence Day July 4
- Labor Day 1st Monday in September
- Columbus Day 2nd Monday in October
- Veterans Day ~~4th Monday in October~~
- Thanksgiving Day 4th Thursday in November
- Christmas Day December 25

RESOLUTION

Mr. Bachelor moved, seconded by Mr. Hootman, that the following resolution for the year 1991 be approved. All voted "Aye" thereon.

BE IT RESOLVED, by the Trustees of Sharon Township, Franklin County, Worthington, Ohio that: Harold L. Chandler, hired 4-9-69, be re-employed as Sharon Township Road Superintendent and that his compensation be set at \$ 18,944.79 per year. Base being 20 hours for his duties as Road Supt. and the other 20 hours per week are to be paid by Walnut Grove Cemetery. He will be authorized to employ emergency help for grass cutting and snow removal as he sees fit. All other permanent employees are to be hired by the Sharon Township Trustees.

Tom A. Kayati, 8-31-1979, be re-employed with an hourly rate of \$11.83 , that he receive a 3 week vacation at the discretion of the Road Supt. and approval of the Board.

Terrell LaTour, 2-1-1984, be re-employed with an hourly rate of \$8.34 , that he receive a 2 week vacation at the discretion of the Road Supt. and approval of the Board.

Adopted January 2, 1991

*Eleanor Berky*  
Sharon Township Clerk

*John Butterfield*  
Sharon Township Trustees  
Chairman of the Board

RESOLUTION

Mr. Hootman moved, seconded by Mr. Bachelor, that the following resolution for the year 1991 be approved. All voted "Aye" thereon.

BE IT RESOLVED, by the Trustees of Sharon Township, Franklin County, Worthington, Ohio that: Robert T. Hale be re-employed and designated as Sharon Township Police Constable (Police Chief), that his compensation be set at \$36,108.18 payable for keeping the peace and protecting the property and performing the duties as police constable and to have 4 weeks vacation.

Adopted January 2, 1991

*Eleanor Berky*  
Sharon Township Clerk

*John Butterfield*  
Sharon Township Trustees  
Chairman of the Board

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The Sharon Township Police Department is as follows:

Name	Reserve	Full Time
R. T. Hale, Chief	4-17-1974	2-1-1975
D. G. Ridgeway, Lt.	6-16-1976	7-1-1976
W. E. Hane	4-2-1983	7-3-1985
G. L. Bowman	6-20-1989	10-20-89
J. P. Lane	10-1989	8-1990
M. K. Allen, Lt.	6-1980	
S. W. Sica	9-1988	
J. R. Marik	5-1985	
I. G. Abraham	1-1987	
M. A. Kilburn	11-1990	
E. L. Johnston	11-1990	
T. K. Knerr	11-1990	
G. M. Delp	6-1990	

The following is a list of political subdivisions within Franklin County who have complied with the provisions of the Mutual Aid Contract for police man-power and equipment:

Bexley	Grove City	Perry Township
Blendon Township	Groveport	Pickerington
Brice	Hilliard	Reynoldsburg
Canal Winchester	Lockbourne	Sharon Township
Columbus	Madison Township	Upper Arlington
Darbydale	Marble Cliff	Valleyview
Dublin	Mifflin Township	Westerville
Franklin Co. Sheriff	Minerva Park	Whitehall
Franklin Township	New Albany	Worthington
Gahanna	New Rome	
Grandview Heights	Obetz	

The following are Sharon Township Clerical Employees:

Barbara Burgess	7-1-1979	9.31 hr.	11 yr. 5 mo.
Barbara VanHoose	7-24-1979	9.31 hr.	11 yr. 5 mo.
Betty Ninde	6-29-1990	7.00 hr.	6 mo.

The following men will be covered under the Firemen's Disability and Pension Fund as of 1-1-1991: Ohio Revised Code 146.02

Arnholt, James	Henderson, Frank	Mulligan, Pat
Atkins, Donald	Hittepole, Alan	Noble, William
Betts, Chris	Hootman, Jeff	Papenbrock, James
Butterfield, Lewis	Kantak, Guy	Royer, Jack
Dunkel, Robert	Litteral, Michael	Slane, Ronald
Fields, William	Malatesta, Brad	Tippett, Michael
Foust, Howard	Mankin, Mark	VanHoose, Ernest
Griffith, Kevin	Meige, James	Wing, Gary
Hall, Craig	Molter, Randall	
Hall, Gary	Moore, Bruce	

The Volunteer Firefighter's Dependents Fund Board fees paid to date are as follows: (See minutes of 1-7-1987)

1957 - 1986		\$2340.00
3-18-1987	#6414	45.00
7-16-1987	#7467	45.00
11-4-1987	#8250	45.00
1988		90.00
1989		195.00
1990	#7 & 1383	240.00
		<u>\$3000.00</u>

Mr. Hootman moved, seconded by Mr. Bachelor, that the Sharon Township full time firefighters Rules and Regulations and Operating Policies be accepted as submitted. All voted "Aye". Copy of said Rules and Regulations on file.

Fire & Emergency Run Rates - See General Policies and Procedures Volunteer Firefighter Pay Section 220.10

R. L. Thompson, M. D., 3730 Olentangy River Rd., is the appointed Fire Dept. physician, 451-3944.

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The following is a list of all Firefighters:

Paramedic	Reserve	Regular	Full Time	Officer
	G. R. Wing		2-65	Lt. 1-69
	T. J. Cave		1-79	
	M. E. Tippet	9-77	3-79	
	A. W. Hittepole		4-67	Lt. '69/A.C. 1-3-90
x	D. D. Atkins		7-68	
	R. Allen		1-83	
x	E. VanHoose		6-81	
	G. R. Hall		6-77	
x	M. L. Litteral	5-72	3-73	
	J. Wellman	8-60		
	M. A. Koschny		1-78	
x	R. A. Molter	9-77	3-79	Lt. 1-3-90
x	G. K. Kantak		3-81	Capt. 1-3-90
	J. E. Sage	5-78		
	C. A. Hall		3-83	
	W. A. Fields		1-78	Capt. 1-3-90
x	F. Henderson	6-68	1-70	
	J. A. Bloomer		11-78	
	B. Moore		5-89	Chief
x	W. P. Noble		3-73	
x	R. J. Slane	10-72	4-73	
	D. Torrens	6-72	1-74	
	L. W. Butterfield		10-80	Capt. 1-3-90
	R. E. Dunkel		3-74	
	B. M. Malatesta	3-81	3-83	
x	K. E. Griffith		4-83	
x	J. A. Arnholt	5-83	3-85	Lt. 1-3-90
	H. S. Foust		12-83	
x	J. B. Evans	2-84		
x	P. G. Mulligan	6-85	8-85	
	J. M. Scott	4-85		
	J. S. Dershem	6-85		
	D. Gladman	7-90		
	C. J. Betts	5-87		
	S. C. Martin	7-87		
	T. A. Knerr	7-87		
	P. E. Grutsch	3-88		
	J. C. Hootman	7-89		
x	C. L. Mason	11-89		
x	S. C. Hickenbottom	11-89		
x	S. L. Sticker	11-89		
x	J. J. Fasone	11-89		
x	R. L. Dickson	11-89		
x	J. C. Miller	11-89		
x	D. P. Ringley	11-89		
x	W. F. Vedra Jr.	11-89		
x	J. K. Meige	9-89		
x	T. Hoffman	9-89		
	R. L. Heim	11-90		
	D. H. Hall	10-90		
	D. A. Salsbury	11-90		
	B. D. Ribbans	11-90		

The following are Fire Department employees:

Marvin Sells	Fire Inspector	1-17-79
Donna Baranek	Supervisor of Dispatching	3-22-71
Judith Eastman	Dispatcher	5-20-74
Jan Bloomer	Dispatcher	11-1-77
Stan Shultz	Dispatcher	12-10-87
Mitch Aleshre	Dispatcher	3-22-88
Tom Swisher	Dispatcher	5-1-89
Beverly McLane	Clerical	7-9-90

Held

January 2 19 90

Longevity Pay will be paid after completed year and at suggested vacation period for the following:

			1990
Gary Wing	2-15-65	25 years	\$2600
Alan Hittepole	4-1-67	23 years	\$2400
Frank Henderson	1-1-70	20 years	\$2100
Donna Baranek	3-22-71	19 years	\$2000
Mike Litteral	3-1-73	17 years	\$1800
William Noble	3-1-73	17 years	\$1800
Ron Slane	4-29-73	17 years	\$1800
Robert Dunkel	3-15-74	16 years	\$1700
Gary Hall	6-4-77	13 years	\$1400
Jan Bloomer	11-1-77	13 years	\$1400
William Fields	1-8-78	12 years	\$1200
Mike Tippett	3-16-79	11 years	\$1200
Randall Molter	3-15-79	11 years	\$1200
Marvin Sells	2-5-79	11 years	\$1200
Lewis Butterfield	10-1-80	10 years	\$1100
Ernest VanHoose	6-30-81	9 years	\$1000
Guy Kantak	11-14-81	9 years	\$1000
Judith Eastman	5-20-74	16 years	\$1700
Donald Adkins	7-15-68	22 years	\$2300

Fire Alarm Services fee is \$75.00 per year. The Clerk will bill the following accounts:

Toledo Scale	1
690 Lakeview Plaza	1
Mathews, Click & Bauman	3
Worthington Nursing Home	1
Norworth Convalescent Center	1
Worthington Foods	5
Equitable Savings	1

The Fire Department has Mutual Aid Contracts with the following:

City of Columbus	B.S.T. & G. Fire District
Clinton Township	Orange Township
City of Delaware	Perry Township
Delaware County EMS	Plain City
City of Grandview Heights	City of Upper Arlington
Liberty Township	Washington Township
City of Marysville	City of Westerville

Form 3026, Certificate of County Auditor That the Total Appropriations from Each Fund Do Not Exceed the Official Estimate of Resources for 1991 was received 12-14-90, all funds exceed.

A letter was received on 12-26-90 from Mr. Benjamin Knepper, 620 Edgecliff, regarding his concern for the impact on the river environment as a result of the proposed development along the river. Letter is on file.

on 12-27-90 we received the 1991 Tax Millage Rates and Real and Personal Property Valuation from the County Auditor.

The Clerk reported the following Certificates of Deposit:

4-8-91	\$350,000	7.75%	<u>Collateral</u>
8-8-91	\$800,000	7.45%	\$125,000 U. S. Treasury Notes
8-12-91	\$700,000	7.75%	Deposit of Public Funds 2-1-91
8-17-91	\$300,000	7.75%	
8-30-91	\$100,000	7.75%	
	<u>\$2,250,000</u>		

Lauterbach & Eilber has issued a check in the amount of \$1251.00 which is a return premium on our audit for the general liability portion of Cincinnati Insurance.

Notice was received from Franklin County Rural Zoning stating that Case #2521, Loch Lomond Farm Company, will be heard on 1-22-91 at 1:30 PM.

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The following building permits have been issued by the Division of Building Regulations:

- #5324 Leslie Mefferd 449 Rosslyn Ave. Attached garage
- #5327 Leon Hochstedler 8411 Olentangy River Extension to garage

Mr. Butterfield signed an agreement between Sharon Township Board of Trustees and Colvin Gravel Co., Inc. for building demolition at 6500 High Street. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye". This is in keeping with the recommendation of Meacham & Apel Architects. Bid amount was \$24,850.00.

Chief Moore updated the building plans for the new fire station and submitted a revised (1-2-91) Cost Projection.

Chief Moore requested to hire a part-time inspector, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Mr. Hootman moved the following, seconded by Mr. Bachelor:

- Ass't Chief Alan Hittepole to permanent Ass't Chief effective 1-4-91
- Capt. William Fields to permanent Capt. effective 1-4-91
- Capt. Lewis Butterfield to permanent Capt. effective 1-4-91
- Capt. Guy Kantak to permanent Capt. effective 1-4-91
- Lt. Randall Molter to permanent Lt. effective 1-4-91
- Lt. Jay Arnholt to permanent Lt. effective 1-4-91
- Firefighter Chris Betts to Firefighter Step 2 effective 1-18-91

All voted "Aye".

Chief Moore updated the Trustees regarding the 12-21-90 meeting with neighborhood residents of 6500 High Street.

The Zoning Board of Appeals will meet on the new fire station on 1-3-91 at 7:30 PM at the Worthington City Hall.

The Architectural Review Board meeting on the new fire station will be 1-9-91 at 7:30 PM at the Worthington City Hall.

Chief Hale reported that Officer Jeff Lane was injured in an off-duty snow mobile accident on 12-28-90 and is in the hospital with injuries that will keep him from working for at least six weeks. He has been a full-time officer only since the first of August and has accumulated approximately five days of sick leave. He will be on unpaid sickleave during this time. The Trustees instructed that Officer Lane will need to carry his own insurance premiums during this time.

The Clerk requested that the Trustees consider a policy regarding any employees who may be called to active military duty in the future.

Chief Hale reported that Officer Ed Johnston and Lt. Mark Allen are planning to conduct a Crime Watch film and lecture on 1-30-91 at the Grace Brethren Elementary School for residents of Rosslyn, Kanawha, and Westview.

January 16, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Edwina Borby  
Sharon Township Clerk

RECORD OF PROCEEDINGS



Held

January 16 19 91

The following were present: David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Asst. Chief Jack Royer, Asst. Chief Alan Hittepole, Capt. Guy Kantak; Worthington News reporter.

The Pledge of Allegiance was repeated by those present at 8:00 PM.

Minutes of the 12-16-90, 12-28-90, and 1-3-91 meetings were read and approved.

The Financial Report was submitted, viewed, and discussed.

Notice was received on 1-7-91 from the County Treasurer regarding the following estate tax:

Estate of Philip E. Sutherland	\$2205.69
Estate of John Y. Killen	\$1166.22
Estate of William G. Myers	\$ 318.46

Audit Bulletin was received on 12-17-90 from the Auditor of State stating that the hourly rate charged for audits will increase from \$21.00 to \$23.00 effective 1-1-91.

A copy of the audit report covering the period 1-1-88 through 12-31-89 was received on 1-8-91 from the State Auditor's office. It was agreed to waive the post audit conference and all information is placed on file.

The State Convention of Ohio Township Trustees and Clerks Association will be held 2-6/9-91 in Columbus. Mr. Bachelor moved, seconded by Mr. Hootman, to pay the \$25.00 registration plus expenses for Mrs. Bierly to attend. All voted "Aye". None of the Trustees are able to attend.

Application for Permit to Open Street was received from Columbia Gas requesting to open 8247 Flint Road between Melyers and Lazelle. Mr. Butterfield signed the application to allow installation of a new service line.

Notice was received 1-11-91 from Franklin County Rural Zoning that Case #2521, Kenneth Manning, Loch Lomond Farm Company, has been removed from the 1-22-91 schedule of hearings and will be rescheduled at a later date.

A letter was received 1-14-91 from Franklin County Regional Solid Waste Management Authority regarding the establishment of a Solid Waste Rate Advisory Board to assist in considering changes in disposal fees and charges. Mr. Hootman moved that Mr. Bachelor serve on this Advisory Board, seconded by Mr. Butterfield. All voted "Aye".

We received a copy of a letter to Mr. Philip Laurien of Franklin County Rural Zoning Department from Barbara and Terry Shafer regarding tree cutting and improper fill material on property owned by Kenneth Manning. Letter on file.

A letter was received, dated 1-2-91, from the Franklin County Engineer regarding the 1990 Resurfacing Program. Mr. Chandler will complete the Roadway Maintenance History for fiscal year 1990 and return it to the Engineers.

Chief Hale submitted the Monthly Report for December police activity.

The 1990 Annual Police Department Report was submitted and viewed.

Chief Hale's anniversary date is 2-1-91, 16 years.

\* Fire Inspector Marvin Sells submitted a written request that Richard J. Kollmer be hired for the position of part-time inspector (see minutes of 1-2-91). Mr. Hootman moved that Mr. Kollmer be hired to start work 1-21-91 at \$5.50 per hour, seconded by Mr. Bachelor. All voted "Aye".

Chief Moore requested longevity for the following:

Lt. Gary Wing	\$2700
Insp. Marvin Sells	\$1300

So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

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Chief Moore recommended that the Sharon Township Trustees enter into a contract with Bricker & Eckler for Bond Counsel Services. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

A letter of appreciation was received, dated 1-14-91, from David B. Elder, Worthington City Manager, for being invited to participate in the hazardous materials operation course.

A letter was mailed to Brad Malatesta on 1-7-91 informing him of the amounts and procedure for enrolling his family in Health One, Colonial Life, and Delta Dental insurance coverage.

A bill in the amount of \$917.40 has been received from Squire, Sanders, and Dempsey for legal services rendered during the month of 11-1990.

Chief Moore reported that the architects have reported a need to have their own soil sample taken from 6500 N. High. This will be check out further.

Request was made to register Capt. Kantak for F.D.I.C. seminar on 3-21-91 at a cost of \$125.00, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Chief Moore reported that a 500 gallon gasoline tank and a 500 gallon diesel fuel tank have been removed from 805 High Street. Soil has been dug out, samples taken, lab results to come.

Chief Moore requested the Trustees to enter into Executive Session, so moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called:

Mr. Bachelor	"Aye"
Mr. Hootman	"Aye"
Mr. Butterfield	"Aye"

This session was adjourned to reconvene on Sunday, 1-27-91, from 2 - 4 PM. Purpose of Executive Session was to discuss personnel matters and wage review.

✓ Sunday, January 27, 1991 At 4 PM, Mr. Bachelor moved to adjourn this meeting and reconvene on Tuesday, 1-29-91, at 8 AM, seconded by Mr. Hootman. All voted "Aye".

✓ Tuesday, January 29, 1991 This meeting was adjourned at 10 AM.

\*Officer Gerald Bowman was injured in an automobile accident on 1-4-91 while on duty. He has filed a claim with the Ohio Bureau of Workers' Compensation, Claim #PEL97945.

February 6, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Elaine Barry  
Sharon Township Clerk

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February 6 1991

The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk, Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Div. Chief Jack Royer, Asst. Chief Alan Hittepole; Guests:

- Ray Crumbley, Columbus Dispatch
- Reporter from Worthington News
- Kathy Brown, Squire, Sanders & Dempsey
- Daniel & Pamela Kelley, Mt. Air, 433-7061 - Dog complaint, neighbors
- Jeannie Bohlander
- Deana Hershey, 8200 Flint Rd.
- Leona Wheatley, 8200 Flint Rd.
- Vera & Robert Johnson, 8194 Flint Rd., 885-4881 - Support for Chief Hale
- Henry & Grace Hancock, 8221 Flint Rd. - Support for Chief Hale
- Janet Van Buren - Support for Chief Hale
- Stanton & Lynne Jones, 150 Whieldon Lane, 436-0030
- Ron Largent, 7861 Flint Rd., 431-3373 - Support for Chief Hale
- Steven R. 495 W. Kanawha
- Betty & Phil Arena, 828 Mulberry Dr.

Mr. Ron Largent was the spokesman for a group of residents who were present to express their support for Chief Hale regarding the change of an OMVI charge to a warning in July, 1990 (see minutes of 1-2-91). Several of the persons present spoke to the Trustees. Mr. Butterfield stated that no decision has been made to date. A letter was received 1-24-91 from MADD regarding this matter and is placed on file. Letters were received by the following in support of Chief Hale:

- Madelyn C. Bailey, President Flint Ridge Residents' Assn. 2-6-91
- Lynne S. Jones, 150 Whieldon Lane, Worthington 1-27-91
- Mr. & Mrs. S. K. VanBuren, 905 Mission Hills, Worthington 1-30-91

Minutes of the 1-16-91 meeting were read and approved.

The Financial Report was submitted and viewed.

On 1-29-91 we received a copy of Regulation 702 from the Franklin County Board of Health. This deals with siting, operation, and closure of demolition disposal facilities.

The annual Board of Health District Advisory Board Meeting will be held on 3-4-91 at 6:00 PM. Reservations must be made by 2-22-91.

The Clerk reported that she will be attending the State Convention of the Ohio Township Trustees and Clerks Association 2-6/9-91.

On 1-28-91 we received the calculations supporting the premium rates at which we will be billed for the payroll reporting period 1-1-91/12-31-91, from the Bureau of Workers' Compensation. Premium rate is \$3.12 per \$100 payroll.

Notice was received 1-31-91 from the City of Worthington regarding a Board of Zoning Appeals on 2-7-91 at 7:30 PM to consider a request by Allied Sign Co. for a variance to permit erection of signage at 819 High Street.

We received on 2-4-91 a letter from Worthington City Manager, David Elder regarding development of a new Senior Center/Town Assembly Hall on the properties at 777, 789, and 805 High Street. A meeting regarding same will be held on 2-11-91 at 7:30 PM at Worthington City Hall.

We have received an Application for Real Property Tax Exemption from Baker & Hostetler. Mr. Butterfield signed the application and it will be forwarded to the Division of Tax Equalization for determination.

Notice has been received from Franklin Soil and Water Conservation District regarding a seminar to be held from 9 AM to 4 PM on 2-27-91. The seminar is on wetlands and registration is \$15.00 per person.

Notice To Employers was received 1-24-91 from PERS stating that they are working on proposing legislation which would extend PERS coverage to individuals who were previously exempt and excluded from the Retirement System.

Held

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Application for Permit to Open Street has been received from Columbia Gas requesting to open 8199 Bertson Place for a new service line. Permit was signed by Mr. Butterfield and will be returned.

A letter was received 2-4-91 from Helen Quenemoen, Loveland & Brosius, on the subject of part-time employees in regard to time-and-one-half overtime rate, contribution to PERS, and health insurance coverage, placed on file.

Information has been filed with the Clerk's office regarding the proposed annexation of 11± acres in Sharon Township to the City of Columbus. Petitioner is Patricia T. Bratton, 5288 Olentangy River Road. The Board of County Commissioners will hear Case #1-91 on 3-6-91 at 10 AM.

A letter has been received from Donald and Dolores Wenger in which they explain a serious problem they have with flooding in Mt. Air. Enclosed was a copy of a letter they sent to Mid-Ohio Regional Planning Commission.

Form A-85, Ohio Bureau of Workers' Compensation, has been completed and returned showing a total of \$1,477,829 in salaries paid in 1990.

Chief Hale submitted the January Monthly Report for the Police Department. Mr. Hootman requested that in the future the Monthly Report be broken down to show how much activity is credited to each officer, etc.

Chief Hale reported that on 1-30-91, a Crime Prevention Seminar was conducted by Lt. Allen and Officer Johnston at the Grace Brethren School on Westview for residents of Rosslyn, Kanawha, and Westview. The seminar was attended by 45 residents. On 2-20-91 a second Crime Prevention Seminar will be held for residents of Flint, Community Park, and Maple Canyon areas at the State Savings, 6895 N. High Street. On 3-13-91, the final Seminar for Worthington Hills, Sharon Hills, and Mt. Air residents will be held at Household Bank, 7832 Olentangy River Road.

Chief Hale reported that a State Highway Patrol used cruiser has been purchased to replace cruiser #486 which was involved in an accident 1-4-91:

Cruiser	\$3081
Painting	425
Parts, Battery	200
Alignment, tires	400
Total	\$4106

Mr. Hootman moved, seconded by Mr. Bachelor to approve \$350.00 Longevity Pay for Chief Hale. All voted "Aye".

The Clerk and Trustees discussed figuring benefit hours for other than 40 hr. employees. Chief Moore is having Loveland & Brosius draw up guidelines for same and a decision will be made after this information is received.

Chief Moore reported on the following building projects:

1. Worthington City Council approved curb cuts
2. Status of project financing
3. Granting of easement for hydrant installation at 6500 N. High St. map displayed. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".
4. Trustees were requested to sign a contract submitted by Lawhon & Associates, Inc. for backfilling excavation at 805 High St. as a result of removing two 550 gallon underground storage tanks, cost not to exceed \$5094.75. Contract signed by Mr. Butterfield.

The Trustees were requested to authorize enrollment in a State Bid Program which would allow the township to participate in various state purchasing contracts awarded by the Ohio Dept. of Administrative Services, cost is \$100.00. So moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

Mr. Bachelor moved not to participate in the Hearing Testing Program this year, seconded by Mr. Hootman. All voted "Aye".

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Chief Moore submitted information and requested to purchase David Clark Communication System E-101 and L-101, not to exceed \$6200, for installation of intercom and radio interface in Engine 101, 102, and Ladder 101. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Lt. Gary Wing has requested to attend a "How To Supervise People" seminar on 4-9-91 at the Hyatt Regency, cost \$99.00. So moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

Asst. Chief Hittepole reported that he has granted a leave of absence to Tim Cave not to exceed two years. Mr. Cave is working and attending OSU and is unable to devote the time needed to work a part time position.

Chief Moore requested the Trustees to go into Executive Session. So moved by Mr. Hootman, seconded by Mr. Bachelor. The roll being called:

Mr. Hootman	"Aye"
Mr. Bachelor	"Aye"
Mr. Butterfield	"Aye"

Purpose of the Executive Session was to discuss personnel matters. Those present were: Mr. Hootman, Mr. Bachelor, Mr. Butterfield, Mrs. Bierly, Chef Moore, Asst. Chief Hittepole, Lt. VanHoose, Kathy Brown.

Mr. Bachelor moved to adjourn this Executive Session and reconvene on 2-19-91 at 4:00 PM to continue discussing Fire Department matters, seconded by Mr. Hootman. The roll being called:

Mr. Bachelor	"Aye"
Mr. Hootman	"Aye"
Mr. Butterfield	"Aye"

To be present at this meeting will be Mr. Butterfield, Richard Hootman, Bruce Moore, Ron Slane, and Pat Mulligan.

February 20, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Colleen Bierly  
Sharon Township Clerk

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The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Foreman, Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer; Guests; Dan Boucher, Gary Hall, Pat Mulligan, Ron Slane, Howard Foust, Frank Henderson, Chris Betts.

Mr. Boucher asked the Trustees to tour the Memorial Building with him at 7:45 so they could see how the money given by Sharon Township has been spent on improvements.

At 8:00 PM, all present repeated the Pledge of Allegiance.

Mr. Boucher requested that the Trustees provide \$2500 to the Sharon Memorial Board for the purpose of repairing and painting the back hallway. So moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye". Planned for later this year are repairs to the front hallway and stairs, and refinishing of the auditorium floor.

Minutes of the 2-6-91 meeting were read and approved.

The Financial Report for 1-31-91 was submitted and viewed.

The Franklin County District Board of Health Annual District Advisory Board Meeting and Dinner will be 3-4-91 at Berwick Manor.

The Franklin County Engineer will host the annual meeting of the Township and County officials on 3-14-91 at the Berwick Manor Restaurant.

The Mid-Ohio Regional Planning Commission will hold a luncheon meeting on 2-22-91 at the Ohio Center Hyatt Regency.

There will be a Solid Waste Management workshop on 2-23-91.

Sharon Township will receive \$66.79 from the estate of Everett E. Cole. Notice was received on 2-12-91 from the Franklin County Treasurer.

Washington Update was received from Government Finance Officers Association regarding federal tax code changes and provisions of the 1990 Omnibus Budget Reconciliation Act affecting state and local government operations. The mileage rate for 1990 is 26 cents per mile.

Mr. Kayati talked to the Trustees about a problem with a dirt pile on the corner of Kanawha and Riverside. The owner has been notified that he has two weeks to correct the situation of the township will remove the dirt and put the expense on his property taxes. This can be done according to ORC 505.87. The dirt pile is creating a traffic hazard.

An undedicated road in Mt. Air was discussed. The township is not required to maintain an undedicated road.

Mr. Kayati reported that Road Dept. employee, Robert Haycook, was involved in a non-injury accident on 2-14-91 at I 71 and Morse Road. No damage was done to the township vehicle and the insurance company has been notified of same.

Mr. Butterfield announced that we have received a grant of \$141,734 through the Franklin County Board of Commissioners. This grant will be used to repair and resurface, replace curbs and gutters and catch basins in 1993. The project will benefit 116 households. A thank you letter will be written to the Commissioners.

The Road Dept. has received two complaints on a Mulberry residence regarding junk needing to be cleaned up, sanitation and leach bed, etc.

The Clerk submitted Road Fund Expenditures for 1990 and 1991 which was viewed and discussed.

The Road Department Salary Schedule was reviewed but no action taken.



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Chief Hale submitted a written agenda for the Police Department:

1. On 2-6-91 the 1987 Chevrolet went into service as Police Cruiser #486, mileage 80,545.
2. On 2-19-91 Officer Jeff Lane returned to work after being released by his doctor. The department is presently at full strength.
3. On 2-20-91 the Police Department was given a 1985 Oldsmobile Cutlass out of a drug seizure. The department would like to use it as an undercover vehicle and sell the 1984 Chevrolet. Storage fee at Worthington Towing is \$500.00. Mr. Hootman moved to pay the bill, seconded by Mr. Bachelor. All voted "Aye".
4. Chief's merit increase; tabled.
5. Chief's portable phone, \$54 per month. Request to have STT pay half of expense; tabled.
6. Lt. Ridgeway completed a Middle Management/Supervision Workshop, 18 hours.

Chief Moore reported on the status of 6500 High Street clean-up and submitted a letter he received from the Ohio Dept. of Commerce, Division of State Fire Marshall.

Chief Moore submitted a list of the items that are necessary to update Engine 101 and requested authorization to seek quotes for reconditioning not to exceed \$18,000.00. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye". After specifications have been drawn up, we will advertise for bids two times in the Worthington News.

The Sharon Township Division of Fire Physical Exam Schedule was submitted. Baseline physicals are \$396.95; annual physicals are \$107.66.

The Sharon Township Division of Fire Purchasing Policy Manual was submitted including an Introduction and Statement of Purpose. An Official Inter-Divisional Communication, dated 1-23-91, was issued to all Division of Fire personnel regarding purchasing.

Chief Moore requested to attend "Power of Lotus 123 Macros" seminar on 4-23-91, cost \$145.00. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

The following Longevity Pay is due:

Mike Litteral	\$1900	Hired 3-1-73
Donna Baranek	\$2100	3-22-71
William Noble	\$1900	3-1-73
Robert Dunkel	\$1800	3-15-74
Michael Tippett	\$1300	3-16-79
Randall Molter	\$1300	3-15-79

So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

The Division of Fire Medic Drop Policy was submitted for adoption.

The Sharon Township Division of Fire Occupational Safety and Health Committee shall be established and shall serve in an advisory capacity to the Fire Chief.

Chief Moore submitted information on Firefighters Salary Adjustment 1991, on file.

A letter of appreciation was received 2-11-91 from Wilbridge Consultation Center for help Marvin Sells gave them to understand the emergency lighting system in their office.

In a letter dated 2-11-91, Alan Hittepole notified the Clerk that Bill Vedra has quit the Fire Department.

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A special meeting will be held on 2-25-91 which will include:  
 Sharon Township Trustees Bachelor and Hootman  
 Insurance Board of Ohio  
 Rick Murray  
 Ken Carey, Insurance agent  
 Bill Lawhon Associates  
 Jim Mitchell, architect  
 EPA  
 Alan Hittepole  
 Jack Royer

At 10:35 PM, Chief Moore requested to go into Executive Session to discuss Fire Department matters, so moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called:

Mr. Bachelor	"Aye"
Mr. Hootman	"Aye"
Mr. Butterfield	"Aye"

The following were present: David Bachelor, John Butterfield, Richard Hootman, Eleanor Bierly, Bruce Moore, Alan Hittepole, Jack Royer.

Following the Executive Session, the Trustees returned to public session.

Meeting adjourned.

March 6, 1991  
 Read and Approved

John Butterfield  
 Sharon Township Trustees  
 Chairman of the Board

Eleanor Bierly  
 Sharon Township Clerk

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The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole; Div. Chief Jack Royer; Guests:

- Steven R. Brown                      490 W. Kanawha                      885-9219
- Gilbert E. Raines                      Lawhon & Associates
- Candy Brooks                              Worthington News
- William Lawhon                              Lawhon & Associates
- Dan & Pam Kelley                              Mt. Air residents
- Robert Johnson                              Flint resident

The Trustees met at 4:30 PM to view correspondence, bills, and sign checks.

At 5:00 the Pledge of Allegiance was repeated by those present.

Mr. & Mrs. Kelley were present and submitted a written detail of an ongoing problem they have had with a neighbor's dogs and trash. They are trying to sell their property at 790 Maple Drive and request the Trustees cooperation in solving this problem, letter on file.

Mr. Butterfield read a written statement regarding an OMVI arrest in July, 1990, which was reduced to a warning. The Trustees want to deal with this matter on three levels, policy, personnel, and individual. This is all explained in detail in the written statement, placed on file.

Minutes of the 2-20-91 meeting were read and approval was moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye".

Mr. Butterfield reported that he attended the Franklin County District Board of Health Dinner Meeting on 3-4-91 and submitted the Board of Health Annual Report for 1990.

The Financial Report as of 2-1-91 was submitted and viewed.

A memorandum dated 3-1-91 has been received from Mid-Ohio Regional Planning Commission regarding Ohio Public Works Commission forms and our comments on same.

Case #2521, Loch Lomond Farm, will be heard on 3-18-91 by Rural Zoning Board.

A letter has been received from the City of Worthington regarding their curb-side recycling program scheduled to begin on 4-5-91. Registration cards must be submitted by 3-15-91 and recycling bins will be distributed during the last two weeks in March.

A letter was received on 3-4-91 from the State of Ohio Department of Liquor Control regarding the possibility of privatizing liquor sales in Ohio, letter is on file.

Tom Kayati talked to the Trustees about a request to open an undedicated street in Mt. Air. To do so, Mid-Ohio Regional Planning must be in agreement, contact Steve Snyder or Ken Richardson, 228-2663.

Notification has been received that our road up-date is due. Mr. Chandler will complete the forms and return them to the Franklin County Engineers.

Mr. Chandler submitted a quote from Vermeer of Southern Ohio, Inc. for a Vermeer 620 Brush Chipper, \$6400.00, tabled.

Mr. Kayati submitted the 1991 Salary Schedule from the City of Worthington to be used for comparison purposes.

Chief Hale submitted the February Monthly Report for the Police Department.

Chief Hale and the Trustees discussed the 1985 Oldsmobile received out of a drug seizure, see minutes of 2-20-91. Mr. Bachelor moved that it be added to the fleet insurance with Lauterbach & Eilber Insurance Company, Ken Carey.

The 1984 Chevrolet has 200,000 miles on it and will be auctioned on 4-3-91 at 3:30 PM in addition to several bicycles, and miscellaneous items. An ad will

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be placed in the Worthington News on 3-20 and 3-27-91. So moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye".

Chief Hale's merit increase was tabled.

The final Crime Prevention Seminar, presented by the Police Department, will be held on 3-13-91 from 7 - 9 PM for residents of Worthington Hills, Sharon Hills, and Mt. Air.

Chief Hale requested to purchase five Crime Watch signs for residents of Flint, Community Park, and Maple Canyon areas who have completed the Crime Watch Seminar. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye". The signs will be ordered from the City of Worthington Sign Department.

A check in the amount of \$106.25 has been received from The Personal Service Insurance Company for damage to the radar equipment in the 1987 Chevrolet Cruiser which was involved in an accident on 1-4-91.

Fire Chief Moore requested authorization to advertise for bids for remediation of the site at 6500 High Street. So moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye". The following schedule for the project was viewed:

- |   |         |
|---|---------|
| 1. Bid package approved by Trustees     | 3-6-91  |
| 2. Specifications available for bidders | 3-11-91 |
| 3. Pre-bid meeting                      | 3-18-91 |
| 4. Bids due                             | 3-25-91 |
| 5. Contractor approved by Trustees      | 3-27-91 |
| 6. Work initiated                       | 4-1-91  |
| 7. Work completed                       | 4-29-91 |

The existing building was demolished between 2-25 and 2-27-91. A time table was submitted for construction of the new facility showing a construction time of 4-27-91 to 4-28-92.

Chief Moore submitted a copy of the Medic Drop Policy which outlines guidelines and procedure for FF/EMT-Ps wishing to change job classifications to FF/EMT-A, on file. So moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

A copy of the Division of Fire Purchasing Policy was submitted. The purpose of this policy is to ensure that authorization of purchases or repairs is made prior to procurement. This policy will also provide a method for tracking expenditures and controlling costs. So moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

A copy of the Division of Fire Policy Regarding Physicals was submitted. The purpose of this policy is to monitor the physical condition of Firefighting Division employees, maintain medical records, and attempt to identify any condition that may pose a risk to the employee and Division thus allowing for prompt intervention by medical personnel in an effort to control or eliminate the health risk, tabled.

It was brought to the attention of the Board of Trustees that Fire Department Secretary, Beverly McLane, has completed her six month probationary period and is due to move from step 7 to step 8, \$8.05 per hour. So moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

The Fire Department has requested to purchase a detecting/measuring instrument for monitoring toxic gases, combustible gases, and oxygen at a cost of \$1600, tabled.

Capt. Kantak has signed a Biomedical Equipment Services Agreement with Physio-Control Corporation at a cost of \$1944.00 per year.

The Trustees approved the attendance of these four persons to attend the F.D.I.C. Conference on 3-23/27-91. The cost of meals per person is \$125.00, Asst. Chief Hittepole, Mark Mankins, Capt. Bill Fields, Lt. Randy Molter. Check #667 has been written in the amount of \$500.00.

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The Trustees have given approval for the following persons to attend a one day exhibit display at the F.D.I.C. Conference on 3-23-91. Cost is \$25.00 per person, Chief Moore, Chief Royer, Capt. Butterfield, Ernie VanHoose, Jim Sage, Jeff Hootman, Pat Mulligan. Check #671 has been written for \$175.00.

Letters of appreciation have been received by the Medic Unit from:

- Resident at 482 Thackeray Ave. Run on 2-25-91
- Harriet Harbage, 1120 Morning Run on 1-17-91

Firefighter Patrick Mulligan has filed a claim with the State of Ohio Bureau of Workers' Compensation for injuries he received on 11-22-90, Claim Number is PEM274411.

The Clerk submitted the following schedule for Appropriation Planning:

- May Estimate planning budget from dept. heads  
1 year/3 year planning
- June Franklin County Auditor  
Property Evaluation
- July Estimated Budget, Evaluation x rate = amount for each fund  
Estimate "Other Sourced" on a 4 year average: Inheritance,  
Liquor, Cigarette Fines, etc.
- August Local Government money estimate from FCA,  
County Budget Commission
- October Approve FCA rates and amounts for following year
- December Balance Cash Journal, Appropriation  
Payroll with Appropriation
- January Send Fund Balances to FCA by 1-15  
Money available for expenditures less encumbered  
FCA sends amount for each fund from previous year, taxes,  
other resources to be appropriated with same fund.

The Salary Schedule for Road Maintenance Worker Classification and Foreman Classification was submitted for review.

The Clerk submitted the following Road Fund Expenditures:

1990 Expenditures (actual)

MVL \$3,109.66	Gas Tax \$30,712.60	R&B \$78,572.18	Gen. \$26,413.98
<u>Total \$138,808.42</u>			

1991 Expenditures (proposed)

MVL \$8,063.04	Gas Tax \$52,107.03	R&B \$85,443.57
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The Fire Department submitted a Comparable Percent Increase for 1991. Also submitted was a list of Projected Expenditures based on the present level of staffing.

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## TOWNSHIP ANNUAL APPROPRIATION RESOLUTION

The Board of Trustees of Sharon Township, Franklin County, Ohio, met in regular session on the 6th day of March, 1991 at the office of 137 East Granville Road with the following members present: David Bachelor, John Butterfield, Richard Hootman. Mr. David Bachelor moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees of Sharon Township, Franklin County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 1991, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows, viz:

## GENERAL FUND

1-A	ADMINISTRATIVE	
1-A-1	Salaries - Trustees	21,600.00
1-A-2	Salary - Clerk	12,000.00
1-A-2a	Salary - Administrator 3 Clerical/transition	50,000.00
1-A-3	Travel and Other Expenses of Officials	2,500.00
1-A-4	Supplies - Administration	2,000.00
1-A-5	Equipment - Administration	10,000.00
1-A-6	Insurance	39,000.00
1-A-10	Legal Counsel (Annual and Otherwise)	2,200.00
1-A-11	Memorial Day Expenses	25.00
1-A-12	Employer's Retirement Contribution	14,500.00
1-A-15	Workers' Compensation	2,500.00
1-A-80	Unemployment Compensation	2,000.00
1-A-16	General Health District	11,000.00
1-A-17	Auditor's and Treasurer's Fees	30,000.00
1-A-18	Advertising Delinquent Lands	500.00
1-A-19	State Examiners' Charges	2,500.00
1-A-21	Election Expenses	3,500.00
1-A-25	Contingency Account	125,000.00
1-A-26	Other Expenses	10,000.00
1-A-28	UAN & Administrative	13,500.00
	Total Miscellaneous Purposes	354,325.00
	TOWN HALLS, MEMORIAL BUILDINGS AND GROUNDS	
1-B-1	Salaries	5,000.00
1-B-4	Utilities	1,000.00
1-B-8	Other Expenses	9,000.00
	Total Town Hall Purposes	15,000.00
	POLICE PROTECTION	
1-G-1	Salaries	220,100.00
1-G-2	Equipment Purchases and Replacements	15,200.00
1-G-4	Supplies	18,000.00
1-G-5	Repairs	4,000.00
1-G-6	Other Expenses	13,000.00
	Total Police Protection Purposes	270,300.00
	HIGHWAYS - MISCELLANEOUS	
1-K-3	Workers' Compensation	3,000.00
1-K-7	Maintenance of Equipment	3,000.00
1-K-9	Utilities	1,500.00
1-K-10	Insurance	23,000.00
1-K-11	Other Expenses	1,000.00
	Total Highways-Miscellaneous Purposes	31,500.00
	HIGHWAYS - MAINTENANCE	
1-L-3	Contracts	414,623.11
1-L-4	Other Expenses	3,000.00
	Total Highways-Maintenance Purposes	417,623.11
	HIGHWAYS - IMPROVEMENTS	
	Total Highways-Improvements Purposes	449,123.11
	MAINTENANCE	
2-B-2	Material	8,063.04
	Total Motor Vehicle License Tax Fund	8,063.04
	MISCELLANEOUS	
3-A-2	Employer's Retirement Contribution	6,000.00
3-A-4	Tools and Equipment	10,000.00
	MAINTENANCE	
3-B-1	Salaries	34,000.00
3-B-2	Material	1,000.00
3-B-4	Other Expenses	1,107.03
	Total Gasoline Tax Fund	52,107.03

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	ROAD AND BRIDGE	
4A	MISCELLANEOUS	
4-A-2	Employer's Retirement Contribution	9,000.00
4-A-4	Tools and Equipment	3,800.00
4-A-5	Supplies	500.00
4-A-6	Repairs	2,000.00
4-A-7	Maintenance of Equipment	15,000.00
4-A-10	Insurances	100.00
4-A-13	Other Expenses	7,293.57
	MAINTENANCE	
4-B-1	Salaries	45,000.00
4-B-2	Material	2,750.00
	Total Road and Bridge Fund	<u>85,443.57</u>
	CEMETERY FUND	
5-A-12	Other Expenses	46,473.68
	Total Cemetery Fund	<u>46,473.68</u>
	FIRE DISTRICT FUND	
10-A-1	Salaries	1,544,624.00
10-A-2	Employer's Retirement Contribution	32,643.00
10-A-3	Workers' Compensation	50,009.00
10-A-3a	Unemployment Compensation	3,000.00
10-A-4	Assessments and Contributions	239,466.00
10-A-6	New Buildings and Equipment	1,722,878.24
10-A-7	Utilities	66,083.00
10-A-8	Tools and Equipment	508,000.00
10-A-9	Supplies	85,000.00
10-A-10	Repairs	46,282.00
10-A-14	Insurance	181,829.00
10-A-15	Other Expenses	100,000.00
10-A-80	Unemployment Compensation	3,000.00
	Total Fire District fund	<u>4,579,805.24</u>
	TRUST FUNDS	
17-A-1	Payouts	12,269.36
	Total Trust Funds	<u>12,269.36</u>
	RECAPITULATION OF FUNDS	
1	GENERAL FUND	
	Miscellaneous General Purposes	354,325.00
	Town Hall Purposes	15,000.00
	Police Protection Purposes	270,300.00
	Highway Purposes	417,623.11
	Total General Fund	<u>1,085,748.11</u>
2	MOTOR VEHICLE LICENSE TAX FUND	8,063.04
3	GASOLINE TAX FUND	52,107.03
4	ROAD AND BRIDGE FUND	85,443.57
5	CEMETERY FUND	46,473.68
10	FIRE PROTECTION FUND	4,579,805.24
17	TRUST FUNDS	12,269.36
	GRAND TOTAL OF ALL FUNDS	<u>5,869,910.03</u>

Mr. Richard Hootman seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. David Bachelor	"Aye"
Mr. John Butterfield	"Aye"
Mr. Richard Hootman	"Aye"

Adopted March 6th, 1991 Eleanor A. Bierly

Held

March 6 19 91

Chief Moore requested to go into Executive Session to discuss Fire Department matters. So moved by Mr. Hootman, seconded by Mr. Bachelor. The roll being called:

Mr. Hootman	"Aye"
Mr. Bachelor	"Aye"
Mr. Butterfield	"Aye"

The meeting was reconvened into public session at 10:15 P.M.

Mr. Bachelor moved, seconded by Mr. Hootman, to suspend Police Chief Robert Hale for two days without pay and to require Chief Hale to attend 22 hours of training in drug and alcohol abuse and prevention as disciplinary action for his handling of an OMVI arrest in July. All voted "Aye".

Mr. Hootman moved, seconded by Mr. Bachelor, to approve the following resolution regarding changes in police citations. All voted "Aye".

On any occasion when a superior chooses to override an arrest by a subordinate officer, the Trustees will be notified and the reasons will be documented and available for review by the Trustees. The Trustees have made it clear that, in any case, special privilege or favoritism will not be tolerated.

The meeting was adjourned at 10:35 P.M.

March 20, 1991

Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Edna M. Baskin  
Sharon Township Clerk

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national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

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Held

March 20

19 91

The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Police Lt. Mark Allen; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer; Guests:

Neva Huston, Worthington News  
 Jim Mitchell, Architect  
 Terry Banbury, Architect  
 Kurt Gatterdam, Society Bank  
 Bob Mays, Society Bank  
 Rebecca Princehorn, Bricker & Echler

The Pledge of Allegiance was repeated at 8:00 P.M.

Minutes of the 3-6-91 meeting were read and approved.

According to a Washington Update, 12-14-90, the 1990 mileage rate is 26 cents per mile.

Information was received on 3-4-91 from Mid-Ohio Regional Planning Commission regarding Public Works Integrating Committee Improvement Report. Comments on same were due on 3-12-91.

The following meetings are scheduled:

March 25 Bid opening at noon, soil remediation  
 March 27 8:00 A.M. bids let  
 March 28 Planning  
 April 18 Bid Opening, general trades

The Financial Report for 3-1-91 was submitted and viewed.

The Clerk requested that she and two clerical employees be registered at Harry E. Tolles Technical Center in Plain City to take Introduction To Computers beginning 3-19-91 for ten weeks, \$66.00 each. Approved.

Tax Settlement was received from the Franklin County Treasurer on 3-12-91 in the amount of \$920,449.39.

Form AUD-4254A, Financial Report of Townships for fiscal year 1990, has been completed and shows a balance of 3,335,844.07.

The Township Annual Appropriation Resolution, 3-6-91, has been published in the Worthington News. The Clerk submitted copies of same to all present.

Certificate of County Auditor That the Total Appropriations from Each Fund Do Not Exceed the Official Estimate of Resources was received from the County Auditor on 3-15-91.

A letter dated 2-20-91, has been received from Vivyan, Graeff & Schumacher, Attorneys regarding Case No. 89CV-09-6931 Grange Mutual Casualty Company vs. Craig A. Hall, et al. Letter on file.

PERS Bulletin was received 3-7-91 regarding Statement No. 5 of the Governmental Accounting Standards Board "Disclosure of Pension Information by Public Employees Retirement Systems and State and Local Governmental Employers".

A letter was received 3-18-91 from David H. Meade, State Counsel for MADD, regarding a recent township decision concerning an OMVI charge.

A letter was received on 3-11-91 from Franklin County Board of Health regarding the property at 8-17 Flint Road. All charges against the owner are being dropped as she has complied with sewage disposal system regulations.

A bill in the amount of \$3079.78 has been received and paid to Squire, Sanders, and Dempsey for services of legal counsel in the month of January 1991.

A letter from Benjamin Knepper, 620 Edgecliff, has been received in which Mr. Knepper expresses his opposition to the issuance of a Conditional Use Permit that would allow the filling of the floodway fringe in Mount Air, letter is on file.

Held

March 20 19 91

Mr. Butterfield has signed a contract with Health One for group insurance coverage effective 1-1-91.

Individual	\$133.35	Two Person	\$266.73	Family	\$373.80
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Annual Revisions Perpetuation Report has been received from the Franklin County Engineers showing Sharon Township total mileage as of 1-1-91 to be 10.84 miles. Also received was a copy of the road inventory.

The Annual Township Highway System Mileage Report as determined by the Director of Transportation for 1990 certified that the total miles for Sharon Township to be 10.84 miles.

Tom Kayati and the Trustees discussed the Flint Cemetery bridge. Mr. Hootman stated that he is checking with the City of Worthington Engineering Department and Mr. Courtney Chapman, Walnut Grove Cemetery Trustees, is checking on financing.

Legal Notice will be published in the Worthington News on 3-20 and 3-27-91 stating that Public Auction will be held on 4-3-91 at 3:30 PM at the Sharon Township Memorial Building to auction a 1984 Chevrolet 4 door Impala (base bid of \$300.00) 4 bicycles, golf clubs and cart, miscellaneous items.

Chief Hale received a thank you note from Marcia Buban's art students at Worthington Hills Elementary School. Chief Hale treated six students to ice cream at Friendly's as their prize for winning in an art contest.

Jay Limbaugh, resident of Mt. Air, wrote a letter to Mr. Butterfield expressing his support of Chief Hale, dated 2-12-91.

A note was received by Chief Hale from Dawn Moyer, Westerville, thanking him for helping her when she had car trouble recently, placed on file.

The Fire Department has received a letter from Hillhon Clinic advising them of medical problems associated with the use of intravenous Valium, letter on file.

The Trustees adopted Resolution No. 3-20-91 which authorizes Sharon Township to participate in various state purchasing contracts awarded by the Ohio Department of Administrative Services, Office of State Purchasing.

Lt. Allen was present and talked to the Trustees about a fatal accident which happened on 3-14-91 at the Park Road railroad crossing.

Lt. Allen and the Trustees discussed plans for the Police Department.

Mr. Butterfield has signed the Standard Form of Agreement Between Owner and Architect, Meacham & Apel Architects Inc. dated 6-21-90. In addition, he signed Supplemental Conditions to this contract, dated 3-18-91.

The Clerk submitted a copy of an audit report from the State of Ohio for 1984 and 1985 regarding investment earnings being credited to the general fund.

Kurt Gatterdam and Bob Mays from Society Bank and Rebecca Princehorn from Bricker & Echler were present to talk to the Trustees about alternative financing for the Fire Dept. Project:

ORC 505.37	3/8 yrs.	No top end debt limitation
ORG 505.262	9 yrs.	Direct debt limitations

Chief Moore submitted revised cost projections for the new fire station:

\$1,942,297	3-20-91
1,860,861	1-02-91
<u>\$ 81,436</u>	Increased cost

Chief Moore submitted a Sharon Township Firehouse Final Statement of Probable Costs (Construction Documents Phase) dated 3-13-91.

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March 20 19 91

Held

A bid opening will be held on 4-18-91 at 12:00 noon for General Trades, Plumbing Work, Mechanical Work, Electrical Work, Fire Protection Work. A Prebid Conference will be held on 4-4-91 at 9 AM to receive any questions pertaining to the project. The conference will be held at the site. Contracts will be awarded at a special Trustee meeting on 4-24-91.

Chief Moore requested to advance Dispatcher Mitch Aleshire from Step 2 to Step 3, \$8.90 per hour effective 3-21-91, so moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

Chief Moore submitted a price quote for Three Range Gas Monitors from three different companies, all quotes were the same, \$1786.00 (see 3-6-91 minutes). Mr. Bachelor moved to purchase an Industrial Scientific Model CMX-271, SP-2000 Pump, Single Unit Charger, seconded by Mr. Hootman. All voted "Aye".

The following Longevity Pay is due in April:

Alan Hittepole	4-1-67	\$2500
Ron Slane	4-29-91	\$1900

Mr. Bachelor moved, seconded by Mr. Hootman, that the following appropriation adjustment be made within the same fund. All voted "Aye".

<u>Code</u>	<u>Present Amount</u>	<u>+ or -</u>	<u>New Amount</u>
1-B-8	9,000.00	+ 1,000.00	10,000.00
1-A-25	125,000.00	- 1,000.00	124,000.00

April 3 1991  
Read and Approved

John Bullerfeld  
Sharon Township Trustees  
Chairman of the Board

Chamie Basky  
Sharon Township Clerk

Held

March 25 19 91

The following were present: Fire Chief Bruce Moore, Clerk Eleanor Bierly, Wayne Nissley, Ted Thomas, Jim Lorenz, Leonard Colvin Jr., Gilbert E. Raines.

At the 3-6-91 meeting, the Trustees approved advertising for bids for soil remediation at 6500 High Street, specifications were made available on 3-11-91, a pre-bid meeting was held 3-18-91, and bids were due at 12:00 noon this date.

Specifications were picked up by the following:

J. F. Lorenz	216,750.00	63.46
MAECORP Inc.	505,576.66	70.77
Dore & Associates Contracting Inc.		
S. G. Loewendick	243,000.00	64.00
A. H. C. Inc.		
Soilorganics, Nissely	155,800.00	51.00
Reco Excavating		
Colvin Gravel Co. Inc.	235,991.00	61.60
Chemserb Co.		
Build-Mor Inc.	285,100.00	58.00
Ground Improvement Techniques		
Foster Wheeler Enviresponse Inc.		
National Salvage	227,164.00	58.78
Spec-Soil Remediation		
Electra-Bore		

Bids were closed at 12:09 PM and opened, amounts shown above.

The meeting adjourned at 12:25 PM.

A Special Board Meeting was held at 8 A.M. on 3-27-91. The meeting was called to order and Mr. Bachelor moved to accept the bid for soil remediation from Nissely Excavating pending successful negotiations by Lawhon & Associates, seconded by Mr. Hootman. All voted "Aye". Bid was \$155,800.00.

Persons present at this meeting were Trustees Bachelor and Hootman, Fire Chief Bruce Moore, Bill Lawhon and Gil Raines from Lawhon & Associates.

The meeting adjourned at 8:30 A.M. Before adjourning, Mr. Bachelor moved, seconded by Mr. Hootman, to set a special meeting on March 29, 1991 at the Memorial Hall. All voted "Aye".

A Special Board Meeting was held on 3-29-91 with the following persons present: Trustees Bachelor and Hootman, Fire Chef Bruce Moore, Bill Lawhon and Gil Raines from Lawhon & Associates. Mr. Raines submitted a written evaluation of the seven bids received on 3-25-91 for soil remediation. On 3-27-91 the decision was to award the bid to Nissely Excavating. It was learned later that a mistake had been made in their bid and more money would be required. Lawhon & Associates at this time recommend that the contract be awarded to Colvin Gravel, Inc. for \$235,991.00. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Recorded and filed 4-3-1991  
Read and Approved

John Bullenfeld  
Sharon Township Trustees  
Chairman of the Board

Eleanor Bierly  
Sharon Township Clerk

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The following persons were present at 3:30 P.M. for a Public Auction which was advertised in the Worthington News on 3-20 and 3-27-91. Those present were Trustee Richard Hootman, Clerk Eleanor Bierly, and Police Chief Robert Hale, and several bidders.

The following items were offered for bid: 1984 Chevrolet 4 door Impala, four bicycles, golf clubs and cart, miscellaneous items. All items sold were recorded, receipts written, total \$380.00.

The bidding was closed at 4:00 P.M.

At 4:30 P.M. the Trustees met to sign checks and view correspondence.

At 5:00 the following persons were present: Trustees David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler and Tom Kayati; Police Chief Robert Hale; Fire Chief Bruce Moore and Division Chief Jack Royer; Guests Anne VanPaepeghem, Pat Alexander, Kurt Gatterdam.

The Pledge of Allegiance was repeated by all present.

Minutes of the 3-20-91 meeting were read and approved. Meeting of 3-25-91 recorded.

Anne VanPaepeghem, Mt. Air resident, was present to talk to the Trustees regarding the roads in her area, particularly Oak, Beech, Buckeye, Elm, Walnut, and Ash. She submitted a map showing road easements, drains, open streams, poles, etc., placed on file.

Pat Alexander, Flint resident, was present to discuss a rezoning request at 205 Park Road. Rezoning would permit the sale of alcoholic beverages at a full menu restaurant. Application has been made by Park Road Partnership, #Z91-020. Information regarding same is placed on file.

The Financial Report for 4-1-91 was submitted and viewed.

The Annual Financial Report for 1990 was published in the Worthington News on 3-20-91.

Underground storage tank charges have been compiled by the Clerk's office for Lawhon & Associates. Total amount is \$46,179.53.

(1990 \$16,893.97) (1991 \$29,295.56) to 4-3-91

The Annual Township Financial Road and Street Questionnaire for 1990 has been completed and returned to the Ohio Department of Transportation.

The Franklin County Auditor's Annual Report, dated 3-21-91, has been received.

In a letter dated 3-25-91 from The Carl Ain Company, Mr. Ain states that he has agreed to merge his business with Jim Barton & Associates, Inc. in Granville, Ohio. All information is on file.

On 3-14-91 the Trustees received a letter from Benjamin Knepper, 620 Edgecliff, in which he expresses his opposition to the issuance of a Conditional Use Permit that would allow the filling of the floodway fringe in Mount Air. On 3-26-91 we received a copy of a letter Mr. Knepper wrote to Steve Snyder of Mid-Ohio Regional Planning Commission regarding same; both letter on file.

Notice was received on 3-29-91 from Franklin County Rural Zoning stating that Case No. 2521, Loch Lomond Farm Company, will be heard by the Board of Zoning Appeals on 4-15-91 at 1:30 PM.

On 3-29-91 we received notification from the Franklin County Board of Health that they have received a complaint concerning open dumping along the north side of Old Schrock Road, just west and south of I-270, on property owned by W. L. Gaddis in Gahanna. He has until 4-30-91 to clean this up.

Notice was received 3-25-91 from Mid-Ohio Regional Planning Commission stating that they will discuss and act on Preliminary Plan #463, River Ridge Retirement Village, on 4-5-91 at 1:30 P.M.



Held

April 3 19 91

The Franklin County Office of Litter Prevention is sponsoring Keep Ohio Beautiful Month with the week of 4-20/27-91 designated as Clean Sweep Week.

The Trustees discussed a letter dated 10-25-90 from Franklin County Engineer, John Circle, regarding passage of a Resolution Declaring Necessary the Improvement of (road name) and Ordering the County Engineer to Prepare Plans and Estimates.

A letter, 3-21-91, from the Franklin County Engineer is in regard to their 1991 Franklin County Resurfacing Program, on file.

Chief Hale submitted the Police Department Monthly Report for March.

A check in the amount of \$5.00 has been received from Lake County Juvenile Court from a juvenile speeding ticket which was transferred from Franklin County to Lake County.

Lt. Allen received a letter on 3-26-91 from Madelyn C. Bailey, President of Flint Ridge Residents Assn. thanking him for the training session on "Neighborhood Crime Alert". A Block Watch sign will be installed at the entrance of Flint Ridge Terrace.

Chief Hale reported that he will take part in "Find Out", a drug and alcohol information fair on 4-6-91 from 8:30 - 11:30 A.M.

On 4-1-91, a memorandum was received from Rebecca Princehorn, Bricker & Eckler, addressing the issuance of notes for the construction of the fire house and purchase of fire fighting equipment. Enclosed were Debt Service Schedules:

\$1,500,000	\$2,400,000	\$2,400,000	\$1,500,000	\$1,500,000	\$2,400,000
3 yrs.	4.8 yrs.	10.8 yrs.	6.75 yrs	7.5 yrs.	12.0 yrs.
6.4%	6.4%	7.0%	7.0%	7.0%	7.0%

The 6500 High Street Site Remediation was discussed. On 3-29-91, the contract was awarded to Colvin Gravel, Inc. A letter was received on 4-2-91 from Pro Terra Environmental Contracting Company regarding their bid. The letter did not effect the decision made for Colvin Gravel.

A meeting is scheduled with the Insurance Board in the near future.

Annual Firefighter physicals were discussed. Draft regarding same submitted.

Chief Moore requested that Firefighter Jeff Hootman be advanced from Step 1 to Step 2, \$8.55/hour, effective 3-7-91. So moved by Mr. Bachelor, seconded by Mr. Butterfield. Mr. Bachelor and Mr. Butterfield voted "Aye". Mr. Hootman abstained as Jeff is his son.

Permission was requested to proceed with an eligibility list for the position of Firefighter/Paramedic. Three persons are expected to be added in July. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

and to appoint Stan Shultz to this position at a Chef Moore requested to create a new position, Dispatching Coordinator, / salary of \$24,834, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Chief Moore introduced "Resolution Of The Sharon Township Trustees Pertaining To Fire Fighting Personnel" dated 4-4-91. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye". Contained in the resolution are 1991 salary adjustments for dispatchers, on file.

Request was made for approval of sale of three vehicle repeaters to the City of Whitehall for \$600.00. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Letters of appreciation for work done by the Medics have been received from:	
Cathie Dotzauer	Mrs. Steven Hilliard
6605 Guyer St.	6689 Masefield

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Held

April 3 19 91

Request was made to go into Executive Session. So moved by Mr. Hootman, seconded by Mr. Bachelor. The roll being called:

- Mr. Hootman "Aye"
- Mr. Bachelor "Aye"
- Mr. Butterfield "Aye"

Purpose of the Executive Session was to discuss personnel matters. This session was adjourned and the Trustees went back into open session.

On 3-27-91 a letter was written to Firemen's Pension Fund regarding Brad Malatesta's leave, stating that he has been paid for all leave due as of 12-7-90. He is presently on unpaid leave.

The Road Dept. salaries were discussed and it was approved to increase each step by 5% as of 1-1-91, moved by Mr. Bachelor, seconded by Mr. Hootman, all "Aye". \*

The meeting was adjourned at 8:15 P.M.

\* Mr. Hootman moved, seconded by Mr. Bachelor, to increase the Road Foreman salary schedule by 5% effective 1-1-91. All voted "Aye".

April 17, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Eleanor Bierly  
Sharon Township Clerk

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Held

April 3

1991

Request was made to go into Executive Session. So moved by Mr. Hootman, seconded by Mr. Bachelor. The roll being called:

- Mr. Hootman "Aye"
- Mr. Bachelor "Aye"
- Mr. Butterfield "Aye"

Purpose of the Executive Session was to discuss personnel matters. This session was adjourned and the Trustees went back into open session.

On 3-27-91 a letter was written to Firemen's Pension Fund regarding Brad Malatesta's leave, stating that he has been paid for all leave due as of 12-7-90. He is presently on unpaid leave.

The Road Dept. salaries were discussed ~~and it was approved to increase each step by 5% as of 1-1-91.~~

The meeting was adjourned at 8:15 P.M.

*Bachelor moved, seconded by Hootman, to increase the Road Maintenance Worker salary schedule by 5 percent, effective Jan 1, 1991. All vote "Aye."*

*~~Mr. Bachelor~~ Mr. Hootman moved, seconded by Mr. Bachelor, to increase the ~~for~~ Road Foreman Salary schedule by 5 percent, effective January 1, 1991. All voted "Aye."*

Read and Approved

Sharon Township Trustees  
Chairman of the Board

Sharon Township Clerk

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Held

April 17 19 91

The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Foreman Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Asst. Chief Jack Royer; Guests, Tim Rhode, 835 Beech, Allan Whisler, 846 Beech, and a Worthington News reporter, Kurt Gatterdam.

The Pledge of Allegiance was repeated at 8:00 PM.

Minutes of the 4-3-91 meeting were read. Mr. Bachelor moved they be approved as read, seconded by Mr. Hootman. All voted "Aye".

Mr. Rhode and Mr. Whisler were present to talk to the Trustees about the request made by Anne VanPaeppegem regarding an aeration system (see minutes of 4-3-91). On 4-17-91, Mr. Butterfield faxed a letter to Dave Waters, Franklin County Board of Health stating that the Trustees have authorized Anne VanPaeppegem, 8350 Ash Dr., to use the road easement on Elm St. and Ash Dr. for access down to the drain on the south side of Beech St. for the property's aeration system. Mr. Rhode and Mr. Whisler are concerned that the work be done properly.

We have the following Certificate of Deposit at Star Bank:

#81691 \$350,000 4-8-91/4-6-92 6.55%

Notice has been received form the Franklin County Treasurer's office regarding the following Estate Tax:

Estate of William G. Myers	\$	66.93
Estate of Reginald Morse		10,693.12
Estate of Philip E. Sutherland		232.93
		<u>\$10,992.98</u>

On 4-10-91 we received the Statement of Semi-Annual Apportionment of Taxes, Estate Tax in the amount of \$32,645.39.

A survey has been completed for the Ohio Bureau of Employment Services showing 36 part-time employees and 48 full-time employees for Sharon Township.

Notice has been received regarding the 4-25-91 meeting of the Franklin County Service Directors Council. It will be from 11:30 a.m. - 1:30 p.m. at the Hyatt Regency, reservations must be made by 4-22-91.

The Division of Building Regulations has issued the following building permits:

#5454	John Rompel	819 Lookout Pt. Dr.	Storage over garage
#5456	Dan Trusler	811 Plum Tree Dr.	Detached garage

Debbie McDaniel is our representative for Healthy Life Styles. To date this year, we have had 8 employees and 2 family members use the service. In 1990 we had 44 employees enrolled and in 1991 we have 53 employees enrolled. Mr. Butterfield will be in contact with Ms. McDaniels regarding renewal of our contract.

Information was received on 4-9-91 from the Ohio Department of Administrative Services regarding the Cooperative Purchasing Program. The Trustees passed a resolution regarding same on 3-20-91. Membership will allow the township to save money when purchasing needed goods.

Information was received on 4-11-91 from the Council For Solid Waste Solutions regarding its Blueprint for Plastics Recycling.

A letter was received on 4-15-91 from Delta Dental Plan of Ohio regarding membership. We are required to return either the Declination of Membership form or the Designation of Representative form.

Emergency Management Agency has requested an updated list of government officials. Their forms have been completed and returned.

The Franklin County Engineers Annual Road Inspection is due and needs to be scheduled.

Held

April 17

Page 2 of 3  
19 91

Martha S. Kegarise, 2674 Shrewsbury Rd. has written a letter requesting the Trustees to oppose a proposal, for decision on 4-15-91 by the Franklin County Zoning Appeal Board, regarding building 100 single family units and a 40 unit assisted care facility in Mr. Air. Letter is on file.

Chief Hale received a letter on 4-15-91 from Worthington Community Coordinating Board thanking him for participating in their information fair.

The Certificate of Title for the 1983 Chevrolet has been signed over to Lt. Mark Allen, who purchased the old cruiser at an auction on 4-3-91. The insurance has also been cancelled.

Chief Hale submitted an "Information Request" form and requested to implement it in the Police Department. Request was approved.

An agreement has been entered into with Worthington Police Department for the firearms qualifications of Sharon Township Police Officers. Each officer is required to qualify annually and will do so on 4-20-91 at 6 P.M.

Chief Hale reported that the third and final Crime Prevention Seminar has been conducted for residents of Worthington Hills, Sharon Hills, and Mt. Air.

Chief Hale reported that he and Harold Chandler will be meeting in regard to having street lines painted on Clubview Blvd.

Mr. Hootman reported that he has contacted Bird & Bull Engineers regarding repairs to the bridge in Flint Cemetery.

Alternative financing for the Fire Station Project was discussed. The Clerk submitted a list of receipts for 1988, 1989, and 1990. \*

Chief Moore submitted "Fire Department Apparatus Projected Expenditures" for 1990 through 2000.

Meacham & Apel Architects Inc. have submitted Addendum No.1 and Addendum No.2 to the drawings and specifications for the fire house.

On 4-5-91 we received certificates of insurance and a copy of "general change endorsement" from Black & Associates Insurance Agency, Inc. These are to cover the soil remediation project being done by Colvin Gravel Company, Inc.

Lawhon & Associates, Inc. have requested a 45 day extension of the deadline to supply documentaion regarding claim #9624-001/04/19/90 from Petro UST Release Compensation Board, copy of letter on file.

The Official Policy regarding department physicals for the full-time Fire Department employees was discussed. Mr. Bachelor moved to adopt the policy, seconded by Mr. Hootman. All voted "Aye".

Chief Moore requested to participate in Trench Rescue Training classes taught by RTTS, Inc. at a cost of \$1550.00 for a three day course. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye". Approximately 36 employees will be included in this training.

Marvin Sells has submitted a quarterly activity report for the first three months of 1991 for the Fire Prevention Bureau.

Division Chief Royer has submitted a report of training and safety activities for 1991 to date.

A bill for \$3,150.72 has been received from Squire, Sanders & Dempsey for services rendered during the month of February, 1991.

Medic 101 has received a thank you note from the family of Henry G. Young for responding to their call on 4-8-91. Those on Run #539 were Fasone, Asturi, and Mankins.

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Held

April 17 19 91

Chief Moore reported on a major fire at 6988 Village Woods Place on 4-14-91. Copies of letters were submitted which Chief Moore wrote to Chief Morrison, FAO Coordinator Stan Schultz, and Two Unit commending them for a job well done in regard to this fire.

\*Kurt Gatterdam from Society Bank was present to discuss a program he is working up in regard to financing the station and equipment.

Chief Hale requested the Trustees to go into Executive Session to discuss Police Department matters. So moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called:

Mr. Bachelor	"Aye"
Mr. Hootman	"Aye"
Mr. Butterfield	"Aye"

Following the Executive Session, the Trustees returned to public session.

The Clerk submitted a form that has been completed for the Bureau of Workers' Compensation regarding a claim filed by Brad Malatesta.

Also an "Employer Accounting of Member Compensation" form has been completed for Brad Malatesta and the Police and Firemen's Disability and Pension Fund.

The meeting was adjourned.

\* A certified letter addressed to Lt. Mark Allen was received this date. A copy was given to each Trustee at this meeting. The letter was from Officer Gerald Bowman.

May 1, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Deann Bucky  
Sharon Township Clerk

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Held

April 18 19 91

Notice was advertised in the newspaper that a bid opening would be held at 12:00 noon on 4-18-91 for General Trades, Plumbing Work, Mechanical Work, Electrical Work, and Fire Protection Work.

The following persons were present: Trustees Richard Hootman and John Butterfield; Fire Chief Bruce Moore; Jim Mitchell and Terry Banbury from Meacham & Apel Architects; Barbara Burgess.

Bids were closed at 12:00 noon.

The following bids were accepted:

Dalmatian Fire Inc.  
 Capital Fire Protection  
 G&M Plumbing  
 Jess Howard Electric  
 Fetter Electrical  
 Stevens Painton Corp.  
 Preferred Mechanical  
 Central Mechanical Services  
 Synergy Mechanical Contractors  
 Walls Carroll, Inc.  
 Power National Corp.  
 States Electric Co.  
 Muetzel Plumbing  
 Haslett Heating & Cooling  
 The Electric Connection  
 Weiser & Rush Construction  
 Guy Johnston Construction  
 Weithman Bros.  
 Claggert Electric Co.  
 Lincoln Construction  
 Cody Zeigler, Inc.  
 Honeywell  
 Mid State Builders  
 Howards Sheet Metal  
 Paul Vlack Co.  
 S. A. Comunale Co.  
 Accurate Electric Const.  
 Functional Development  
 Radico Inc.  
 Fire Protect Proposal

A special meeting will be held on 4-24-91 at 5:00 P.M. to award bids to contractors for the new fire house at 6500 High St. and to discuss financing.

May 1, 1991  
 Read and Approved

John Butterfield  
 Sharon Township Trustees  
 Chairman of the Board

Elaine Bidy  
 Sharon Township Clerk

RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Special Meeting

national graphics

National Graphics Corp., Cols., O. Form No. 1097

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Held

April 24 19 91

The meeting was called to order at 5:00 PM by Trustee Butterfield.

The following were present: Trustees, John Butterfield, Dave Bachelor, Dick Hootman, Fire Chief Bruce Moore, Division Chief Jack Royer; Guests, Kurt Gotterdam from Society Bank, Terry Banbury from Meacham & Apel Architects, Edward Geraghty from Heapy Engineering.

This was a special meeting for the purpose of awarding bids for construction of the Sharon Township Fire Station at 6500 High Street.

Mr. Banbury explained to the Board about the submitted bids and who were the low bidders. Considerable discussion about the deduct for change in heating system. If alternate is taken, it will change the low mechanical bidder. Decision was made to stay with Mammoth heating system as originally specified.

Motion was made by Trustee Bachelor, seconded by Trustee Hootman, to award bids in the amount specified to:

GENERAL CONTRACTOR	
Cody Ziegler	\$1,107,000
Plus locker alternate of	2,270
Total amount	<u>\$1,109,270</u>
MECHANICAL & PLUMBING CONTRACTOR	
Stevens Painton	\$346,000
ELECTRICAL CONTRACTOR	
States Electric	\$231,000
FIRE PROTECTION	
Dalmation Fire	\$40,369

Discussion then began concerning the loan for the building and fire equipment. The Board authorized the Fire Chief to pursue a loan amount of \$2.6 million.

Meeting adjourned at 7:30 p.m.

May 1, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Glenn Baily  
Sharon Township Clerk

RECORD OF PROCEEDINGS

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SHARON TOWNSHIP TRUSTEES

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Held

May 1 19 91

The following were present: Trustees, David Bachelor, John Butterfield, Dick Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen, Officer Gerald Bowman; Fire Chief Bruce Moore, Div. Chief Jack Royer, Asst. Chief Alan Hittepole, Stan Shultz;

Guests: Richard Szilagy, Attn. 136 Forest Ridge Rd. 846-7105, 866-5829  
 Ben Barton, Delta Dental Representative  
 Kurt Gotterdam, Society Bank  
 Neva Huston, Worthington News

At 5:00 PM the Pledge of Allegiance was repeated by those present. Minutes of the 4-17, 4-18, and 4-24-91 meetings were read and approved. Mr. Szilagy appeared before the Board of Trustees to discuss annexation of the Flint Carry Out to the City of Columbus. In order to obtain city water, they need to have the alley vacated. No action taken. Map and petition are on file.

Mr. Barton appeared before the Board to discuss Delta Dental. Firefighter Randy Molter has been having problems with a claim. Mr. Barton explained the claim procedures and submitted two file copies of the participating dentists in the State of Ohio.

Mr. Bachelor submitted a copy of a letter he wrote on 4-19-91 to Mr. Roger Thompson, Division of Traffic and Engineering, regarding development plans for the property at 205 Park Road. The Trustees will take any steps necessary to make certain Friend Street is restricted to residential traffic, however, easements would be granted on the ease side of the property to improve the alley. Letter placed on file.

Minutes of the 4-17-91 meeting were read and approved.

The next meeting of the Franklin County Township Trustees & Clerks will be held on 5-9-91 at MORPC, 7:30 P.M. Mrs. Bierly and Mr. Hootman plan to attend.

The Dedication and Open House of the Washington Township Fire Station 93 will be from noon until 5:00 P.M. An invitation received asks that R.S.V.P. be made by 5-17-91.

The Financial Report for 5-1-91 was submitted and viewed. Mr. Bachelor moved it be accepted, seconded by Mr. Hootman. All voted "Aye".

MAS Bulletin #91-09 has been received from the State Auditor regarding "Preferred Accounting Treatment of Real Estate Tax and Tangible Personal Property Tax Distributions.

MAS Bulletin #91-06 was received 4-30-91 and is in regard to recent tax code changes, on file.

Mrs. Bierly received a letter on 4-24-91 from the Worthington Hills Civic Association requesting that she participate in their 4th of July parade.

Notice was received on 4-26-91 regarding a meeting of MORPC on 5-3-91 at 1:30 P.M. to consider Case #463 River Ridge Retirement Village Preliminary Plan.

A letter dated 4-24-91 has been received from McAlear Associates Inc. in regard to Policy #0 SL 3577OR which expires 7-19-91. This policy will be renewed. All policies are through Lauterbach & Eilber Agency, Ken Carey. The following policies will expire on these dates:

- 7-19-92 Property - Cincinnati Ins. Co.
- 8-1-91 Auto Liability - Personal Ins. Co.
- 7-21-91 Public Official - National Union
- 7-19-91 Law Enforcement - Monticello Ins.
- 7-19-91 Squad - Monticello Ins.
- 7-19-91 Prof. Liability (50) - American Empire Surplus Lines

Mr. Chandler and the Trustees discussed Sycamore Drive in Mt. Air. It is not a dedicated road. An access road off Route 315 north of Edgecliff was discussed.

## RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

national  
graphics

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Held

May 1 19 91

A letter was received on 4-23-91 from John Chapin, 297 W. Kanawha regarding a property west of the cross street between Westview and Kanawha. He would like to have this property cleaned up. He also discussed some dead limbs and trees in Walnut Grove Cemetery.

The Franklin Soil and Water Conservation District Newsletter for Spring 1991 was received on 4-24-91.

Chief Hale requested to purchase a Fax machine for the Police Department at a cost of \$836.50. It would be very helpful for sending and receiving court materials, law library material, copies of bills, warrants, leads, etc. The Trustees instructed Chief Hale to check on the cost of a phone line and also see if this expense will fit into the new equipment budget. He will report back at the 5-15-91 meeting.

Chief Hale reported that all officers qualified with their weapons on 4-20-91 at Worthington Police Department range.

The Police Department Monthly Report for April was submitted and viewed.

Chef Hale will attend the Worthington Community Coordinating Board breakfast on 5-8-91 from 7:30 to 9:00 AM at the Linworth United Methodist Church.

The following businesses in Sharon Township have liquor permits:

Abruzzie Club	Flint Ath Corp
Worthington Hills Beverage Center	Garden Inn
Hearth and Eagle	McKenzies

Section 149.42 of the O.R.C. was reviewed. Each township has a records commission composed of the Chairman of the Board of Trustees, Clerk, and the County Auditor. The commission is to meet once every twelve months to review applications for one-time records disposal or retention.

Div. Chief Royer has submitted an application to rent a room from the Worthington Parks and Recreation Department on 5-11-91 for four hours at a cost of \$32.00 for the purposing of giving firefighter tests. A check will be written to the City of Worthington for same.

A letter was received 4-25-91 from Helen Quenemoen, Loveland & Brosius, in regard to part-time firefighters and Public Employees Retirement System.

Chief Moore wrote a letter to Brad Malatesta on 4-18-91 regarding his insurance coverage for the month of April in the amount of \$406.93. Mr. Malatesta is to reimburse the Township this amount for April. Payment is due before the last day of the month for the next months coverage.

Alternative financing for the Fire Station Project was discussed. Kurt Gotterdam was present and submitted additional information which is placed on file.

Chief Moore submitted Cost Projections for New Fire Station comparing 1-2-91, 3-20-91, and 5-1-91. Also submitted is his 1991 Budget for 10-A-8, New Equipment.

The Trustees were updated on the 6500 High Street Soil Remediation.

Chief Royer requested to purchase two Interspiro Self-Contained Breathing Apparatus at a cost of \$2190.00 from I.S. Resources, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Following discussion, Mr. Bachelor moved that effective 4-4-91, an hourly rate of \$7.00 will apply to part-time fire alarm office personnel, seconded by Mr. Hootman. All voted "Aye".

Longevity pay of \$1800 was requested for Judy Eastman, hired 5-20-74. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

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Held

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Stan Shultz presented an update on the consolidation of the Alarm Office with Westerville Division of Fire. He presented a copy of the "Northern Franklin County Consolidated Fire Alarm Office Communications Manual" dated 3-25-91.

Chief Moore requested permission from the Board of Trustees to serve on the Central Ohio Fire Chief's Committee, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

A thank you note was received on 4-19-91 from Lisa Dicenzo and her son, Stephen, for being allowed to visit the fire station recently. They live at 35 Howard Ave. Worthington.

Chief Moore has submitted a written request for 80 hours of accrued vacation time as agreed upon by the Trustees in the 1991 salary adjustment for 40 hour employees.

At 7:17 P.M. Chief Hale requested to go into Executive Session, so moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called:

Mr. Bachelor	"Aye"
Mr. Hootman	"Aye"
Mr. Butterfield	"Aye"

Those present were Mr. Butterfield, Mr. Bachelor, Mr. Hootman, Mrs. Bierly, Chief Hale, Lt. Ridgeway, Lt. Allen, and Officer Bowman.

Purpose of this session was to discuss Police Department personnel matters. Adjourned at 7:45 P.M. and returned to open session.

At 7:50 P.M. the following persons met in Open Session: Mr. Butterfield, Mr. Bachelor, Mr. Hootman, Mrs. Bierly, Chief Moore, Chief Hittepole, Chief Royer, Stan Shultz, Kurt Gotterdam.

Purpose of this session was to discuss Fire Department financing. The Clerk has submitted various reports since the last meeting to Society Bank:

- 1988, 1989, 1990 Annual Report to State Auditor
- 1988, 1989, 1990 Franklin County Tax Evaluation
- 1988, 1989, 1990, 1991 Estimated Budget
- 1988, 1989, 1990, 1991 Sharon Twp. Year End Appropriation
- 1988, 1989, 1990, 1991 Tax Rates Forms
- 1988, 1989, 1990, 1991 Receipts for all departments by code

Mr. Gotterdam explained arbitrage purchase of securities.

At the end of the Fire Department session, Mr. Butterfield, Mr. Bachelor, Mr. Hootman, and Mrs. Bierly discussed the pro-rating of vacation, holiday, and sickleave benefits for Barbara Burgess and Barbara VanHoose. The Clerk recommends that the following credit be given:

	Vacation	Holiday	Sickleave	Total
BV	29.2	17.3	22.8	69.3 hours
BB	25.5	16.9	36.3	78.7 hours

Adding this to their present balance was discussed. The Clerk is to check on the first year hours and bring all hours up to date. Decision was tabled.

The Trustees adjourned the meeting at 10:30 P.M.

May 15, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Eleanor Bierly  
Sharon Township Clerk

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Mr. Bachelor moved, seconded by Mr. Hootman, that the following appropriation adjustments be made within the same fund. All voted "Aye".

<u>Code</u>	<u>Present Amount</u>	<u>+ or -</u>	<u>New Amount</u>
1-A-25	124,000.00	-1,000.00	123,000.00
1-A-26	10,000.00	-1,000.00	9,000.00
1-B-8	10,000.00	+2,000.00	12,000.00

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Held

May 15 19 91

The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Foreman Tom Kayati; Fire Chief, Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer; Guests:

- Kurt Gatterdam, Society Bank
- Rebecca Princehore, Bricker & Eckler
- Mrs. Vermatten, 888-7506
- Reporter from Worthington News

Mrs. Vermatten appeared before the board to discuss weeds on the lot west of 378 Rosslyn. The owner is Ruth Spangler. The Clerk called the Franklin County Auditor, 462-3220, for Parcel #151656, District #254. A letter will be mailed to Mrs. Spangler.

Other complaints about weeds have been received on the following:

- 160 Rosslyn Ave.; Patrick W. Dickerson, owner
- One lot west of 444 W. Kanawha; Shirley C. Plumber, owner of 458 Kanawha
- One lot east of 404 W. Kanawha; David E. Taylor, regarding 384 W. Kanawha 6733 Maple Canyon; Robert L. Slough, 6721 Maple Canyon Dr., owner

Resolution #1 5-16-91

Mr. Bachelor moved, seconded by Mr. Hootman, that Sharon Township charge \$150.00 per hour for the use of two men, truck, mower, and tractor. All voted "Aye". Letters will be written to the above lot owners.

Minutes of the 5-1-91 meeting were read and approved.

Information was received 5-8-91 regarding a Petition for Annexation of 941.3 acres ± from Genoa and Orange Townships in Delaware County and Sharon and Blendon Townships in Franklin County to the City of Westerville, Ohio; placed on file.

Notification was received on 5-8-91 from the County Treasurer regarding the following Estate Tax:

Estate of Albert G. Worton	\$ 93.93
Estate of Jay D. Butterworth	275.78
Estate of Bessie F. Taylor	1000.05
Estate of Josephine R. Turner	3774.18

A letter was received on 5-13-91 from the State Auditor's office regarding the UAN User Agreement. This agreement has been signed and returned to them. Also, a letter was received regarding the Uniform Accounting Network Hardware Purchase Option; no decision was made at this time. Purchase price is \$4395.90 plus \$449.00 maintenance agreement.

The following MAS Bulletins were received on 5-14-91 from the State Auditor:

- #91-10 Purchase of Fire, Police, and Road Equipment Using Proceeds of a Special Levy
- #91-11 Liability for Public Money; Unclaimed Moneys
- #91-13 Accrued Funds

A Survey regarding Lodging Tax has been completed and returned to the Ohio Department of Taxation.

Notice has been received from the Franklin County Board of Commissioners regarding award of Community Development Block Grant funds from the Franklin County Housing, Community Development, and Weatherization Program. Sharon Township will receive \$141,734 in 1991 for Kanawah Road repairs, curbs, gutters, and catch basins.

A survey is being conducted by The Council For Solid Waste Solutions regarding recycling and we have been requested to participate.

A Notice of Determination of Benefit Rights has been received from the Ohio Bureau of Employment Services in regard to Hubert E. Midkiff. Mr. Midkiff was a Reserve Officer with the Police Department until he resigned on 12-12-90.

Tom Kayati will check with the Franklin County Engineers to see if it is necessary for the Trustees and the Road Superintendent to accompany them on the annual township road inspection.

Held

May 15 1991

Kurt Gatterdam from Society Bank and Rebecca Princehorn from Bricker & Eckler were present to discuss alternative financing for the fire station project with the Trustees. Submitted were several items which must be fully completed and certified in connection with the \$2,532,500 construction and equipment notes:

1. General Certificate
2. Indebtedness Statement
3. Ten Mill Certificate (Overlapping Financial Statement)
4. Note Resolution
5. County Auditor's Receipt for Certified Copy of Note Resolution
6. Open Meeting Certificate
7. Tax Certificate
8. Information Return
9. Signature and No-Litigation Certificate
10. Fiscal Officer's Receipt
11. Transcript Certificate

Chief Moore updated the Trustees on the soil remediation at 6500 North High which is to be completed on 5-20-91. The Clerk will have a check prepared for Colvin Gravel.

The Trustees were updated on the building project at 6500 N. High. Construction will begin 6-3-91. The Trustees will need to meet on 5-20 or 5-21-91 to sign contracts.

Request was made for a training session for dispatchers on 5-20-91 at a cost of \$100.00; approved.

The following longevity pay is due in June:

- Gary Hall, hired 6-4-77, \$1500
- Ernest VanHoose, hired 6-30-81, \$1100

Chief Moore reported that he has agreed with the Traffic Bureau decision to put up a "No Turn On Red" sign at Worthington Galena and High Streets.

Dispatcher, Mitch Aleshire, has submitted his letter of resignation effective 5-24-91 as he has taken a firefighter position with Orange Township. He would like to remain with Sharon Township as a part-time firefighter and dispatcher.

Dispatcher, Donna Baranek, has submitted a letter of resignation effective 5-10-91 as she plans to enter the Public Employees Retirement System.

A letter of appreciation was received from SKYMED, The Hospital Helicopter. They were called to the scene of an accident on Rt. 315 on 5-7-91 to transport an injured woman to OSU Hospital. Letter on file.

A statement in the amount of \$15,025.90 has been received for property taxes on the property at 6500 N. High St. This matter will be turned over to Worthington City Attorney, Mike Minister.

Mr. Butterfield has received a letter, 5-3-91, from Worthington City Manager, David Elder, regarding their desire to negotiate for the acquisition of the Sharon Township Fire Department.

An invitation has been received from the Northwest Columbus Area Planning Committee to an open house on 5-23-91 from 4 to 8 P.M.

A letter was received 5-13-91 from Century Surety Underwriters regarding Culligan Fireprotection Inc. and their bid on the Fire House Project.

June 5, 1991  
Read and Approved

Eileen Parry  
Sharon Township Clerk

John Butterfield  
Sharon Township Trustees, Chairman

RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting



National Graphics Corp., Cois., O. Form No. 1097

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June 5 19 91

The following were present: Trustees, John Butterfield and David Bachelor; Clerk Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole; Div. Chief Jack Royer; Dispatcher Stan Shultz; Guest Mike Duncan.

The Pledge of Allegiance was repeated by those present.

The Trustees and Clerk discussed a Memorandum and Transcript of Proceedings regarding the \$2,632,500 loan from Society Bank for the Fire Station Construction and Equipment.

Minutes of the 5-15-91 meeting were read. Mr. Bachelor moved they be approved as read, seconded by Mr. Butterfield. All voted "Aye".

Notice was received on 6-4-91 regarding a meeting of Mid-Ohio Regional Planning Commission on 6-7-91 to discuss Case #463 River Ridge; Preliminary Plan - OPRS Retirement Village.

The next meeting of the Franklin County Township Trustees & Clerks will be 6-13-91 at 7:30, Fawcett Center. Sponsor is O.D.O.T. and O.S.U. Civil Engineering.

On 5-20-91 the Clerk received information regarding a petition for annexation of 3.945 acres in Sharon Township to the City of Columbus. The County Commissioners will hear the case on this Snouffer road property on 7-3-91. All information is placed on file.

The County Division of Building Regulations issued the following building permits:

Jim McGinnis	836 Clubview Blvd. S.	#5515	Room Addition
Anne VanPaepeghem	8350 Ash Dr.	#5455	Carport
George Richards	7979 Olentangy R. Rd.	#5528	Deck
Richard Boring	809 Colony Court	#5543	Bay Window

Notice To Employers was received 5-16-91 from PERS regarding Senate Bill 3, Firefighter Exemptions, Personnel Changes, and House Bill 382, on file.

Notice To Employers, received 5-24-91 from PERS, is a certification of contribution rates for calendar year 1992 for local government and law enforcement employers.

Mr. Butterfield submitted some information he requested from Debbie McDaniels of Healthy Lifestyles. Our membership in this organization will be renewed for another year.

On 5-16-91, we received a copy of Resolution NO. 9-91 from the City of Worthington regarding the levying of .1 mill tax for the maintenance of Walnut Grove and Flint Cemeteries for tax year 1992.

Information has been received from the Ohio Department of Natural Resources regarding their 1991 Local Government Recycling Grant Program.

The Franklin County Board of Elections has requested the names, addresses, and terms of all the elected officials of Sharon Township. A letter was written containing same on 6-3-91.

On 5-16-91 we received a copy of a letter from the Franklin County Board of Health to the Franklin County Prosecuting Attorney's Office asking for assistance in the prosecution of Willie L. & Vivian A. Gaddis, 5662 Heather Rd., Gahanna. They are in violation of the O.R.C. governing open dumping. Letter on file.

A questionnaire has been received from Mount Carmel Health regarding our insurance coverage. It will be completed and returned to them.

Held

Harold Chandler submitted two quotes for a brush chipper:

Vermeer of Southern Ohio, Inc.	\$6400.00
Bexley Equipment Company	\$7095.00

Mr. Bachelor moved to purchase the chipper from Vermeer for \$6400.00, seconded by Mr. Butterfield. All voted "Aye".

Weed Notices have been mailed to:

David E. Taylor c/o Central Federal Savings, 384 W. Kanawha	No reply
Robert L. Slough, 6721 Maple Canyon Dr.	No reply
Patrick W. Dickerson, 160 Rosslyn	No reply
Shirley C. Plumber, c/o State Savings, 458 W. Kanawha	Wrong address
Ruth Spangler, 378 Rosslyn Ave.	By 6-7-91

Chief Hale will be checking on these lots to see if the owners have complied.

An additional Weed Notice has been mailed to Matthew Wickline, 6695 Skyline Drive, Worthington regarding weeds on Lot 63, District 252, Parcel 188.

Chief Hale submitted the May Monthly Report for the Police Department.

Officer Gerald Bowman has submitted his letter of resignation from the Police Department effective 6-11-91. Mr. Bachelor moved to accept the resignation, seconded by Mr. Butterfield. All voted "Aye". A letter dated 4-19-91, from Chief Hale to Officer Bowman, was reviewed.

The Trustees, Chief Hale, Lt. Ridgeway, and Lt. Allen discussed the hiring of a replacement for Officer Bowman. No decision was made at this time as Mr. Hootman is on vacation. Action will be taken at the 6-19-91 meeting.

A letter of appreciation has been received by Chief Hale from Jan Ochsenbein for his help with a Parent to Parent session at Worthington Industries.

Chief Moore reported that according to a letter received from Lawhon & Associates, dated 6-5-91, 6500 N. High St. has been remediated from an environmental standpoint. The site can now be released to the general contractor to begin construction. Remediation has been completed and final lab results are coming. Check #1556 in the amount of \$412,000 has been issued to Colvin Gravel Company for this work.

The Clerk reported that she has also paid the following amounts as of 1-1-91:

Bricker & Eckler	\$ 6,579.31
Bird & Bull	2,121.00
Meacham & Apel	102,063.56

The Fire Station Building Project was updated regarding the following:

1. Letter from Ohio Dept. Commerce 5-16-91, Underground Storage Tanks  
Copy of letter from Petroleum Underground Storage Tank Release Compensation Board to Bureau of Underground Storage Tank Regulations, 5-30-91
2. Meacham & Apel Pre-Construction Meeting Minutes of 5-21-91  
Project Directory 5-22-91  
Copy of Meacham & Apel letter dated 5-14-91 to Cody-Ziegler, Stevens Painton Corp., States Electric Co., Dalmation Fire Inc.  
Contractor's Qualification Statement from Dalmation Fire, Inc.
3. IRS Form 8038-G
4. Bricker & Eckler letter of 5-14-91, Ohio Fire Station Construction and Equipment Notes
5. Bird & Bull Description of Waterline Easement and Deed of Easement
6. Meacham & Apel memo dated 5-29-91:
  - a. Insurance Certificate
  - b. Workers Compensation Certificate
  - c. Schedule of Values
  - d. Owner-Contractor Agreement
  - e. Subcontractor List
  - f. Products List
  - g. Affidavit
  - h. Contractor Qualification Statement, Cody Zeigler, Inc.

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Chief Moore submitted a copy of a letter he wrote to Mr. Tim Richardson, Mid-Ohio Regional Planning Commission, 5-30-91, regarding Case #463 River Ridge Development. Chief Moore states that the Division of Fire would oppose the construction of the River Ridge Development until such time that the owners/developers can supply flow results that would indicate adequate water can be provided for fire protection purposes. Letter is on file.

A letter dated 5-28-91 was written to Maxton Chevrolet stating that the Township would like to lease a 1991 Lumina 4-Door Sedan as soon as possible. Enclosed was a check for \$7635.50 as payment for purchase of the 1989 Celebrity Wagon that we are currently leasing. Letter was signed by Chief Moore and John Butterfield.

Request was made to hire four Firefighters effective 7-1-91. Twenty six have applied, 17 tested, 9 evaluated, and 6 interviewed. So moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye".

Permission was requested to hire two Dispatchers effective 7-24-91. Thirty applications were submitted. Rogers, Hittepole, Shultz, and Hammond narrowed the list to ten. Three were selected, two for Sharon Township and one for Westerville. So moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye".

Request was made to purchase necessary computer hardware to proceed with consolidation of the Fire Alarm Office. Sharon Township's cost is \$4998 and Westerville's is \$10,921. So moved by Mr. Butterfield, seconded by Mr. Bachelor. All voted "Aye". Hardware will be purchased at Computer Horizons.

Request was made to fill the vacancy of part-time Fire Inspector, tabled.

Insurance coverage was discontinued for Donna Baranek as of 5-11-91 and for Mitchell Aleshire as of 5-25-91.

Request was made that Donna Baranek and Mitchell Aleshire receive severance pay, so moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye". Mitch Aleshire will continue with the department as a part-time firefighter and part-time dispatcher.

Permission was requested for Chris Betts to attend a "Certified Fitness Coordinator Workshop", 6-17/21-91 at Westerville Fire Station, cost is \$395. He will then train the other men in the department in regard to physical fitness. So moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye".

Notes of appreciation have been received from:

- 1. Sandy Babione regarding a squad run on 3-26-91
- 2. Wilson Hill P.T.O. regarding bicycle rodeo

Chief Moore requested to go into Executive Session to discuss Fire Department matters. So moved by Mr. Bachelor, seconded by Mr. Butterfield. The roll being called:

Mr. Bachelor "Aye"  
 Mr. Butterfield "Aye"

Following the Executive Session the Trustees returned to open session and the adjourned.

June 19, 1991  
 Read and Approved

John Butterfield  
 Sharon Township Trustees  
 Chairman of the Board

Eleane Basby  
 Sharon Township Clerk

## RECORD OF PROCEEDINGS

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SHARON TOWNSHIP TRUSTEES

Meeting

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graphics

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Held

June 19

1991

The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer; Dispatcher Stan Shultz; Guests

- |                                   |                     |                  |
|-----------------------------------|---------------------|------------------|
| 1. Irma Shaw                      | 6750 Maple Canyon   |                  |
| 2. Sandy Shough                   | 6761 Maple Canyon   |                  |
| 3. Nancy Rader                    | 140 W. Kanawha Ave. |                  |
| 4. Mr. Morse                      | 140 W. Kanawha Ave. |                  |
| 5. Reporter from Worthington News |                     |                  |
| 6. Sandy Hootman                  |                     |                  |
| 7. Lisa Dill                      |                     |                  |
| 8. Jenny Winkle                   |                     |                  |
| 9. Dick Martin                    |                     |                  |
| 10. Kevin Thress                  |                     |                  |
| 11. James Miller                  |                     |                  |
| 12. C. Michael Duncan             |                     | 14. John Tracy   |
| 13. Jeffery Hootman               |                     | 15. Jason Avrett |
|                                   |                     | 16. Mike Kilburn |

Minutes of the 6-5-91 meeting were read and approved.

Petition for annexation to the City of Columbus of 0.627 acres in Sharon Township was received by the Clerk on 6-18-91. Hearing on this case, #19-91, will be 8-7-91 at 10 A.M. in the Franklin County Commissioners office. This is property owned by Jack Lane on Park Road.

Information has been received from the County Auditor regarding \$65,832.79 in Personal Property Tax.

A Special Bulletin was received 6-18-91 from PERS regarding an update on House Bill 382 which concerns membership changes in response to the Social Security mandates under the federal budget, on file.

The Trustees discussed deposit of Public Funds. This needs to be advertised.

A copy of a letter from the Franklin County Board of Health was received 6-10-91 regarding charges being dropped against Willie L. and Vivian A. Gaddis. They have eliminated the ORC violations on Schrock Road, parcel 000262.

The Division of Building Regulations have issued the following building permits:

#5566	Suzie Dupler	5282 Olentangy Blvd.	2 story attached garage
#5602	Jerry Ketchum	840 Old Woods Rd.	Screened porch
#5606	John Starks	175 Melyers Ct.	Deck
#5612	Thomas Porch	433 W. Kanawha Ave.	Pole barn
#5624	Ed Markuski	6667 Olentangy R. Rd.	Enclosed porch

Sandy Shough, 6761 Maple Canyon, was present to discuss neighbors complaints regarding her children riding their dirt bikes. She stated they are allowed to ride only on their own property and then only when her husband is home. She stated that the police officers are inconsistent regarding these complaints. Additionally, she requested that speed bumps, lights, or traffic control signs be installed in the neighborhood. Mrs. Shough was accompanied by Irma Shaw, 6750 Maple Canyon, who was present with similar complaints.

Nancy Rader, 140 W. Kanawha, was present to talk to the trustees about an apple tree, berry bush, and lilac bush which were trimmed by the Road Dept. because they were in the easement. She submitted photographs of same and feels the trimming was too severe and she should receive restitution.

A letter was received 6-18-91 from Cele A. Rix, 444 W. Kanawha Ave. stating that vacant lots adjacent to her property have not received any maintenance since 1989. The Trustees will issue a weed letter to Danelle Webber, 3738 Shattuck Ave. Columbus, 43220, regarding lots 118 and 119 on Kanawha.

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Chief Hittepole submitted a letter and photographs he received from Fire Inspector Marvin Sells regarding weeds and trash at 1312, 1346, and 1386 Community Park Drive. A weed letter will be issued to the following:

1312 - Bruno & Angelo Ciotola	1346 & 1386 - Natl. Financial Realty Inc.
5263 Park Lane	2100 Citizens Place
Columbus, OH 43229	Louisville, KY 40202

Mr. Butterfield and Mr. Bachelor signed a renewal application for Public Officials Liability Insurance at the request of Ken Carey, Lauterbach & Eilber.

The Trustees discussed the Request for Proposals for Investment Management Services and Cash Management Services for Sharon Township.

Sharon Township Trustees received a letter from Elwood Grazer, Chairman of the Memorial Board, thanking them for the \$7000.00 contribution for maintenance of the building in 1991. They are requesting more than \$7000.00 for 1991 and will need \$7000.00 for 1992. The Trustees agreed to appropriate an additional \$2000.00 for 1991.

Road Supt. Harold Chandler reported that the grass along the roads has been mowed and drainage is in good condition.

Foreman, Tom Kayati, reported that Perry Township has agreed to loan us their equipment to paint lines on our roads in Worthington Hills. All we need is to buy the paint.

Police Chief Robert Hale requested to hire a replacement for Officer Gerald Bowman who resigned 6-11-91. The Trustees have questions regarding current staffing needs. The Trustees, Chief Hale, Lt. Ridgeway, and Lt. Allen will hold an assessment meeting at 5:00 PM on 6-26-91.

Lt. Ridgeway will be on vacation 7-1/7-16-91.

Chief Hale has received a letter of appreciation from Beth Traetow, Powell, for help he gave her when her car stalled on Rt 315, 6-10-91.

The Clerk submitted paperwork from the Ohio Bureau of Employment Services in regard to a claim filed by Hubert Midkiff. Mr. Midkiff resigned from the Sharon Township Police Department in December, 1990.

Mr. Dick Martin, Ohio Government Risk Management, appeared before the board to talk about insurance coverage as July is our renewal date. Other companies interested are Burnham & Flower and Lauterbach & Eilber.

Meacham & Apel Architects issued a Notice To Proceed on 6-6-91 to Cody-Zeigler authorizing them to proceed with the Fire Station Project. The contractual date of completion is 300 calendar days, 3-31-92.

Chief Moore reported that remediation has been completed at 6500 High Street. The Clerk reported that Lawhon & Associates have been paid \$78,371.60 to date.

It was reported that it is necessary to change the size of the traffic light conduit at High St. and Worthington Galena Rd. in order to handle future traffic in the area. Our portion of the expense is approximately \$7000.00. Mr. Hootman moved to reimburse the City of Worthington for this expense, seconded by Mr. Bachelor. All voted "Aye".

Chief Moore submitted a copy of "Application for Disability Retirement Report By Employer" which he completed regarding Donna Baranek and returned to PERS.

## RESOLUTION #2-6-19-91

Mr. Bachelor moved to hire Jeff Hootman as a permanent full-time firefighter starting at Step 2 salary, seconded by Mr. Butterfield. Mr. Bachelor and Mr. Butterfield voted "Aye", Mr. Hootman abstained. *June 27*

On 6-14-91 we received a Statement of Account For Sharon Township Custody Account for the period 4-29-91 to 5-31-91 from Society Bank.

The Fire Chiefs and Trustees discussed modifications in the dispatcher's salary.

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Chief Moore stated his reasons for wanting to hire three Firefighter/Paramedics. To meet national standards, each piece of equipment needs four men. There needs to be three pieces of equipment in service at all times, presently we only have two. It is important to rotate the men. Chief Moore requested to hire the following men:

- 1. Kevin Thress, Newark F. D.
- 2. James Miller, Mifflin F. D.
- 3. Michael Duncan, Granville F. D.

RESOLUTION #3-6-19-91

Physicals are scheduled for 6-28-91. Mr. Hootman moved to hire these three men effective 7-8-91, at Step 2, seconded by Mr. Bachelor. All voted "Aye".

Request was made to hire the following two men as Dispatchers:

- 1. John Tracy, Coshocton, Ohio
- 2. Jason Avrett, Worthington, Ohio

RESOLUTION #4-6-19-91

So moved by Mr. Bachelor effective 7-8-91, seconded by Mr. Hootman. All voted "Aye". Salary Step #0, \$15,594.00

A copy of a contract with Colvin Gravel Company and The Cincinnati Insurance Company was submitted and discussed.

Fire Department staff vehicles were discussed. A written list of reasons for keeping the 1984 Plymouth (C-103) was submitted as well as a list of justifications for keeping a staff vehicle.

Permission was requested to proceed with advertising for bids for a new ladder truck; approved. Delivery time is 14 months and cost is \$400,000 with a trade in.

Permission was requested to fill the vacancy of part-time fire inspector. Jeffrey K. Scott has been recommended. Mr. Bachelor moved that Mr. Scott be hired effective 7-8-91 at \$6.50 per hour, approximately 20 hours per week, seconded by Mr. Hootman. All voted "Aye".

Request was made to transfer \$34,000 from 10-A-8 to 10-A-10 to handle capital improvements over and above normal expenses, so moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

An application for the Volunteer Fire Department Grant of \$410.00 was approved by the Ohio Department of Commerce, Division of State Fire Marshall. A check has been received from the state auditor.

Longevity in the amount of \$2400.00 is due to Firefighter Don Atkins, DOH 7-15-58, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Letters of appreciation have been received from:

Mason & Joyce Thompson, 300 Halligan  
Westerville Division of Fire for assistance on 6-7-91

Chief Moore requested to go into Executive Session to discuss Fire Department matters. So moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called at 11:20 P.M.

- Mr. Bachelor "Aye"
- Mr. Hootman "Aye"
- Mr. Butterfield "Aye"

The following persons were present: John Butterfield, David Bachelor, Richard Hootman, Eleanor Bierly, Bruce Moore, Jack Royer, and Alan Hittepole.

At 1:10 A.M. the Trustees returned to open session and then adjourned.

July 3, 1991  
Read and Approved

J.R. Butterfield  
Sharon Township Trustees  
Chairman of the Board

Eleanor Bierly  
Sharon Township Clerk

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Mr. Bachelor moved, seconded by Mr. Hootman, that the following appropriation adjustments be made within the same funds. All voted "Aye".

<u>Code</u>	<u>Present Amount</u>	<u>+ or -</u>	<u>New Amount</u>
1-K-4		+7,000.00	7,000.00
1-L-3	414,623.11	-7,000.00	407,623.11
10-A-8	508,000.00	-3,400.00	474,000.00
10-A-10	46,282.00	+3,400.00	80,282.00

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The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk, Eleanor Bierly; Road Foreman Tom Kayati; Police Chief, Robert Hale; Fire Chief Bruce Moore, Chief Jack Royer, Jay Arnholt; Guests, Bennie Bowman, resident of Flint Ridge, and Dick Martin.

Minutes of the 6-19-91 meeting were read and approved.

The Financial Report for 7-1-91 was submitted and viewed.

Mr. Bennie Bowman, 8225 Bertson Place, was present and submitted a petition signed by members of the Flint Ridge Residents Association requesting the resurfacing of Melyers Ct. and Bertson Place. They request 3 inches of black-top paving compacted to 2 inches. Petitions placed on file.

A special bulletin was received 7-2-91 from PERS regarding House Bill 382 which was effective 6-30-91 and eliminates most of the categories for exemptions and exclusions from PERS membership.

In conjunction with House Bill 382, the PERS Retirement Board will reduce the local government employer contribution rate as of 7-1-91. The contribution rate will be 13.55% of member payroll. Factor changes from 1.6412 to 1.5941.

The instructor of the Kumon Math Center has offered to sell his long tables for \$35 each. The Trustees agreed to purchase 3 of the tables.

On 6-27-91 we received a copy of a letter from the Franklin County Board of Health to Washington Residence, 8199 Bertson Place, stating that they have 48 hours to comply with Sanitary Regulations #20 and #25, letter on file.

An application has been received from Columbia Gas for permission to open 86 Pocono Rd. for a new service line. Mr. Butterfield signed the permit.

Notice was received on 7-1-91 from the Board of County Commissioners:

1. Case #15-91 Petition to annex 3.945± acres in Sharon Township to the City of Columbus by Marilee Lowery 7-3-91 at 10 AM
2. Case #2558 Michael Kundla, Briarbank, room addition 7-15-91 1:30 PM
3. Case #2561 City of Columbus, Recreation & Parks Dept. 7-15-91 1:30 PM

Notice of benefits paid and charged to our account has been received from Ohio Bureau of Employment Services regarding benefits being paid to Herbert Midkiff, 6-24-91.

A letter was received on 6-21-91 from the Sharon Hills Civic Association regarding water problems due to the construction of Grace Presbyterian Church on Darbyshire Drive. Tom Kayati submitted his written recommendations concerning this problem to the Trustees.

Mr. Kayati also addressed the following:

1. Painting of lines in Worthington Hills
2. Road Signs
3. Fogging Schedule
4. 1281 Homeacre Dr. 6 ft. fence must be removed by 7-11-91, zoning only allows a 3 ft. fence
5. 2075 Homeacre Dr. lilac bush on right-of-way
6. Kevin Cassidy, anniversary 6-7-91 Mr. Bachelor moved to increase to Step II, seconded by Mr. Hootman. All voted "Aye".

RESOLUTION #1-7-3-91

A Weed Notice will be issued to Arla Johnson, 290 W. Kanawha Ave. Columbus. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Chief Hale submitted the Monthly Report for June, 1991.

Chief Hale requested to hire Reserve Officer Steve Sica full time effective 7-1-91 to fill the present vacancy on the department. Officer Sica has been with the department for three years. Mr. Bachelor moved to hire Officer Sica at Step II, \$18,125.00, seconded by Mr. Hootman. All voted "Aye".

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## RESOLUTION # 2-7-3-91

Mr. Bachelor moved that Clubview and Colony Way be closed from 9 - 10:30 AM on 7-4-91 for the 4th of July parade, seconded by Mr. Hootman. All voted "Aye".

Lt. Mark Allen has requested the Trustees to approve the hiring of three or four additional reserve officers, tabled.

Chief Moore updated the Fire Station Building Project at 6500 High Street in regard to water and saving of trees. Construction is two weeks behind schedule.

Insurance was discussed at length, fire, boat, liability, etc.

Payroll Report No. 1 was received 6-27-91 from Cody Zeigler, Inc.

An update was presented on physicals for Fire Suppression Personnel.

Permission was requested for Chief Moore to attend the International Association of Fire Chiefs Conference in Toronto Sept. 21-25, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Permission was requested to exchange a damaged generator for parts used in rebuilding E/R 101, value \$200.00. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Jay Arnholt was present and talked about a change in station wear.

Captain Bill Fields has requested to attend "Hazardous Materials Emergency Response Workshop" in Minnesota, August 24-25, \$130.00. Jim Sage also will attend. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Chief Moore submitted a copy of an inter-divisional communication dated 6-26-91, Acting Assistant Chief, on file.

Part-time dispatchers payroll deductions were discussed.

The following letters of appreciation have been received by the Fire Dept:

- |   |         |
|---|---------|
| 1. Keith & Terri Stimpert, 118 E. New England | 6-24-91 |
| 2. Joseph C. Sturman                          | 6-28-91 |
| 3. Robert Dickson, SKYMED                     | 7-1-91  |

Chief Moore requested to go into Executive Session. So moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called:

Mr. Bachelor	"Aye"
Mr. Hootman	"Aye"
Mr. Butterfield	"Aye"

This Executive Session was called to discuss Fire Department/ <sup>personnel</sup> matters. The Trustees returned then to open session and the meeting was adjourned.

*July 17, 1991*  
Read and Approved

*John Butterfield*  
Sharon Township Trustees  
Chairman of the Board

*Eleanor Barty*  
Sharon Township Clerk

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The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Fire Chief Bruce Moore, Div. Chief Jack Royer, Guy Kantak, Stan Shultz, William Fields; Guest: Richard Martin, Ohio Government Risk Plan.

Minutes of the 7-3-91 meeting were read and approved.

It was reported that the next meeting of the Franklin County Township Trustees & Clerks Association will be held at Scioto Downs on 8-15-91. Reservations are due by 7-31-91.

The State Township Trustees & Clerks Summer Convention will be in Canton, Ohio 8-7/10-91. Mrs. Bierly plans to attend.

A legal notice was published in the Columbus Dispatch on 6-28 and 7-5-91 stating that the Trustees of Sharon Township are accepting applications for depositories for the two-year period 8-1-91/8-1-93. The Trustees are to award the depositories at this 7-17-91 meeting. Those submitting a Memorandum of Agreement For Deposit of Public Funds were:

- Society Bank, National Association
- BancOhio National Bank
- The Huntington National Bank
- Star Bank Central Ohio
- Bank One
- Fifth Third Bank

The Trustees need to study the submitted information and will award the depositories at a future meeting.

Mr. Richard Martin, Ohio Government Risk Plan, was present to talk to the Trustees about insurance coverage.

Mr. Bachelor moved, seconded by Mr. Hootman, that our insurance package be awarded to Lauterbach & Eilber Insurance, Ken Carey agent. All voted "Aye".

The Clerk submitted the 1992 Estimated Budget showing valuation of \$452,727,404.00. The Trustees approved the budget which will be filed by 7-20-91.

The Division of Building Regulations has issued the following building permits:

#5683	Tom Bigler	5315 Olentangy River Rd.	Adding to garage
#5696	Robert Zimmerman	1840 Snouffer Rd.	Room addition
#5742	Michael Kundla	5340 Linworth Rd.	Room and porch

A memorandum has been received from Mid-Ohio Regional Planning Commission regarding Mid-Year Amendments to the Community Development Block Grant Program. Approximately \$175,000 is available. Requests must be submitted by 5 PM 7-31-91.

The following employees have anniversary dates in July:

Lt. Don Ridgeway	7-1	Beverly McLane	7-9
Barbara Burgess	7-1	Barbara VanHoose	7-24
Officer Bill Hane	7-1		

Mr. Bachelor moved that they be moved to the next step, seconded by Mr. Hootman. All voted "Aye".

Mr. Kayati reported that he has obtained identification cards for the Road Department employees. He also reported on the following:

1. 7-9-91 letter to Mr. Brigner, 1275 Home Acre, regarding lilac bush in right-of-way
2. 7-9-91 letter to Mrs. Bergstorm, Sharon Hills Civic Assoc., regarding drainage problem
3. List of Worthington Hills curbs and gutters in need of repair
4. Fogging program started 7-11-91
5. Drainage on Melyers & Bertson
6. Flint Cemetery Bridge repairs are estimated at \$25,295.00

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On 7-12-91 a notice of benefits paid and charged to our account was received from Ohio Bureau of Employment Services regarding Herbert Midkiff.

The Police Department has received a letter from the Federal Bureau of Investigation regarding revitalization and relocation of their Identification Division, on file.

Notice was received 7-5-91 from the Worthington City Clerk regarding a meeting of the Municipal Development Commission on 7-10-91 at 7:30 PM to consider a request by Owens Construction to permit construction of a porch and deck addition at 39 W. Stafford Avenue.

Chief Moore updated the Fire Station Building Project and reported that work is two weeks behind schedule, moving completion date to 3-29-92. Transmittal letters have been received from Meacham & Apel to pay Cody Zeigler \$46,552 and States Electric \$6,927, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Following discussion of an Amendment Contract, Mr. Bachelor moved to sign the contract, seconded by Mr. Hootman. All voted "Aye".

Chief Royer submitted a remediation insurance claim update. It may be necessary to file a class action suit to regain our \$10,000.

Request was made for a step increase for Beverly McLane from Step 8 to Step 9, \$8.45 per hour. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Permission was requested to purchase entry suits for Hazardous Materials Team to comply with NFPA standards. Mr. Bachelor moved to purchase six suits at a cost of \$4,700.00, seconded by Mr. Hootman. All voted "Aye". Captain Fields submitted a written request and cost break down of the suits and flash units, on file.

The following training requests were made:

1. James Papenbrock - ACLS Instructors course reimbursement - \$100.00
2. Lt. Jay Arnholt - Rope Rescue course at Liberty Twp. 8-9/11-91 \$60.00
3. James Meige - Rope Rescue courses at Liberty Twp. 7-20/21-91, 8-9/11-91, 9-14/15-91 \$140.00

Mr. Bachelor moved to approve all the requests, seconded by Mr. Hootman. All voted "Aye".

A note of appreciation was received on 7-8-91 from Keith and Taryn Hooley, 5021 Reed Rd., who experienced a kitchen fire on 3-28-91 and are grateful for the excellent work of the Fire Department.

Chief Moore requested that the Trustees go into Executive Session to discuss Fire Department personnel matters. So moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called:

Mr. Bachelor "Aye"  
Mr. Hootman "Aye"  
Mr. Butterfield "Aye"

Following closed session, the Trustees returned to an open session. The meeting was adjourned.

August 7, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Eleanor Purdy  
Sharon Township Clerk

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The following were present: Trustees, David Bachelor and Richard Hootman; Police Chief Robert Hale; Road Foreman Tom Kayati; Fire Division Chief Jack Royer.

The meeting was called to order at 5:03 by Acting Chairman David Bachelor.

The board dispensed with the reading of the 7-17-91 meeting.

The Clerk, Mrs. Bierly, is presently attending the State Convention in Canton. The next county meeting will be 8-15-91.

The Financial Report for 8-1-91 was submitted and viewed.

Certificate of Deposit #70138 at Star Bank will mature on 8-8-91, \$800,000.00. It will be renewed.

Deposit and Pledge of Eligible Securities No. 2775, \$2,285 M US Treasury Notes, 8.75% due 8-15-91 is at Star Bank.

On 7-22-91 the Clerk wrote a letter to the Franklin County Auditor requesting an amended certificate to include \$2,632,500.00 for 1991.

In a letter dated 7-17-91, from the Franklin County Auditor's office, it was reported that an increase in the taxable value of personal property in Sharon Township for the year 1991 will be \$3,553,020.

The Clerk has received a letter from the State Auditor's office regarding use of the UAN computer and additional cost of same, on file.

An Employer Services Price Quotation has been received from ADP but no decision was made at this time. Quote is dated 7-25-91.

Notice was received from the City of Worthington that the Municipal Development Commission will meet on 8-14-91 to consider a request to rezone 777 High Street from C-3 to S-1.

We have received a letter dated 7-15-91 from The Barton-Ain Company requesting that enclosed letters be signed changing our Agent of Record to Jim Barton & Associates, Inc., Ben Barton. The letters have not been signed as no decision has been made to date regarding this request.

We have received a copy of a letter from Prosecuting Attorney's office from Jeffrey L. Glasgow to Dennis Louth, 800 Mulberry Street, regarding a judgement rendered against Mr. Louth for failing to complete necessary repairs to his septic system. Letter is on file.

An application / <sup>for</sup> authorization to install utility in road right of way has been received 7-29-91 from Columbus Southern Power Company regarding work to be done at 385 W. Kanawha Avenue.

Effective with the first pay period ending on or after 7-1-91, the employer contribution rate for PERS benefits changes from 13.95% to 13.55%. Instructions have been received from the UAN how to do same.

Applications have been received from Columbia Gas requesting permission to open Walnut Dr. between Lakeshore and Ash and also 8350 Ash Drive. Mr. Bachelor signed the applications.

Mr. Kayati reported on the drainage condition in the Sharon Hills area. The Sharon Hills Civic Association requested information on the possibility of the road department replacing existing tile with 400' of PVC type sewer pipe. The need stems from the demographic changes in the area. Tom indicated the project would take approximately five working days to complete. This project will also involve receiving authorization to tie into a catch basin in Perry Township. The Trustees discussed the involvement of the township in a project of this nature. Additional information would be needed from the Prosecutor's office before a cost estimate would be given to the Civic Association. In addition, an agreement would have to be reached regarding properties involved and cost disbursement. The Clerk will direct a letter to the Civic Association

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regarding the involvement and responsibility of the Civic Association and the Township in this project. In addition, the Clerk will request an opinion from the Prosecutor's office regarding the Township's involvement.

Tom reported that during a black topping project on Edge Cliff Drive, Kevin Cassidy, a road crew employee, was injured. He has a fractured leg and will be off work for approximately six weeks. Forms are being completed to submit to the Ohio Bureau of Worker's Compensation.

Tom also reported that the resident at 384 Kanawha is constructing a stone wall that may be encroaching the road right of way. The Police Dept. will check on zoning considerations for the wall and follow up on the previous violation concerning a dirt pile which obstructs traffic.

A letter dated 7-29-91 has been received from Cele A. Rix, 444 W. Kanawha Ave. thanking us for getting the property next to her mowed in June. She is concerned that we will need to remind the property owner again in July and August.

Follow up will be done at 8199 Bertson Place, see minutes of 7-3-91.

A letter was received 8-2-91 from the Franklin County Engineer's office in reply to our request of 7-24-91. Their estimate of the cost of cleaning the storm sewer through Sharon Hills is \$720.00, based on using a vacuum truck for six hours.

Police Chief Robert Hale submitted the July Monthly Report.

Chief Hale stated that Officer Jeff Lane will be on two weeks military duty from 8-3/17-91.

Chief Hale indicated that he will be presenting applications for two reserve officers at the next meeting.

Officer Steve Sica has received a letter of appreciation from Donald McVey for the kind attention given to him and his son on 7-9-91 when they were involved in an accident.

Notice of benefits paid and charged to our account was received 8-5-91 from Ohio Bureau of Employment Services, \$9.42 to Hubert Midkiff.

A Letter of Transmittal dated 8-2-91 has been received from Cody Zeigler, Inc. for payroll #7.

Chief Bruce Moore and Inspector Marvin Sells recommend that Jeff Scott be advanced in pay to the permanent appointment rate of \$7.00 per hour, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

A copy of a claim to the Bureau of Worker's Compensation for Brad Malatesta has been received from attorneys Agee, Clymer, Morgan & Fulton, 7-25-91.

Chief Royer requested a special meeting to continue the review of the revised system manual. The item was tabled until the next meeting pending the coordination of board member schedules.

Chief Royer requested tuition reimbursement for Kevin Griffith in the amount of \$400.00, so moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye"

Chief Royer introduced information regarding H.B. 275, collective bargaining. The department's legal representative will be reviewing this House Bill.

Letter of appreciation received:

Brenda E. Gagnon, 2306 Pinecrest Drive, 43229	7-17-91
Cowan & Associates, 100 Old Wilson Bridge, 43085	7-22-91
The Herbert Ross Family, 454 S. Selby Blvd. 43085	7-23-91

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Chief Royer requested that the Trustees go into Executive Session to discuss a personnel matter. So moved by Mr. Hootman, second by Mr. Bachelor. The roll being called:

Mr. Hootman "Aye"  
Mr. Bachelor "Aye"

The Trustees returned to regular session at 6:09 PM.

Mr. Hootman made a motion to authorize the Clerk to hire a part-time employee for her office. Mr. Bachelor seconded the motion. All voted "Aye".

The meeting was adjourned at 6:19 PM.

August 21, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Elaine Beirly  
Sharon Township Clerk

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<u>Code</u>	<u>Present Amount</u>	<u>+ or -</u>	<u>New Amount</u>
1-B-4	1,000.00	+600.00	1,600.00
1-A-25	123,000.00	-600.00	122,400.00
1-K-4	7,000.00	+7,000.00	14,000.00
1-L-3	407,623.11	-7,632.11	400,000.00
1-L-4	3,000.00	+632.11	3,623.11
1-G-1	139,048.00	-5,000.00	134,048.00
1-G-4	18,000.00	+2,000.00	20,000.00
1-G-6	13,000.00	+3,000.00	16,000.00

Mr. Bachelor moved, seconded by Mr. Hootman, that the above appropriation adjustments be made with the same funds. All voted "Aye".

Held

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The following were present: Trustees, David Bachelor, Richard Hootman, John Butterfield; Clerk, Eleanor Bierly; Road Supt. Harold Chandler, Foreman Tom Kayati; Police Chief Robert Hale, Lt. Mark Allen; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer; Guests:

Dawn Coffey	5027 Sharon Hill Dr.
Greg Gillespie	3174 Alderridge Ct.
Charles J. Clark	1538 Francisco Rd.
John & Joan Clausing	405 Riley Ave.
A. Salyer & daughter	1240 Jewett
Neva Huston	Suburban News

Dawn Coffey, Greg Gillespie, and Charles Clark appeared before the Board of Trustees to discuss a drainage problem in their neighborhood created by the construction of Grace Presbyterian Church (see minutes of 7-3-91). The church has tried to comply with the City of Columbus regarding a retention basin, fill screen, restrictors, etc. Another meeting will be scheduled to discuss this problem with the City of Columbus, Franklin County Engineer, Sharon Hills Civic Association, Grace Presbyterian Church Association, Perry Township, and Sharon Township. The Franklin County Engineers have estimated a cost of \$720.00 to clean the storn sewers in Sharon Hills.

Mr. Salyers appeared before the Board of Trustees to discuss various problems in his area and requested that they be addressed:

1. Licensing of motorized vehicles, trailers, campers, etc.
2. Franklin County Board of Health policies
3. Zoning violations
4. Grants available to aid Flint Cemetery
5. Korean Veterans plaque for Memorial Building

Mr. Chandler and Mr. Kayati reported on the work of the Road Department:

1. 88 tons of blacktop and gravel have been spread in Mt. Air area, Lakeshore, Edgecliff, Plumtree
2. Stone wall on Riverside Drive, resident may have to remove a portion
3. Tree at 890 Mulberry, Zimmer residence. Mr. Chander was authorized to contact a tree man regading the condition of the tree and cost of work. He will check back with the Trustees prior to having the work done. Mr. Zimmer will share in the cost of same.
4. Kevin Cassidy's Worker's Comp Claim number is PEM-287917
5. Letter from Robert E. Beauseau regarding damage to his car from dump truck, repair estimate of \$251.69, forwarded to our insurance agent Ken Carey.

Chief Hale and Lt. Allen reported on the following for the Police Department:

1. Lt. Ridgeway has completed 15 years. Mr. Hootman moved to grant \$350 longevity pay, seconded by Mr. Bachelor. All voted "Aye".
2. Officer Jeff Lane - request to extend anniversary date because of injury and military leave. Hired 8-2-1990
3. Applications submitted for Reserve applicants, John Plotner and Scott Clines. Trustees will interview at 5 PM on 9-4-91.

It was reported that we have the following Certificates of Deposit at Star Bank:

1. #84626	\$700,000.00	5.8%	8-12-91/11-12-91
2. #84631	\$300,000.00	5.8%	8-17-91/11-15-91

The minutes of the 7-17-91 and 8-7-91 meetings were presented and discussed.

The ADP Employer Services Price Quotation was discussed. There is a one-time fee of \$625.00 and a charge of approximately \$125.00 per pay. Mr. Hootman moved to begin using ADP effective 10-1-91 for our payroll, seconded by Mr. Bachelor. All voted "Aye".

Six banks submitted applications for depositories which were viewed at the 7-17-91 meeting: Society Bank, BancOhio, Huntington, Star Bank, Bank One, and Fifth Third. Mr. Hootman moved that effective 10-1-91, Huntington Bank be our primary lead bank, seconded by Mr. Bachelor. All voted "Aye".

The County Division of Building Regulations has issued the following building permits:

#5779	Brad Snyder	833 Mission Hills Lane	Deck
#5792	Gary Kopp	883 Plum Tree Drive	Basement & 2 rooms

The Mid-Ohio Regional Planning Commission Community Development Block Grant Program was discussed. The Steering Committee of Housing will meet 8-28-91.

Mr. Bachelor moved that this meeting be reconvened on 8-28-91 at 4:30 - 6:30 to review the Revised Systems Manual for the Division of Fire, seconded by Mr. Hootman. All voted "Aye".

The building project at 6500 N. High St. was updated. A time table of construction was submitted from Cody Zeigler and Meacham & Apel.

Statement of Account for 6-30-91/7-31-91 from Society Bank shows \$11,974.75 in interest.

The following has been received from Cody Zeigler, Inc.:

1. Transmittal 8-5-91 Worker's Comp Certificate 7-1-91/2-29-92
2. Transmittal 8-9-91 Payroll No. 8
3. Transmittal 8-15-91 Payroll No. 9

The Clerk is to phone Society Bank and authorize the release of the following amounts to Star Bank:

\$29,577.00	Painton
\$40,388.00	Cody Zeigler
<u>\$69,965.00</u>	

On 8-16-91 we received an addendum to the remediation report from Lawhon & Associates. There are additional charges of \$2500 above the previously approved contract price of \$55,000.00. Mr. Bachelor moved to pay the additional amount, seconded by Mr. Hootman. All voted "Aye".

Legal Notice will be published on 8-24, 8-30, and 9-6-91 stating that sealed bids will be received until 10 AM on 9-11-91 for:

One (1) Telescopic Aerial Platform Fire Apparatus and Chassis with a 1500 GPM Fire Pump and a 300 gal. water tank.

A list of equipment and description was submitted.

The Fire Department has requested authorization to implement the department physical program. A cost comparison was submitted:

Columbus Board of Health	\$651.95
Healthy Techniques Inc.	\$745.00
St. Anns	\$814.00
Physicians Health Care	\$868.50

Mr. Bachelor moved that all full time or other employees of the Fire Department receive physicals from Healthy Techniques Inc. at a cost of \$745.00 each, seconded by Mr. Hootman. All voted "Aye".

Mr. Hootman moved to approve step advancement for the following employees, seconded by Mr. Bachelor:

James Papenbrock to FF pay step three  
 James Meige to FF pay step three  
 Mark Mankins to FF pay step three  
 Div. Chief Jack Royer to top pay Division Chief pay scale

All voted "Aye".

Chief Moore announced that he will be attending the International Conference in Canada.

A list of part-time Firefighters who are no longer working was submitted and discussed. Permission was requested to hire ten replacements for the existing openings. So moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

Approval to purchase six passes to the International Rescue Conference at the Marriott Hotel was requested, \$420.00, so moved by Mr. Hootman, seconded by Mr. Bachelor. All voted "Aye".

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national graphics

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A letter of appreciation was received 8-7-91 from Washington Township Fire Department regarding assistance given to them at an apartment fire on 7-8-91.

Chief Moore requested to go into Executive Session to discuss personnel matters. So moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called at 11:45 PM:

- Mr. Bachelor "Aye"
- Mr. Hootman "Aye"
- Mr. Butterfield "Aye"

The Trustees returned to open session at 12:15 AM. The meeting was adjourned and will re-convene on 8-28-91 at 4:30 PM.

Sept 7, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Clara Bailey  
Sharon Township Clerk

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The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Police Chief Robert Hale, Lt. Mark Allen; Asst. Fire Chief Alan Hittepole, Div. Chief Jack Royer; Road Supt. Harold Chandler, Tom Kayati; Guests, Scott Clines, John Plotner, Al Shirk, John Clausing.

An invitation has been received to the Franklin County Courthouse Dedication and Open House to be held on 9-11-91 at 5:00 PM.

The next meeting of the Franklin County Township Trustees & Clerks will be 9-12-91 at 7:30 PM at Washington Township Fire Station. Sponsor is Sutphen Corporation.

The Franklin County Engineer's Open House will be 9-15-91 from 1:00 to 4:00 PM.

Notice has been received from Franklin County Regional Solid Waste Management Authority regarding "Household Hazardous Waste Disposal Day (D-Day)" on 9-28-91. This is an opportunity for Franklin County residents to rid their homes of hazardous products such as paint, turpentine, batteries, oil, etc.

Notice was received on 8-30-91 from Public Works Integrating Committee, MORPC, regarding deadline for Round 4, State Issue Two Program/LTIP. Application deadline is 9-27-91.

Mr. Butterfield signed an easement from Columbus Southern Power Company which is required to obtain a right-of-way for electric service on property owned by Don F. Marsh. The signed easement will be returned to Columbus Southern Power.

Mr. Al Shirk, 184 Crandall, was present and stated that he was concerned about the communications at the future firehouse site. He indicated that he was licensed to operate a communications system from his home and did not want to interfere with our operation. Chief Hittepole will forward a list of operating frequencies to Mr. Shirk. Mr. Butterfield requested that the Fire Department invite Mr. Shirk in to see the new operation. Mr. Shirk indicated that he was also concerned about a comment made at a Worthington Council meeting regarding the future of the Fire Department. Following discussion, Mr. Shirk was told that there are no current formal plans to alter the method of providing service.

Road Supt. Harold Chandler and Tom Kayati questioned the future operation of their radio system and how it would be affected when we began operating out of the new facility. The Fire Department indicated that the current level of operation would be maintained.

The status of the Sharon Hills drainage problem was discussed. Mr. Chandler indicated that the situation was discussed with Mr. Bischoff, one of the effected residents, stated that he would allow the project to continue through his property provided there was no financial responsibility on his part. The progress of the proposed project will be directed by the board as information is received from the residents of Sharon Hills and the other involved parties.

Mr. Chandler requested that Mr. Kayati be advanced to Step 8 effective on his anniversary date. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Mr. Chandler requested permission to employ Shannon Chandler/ as a temporary employee due to another employee being off on injury leave. So moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye".

Tom reported that the Road Department would be black-topping Lakeshore and Walnut soon.

Harold reported that the tree adjacent to the VanPaepghem property was in need of removal. He was directed to get a price for removal and work with Mrs. VanPaepghem. It was noted that if the Road Department would have been made aware of the problem prior to the construction of her home, they could have removed the tree at a lesser cost.

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Mr. Chandler reported that the tree adjacent to Mr. Zimmer's property would be topped at a cost of \$545.00. The bill would be divided with the township paying 1/3 of the cost.

Chief Hale requested that the Board employ the following as Reserve Officers: John Plotner, resident of Grove City, has schooling and currently works as part-time officer in Harrisburg and Commercial Point.

Scott Clines, resident of Worthington, has an education degree, works in sales and coaches water polo, needs to obtain law enforcement training.

Mr. Hootman moved to employ Mr. Plotner and Mr. Clines at a rate of \$6.00 per hour, seconded by Mr. Bachelor. All voted "Aye".

Chief Hale submitted the August Monthly Report for the Police Department.

\* A special meeting date for the purpose of reviewing the Fire Department Revised Systems Manual was set for 10-9-91 from 5:00 to 6:30 PM.

Chief Moore gave an update on the building project at 6500 High Street. He requested authorization to work with Mr. Mike Duffy on the design of the PA system. Mr. Duffy would allow department employees to perform much of the work.

The Board discussed the possible need to change the existing depth of the new firehouse floor from 6" to 8". Currently, we are waiting on a report from the project engineer. Mr. Butterfield moved to authorize Mr. Bachelor to approve the change based on future findings, seconded by Mr. Hootman. All voted "Aye".

Chief Moore requested that \$444.50 be transferred from the General Fund to the Fire Department 10-A-15. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Chief Moore requested longevity pay for Capt. Butterfield. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

A letter was received on 8-26-91 from Joe and Linda McAnarney, 6716 Berend St., on behalf of their neighbors to say thanks to the Fire Department crews who visited their Block Party. Letter on file.

Chief Moore requested to go into Executive Session to discuss personnel matters. So moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called:

- Mr. Butterfield "Aye"
- Mr. Bachelor "Aye"
- Mr. Hootman "Aye"

Following Executive Session, the Trustees returned to Open Session and adjournment.

\* Chief Moore will be attending the National Fire Academy in Emmitsburg, MD from 9-8/9-20-91. From 9-21 to 9-26-91 he will be attending the IAFC Conference in Toronto, Canada. In his absence, Asst. Chief Hittepole will be in charge of the overall operations of the Fire Department and Div. Chief Royer will be in charge of all administrative matters.

September 15 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Leleana Bierly  
Sharon Township Clerk

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The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Supt. Harold Chandler, Tom Kayati; Police Chief Robert Hale, Lt. Mark Allen; Asst. Fire Chief Alan Hittepole, Div. Chief Jack Royer; Guests; John G. Clausing, Nicole D'Alonzo, David Morse, Elaine & Fred Curtis, Mike Kilburn, Matt Delp.

Mr. & Mrs. Curtis were present to talk to the Trustees about zoning problems.

Mr. Morse was present and talked to the Trustees regarding an apple tree that was trimmed at 140 W. Kanawha.

Deposit and Pledge of Eligible Securities at Star Bank:

#3416	\$2000M US Treas Notes	9.125%	due 12-31-92
#3417	\$274M US Treas Notes	11.625%	due 1-15-92

Minutes of the 9-4-91 meeting were read and approved.

Notice was received on 9-11-91 from the Worthington City Council regarding a public hearing on 9-23-91 at 7:30 PM to consider ordinance 65-91, authorizing an amendment to an approved final development plan for the Worthington Square Shopping Center and authorizing a variance.

Submission deadline for application Issue 2 Program and LTIP to the Public Works Integrating Committee is 5 PM 9-27-91.

1992 Allocation Of The Undivided Local Government Fund	\$73,662.37
1992 Allocation Of The Undivided Local Government Revenue Assistance Fund	\$ 7,628.62

Mr. Bachelor moved the adoption of a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, seconded by Mr. Hootman. All voted "Aye".

We have received the 1992 Official Certificate of Estimated Resources from the Franklin County Budget Commission in the amount of \$4,280,796.37.

Notice has been received from Franklin County Treasurer's office that Sharon Township will receive \$4,449.77 from the estate of Beatrice E. Havens.

Notice To Employers from PERS was received 9-13-91 regarding earnable salary rule revision, House Bill 382, purchase of service credit, and refund application revisions, placed on file.

All paperwork has been received regarding annexation of 4.741 acres in Sharon Township to the City of Worthington. Said property is in Worthlynn Subdivision No. 2. The County Commissioners will hold a public hearing at 10 AM on 11-6-91.

The Franklin County Board of County Commissioners will hold a hearing at 10 AM on 10-2-91 to hear Case #BC-25. The City of Worthington has petitioned to change the boundary of Sharon Township to make them identical with the corporation limits of the City of Worthington as adjusted by annexation of land in Perry Township.

Information has been received regarding a petition for annexation of 941.3 ± acres from Genoa and Orange Townships in Delaware County and Sharon and Blendon Townships in Franklin County to the City of Westerville, Case No is 91CVF-05-133.

The Trustees discussed a letter received from The Barton-Ain Company regarding agent of record letters (see minutes of 8-7-91). The Trustees decided at this time to reject the request.

The Trustees signed a Memorandum Of Agreement For Deposit of Public Funds with Huntington National Bank effective 10-1-91.

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Notice of Benefits paid and charged to Sharon Township by the Ohio Bureau of Employment Services have been received for Hubert Midkiff and Brad Malatesta in the amounts of \$9.42, \$543.55, and \$549.08.

The Board of Trustees has signed a contract with the State Auditor's office for services above and beyond the usual support services offered to townships on the Uniform Accounting Network. The cost of services will not exceed 40 hours or \$600.00.

"Notice of Intent to Adopt Rules and Public Hearing Thereon" was received on 9-9-91 from the State Auditor regarding rule 117-12-01, letter on file.

Mr. Chandler and Mr. Kayati submitted a written report of repairs to Lakeshore Dr., Walnut Dr., and Ash Dr:

Wages	672.80
Material	7488.00
Equipment	533.85
Total	\$8694.65

Lt. Mark Allen submitted a written briefing of events concerning arrests made for stolen property on W. Kanawha. The investigation is continuing.

A letter was reviewed which was received 5-24-91 from PHP Benefit Systems regarding possible sale of the company.

On 8-27-91 we received a copy of a letter from PHP to James C. Miller concerning eligibility of his three children for benefits.

Letters of Transmittal have been received from Cody Zeigler, Inc. regarding payroll:

8-22-91	Payroll #10
8-30-91	Payroll #11
9-13-91	Payroll #12 & 13

Information regarding payroll for States Electric Company dated 9-12-91 for weeks 6-18/9-10-91 has been received and placed on file.

Asst. Chief Hittepole has submitted written notice that Firefighter Roger Heim is no longer working effective 9-10-91.

The building project at 6500 N. High was updated. A memo was received on 9-18-91 from Meacham & Apel stating that the additional cost to revise the concrete in the apparatus bay from 6" to 8" will be \$6,475.00 (see minutes of 9-4-91). So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Request was made to reimburse the following persons for tuition:

Robert Dunkel	\$218.00	Jay Arnholt	\$390.00
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So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Ladder truck bids were viewed and discussed (see minutes of 9-11-91). A bid comparison of Sutphen and Simon/LTI was submitted. A ladder truck has a life expectancy of 16 years. Our present 1974 truck has 65,000 miles on it.

The two bids being considered are:

Sutphen	\$529,841.00
Simon LTI	\$545,772.00

Mr. Bachelor moved to adopt a resolution hiring and establishing the terms and conditions of employment for ten volunteer firefighters for Sharon Township seconded by Mr. Hootman. All voted "Aye". The 10 part-time firefighters:

Robert J. Cloud	Daniel L. O'Brien	Mark R. Willison
Chad E. Collins	Thomas J. O'Brien	Barry C. Wright
Ronald E. Davis	David P. Theisen	
T. Christopher Heger	Everett L. Webb	

Fire Prevention Officer Jeffrey Scott has submitted a letter of proposal to the Trustees regarding a campaign for Fire Prevention Week 10-6/10-12-91. The Fire Department and Nationwide Communications have teamed up and are asking for donations to be used to purchase smoke detectors to be given away to low income homes. Mr. Bachelor moved to approve the project, seconded by Mr. Hootman. All voted "Aye".

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The Fire Department received a letter of appreciation on 9-5-91 from Scout Troop 156. Unit 3 have a presentation on 8-19-91 at Linworth Methodist Church.

The Fire Department requested the Trustees to go into Executive Session. So moved by Mr. Hootman, seconded by Mr. Bachelor. The roll was called:

Mr. Butterfield "Aye"

Mr. Hootman "Aye"

Mr. Bachelor "Aye"

Executive session began at 9:45 PM to discuss personnel matters. At 9:58 the Trustees returned to Open Session.

The Clerk reminded the Trustees that out Major Medical Insurance Coverage is up for renewal 1-1-92.

The meeting adjourned at 10 PM.

October 2, 1991  
Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Deann Bierly  
Sharon Township Clerk

Held 10:00 AM September 11 19 91

The following persons were present: Trustee Richard Hootman, Clerk Eleanor Bierly; Div. Fire Chief Jack Royer; Beverly McLane.

Legal Notice was published in the Columbus Dispatch on 8-24, 8-30, and 9-6-91 stating that sealed bids will be received at 10 AM on 9-11-91 for,  
One (1) Telescopic Aerial Platform Fire Apparatus and Chassis with a 1500 GPM Fire Pump and a 300 GAL. Water Tank.

Six companies were notified by letter of the bid opening:

Sutphen	Fire-Safety Services	Pierce
Simon LTI	Baker Aerial Scope	Summit

Bids were closed at 10:20 AM. Two bids were received:

Sutphen Corp.	\$529,841.00
Simon LTI	\$545,772.00

Chief Royer will review the two bids. An announcement will be made at the 10-2-91, 5 PM meeting.

Meeting was adjourned at 10:21 AM.

*October 2, 1991*

Read and Approved

*John Butterfield*  
Sharon Township Trustees  
Chairman of the Board

*Eleanor Bierly*  
Sharon Township Clerk

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Held

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The following were present: Trustees; David Bachelor, John Butterfield; Clerk Eleanor Bierly; Road Foreman Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer, Ron Slane; Guests Dan Sutphen, Daniel and Pamela Kelley.

Mr. & Mrs. Kelley, 790 Maple Drive, were present to talk to the Trustees about having their street vacated. They were instructed to contact the Franklin County Engineers about this request. Mr. Kayati stated that this street has been maintained with tar and chip over the years.

Certificate of Deposit #84501, Star Bank, \$100,000.00 matured on 9-30-91. This amount has been deposited in the checking account.

The Pledge of Allegiance was repeated by those in attendance.

Minutes of the 9-11-91 and 9-18-91 meetings were submitted.

The Financial Report for 10-1-91 was submitted, viewed, and discussed.

The next meeting of the Franklin County Township Clerks and Trustees will be held at the Franklin County Engineers office on 10-11-91.

Apportionment for tax year 1990 calendar year 1991 was received 9-20-91 from the County Auditor, \$16,136.92.

The Clerk submitted a copy of "A Guide to the New Federal Minimum Wage Law".

A letter was received on 9-23-91 from PHP Benefit Systems regarding the signing of their letter of intent with United HealthCare Corporation relative to their purchase of the company, letter on file.

On 10-1-91 we received a public hearing notice and a Proposed Statement of Activities and Projected use of Funds for Amendments to the 17th Program Year (1991) for CDBG Projects from Mid-Ohio Regional Planning Commission, on file.

A letter was received 9-17-91 from John Chapin, 297 W. Kanawha, in which he describes several lots in his neighborhood which need to be cleaned up. He enclosed a map pointing out the problem areas. Mr. Butterfield requested the Road Department and the Police Department to check into this.

An Application for Permit to Open Street has been received from Columbia Gas for Beech Drive between S.R. 315 and terminus. Mr. Butterfield signed the permit to be returned.

On 9-28-91 we received a letter from Benjamin Knepper on behalf of the Mt. Air Residents Association regarding their fear of future flooding in their area. Enclosed was a copy of a letter from Mr. Knepper to the U.S. Army Corps of Engineers regarding re-activation of the water level monitoring station at Wilson Bridge Road.

Mr. Kayati reported to the Trustees about road work in the Township and the beginning of the leaf pick-up season.

\*

Chief Hale presented a written proposal for replacement of Vehicle #485. He presented charts showing Police Car Mileage Summary and Police 3 Year Maintenance Summary. A Police Vehicle Summary shows the following:

Car	Drivers	Yr/Model	Date Purchased	Mileage
#485	Reserves	1983 Impala	11-25-87	310,599
#486	Sica/Lane	1987 Caprice	02-06-91	110,935
#487	Hale	1985 Impala	05-27-88	99,515
#488	Ridgeway/Hane	1987 Caprice	08-20-89	144,789
#486D	Unmarked	1985 Olds		

Following discussion, Mr. Bachelor moved, seconded by Mr. Butterfield to purchase a used vehicle from the State Highway Patrol for \$2,940.00, all voted "Aye". This car will be used to replace the present #485.

Chief Hale reported that Officer Jeff Lane has completed his probationary period and is eligible to go to Step 1. His anniversary date is now Sept. 20. See minutes of 8-21-91. So moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye".

Held

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Chief Hale and Lt. Mark Allen submitted a written request that Officer Mike Kilburn be promoted to Sergeant and receive \$7.00 per hour, tabled until the 10-16-91 meeting.

The September Monthly Report was submitted from the Police Department.

A letter was received on 9-23-91 from Ptl. F. J. Howard of the Worthington Police Department commending Officer Steve Sica for his assistance in stopping a hit-skip driver and holding him until Worthington units arrived, on file.

Chief Hale and the Trustees discussed the additional hours the Police Department will be working through the Halloween season.

On 9-30-91 we received a check in the amount of \$2,061.58 from Aetna Insurance to cover costs of a hazardous materials incident on 6-28-91 at Worthington Square Mall. Checks were made out to the following departments who helped with this incident:

Sharon Township Division of Fire	\$791.60
Westerville Division of Fire	\$632.13
Northwest Area Strike Team	\$186.65
Perry Township Fire Dept.	\$132.85
The City of Worthington	\$318.35

A letter was received 10-1-91 from Mathews-Click-Bauman, Inc. stating that Lakeview Commerce Center has been sold. They will no longer provide managed services for 640-720 Lakeview Plaza Blvd. Their Notifier Alarm service will be discontinued as of 10-1-91.

Payroll No. 14 was received from Cody Zeigler on 9-20-91. Payroll No. 15 was received on 9-30-91.

In a letter dated 9-30-91, Chief Moore requested the Trustees to authorize purchase of Aerial Ladder Tower Fire Apparatus from Sutphen Corporation for \$529,841.00\*(see minutes of 8-21, 9-11, and 9-18-91). Mr. Bachelor so moved, seconded by Mr. Butterfield. All voted "Aye". \*less credit for current ladder

Chief Moore updated the building project at 6500 N. High Street. He submitted a Change Order Cost Summary for approval. Also submitted were the following from Meacham & Apel Architects:

Mechanical/Plumbing Trades Contract Change Order Log	10-1-91
Electrical Trades Contract Change Order Log	7-24-91,8-27-91,10-1-91
Fire Protection Trades Contract Change Order Log	7-24-91,10-1-91
General Trades Contract Change Order Log	7-24-91,8-27-91,10-1-91

Two letters from Mr. Butterfield were submitted:

10-2-91	To Don Zeigler, Cody-Ziegler regarding the fire station
10-2-91	To Scott E. Reifeis regarding drive and dumpster changes

The Fire Department requested to purchase Model 101-A Simulator for training, cost of \$1,250.00. So moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye". Will be purchased from Ideanetics in San Diego, California.

Request was made to advance Firefighter Patrick Mulligan from Step #3 to Step #4,\$30,558.00 retroactive to his anniversary date of 9-5-91. So moved by Mr. Bachelor, seconded by Mr. Butterfield. All voted "Aye".

Capt. Butterfield submitted a list of classes he has attended at Mentor Technologies. We have unlimited training there for \$999.00 and he has taken classes worth \$4,424.00. Mr. Bachelor moved, seconded by Mr. Butterfield to renew this unlimited training and allow another firefighter to attend. All voted "Aye".

Mutual Aid Responses were discussed. Chief Moore submitted a letter he received, dated 9-25-91, from Joseph R. Durham, Assistant Prosecuting Attorney, in response to Chief Moore's request for an opinion on mutual aid, on file.

Firefighter Carl Duncan has filed an application for payment of medical benefits with the Ohio Bureau of Workers' Compensation for injuries to his left index finger on 8-21-91. His claim number is PEM292174.

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SHARON TOWNSHIP TRUSTEES

Meeting

national graphics

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Held

October 2 19 91

Fire Inspectors Sells and Scott received letters of appreciation from:
Worthington Parks and Recreation, Terri Hayes & Staff received 9-23-91
Slate Hill PTA, Safety Fair received 9-27-91

Firefighter David Hall has submitted his letter of resignation and requests that his file be kept open as he would like to test for a full-time position. Resignation is effective 10-1-91.

\* A Memorandum was received 9-20-91 from the office of the Franklin County Prosecuting Attorney regarding "Conformity of traffic control devices to the Ohio Manual of Uniform Traffic Devices". The memo has been forwarded to the Road Department.

Chief Moore requested that the Trustees go into Executive Session to discuss personnel matters, so moved by Mr. Bachelor, seconded by Mr. Butterfield. The roll being called: Mr. Butterfield "Aye" Mr. Bachelor "Aye"

The following persons were present in the Executive Session: John Butterfield, David Bachelor, Bruce Moore, Alan Hittepole, Jack Royer, Ron Slane.

The Trustees returned to Open Session. Mr. Bachelor moved, seconded by Mr. Butterfield, to recess the 10-2-91 meeting until 10-9-91 at 7:00 P.M. All voted "Aye".

Mr. Bachelor moved, seconded by Mr. Hootman, that the following appropriation adjustments be made within the same funds. All voted "Aye".

Table with 4 columns: Code, Present Amount, + or -, New Amount. Rows include codes like 3-A-4, 3-B-2, 3-B-4, 4-A-4, 4-A-10, 10-A-4, 10-A-8, 10-A-14, 10-A-1, 10-A-RSS with corresponding amounts.

Oct 16, 1991
Read and Approved

Sharon Township Trustees
Chairman of the Board

Cleana Berkey
Sharon Township Clerk

RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting



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Held

October 9 19 91

The Board of Trustees reconvened the 10-2-91 meeting on 10-9-91 at 5:05 P.M.

The following persons were present: Trustees, John Butterfield, David Bachelor, Dick Hootman; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer, Stan Shultz, Westerville Fire Chief, Kathy Brown.

Mr. Bachelor moved to recess into Executive Session to discuss a personnel matter, seconded by Mr. Hootman. The roll being called:

- Mr. Bachelor "Aye"
- Mr. Butterfield "Aye"
- Mr. Hootman "Aye"

The Trustees returned to Open Session and adjourned the meeting.

*October 16, 1991*

Read and Approved

*John Butterfield*

Sharon Township Trustees  
Chairman of the Board

*Leann Bieby*

Sharon Township Clerk

RECORD OF PROCEEDINGS

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SHARON TOWNSHIP TRUSTEES

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national graphics

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Held

October 16 19 91

The following persons were present: Trustees, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Road Foreman Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen; Fire Chief Bruce Moore, Div. Chief Jack Royer, Asst. Chief Alan Hittepole, Guy Kantak; Guests:

- Herman Schaeufele 40 Westview Ave.
- Bruce Powelson 23 Westview Ave.
- Jack Weston 57 Westview Ave.
- Robert Warren 5250 Rush Ave.
- Charles Mauger 236 Caren Ave.
- John Clausing 405 Riley Ave.
- Jo McGhee 222 Westview Ave.
- Janis Gruenhagen 95 Westview Ave.

Representatives of the Fenway-Westview Civic Association were present to talk to the Trustees about their opposition to the proposed annexation and expansion plans of Wesley Glen. They submitted a letter dated 10-15-91 requesting the Trustees to give consideration to their desire to preserve the character of their neighborhood; on file.

Notice has been received from County Treasurer Bobbie M. Hall that Sharon Township will receive the following amounts in Estate Tax:

- Estate of Antonio M. Benedetti \$190.43
- Estate of Vincent F. Susi \$861.20

Information has been received regarding the following annexations:

- P. Bratton to the City of Columbus 11± acres/Olentangy River Rd.
- M. Lowery to the City of Columbus 3.945± acres/Snouffer Rd.
- W. Reiner to the City of Columbus 1.954± acres/Cleveland Ave.

PERS Newsletter Volume 6 has been received and deals with House Bill 382 and House Bill 32; placed on file.

Information was received on 9-25-91 from Bureau of Worker's Compensation regarding the four types of rating plans: (1) base rating, (2) experience rating, (3) group rating, and (4) retrospective rating; placed on file.

On 10-7-91 we received a letter from Mr. & Mrs. D. P. Kelley who live on Maple Drive in Mt. Air regarding their request to have their street vacated.

Notice has been received from Public Works Integrating Committee, dated 10-10-91, regarding a summary of Township Projects SI2P and LTIP, Local Transportation Improvement Program.

A letter from Franklin County Regional Solid Waste Management Authority was received 10-14-91 regarding "Availability of Community and Privately Owned Transfer Sites for Leaves and Brush". Information was forwarded to Mr. Kayati.

The U.S. Department of Transportation has issued a "Summary of The Surface Transportation Assistance Act 1991".

In a letter dated 10-10-91, the Franklin County Engineers state that we need to notify them how much salt we will need for the 1991-1992 season. Salt will be priced at \$34.00 per ton.

Notice was received on 10-14-91 from the Franklin County Engineers regarding "Work Site Protection & Traffic Control" seminars to be held in the Ohio area. Mr. Kayati will try to attend the one on 11-4-91 at Stauffer Dublin Hotel.

\*  
Notice of Benefits Paid and Charged to our account has been received from the Ohio Bureau of Employment Services. The last amount charged was \$7.08 to the account of Hubert Midkiff.

The Trustees discussed Chief Hale's request to promote Officer Mike Kilburn to Sergeant (see minutes of 10-2-91). So moved by Mr. Hootman, seconded by Mr. Butterfield. All voted "Aye".

Held

October 16 1991

Lt. Don Ridgeway submitted a letter of commendation he wrote to Officer Steve Sica for the way he handled a theft on 8-14-91 at the Hearth and Eagle.

The Trustees received a letter, 10-2-91, from Benjamin Knepper of the Mt. Air Residents Association requesting that they help pursue getting the speed limit on 315 lowered. Chief Hale will write a letter to the Ohio Department of Transportation requesting them to lower the speed limit to 35 mph.

Chief Hale reported that the new cruiser #485 has been painted and is in service. The old cruiser will be auctioned. Mr. Hootman moved to advertise in the Suburban News, seconded by Mr. Butterfield. All voted "Aye".

\*Mr. Kayati reported that the leaf machine is broken down and needs a new motor. Since a new machine would cost approximately \$13,000.00, he plans to repair the old machine if possible.

Chief Moore updated the building project at 6500 N. High Street. The next construction meeting will be 10-30-91.

The Systems Manual Review meeting will be 10-23-91 from 5 - 8 PM.

Chief Moore talked about the need for a new medic vehicle. He submitted a written comparison of a medium duty vehicle and a light duty vehicle. The Trustees granted him permission to draw up specifications for a new vehicle.

Longevity is due the following personnel:

Jan Bloomer	11-1-77	\$1500.00
Capt. Guy Kantak	11-24-81	\$1100.00

So moved by Mr. Hootman, seconded by Mr. Butterfield. All voted "Aye".

Stan Shultz has requested that Dispatchers Jason Avrett and John Tracy receive a step raise from \$7.50 to \$8.32 per hour as they have completed their 90-day training period, effective 10-8-91. So moved by Mr. Hootman, seconded by Mr. Butterfield. All voted "Aye".

Permission was requested to send the new Lieutenant to Company Officer Development Level I course at Oberlin, Ohio from 11-16/24-91, cost \$1377.00. So moved by Mr. Hootman, seconded by Mr. Butterfield. All voted "Aye".

Request was made to purchase seven mobile radios at \$600.00 each, \$4200.00. So moved by Mr. Hootman, seconded by Mr. Butterfield. All voted "Aye".

Salary adjustments for 1992 were discussed.

Inter-Divisional Communication was submitted regarding promotional testing and results, placed on file.

Letter of appreciation submitted:

1. From Chief Moore to All Personnel for a job well done during the annual Fire Prevention Open House, dated 10-9-91.
2. From "The Tattle Tales" for responding to their call on 9-24-91 at Linworth Methodist Church, dated 10-1-91.
3. From Cherington Cottage at the Methodist Children's Home, received 10-1-91.

A Letter of Transmittal was received 10-14-91 from Cody Zeigler for payroll.

Chief Moore submitted a Monthly Contractors Pay Statement dated 10-15-91.

Request was made to go into Executive Session to discuss Fire Department personnel matters. So moved by Mr. Hootman, seconded by Mr. Butterfield. The roll being called: Mr. Hootman "Aye" Mr. Butterfield "Aye"

Following the Executive Session, the Trustees returned to open session, adjourned.

*November 6, 1991*

Read and Approved

*John Butterfield*  
Chairman of the Board

*Clara Parly*  
Sharon Township Clerk

# RECORD OF PROCEEDINGS

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Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

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*Held*

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November 6 19 91

The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly; Police Lt. Don Ridgeway, Sgt. Mike Kilburn; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer, Lt. Pete Dunkel, Capt. Lew Butterfield; Guests, Luanne Clevenger, Neva Huston from the Suburban News.

The Pledge of Allegiance was repeated.

Minutes of the 10-16-91 meeting were read and approved. Mr. Bachelor moved they be approved, seconded by Mr. Hootman. All voted "Aye".

The Financial Report for 11-1-91 was submitted and viewed. Mr. Bachelor moved it be accepted, seconded by Mr. Hootman. All voted "Aye".

Newly elected clerk, Luanne Clevenger, was introduced.

We have the following Certificates of Deposit:

\$800,000	11-6-91
\$700,000	11-12-91
\$300,000	11-15-91

The letter of 10-7-91 from Daniel and Pamela Kelley was discussed (see minutes of 10-16-91). The Trustees will send a letter to the Franklin County Engineers stating that they have no objection to vacating Maple Drive.

Statement of semi-annual apportionment of taxes has been received from the Franklin County Treasurer, tangible tax \$389,878.28.

Alan Hittepole reported that Moody's Paper Store has agreed to give the Fire Department 25% off on everything they buy.

The 1991 Public Employer Annual Information Report has been completed and returned to the State Employment Relations Board. We have 54 part-time employees and 52 full-time employees.

The Consumer Price Index has been received for the month of 9-1991 and shows an increase of 0.4% from the previous month.

A letter was received 10-31-91 from Burnham & Flower <sup>Blue Cross</sup> regarding proposals for health insurance coverage. The Trustees need to make a decision regarding this prior to 12-31-91. An increase of 5-6% can be expected for 1992.

Notice of Hearing was received 11-1-91 from the Franklin County Dept. of Building, Zoning & Annexation regarding Case #BC-27 on 12-4-91, to make the boundary of Sharon Township identical with the corporate limits of the City of Worthington as adjusted by annexation.

The City of Worthington Board of Zoning Appeals will meet on 11-7-91 to consider a request by Presidential Construction for a variance to permit erection of a sign at 6563 Worthington-Galena Road.

A letter was received on 10-31-91 from the Ohio Department of Administrative Services regarding State Term Contract on police vehicles, placed on file.

A Community Composting Agreement has been signed by the Trustees and the Franklin County Regional Solid Waste Management Authority Executive Director, signed 10-9-91 and on file.

A letter was received on 10-24-91 from Franklin County Regional Solid Waste Management Authority regarding their "Adopt-A-Street" program which involves volunteers. No action was taken.

Mr. Butterfield received notification from the Franklin County Board of Commissioners that the following project has been approved:

Road Improvements in the Kanawha Road Area  
\$31,000, HCD&W: 1991, Year 17, Mid-Year

Held

November 6 19 91

A Procedure for Zoning District or Text Amendment of Township Zoning Resolution was submitted, viewed, and discussed.

Several pieces of correspondence were viewed regarding traffic safety in Mount Air. Letters are from Benjamin Knepper of the Mt. Air Residents Association, Chief Hale, Alexander Hynds of the Ohio Dept. of Transportation.

A Thank You note was received 11-1-91 from Harold Chandler thanking the Trustees for their gift of a tin of popcorn following his recent surgery.

Lt. Ridgeway and Sgt. Kilburn reported on the following for the Police Dept:

1. 1987 Caprice placed in service on 10-24-91, has 80,801 miles on it.
2. Working on agreement with Worthington to purchase gasoline from them, hopefully by 11-15-91, savings of 20¢ per gallon.
3. Letter of resignation from Officer Ed Johnston effective 11-4-91.\*
4. Speed limit in Mt. Air. The Trustees feel a study of the accidents in the past four years might help the cause.
5. Request to Trustees to prepare a letter to Riverlea to contract for 1992 police protection.
6. October Monthly Report
7. Auction will be held at noon on 11-15-91 to sell 1983 Chevrolet Impala.

\* Accepted by the Trustees

On 10-31-91 we received a copy of a letter sent to Firefighter James Miller from PHP regarding coverage of his children, on file.

Notice was received 10-30-91 from the City of Worthington regarding a meeting of the Board of Zoning Appeals on 11-7-91 when they will consider a request by the City of Worthington for a variance from code for construction at 6550 High Street.

The City of Galion Inspection Department notified us on 10-17-91 of their application for a radio frequency through APCO, letter on file.

The Volunteer Fire Fighters' Dependents Fund 1992 Certificate of Annual Election of Board Members has been completed and returned. All board members have agreed to serve another term.

The Trustees have signed a Purchase Agreement for Custom and Aerial Chassis with Sutphen Corporation for \$529,841.00, quarter payment of \$132,460.25 due within 30 days of contract signing.

On 11-6-91 we received a letter from Petroleum Underground Storage Tank Release Compensation Board regarding our application for reimbursement of remediation costs incurred at 6500 N. High. Our claim was submitted on 4-23-91, claim #9624-001/04/19/90. Determination is that we are entitled to a total payment of \$32,261.89, letter on file. A letter dated 10-25-91 from Lawhon & Associates to PUSTRCB was submitted for review.

The Trustees have scheduled a Systems Manual Review meeting for 5 P.M. on 11-13-91.

A letter was received 10-18-91 from Michael Miller, Prosecuting Attorney, regarding township fire departments and mutual aid contracts. After review of this letter, Mr. Bachelor moved to adopt a new resolution for mutual aid, seconded by Mr. Hootman. All voted "Aye". A copy of the resolution is on file.

Mr. Butterfield signed a new mutual aid contract with Prairie Township.

Chief Moore recommended Robert Dunkel be hired as a Lieutenant to fill a vacancy. Salary is \$35,150.00 and increases to \$36,792.00 after the probationary period. Mr. Hootman moved to grant the promotion effective 11-7-91, seconded by Mr. Bachelor. All voted "Aye".

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Chief Moore submitted brochures and talked about the furnishings for the new building.

Permission was requested for Gary Hall to attend "Apparatus Specification and Maintenance Symposium" in Orlando, Florida, 2-10/12-92, cost will be \$1100. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

Chief Moore requested the Trustees to set a date for the 1992 budget meeting for Fire Department Operations. They will meet 11-13-91.

Permission was requested to change the forms for indicating the hours worked by 40 hour non-dispatch employees. A sample form was submitted and approved.

Request was made to purchase fifteen sets of turnout gear, under \$10,000. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

It was announced that paramedics from Sharon Township Fire Department won second place for Advanced Life Support at the Ohio Association of Emergency Medical Services competition in Zanesville on 10-26-91. Representing Sharon Township were Kevin Thress, Chris Betts, and Mike Duncan.

The Trustees discussed the Society Debt Service Fund. The Clerk is to take action to replace money from Society to cover building costs to date.

\$109,060.82 Total to collect from Society for Architects

\$114,260.46 Total paid to architect

Letter of Appreciation:

10-22-91 To Mike Duncan

From Dr. Wood, Dr. Merrell, Staff

10-29-91

From Beth Tikvah Pre-School

10-25-91 To Lt. Arnholt, Dunkel, Meige From Mary E. Barbao

Chief Moore requested to go into Executive Session to discuss personnel matters. So moved by Mr. Hootman, seconded by Mr. Bachelor. The roll being called:

Mr. Hootman "Aye"

Mr. Bachelor "Aye"

Mr. Butterfield "Aye"

The Trustees returned to Open Session and adjourned the meeting.

November 20, 1991

Read and Approved

John Butterfield  
Sharon Township Trustees  
Chairman of the Board

Claudia Burt  
Sharon Township Clerk

## RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

national  
graphics

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November 20 19 91

Held

The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk, Eleanor Bierly; Luanne Clevenger; Road Foreman, Tom Kayati; Police Chief Robert Hale, Lt. Don Ridgeway, Lt. Mark Allen, Sgt. Mike Kilburn; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Div. Chief Jack Royer, Capt. Butterfield.

The Clerk reported the following:

1. #3416 Deposit and Pledge of Eligible Securites \$2000 M US Treas Notes Returned to Star Bank
2. #3417 Deposit and Pledge of Eligible Securites \$275M US Treas Notes Due 1-15-92 at Star Bank
3. #84604 Certificate of Deposit at Star Bank matured on 11-6-91, \$800,000.00 Transferred to Huntington Bank
4. #84626 Certificate of Deposit at Star Bank matured on 11-12-91, \$700,000.00 Transferred to Huntington Bank
5. #84631 Certificate of Deposit at Star Bank matured 11-15-91, \$300,000.00 Transferred to Huntington Bank

Minutes of the 11-6-91 meeting were read and approved.

Building permits have been issued to:

#5952	Bittoni Homes	812 Lookout Point	Residence & Garage
#6008	Donna Whitaker	855 Mission Hill Lane	Room addition

MAS Bulletin was received 11-18-91 from Auditor of State informing township officials of the provisions of Section 505.705 of the ORC which expands the authority of township trustees, effective 10-11-91, placed on file.

Notice To Employers was received on 11-8-91 from PERS regarding four rules which should be updated in our PERS Rule Book:

- Rule 145-1-08 Staff authority
- Rule 145-13-03 Waiver of benefits
- Rule 145-21-03 Appeal procedure
- Rule 145-9-03 Payment for periods of noncontributing service

Letters were received on 11-7-91 from the F. C. Board of Health on the following persons who are in violation of Regulation #701 (household sewage):

- Henry I. Belszek, 5460 Rosslyn Ave.
- Patricia T. Bratton, 5288 Olentangy River Rd.
- Alice G. Koons, 8096 Flint Rd.
- Mark A. Cyphers, 1859 Snouffer Rd. (dropped on 11-15-91)

Annexation information has been received regarding the proposed annexation to the City of Columbus of 0.625± acres owned by Jack G. Lane, et. al. which is located on Park Road in Flint, placed on file.

Tom Kayati reported on leaf pickup in the township. He also submitted written estimates for leaf pickup and ice/snow removal for areas outside the township.

Tom updated the Trustees regarding a drainage problem caused by a church construction on Postlewaite Road. Water is being diverted into Sharon Hills. He is working with the Franklin County Engineers on this situation.

On 10-21-91 a letter was written to the Franklin County Engineers ordering 100 tons of salt for the 1991-92 season.

Chief Hale submitted an application from Doug Grant to be a Reserve Police Officer. The Trustees did not want to consider the application at this time.

A written request was submitted to the Trustees regarding Reserve Officer Todd Knerr. As he has been unable to complete his required schooling in the one year he has been on the department, request was made to withdraw his commission. The Trustees agreed with this decision and a letter will be sent to Mr. Knerr.

Chief Hale submitted written information regarding the cost of providing police services to areas outside the township, on file.

Notice was received on 11-15-91 from the Ohio Dept. of Liquor Control stating that all permits to sell alcoholic beverages in the township will expire on

Page 2 of 2

November 20 19 91

Held

2-3-92. Chief Hale will make sure every permit holder files for a renewal application.

Letters of Transmittal have been received from Cody Zeigler, Inc.:

Payroll for 11-2-91 Report No. 21  
Payroll for 11-9-91 Report No. 22

A check in the amount of \$10,145.98 has been received from Personal Service Insurance to cover damage to one of the fire engines. The invoice from Sutphen Corporation was \$10,645.98 and has been paid. The 1982 Sutphen Pumper was damaged in a collision on 9-6-91.

The Worthington Municipal Development Commission met on 11-13-91 to consider a request by the City of Worthington for a Certificate of Appropriateness to permit construction of a new municipal administration building at 6550 N. High Street.

Chief Moore submitted a list of office furniture and the cost for the new building. Furniture has been ordered from Thomas Ruff Company, Wasserstrom, OPI, Storage Systems Company, and Headlee Office Equipment.

The Systems Manual Review meeting will be on 12-11-91 from 5:30 to 7:00 PM. The 1991 Salary Adjustments Procedures will be discussed at the same time.

The Fire Department submitted a Debt Service Schedule for firehouse construction bonds, \$2,632,500 bond issue.

The 1992 Fire Department Budget was discussed and the following charts were submitted:

1992 Budget Request 10-A-1 Account  
Addendum to 1992 Submitted Budget  
Projected Expenditures

Marvin Sells has received an Informal Opinion #118-91, Information Concerning Fire Codes, from Joseph R. Durham, Asst. Prosecuting Attorney, on file.

The Operational Meeting was discussed. Priority of items needing to be addressed:

1. 40 Hour EMS Coordinator
2. Special Equipment Vehicle and Haz-Mat Truct Purchase
3. Fire Operations and Staffing

Request was made to go into Executive Session to discuss personnel matters. So moved by Mr. Bachelor, seconded by Mr. Hootman. The roll being called:

Mr. Bachelor "Aye"  
Mr. Butterfield "Aye"  
Mr. Hootman "Aye"

Purpose of the Executive Session was to meet with Officers of the Police Department and then with Officers of the Fire Department. Following Executive Session, the Trustees returned to Open Session. The meeting was adjourned.

*November 4, 1991*

Read and Approved

*John Butterfield*

Sharon Township Trustees  
Chairman of the Board

*Celestina Buehly*

Sharon Township Clerk

RECORD OF PROCEEDINGS

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SHARON TOWNSHIP TRUSTEES

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Held

December 4 19 91

The following were present: Trustees, David Bachelor, John Butterfield, Richard Hootman; Clerk Eleanor Bierly, Luanne Clevenger; Road Supt. Harold Chandler; Fire Chief Bruce Moore, Asst. Chief Alan Hittepole, Jeff Scott; Guests Carl Ain and Ben Barton, Meghan Maguire, Becky Sayre, Jason Gutt.

The Financial Report for 12-1-91 was submitted and viewed.

Minutes of the 11-20-91 meeting were read and approved.

The Clerk submitted a list of all payments made to date in regard to the Fire Dept. building project. Total draw at Society Bank is \$787,058.88, copy on file.

Mr. Chandler reported to the Trustees about leaf pickup, ice and snow removal, etc. One hundred tons of salt have been ordered from the county engineers.

Mr. Ain and Mr. Barton were present to talk to the Trustees about renewal rates for 1992 from PHP Benefit Systems. The following rates were submitted:

Plan 3155	\$137.17 Single	\$416.99 Family
Plan 3156	\$131.37 Single	\$399.35 Family
Plan 3152	\$127.75 Single	\$388.36 Family
Plan 80307 Pharmacy	\$ 14.87 Single	\$ 41.49 Family
Plan 80321 Pharmacy	\$ 13.76 Single	\$ 38.40 Family

Renewal rates for Principal Health Care were submitted as follows:

Current	\$133.35 Single	\$266.73 Two Person	\$373.80 Family
Renewal	\$147.89 Single	\$295.80 Two Person	\$414.54 Family

In a letter dated 11-2-91, it was stated that rates will not increase at this time for Medical Benefits Mutual.

The latest Consumer Price Index from the U. S. Dept. of Labor for October shows an increase of 0.1% from the previous month.

Copies of a motion for extension of time to file reply brief and entry was received on 11-20-91 from Lucas, Prendergast, Albright, Gibson & Newman, attorneys. This is in regard to a petition for annexation of 941.3 acres in Genoa, Orange, Sharon, and Blendon Townships to the City of Westerville.

Notice was received on 11-22-91 from the Franklin County Board of Health to drop all charges against Henry I. Belszek, 5460 Rosslyn Ave., as he has complied with Regulation 701 and Section 3709.09 of the ORC in regard to his sewage disposal system.

A Letter of Transmittal was received on 11-22-91 from Cody Zeigler, Inc. for Payroll Report No. 23.

Notice was received on 11-27-91 from the City of Columbus regarding a public hearing to be held on 12-4-91 at 6 PM for the purpose of discussing the draft Comprehensive Housing Affordability Strategy which is on file.

Chief Moore updated the 6500 N. High building project. He submitted a memo dated 11-27-91 from Meacham & Apel to Cody Zeigler regarding a change order for increasing the exterior concrete paving thickness from 6" to 8".

The Fire Chief and Trustees discussed the following:

1. Systems Manual Review meeting will be 12-11-91 at 5 PM
2. 1992 Salary Adjustments procedures and meeting
3. Operational Meeting

The 1992 Fire Department Budget was discussed. Chief Moore submitted a 1992 Budget Requests Highlights and 1992 Budget Request 10-A-1 Account.

Fire Prevention Officer, Jeffrey Scott, was present to present the 1992 Fire Safety Education Revision/Proposal and his request that it be included in the 1992 Budget.

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Held

December 4 19 91

Longevity is due for:

Frank Henderson	1-1-70	\$2300
William Fields	1-8-78	\$1500

Alan Hittepole submitted a written report on Prevention Car #105. He says that it would cost more to repair the steering system than the car is worth.

A letter of appreciation was received from the students at Slate Hill Elementary School. Letter was to Jim Papenbrock and Dan O'Brien.

Chief Moore requested the Trustees to go into Executive Session to discuss personnel matters. So moved by Mr. Hootman, seconded by Mr. Bachelor. The roll being called:

Mr. Hootman	"Aye"
Mr. Bachelor	"Aye"
Mr. Butterfield	"Aye"

The Trustees returned to Open Session and the meeting was adjourned.

January 8, 1992

Read and Approved

John Butterfield

Sharon Township Trustees  
Chairman of the Board

Eleanor Berby

Sharon Township Clerk

## RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

national  
graphics

National Graphics Corp., Coles., O. Form No. 1097

Held

December 18 1991

The following were present: Trustees, John Butterfield, Richard Hootman, David Bachelor;

Guest: Richard Long, VFW

Mr. Long requested permission from the Board of Trustees to fly a POW/MIA flag in front of the Township Hall to keep the memory of those service men missing in action alive. He presented information regarding the status of service men still missing in southeast Asia. Mr. Butterfield indicated the board would support this activity, however, authorization would have to come from the Memorial Board. Mr. Butterfield indicated that he would direct correspondence to the Memorial Board regarding this issue.

A letter was received from Thomas E. Ferguson, Auditor of State, requesting the Trustees to extend the current contract for services above and beyond the usual support services offered to townships on the Uniform Accounting Network for an additional 40 hours or \$600.00. The contract was signed on 12-13-91 and a copy was returned to the Auditor's office.

Mr. Kayati reported that maintenance work is taking place on the Road Department trucks. He discussed the effects of the snow storm on Sunday, 12-15-91. The Board questioned the salt inventory. Tom indicated that salt has been ordered and is available.

The Trustees discussed the status of the previous request to vacate made by Mrs. Kelly and who should be responsible for the advertising expense for the public notice. Mr. Bachelor indicated that this should not be a township expense and that he will check into the matter further. No action taken at this time.

Request was made to advance Terrell LaTour from step 5 to 6, \$8.93 per hour. So moved by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

The Police Department presented an application for employment pending background check. They would like the applicant to attend the next academy class starting in January. No action was taken at this time as the Trustees want to wait for recommendations from the Police Department.

The Trustees discussed the correspondence sent to the Board members of Riverlea regarding police protection. Follow up is planned.

Chief Hale received a letter of thanks from Bob Keim Ford, Inc. for recovering and returning to them four tires and wheels which were stolen from their lot in September. Letter on file.

A special meeting date for the purpose of reviewing the Revised Policy Manual was set for 1-15-92 at 5:30 P.M.

Chief Moore gave an update on the building project at 6500 High Street and how the project is progressing. A meeting will be planned for January to discuss the time extension requests. Chief Moore indicated that the stairs are to be in the next week or ten days. Contractors are concerned about the temperature of the working environment. The architect will handle this concern.

Chief Moore reviewed the proposed 1992 budget. Questions were addressed and adjustments will be made.

Chief Moore requested authorization to replace the 1984 prevention vehicle. This vehicle is in need of repairs that would exceed the value of the auto. The replacement would be a 1985 auto currently operated by Perry Township. The auto will be available in February. Motion to authorize the purchase was made by Mr. Bachelor, seconded by Mr. Hootman. All voted "Aye".

It was reported that Firefighter Jeff Hootman recently completed his paramedic training at Columbus State and passed the course with honors.

It was moved by Mr. Bachelor, second Mr. Hootman, to approve a merit performance pay in the amount of \$1500.00 for the Fire Chief. All voted "Aye".

## RECORD OF PROCEEDINGS

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Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

December 18 19 91  
January 7, 1992

Correspondence has been received from Chief Bernans, Liberty Township Fire Department, thanking Chief Royer for his participation in their promotional interviews conducted on December 7, 1991.

The trial period for the consolidated dispatch operation has expired. The operation will continue as agreed upon during original consolidation discussions.

We have received the first payment from the Petroleum Underground Storage Tank Release Compensation Board in the amount of \$32,261.89 for the cleanup of the 6500 N. High St. site. This represents only a portion of the total claim that has been filed. The Board directed Chief Moore to monitor the claim process.

Mr. Hootman moved to employ Luanne Clevenger as a part-time employee in the Clerk's office on an as-needed basis. Salary will be \$8.00 per hour. Motion seconded by Mr. Bachelor. All voted "Aye".

Mr. Bachelor moved to accept the new health insurance rates submitted by Principal Health Care and Physician Health Plan, seconded by Mr. Hootman. All voted "Aye".

Request was made that the Trustees go into Executive Session to discuss personnel matters. So moved by Mr. Hootman, seconded by Mr. Bachelor. The roll being called: 10:10 PM

Mr. Butterfield	"Aye"
Mr. Bachelor	"Aye"
Mr. Hootman	"Aye"

The Trustees returned to Open Session and the meeting was recessed until 1-7-92.

The 12-18-91 meeting was reconvened at 5:30 P.M. on 1-7-92 with the following persons present: Trustees, John Butterfield and Richard Hootman; Fire Chief Bruce Moore, Div. Chief Jack Royer; Guests, Robert Apel and Scott Rufuss from Meacham & Apel and their attorney Mike Holeman.

The Trustees went into Executive Session seeking legal counsel regarding litigation matters.

The meeting adjourned at 9:00 P.M.

<sup>23,</sup>  
January 8 1992

Read and Approved

*John Butterfield*  
Sharon Township Trustees  
Chairman of the Board

*Eleanor Bierly*  
Sharon Township Clerk