

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

January 04 1995

The meeting was opened in proper form.

Roll Call: Mr. Bachelor - "present"  
Mr. Butterfield - "present"  
Mr. Insley - "present"

GUESTS: Mr. John Makuch - 1867 Snouffer Road  
Mr. Larry Bolten - 201 Melyers  
Ms. Lynn Ducey - Suburbia News  
Mr. Joe Hegedes, Esquire - Counsel for Ohio Police Benevolent Asso.  
Mr. Wes Newhouse, Esquire- Lane, Alton & Horst

ATTENDANCE: Clerk Luanne Clevenger; Road Superintendent Tom Kayati; Police Chief Robert Hale, Lt. Mark Allen.

Approval of the December 7, 1994 meeting were tabled for corrections.  
Mr. Butterfield made the motion, second Mr. Bachelor to approve the minutes of the December 21, 1994 meeting. All voted "aye."

ELECTION OF OFFICERS: Mr. Insley made a motion, second Mr. Butterfield to nominate the following:

Mr. David Bachelor - President  
Mr. John Butterfield - Vice-President  
Mr. John Butterfield - Cemetery Board Representative

All voted "aye."

Mr. Makuch addressed the Board regarding the application for annexation of 10.26 acres to the City of Columbus for purpose of obtaining water. He thanked the Board for the fine services the Township had provided over the years.

Mr. Bolten addressed the Board about landscaping he had done on his property and a neighbor's concerns regarding such. Mr. Bolten did not seek Township advice or approval before making the improvements to the property. The Board requested Mr. Kayati to list the Township's concerns with the landscaping planted on the Township easement, with the intention of arriving at an acceptable agreement for all parties. Mr. Bolten did agree to maintain and keep trees trimmed in turnaround area.

ANNUAL DESIGNATIONS AND APPOINTMENTS: Mr. Butterfield made a motion, second Mr. Insley to adopt the following annual designations and appointments:

Meeting dates, times & places:

1st Wednesday of each month - 5:00 p.m.  
3rd Wednesday of each month - 8:00 p.m.

Meetings to be held at the Sharon Township Memorial Building.

Trustee & Clerk Salaries:

Trustee: \$ 7,200.00 per year.  
Clerk : \$ 12,000.00 per year.

Agent of Record:

Medical, Life and General Liability: Lauterbach & Eilber  
Dental will be directly represented.

Legal Counsel Authorization:

Personnel: Lane, Alton and Horst.  
Workers' Comp: Millisor and Nobil.  
Contractual: Bricker and Eckler.

Credit Card Authorization:

BP & Shell Oil authorization for Road Superintendent  
Police Chief and Lt.s for travel and emergencies.

Mileage expense rate: \$ .30 per mile or IRS allowance.

Fire Advisory Board Recommendations:

The City of Worthington will be notified that the Trustees request reappointment to the Advisory Board.

All voted "aye."

CLERK: The Clerk reported notice of an application for a liquor permit by Bushong Investment Group, DBA Cornerstone Pizza - 7770 Olentangy River Road.

Held

January 04

1995

The Board tabled the response, pending a background check by Chief Hale. The response deadline is January 21, 1995.

The Clerk reported notification from the Board of Health regarding two sewage violations:

491 Rosslyn Avenue  
511 Rosslyn Avenue.

ROAD: No action required.

POLICE: Monthly report was submitted.

The meeting was adjourned into Executive Session for the purpose of addressing personnel matters.

Roll Call: Mr. Bachelor - "aye."  
Mr. Butterfield - "aye."  
Mr. Insley - "aye."

The meeting was reconvened for the purpose of adjournment.

January 18, 1995  
Read and Approved

Carl L. Bachelor  
Sharon Township Trustee  
Chairman of the Board

Luanne L. Cleveland  
Sharon Township Clerk

Held

January 18 1995

The meeting was opened in proper form.

Roll Call: Mr. Bachelor - "present"  
 Mr. Butterfield - absent  
 Mr. Insley - "present"

ATTENDANCE: Clerk Luanne Clevenger; Road Superintendent Tom Kayati; Police Chief Robert Hale, Lt. Mike Kilburn.

GUESTS: Ms. Kim Chakeres - Bischoff & Associates  
 Ms. Lynn Ducy - Suburbia News

Mr. Insley made a motion, second Mr. Bachelor to approve the January 4, 1995 minutes. All voted "aye." Approval of the minutes for the December 7, 1994 meeting was tabled until Mr. Butterfield has the opportunity to review them.

Ms. Chakeres reported that the Township's application for Issue 2 monies (\$212,500.00) for the Homeacre project was not selected. The application for Community Development Block Grant monies (\$37,500.00) was approved. Ms. Chakeres will be submitting a request for monies available through small government funding.

Mr. Bachelor and Mr. Insley attended a meeting with the County Engineer's department on January 18, 1995 and received the 1994 Annual township Highway System Mileage Report.

CLERK: The franchise agreement with Warner Cable was discussed. The Board requested that Ms. Many Jo Green, Vice President of Public Affairs for Warner be present at the next meeting to discuss the contract.

The Clerk reported notification from the County Commissioners of street acceptance for township maintenance. That street being Mr. Airyshire Blvd.

Following Chief Hale's favorable background check on Bishong Investment Corp., the Clerk was requested to inform the State Liquor Board that a hearing is not requested for a liquor permit application for Cornerstone Pizza

The Clerk submitted the 1994 annual financial report.

ROAD: Mr. Kayati reported that the two properties on Rosslyn which had received sewage violation notifications have been repaired, pending Board of Health inspection.

POLICE: Chief Hale and Lt. Kilburn reported that a \$1000.00 Safe & Sober Grant has been approved. Lt. Kilburn will be filing an application by the end of the month for an Enhanced Enforcement Grant.

Chief Hale reported that the traffic light project at Olentangy River Road and Rt.# 161 is finally underway after three years of waiting. The cable is being buried. It will then be up to the County to install the 4-way left turn signal light.

Chief Hale reported that Lt. Kilburn has completed Basic Police Instructors School, and is now certified by the Ohio Police Officers Training Council to teach.

Mr. Bachelor made a motion, second Mr. Insley to approve the purchase of 5000 citation forms for \$ 950.00. All voted "aye."

The Chief reported that officer Gregg Abraham has been notified of his need to move into the designated living area (30 miles or 45 minutes) for police employees by February 1, 1995.

The Chief reported that Officer Scott Clines failed to attend a number of Police monthly meetings. These were unexcused absences. However, Officer Clines will receive warning for having missed the January 3, 1995 meeting.

RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting



National Graphics Corp., Cols., O. Form No. 1097

Held

January 18

19 95

The meeting was adjourned into executive session for the purpose of discussing personnel issues.

Roll Call: Mr. Bachelor - "aye."  
Mr. Butterfield - "aye."  
Mr. Insley - absent

The meeting was reconvened for the purpose of adjournment.

February 1, 1995  
Read and Approved

Don L. Bachelor  
Sharon Township Trustees  
Chairman of the Board

Joanne L. Cleveland  
Sharon Township Clerk

Held

February 01 1995

The meeting was opened in proper form.

Roll Call: Mr. Bachelor - "present"  
 Mr. Butterfield - "present"  
 Mr. Insley - "present"

ATTENDANCE: Road Superintendent Tom Kayati; Police Chief Robert T. Hale; Lts. Mike Kilburn and Mark Allen; Payroll Clerk Barbara Burgess.

GUESTS: Mary Jo Green - Vice President Warner Cable/ Public Affairs.  
 Lynn Ducey - SNP Publications.

In the absence of Township Clerk Luanne Clevenger, it was moved by Mr. Butterfield, second Mr. Insley to appoint Barbara Burgess Clerk pro-tem. All voted "aye."

TRUSTEES: The Board addressed questions they had concerning the Warner Cable Franchise Agreement to Mary Jo Green, Vice President of Public Affairs. Ms. Green will provide the Board with a rate comparison of adjoining areas of service to the Township. The Trustees will check with legal counsel regarding specifics of the contract. These issues will be addressed at the February 22, 1995 meeting.

It was moved by Mr. Insley, second Mr. Bachelor to approve the December 7, 1994 and January 18, 1995 minutes. All voted "aye." Mr. Butterfield abstained.

A resolution to adopt a proposed \$10.00 per ton generation fee was tabled until Mr. Bachelor could contact Executive Director Michael Long of the Solid Waste Authority to answer certain concerns the Board raised. A decision will be made prior to the March 10, 1995 deadline.

CLERK: Notification of annexation approval for 10.26 acres belonging to Charles Yoho on Snouffer Road has been received. Chief Hale advised the Board that in a recent break in growth policy, Columbus officials had agreed "in principle" to allow part of Hamilton Township to remain in the township after the land is annexed into the city. Chief Hale will approach Mr. Yoho to inform him of this possibility.

District 3 Public Works Integrating Committee will be held Wednesday February 9, 1995 at the Mid-Ohio Regional Planning Offices. No trustees will attend. Bischoff & Associates have applied for small government grants for the Township which will be awarded in April or May.

ROAD: Mr. Kayati reported that he had completed a road survey with the Franklin County Engineers for 1995 needed repairs. The Engineer's will work up a cost estimate for improvements on a "street by street" basis for the Township.

Mr. Kayati provided the Board with estimates for replacement of the existing fuel storage tank at the Maintenance Department. He felt that an above ground Convault Storage Tank of 1000 gallon capacity would be suitable and cost about \$10,500.00. These figures were provided for budget purposes only.

Mr. Kayati informed the Board that there is an urgent need for additional storage to house equipment presently sitting out-of-doors. Current shop facilities no longer are adequate to service equipment and store supplies simultaneously. Mr. Butterfield suggested that Mr. Kayati investigate the possibility of leasing off-site storage facilities. Mr. Kayati will look into this and report back with his findings.

The need for a Road levy for continued services was discussed. The Board will ask the Clerk for revenue projections for the next 3-5 years for the Township.

POLICE: Chief Hale commended Lt. Allen on his persistent efforts in a DUI case which resulted in conviction of the defendant.

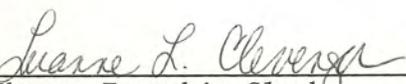
A personnel update on Officer Abraham stated that he has not complied with the residence requirements of the rules and regulations. Lt. Allen requested an additional two weeks so that he could inform Officer Abraham that the Board would take action at the February 22, 1995 meeting on his dismissal.

Held

19

February 15, 1995  
Read and Approved

  
Sharon Township Trustee  
Chairman of the Board

  
Sharon Township Clerk

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

February 15 1995

The meeting was opened in proper form.

Roll Call: Mr. Bachelor - "present"  
Mr. Butterfield - "present"  
Mr. Insley - "present"

ATTENDANCE: Clerk Luanne Clevenger; Road Superintendent Tom Kayati; Police Lts. Mark Allen and Mike Kilburn.

GUESTS: George and Travella Roosz - 61 Forest Ridge Dr.  
Mr. Chris Graham  
Ms. Lynn Ducy - SNB

Mr. Butterfield made a motion, second Mr. Insley to approve the minutes of the February 1, 1995 meeting. All voted "aye."

The approval of the Warner Cable Franchise Agreement was tabled until receipt and review of revised agreement. The normal rate of 3% was agreed upon by the Trustees.

It was moved by Mr. Butterfield, second Mr. Insley to adopt Resolution #020195 approving the \$10.00 per ton generation fee contingent upon the \$8.00 per ton reduction in the fees charged at the Franklin County Sanitary Landfill. All voted "aye."

RESOLUTION  
#020194

WHEREAS, the Solid Waste Disposal Act, effective June 24, 1988 mandates that all counties must establish a Solid Waste District; and

WHEREAS, the Solid Waste Authority of Central Ohio was established by Resolution #567-89 of the Franklin County Commissioners adopted June 6, 1989; and

WHEREAS, the Authority is implementing its approved Solid Waste Management Plan as required by Sections 3734.53 and 3734.54 of the Revised Code; and

WHEREAS, the Board of Trustees of the Solid Waste Authority of Central Ohio adopted Resolution No. #152-94 which proposes the establishment of a \$10.00 per ton generation fee on all solid wastes generated within the jurisdiction of the Authority and disposed within the State of Ohio; replacing the current \$5.00 per ton generation fee; and

WHEREAS, Section 3734.57 (B) of the Ohio Revised Code require townships to take legislative action on the proposed fee.

NOW THEREFORE, UPON MOTION OF TRUSTEE John Butterfield, SECONDED BY TRUSTEE Paul Insley.

BE IT RESOLVED that the Sharon Township Board of Trustees, Franklin County approves Resolution No. # 152-94 proposing a \$10.00 per ton generation fee contingent upon an \$8.00 per ton reduction in the fees charges at the Franklin County Sanitary Landfill. Voting Aye Thereon:

David Bachelor

John Butterfield

Paul Insley

CLERK: No reports.

ROAD: Mr. Kayati reported on the new legislation allowing townships to sign exclusive contracts for refuse pickup and Madison Township's procedure for enacting it.

POLICE: Mr. Butterfield made a motion, second Mr. Insley to authorize payment of \$4000.00 to Metro Telecom for the installation of the radio antenna on the Ameritech building. All voted "aye." The City of Worthington has made a commitment to pay ½ of the bill and will be billed by the Township for this amount.

Held

February 15 1995

Mr. Butterfield made a motion, second Mr. Insley to hire Chris Graham as a reserve constable. All voted "aye."

Lt. Kilburn reported that the Department has unofficially received a C.O.P.S. Police Grant, which provides funding for the hiring of additional officers for a three year period.

The meeting was adjourned into executive session for the purpose of discussing police personnel matters.

Roll Call: Mr. Bachelor - "aye"  
Mr. Butterfield - "aye"  
Mr. Insley - "aye"

The meeting was reconvened and the following action taken: Lt. Kilburn reported that Constable Greg Abraham has failed to meet the residency requirements. Because he has failed to meet the residency requirements of the Sharon Township Police Department and has been given ample notification, it was moved by Mr. Butterfield, second Mr. Insley to revoke Abraham's commission, effective February 16, 1995. If Constable Abraham establishes proof of residency, meeting the Department's requirements by February 28, 1995 he will be automatically reinstated. All voted "aye."

The meeting was adjourned in proper form.

March 1, 1995

Read and Approved

*Paul J. Bachelor*

Sharon Township Trustees  
Chairman of the Board

*Luann L. Cloninger*

Sharon Township Clerk

RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting



National Graphics Corp., Cols., O. Form No. 1097

Held

March 01

1995

The meeting was opened in proper form.

Roll Call: Mr. Bachelor - "present"  
Mr. Butterfield - "present"  
Mr. Insley - "present"

ATTENDANCE: Clerk Luanne Clevenger; Road Superintendent Tom Kayati; Police Chief Robert T. Hale, Lts. Mark Allen and Mike Kilburn.

GUESTS: Lynn Ducy - SUBURBIA NEWS  
Steven Kaethow

Mr. Butterfield made a motion to approve the minutes of the February 15, 1995 meeting, second Mr. Insley. All voted "aye."

TRUSTEES: The Board requested that each department update its policy and procedures and submit them for review, with finalization set by July 1, 1995.

The revised franchise agreement with Warner Cable was submitted and discussed. Mr. Insley moved that the agreement be accepted, second Mr. Butterfield. All voted "aye."

CLERK: The Clerk reported notification of the following:  
Solid Waste Authority - repeal of Resolution 152-94: \$10/ton generation fee.  
Annexation hearing - May , 1995 - Thomas Wright, 1832 Snouffer Rd. - .707 acres  
Building permit - G. Skinner - 8100 Olentangy River Rd. - fire rehab.

ROAD: Mr. Kayati reviewed his 1995 budget with the Board. It was accepted.

POLICE: Officer Abraham submitted local address to the department; allowing him to be automatically reinstated.

Mr. Butterfield made a motion, second Mr. Insley to approve hiring of Steven Kaethow as a reserve officer, effective March 1, 1995. All voted "aye."

Chief Hale's cruiser is in need of engine repair. Mr. Butterfield made a motion, second Mr. Insley to authorize the expenditure for the repair as needed. All voted "aye."

Approval of COPS Grant was received.

The Department reviewed its 1995 budget with the Board. It was accepted.

The meeting was adjourned in proper form.

March 15, 1995  
Read and Approved

David S. Bachelor  
Sharon Township Trustees  
Chairman of the Board

Luanne L. Clevenger  
Sharon Township Clerk

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

*Held*

March 15

1995

The meeting was opened in proper form.

Roll Call: Mr. Bachelor - "present"  
Mr. Butterfield - "absent"  
Mr. Insley - "present"

ATTENDANCE: Clerk Luanne Clevenger; Road Superintendent Tom Kayati.

GUESTS: Lynn Ducey - SUBURBIA NEWS

Mr. Insley made a motion, second Mr. Bachelor to approve the minutes of the March 01, 1995 meeting. All voted "aye."

The Annual appropriations were discussed. Mr. Insley made a motion to transfer \$126,641.00 from the General Fund into the Police Fund. All voted "aye."  
Mr. Insley made a motion, second Mr. Bachelor to accept the 1995 Annual Appropriations. All voted "aye."

Payment to Worthington for fire service was discussed. Mr. Insley made a motion, second Mr. Bachelor to authorize payment of \$73,898.00 to the City of Worthington for fire service. This amount represents one-half of the taxes collected in 1994. All voted "aye."

CLERK: The Clerk reported that a Rural Zoning Commission meeting will be held 3/20/95 at 6:15 p.m. The Mt. Air Association is on the agenda.

The meeting was adjourned in proper form.

April 5, 1995  
Read and Approved

Paul L. Bachelor  
Sharon Township Trustees  
Chairman of the Board

Luanne L. Clevenger  
Sharon Township Clerk

Held

April 05

1995

The meeting was opened in proper form.

Roll Call: Mr. Bachelor - "present"  
 Mr. Butterfield - "present"  
 Mr. Insley - "present"

ATTENDANCE: Clerk Luanne Clevenger; Road Superintendent Tom Kayati; Police Chief Robert Hale, Lt. Mark Allen and Lt. Mike Kilburn.

GUESTS: Mr. and Mrs. George Roosz - 61 Forest Ridge  
 Mike Clevenger - 46 West New England Avenue  
 Lynn Ducy - SUBURBIA NEWS

Mr. Insley made a motion to approve the minutes of the March 15, 1995 meeting. Mr. Bachelor and Mr. Insley voted "aye." Mr. Butterfield abstained because of absence from the meeting.

CLERK: Mr. Butterfield made a motion, second Mr. Insley to authorize the use of Special Revenue Fund 14 for the COPPS Grant money. All voted "aye."

Mr. Butterfield made a motion, second Mr. Insley to grant permission to Columbia Gas for property openings at: Stratford S. and Colony Way and Clubview and St. Route #315. All voted "aye."

The reported notification of the following building permits:

- J. Pond 831 Colony Ct. - room addition
- R. Sugar 5336 Linworth Road - Det. Garage
- D. Wyse 5384 Olentangy - room addition

It was noted that approval of CDGB funds in the amount of \$37,500 for the Homeacre-Hildreth project had been received form MORPC. The Township application for Small Government Grants through State Capital Improvements has been received and is being considered for additional funds for the Homeacre and Hildreth project.

The Clerk read a letter announcing her intent to resign as Clerk, effective May 1, 1995. Personal reasons were stated as the reason.

ROAD: Mr. Kayati reported that the City of Columbus is moving Pocono without the Township's consent. Trustee authorization has not been given for this construction and no permits have been approved for street openings for Columbia Gas.

Ameritech is presently using heavy equipment on Forest Ridge which is damaging the road.

Although no official notification has been received, it is reported that State Route #315, between Clubview and Highview, will be closed for approximately 45-90 days for culvert repair. North and southbound traffic is to be rerouted up and around Clubview and Highview.

Mr. Kayati reported that the resident at 889 Mission Hills is requesting Township reimbursement for driveway/curb and gutter replacement as he is replacing his driveway. Tom will research policies of various government entities to see if this is a suitable policy for the Township to consider.

Mr. Kayati reported that dirt will be needed to fill in areas behind the new curbs on Kanawha where the dirt has settled since the completion of the project.

POLICE: Because Worthington is going to the 800 megahertz system this summer, and they will no longer be able to dispatch for the Department, Lt. Kilburn is researching options for dispatching. Perry Township's rates for the service is as follows:

- \$ 2.00 each - Dispatched Police Service Call
- \$ 2.00 each - House Checks
- \$ 2.00 each - Any Computer Entry
- \$ 2.00 each - Leads Requests
- \$ 5.00 each - Warrant Entry
- \$ 5.00 each - Warrant Cancellation

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

April 05

19 95

Lt Kilburn reported that an approximate annual cost for the service from Perry would be \$20,000.

Dispatching services form the Franklin County Sheriff's Office would be a flat fee of \$ 2.00 per call. Lt Kilburn reported that an approximate annual cost for the service from the Sheriff's Office would be \$ 4,000.

Chief Hale announced that Sgt. Sica had been selected by his Department peers to be the FOPA Officer of the Month for March. The Chief presented Sgt. Sica with a plaque.

Mr. Butterfield made a motion, second Mr. Insley to accept the resignation of Officer Larry Neslon, effective April 05,1995. All voted "aye." Officer Nelson has accepted a full-time position with the Reynoldsburg police department.

The meeting was adjourned into executive session for the purpose of discussing personnel matters.

ROLL CALL: Mr. Bachelor - "aye."  
Mr. Butterfield - "aye."  
Mr. Insley - "aye."

The meeting was reconvened for the purpose of adjournment.

April 19, 1995

Read and Approved

Ray L. Bachelor

Sharon Township Trustess  
Chairman of the Board

Luann L. Cleverger

Sharon Township Clerk

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

April 19

19 95

The meeting was called to order in proper form.

ROLL CALL: Mr. Bachelor - "present"  
Mr. Butterfield - "present"  
Mr. Insley - "present"

ATTENDANCE: Road Superintendent Tom Kayati; Police Chief Robert Hale; Police Lts. Mark Allen and Mike Kilburn; Payroll Clerk Barbara Burgess; Sharon Township Clerk ~~Sally Woods~~ *second*

GUESTS: Mr. George Roosz 61 Forest Ridge Drive  
Mr. Kevin Cox 111 Forest Ridge Drive  
Mrs. Pat Alexander 181 Park Road

Mr. Insley moved, second Mr. Bachelor to appoint Barbara Burgess Clerk protem in the absence of Township Clerk Luanne Clevenger. All voted "aye."

Mr. Insley moved, second Mr. Bachelor to approve the April 05, 1995 minutes. All voted "aye."

The following concerns from the floor were addressed by the Board:

Mr. Cox requested that a member of the Board or Road Department view the condition of Forest Ridge and assess what could be done to repair damages caused by heavy truck usage. The Board will look into the matter and send a letter to Columbia Gas and Ameritech to see how this situation can be resolved. Presently both the gas and phone companies are using the roadways and have not been given permission to do so by the Board.

Mrs. Alexander reported that blocked drainage tile at the corner of Oak Street and the alley behind her house is causing flooding in the area. The tile has been broken away by delivery trucks using the alley for deliveries to the North Worthington Pet Clinic on 161 Park Road. She also stated that the constant barking of the dogs is causing her much distress. The Board directed Chief Hale to monitor the traffic in lieu of the fact that "No Through Truck" signs are posted and to check if the nuisance law would apply to a place of business.

TRUSTEES: Updates on the following topics were given:

Clarification is still needed on which direction to take for future Police Dispatching needs. Mr. Butterfield will check with the City of Worthington as to when the anticipated date of conversion to the 800 Megahertz System will take place. The Police were directed to check with the County for the same information and to proceed with application for a 800 Megahertz channel for Township usage.

Mr. Bachelor is in contact with legal counsel regarding an action against the Industrial Commission and the Township.

Mr. Kayati stated that the home owner on Westview has returned the easement to its original condition.

CLERK: No report.

ROAD: Discussion followed concerning application for Small Government Grants from the State Capital Improvements Fund. It was agreed to proceed with filing without the minority business enterprise stipulations for the entire project.

The Board discussed the establishment of a Curb/Gutter replacement policy for the Township. Clarification is needed on several issues such as availability of funding, inspection guidelines and appropriation limits before a general policy can be put in place.

Mr. Butterfield moved, second Mr. Insley to reimburse Mr. Craig Harris of 899 Mission Hills Lane for replacement of curb/gutter as recommended by Sharon Township Road Superintendent at a cost not to exceed \$15.75 per lineal foot

Held

April 19

19 95

according to Township specifications and the availability of funds. All voted "aye."

Mr. Kayati informed the Board that Peter Voedisch has filed a claim with the Bureau of Workers' Compensation for injuries resulting from an incident which occurred on February 01, 1995.

Mr. David Melvin of 866 Beech Drive has complained about a drainage problem. Mr. Kayati will research the situation further and report back to the Board his findings at a later date.

POLICE: Chief Hale reported that a panel of five officers have interviewed three candidates for the position made available through the COPPS FAST funding. It is the recommendation of the panel that Officer Kevin Flaharty be hired to fill this position.

Mr. Butterfield moved, second Mr. Insley to hire Kevin Flaharty as a full-time constable under the COPPS FAST Grant program contingent upon availability of the federal funding. All voted "aye."

Lt. Kilburn reported that a letter has been received from Attorney General Betty Montgomery stating that 10% of the total federal award to each local agency will be made available through her office.

Lt. Kilburn will proceed as Grants administrator to set up meetings to finalize the accounting issues needed to put the DUI/SAFE & SOBER and COPPS FAST GRANTS into place.

Mr. Butterfield moved, second Mr. Insley to authorize an expenditure not to exceed \$750 for Chief Hale to attend the Ohio Chief's of Police Conference in Cincinnati July 18-21, 1995. All voted "aye."

The meeting was adjourned in proper form to reconvene April 28, 1995.

ROLL CALL: Mr. Bachelor - "present" APRIL 28, 1995  
Mr. Butterfield - "present"  
Mr. Insley - "present"

TRUSTEES: The Board of Trustees met this date for the purpose to appoint a Clerk to fulfill the unexpired term of Sharon Township Clerk, Luanne Clevenger.

Mr. Butterfield moved, second Mr. Insley to appoint Sally Q. Woods to the position of township clerk effective May 1, 1995, for the remainder of the unexpired term through March 31, 1996. All voted "aye."

The meeting was adjourned in proper form.

Read and Approved



Sharon Township Trustees  
Chairman of the Board

Sharon Township Clerk

# Sharon Township Trustees

Luanne L. Clevenger, Clerk

Trustees: David L. Bachelor • John A. Butterfield • Paul R. Insley

COPY

RESOLUTION NO. 042895-1

Mr. Insley moved to adopt the following resolution:

WHEREAS, on April 28, 1995, at the special meeting called by the Sharon Township Board of Trustees, Sally Woods was appointed and duly sworn in as Sharon Township Clerk to fill the unexpired term of Luanne L. Clevenger, effective May 1, 1995; and

WHEREAS, Sally Woods assumes all financial responsibilities for the Township as set forth in the Ohio revised Code; and

WHEREAS, Sharon Township presently has a depository agreement with Star Bank, 688 High Street Worthington, Ohio 43085; and

WHEREAS, a signature card is required to be on file with the designated bank for all financial transactions of the Township;

NOW THEREFORE, BE IT RESOLVED THAT:

1. Effective May 1, 1995 ADP shall be granted permission to debit the Net Cash amount of each pay cycle from the Sharon Township Checking Account #780031068 at Star Bank, 688 High Street Worthington, Ohio 43085.
2. The Board of Trustees authorize the acceptance of a new signed Bank Implementation Notice for the purpose of implementing the Township's payroll on the Official Bank Check stock.
3. Sally Woods shall be the official contact person for ADP payroll procedures.
4. The Board of Trustees shall advise Star Bank Officials and ADP immediately of the appointment of the new Clerk, and a new signature card be completed for the purpose of transacting all financial business with the designated depository.

The motion seconded by Mr. Butterfield.

Voting "aye" thereon: Paul R. Insley      Voting "nay" thereon: \_\_\_\_\_  
John A. Butterfield  
John A. Butterfield      \_\_\_\_\_  
\_\_\_\_\_

Date: April 28, 1995      Luanne L. Clevenger  
Luanne L. Clevenger, Clerk

# Sharon Township Trustees

Luanne L. Clevenger, Clerk

Trustees: David L. Bachelor • John A. Butterfield • Paul R. Insley

COPY

RESOLUTION NO. 042895

Mr. Butterfield moved to adopt the following resolution:

WHEREAS, on April 5, 1995, at the regular meeting of the Sharon Township Board of Trustees, Clerk Luanne L. Clevenger submitted her resignation, with last day of employment officially April 30, 1995; and

WHEREAS, Revised Code of the State of Ohio 503.24 authorizes the Board of Trustees to fill the position for the unexpired term;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Sally Woods be appointed to fill the position of Township Clerk, effective May 1, 1995, for the remainder of the unexpired term, through March 31, 1996.

2. Sally Woods assume all financial responsibilities for the Township as set forth in the Ohio Revised Code.

The motion was seconded by Mr. Insley.

Voting "aye" thereon:

John Butterfield  
Paul R. Insley  
David L. Bachelor

Date: April 28, 1995

Voting "nay" thereon:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Luanne L. Clevenger

Luanne L. Clevenger, Clerk

# Sharon Township Trustees

Luanne L. Clevenger, Clerk

Trustees: David L. Bachelor • John A. Butterfield • Paul R. Insley

---

## OATH OF OFFICE RC, Sec. 3.20 to .23

The State of Ohio, Franklin County, ss.

I, Sally G. Woods do solemnly swear, that  
I will support the Constitution of the United States, and the  
Constitution of the State of Ohio, and will faithfully discharge  
the duties of Clerk of Sharon Township in  
Franklin County, State of Ohio, during my continuance  
in office.

Sworn to before me, and signed in my presence, this 28<sup>th</sup>  
day of April 1995.

Luanne L. Clevenger

Sharon Township Clerk

Held

May 03 19 95

The meeting was called to order in proper form.

ROLL CALL: Mr. Bachelor - "present"  
 Mr. Butterfield - "present"  
 Mr. Insley - "present"

ATTENDANCE: Road Superintendent Tom Kayati; Police Chief Robert T. Hale, Police Lts. Mark Allen and Mike Kilburn; Payroll Clerk Barbara Burgess and Sharon Township Clerk Sally Q. Woods.

Mr. Butterfield moved, second Mr. Insley to appoint Barbara Burgess Clerk protem due to a time conflict for Sharon Township Clerk Sally Woods. All voted "aye."

Mr. Butterfield moved, second Mr. Insley to approve the April 19, 1995 minutes as amended. All voted "aye."

TRUSTEES: The joint meeting between the City of Worthington and Sharon Township to adopt a tax resolution for the maintenance of Union Cemetery dba Walnut Grove and Flint Road Cemetery for the tax year 1996 will be held May 8, 1995 at 7:15 p.m.

The Franklin County Township Association will hold its monthly meeting May 11, 1995 at Washington Township with speakers Arlene Shoemaker, Dewey Stokes and Dorothy Teater.

CLERK: The Clerk requested that the Police set up a Pre-Activity Conference with Jill Berington to clarify the required accounting issues involved in administering the "Safe and Sober" and "DUI" grants. Lt. Kilburn will check into this and notify the Clerk's Office of scheduled appointments.

An update on our MVL Registration Audit for the last half of 1993 was presented. After much discussion the Board requested the Clerk to invite Mr. Denham Pride to the next meeting so as to clarify some confusing issues.

ROAD: Mr. Butterfield moved, second Mr. Insley to approve the revised Ohio Public Works application as recommended by Road Superintendent Tom Kayati. All voted "aye." The revisions should improve the Township's position to receive funding for the Homeacre Project. A decision should be forthcoming the end of May or the first of June.

Mr. Kayati noted that there were also low interest loans available through the Board of Health for upgrading sewers in problem areas. Mr. Kayati will keep the Board advised as more information becomes available.

Mr. Butterfield moved, second Mr. Insley to hire Nathan Hittepole as a seasonal employee of the Road Department effective June 12th at a rate of \$5.00 per hour. All voted "aye."

It is hoped that the Franklin County Engineers will soon have the specifications available for the 1995 road improvement projects. Mr. Kayati will notify the Board when these are received so that the bidding process can be started.

POLICE: Chief Hale presented the monthly report for the Board's review.

Mr. Butterfield moved, second Mr. Insley to accept the resignation of Officer Scott Clines effective May 01, 1995. All voted "aye."

The Franklin County Commissioners sponsored a meeting in which the 800 MGZ System was discussed as well as the feasibility of a County Wide Dispatching System. Chief Hale will keep the Board advised as more information becomes available.

Mr. Butterfield moved, second Mr. Insley to enter into an agreement with the City of Worthington for firearm qualifications for Sharon Township Officers. All voted "aye." (Resolution on File)

RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

May 03 19 95

Chief Hale requested an executive session for the purpose of discussing personnel matters.

ROLL CALL: Mr. Bachelor - "aye"  
Mr. Butterfield - "aye"  
Mr. Insley - "aye"

The meeting was reconvened for the purpose of adjournment.

*May 17, 1995*

Read and Approved

*Paul F. Bachelor*

Sharon Township Trustees  
Chairman of the Board

*Sherry G. Strode*

Sharon Township Clerk

RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting



National Graphics Corp., Cos., O. Form No. 1097

Held

May 17

1995

The meeting was opened in proper form.

ROLL CALL: Mr. Bachelor - "present"
Mr. Butterfield - "present"
Mr. Insley - "present"

ATTENDANCE: Sharon Township Clerk Sally Woods; Road Superintendent Tom Kayati; Police Chief Robert Hale; Police Lts. Mark Allen, Mike Kilburn and Payroll Clerk Barbara Burgess.

GUESTS: Mr. Denham Pride - 1324 Friar Lane, Columbus, Ohio
Ms. Petrea Turner - 141 Park Road, Worthington, Ohio

TRUSTEES: Ms. Turner addressed the Board regarding her concerns about Trans-america Securities, 115 Park Road, owned and operated by Mr. Paul Parshall. Mr. Parshall has constructed a parking pad along West Street to accommodate his customer parking. The pad placement has altered the drainage pattern for water run-off from the road surface. Since the construction of the pad Ms. Turner has experienced flooding in her yard and basement. She expressed concern also that the condition of the roadway may not be adequate to handle the increased traffic. Township records show that Mr. Parshall did not seek approval from nor notify the Board of Trustess of his intentions to place additional parking along West Street. Road Superintendent Tom Kayati will investigate the matter further and report back his findings.

The Board welcomed Mr. Denham Pride who explained the process involved in the MVL tax audit for the Township. Mr. Pride has been able to identify 959 registration errors for the calendar year of 1993. These findings were reported to the Bureau of Motor Vehicles on our behalf and corrections made. The additional revenue will appear on the April Permissive Tax Distribution.

Mr. Butterfield moved, second Mr. Insley to approve the May 03,1995 minutes as amended. All voted "aye."

CLERK: The Clerk informed the Board the City of Worthington had adopted Resolution #10-95. This resolution provides .1 mill of revenue for the maintenance of Walnut Grove Cemetery for the tax year 1996.

The requested annexation of .707 acres on Snouffer to the City of Columbus and a rezoning petition from Suburban to Commercial at 725 Mt. Airyshire Blvd. were presented for the Board's update.

The Board requested to be informed on a regular basis of any changes resulting from annexations to the City of Columbus or Worthington.

It was moved by Mr. Butterfield, second Mr. Insley to adopt Resolution #051795 approving the nomination of Township Trustee Donald Miller of Jackson Township to serve as member of the Solid Waste Authority Board of Trustees for a two year term. All voted "aye." (See resolution on file)

It was moved by Mr. Butterfield, second Mr. Insley to approve appropriation reallocations within the General Fund as follows:

Table with 4 columns: CONTINGENCY, TO, DUI ACCOUNTS, and amounts. Rows include 01-A-25 (\$6652.00), 01-G-01 (\$5497.00), 01-A-12 (599.00), 01-A-15 (459.00), and 01-A-06 (97.00).

All voted "aye."

It was moved by Mr. Butterfield, second Mr. Insley to adopt an "Agreement Covering Compensation Reimbursement" for employees with pending claims before the Ohio Bureau of Workers' Compensation Board. All voted "aye." (See Resolution on file)

POLICE: Chief Hale presented an update on a complaint at 7399 North High St. The Board of Health has been advised of the situation and will notify Dr. Mainous of North High Baptist Church of the violations and the length of time allowed for compliance. The Board of Health will keep the Township advised of progress in this matter

RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting



National Graphics Corp., Col., O. Form No. 1097

Held

May 17 19 95

It was moved by Mr. Butterfield, second Mr. Insley to accept the resignation of Officer Eric Mueller effective May 26, 1995. All voted "aye."

ROAD: Superintendent Tom Kayati announced that he had been notified by Bischoff and Associates that the Township application for Ohio Public Works Grant to improve Homeacre Drive had been approved. This project consists of installation of storm sewer drainage tile on both sides of the roadway and widening the roadway by three feet.

Discussion followed concerning projected CDBG funding needs for 1995-1998. These included curb/gutter replacement, drainage improvement and road reconstruction of Rosslyn Ave. and the completion of sidewalk installation on Kanawha Avenue.

Mr. Kayati will contact Diana Clonch of the County Engineers Office to request preliminary estimates for infrastructure repairs on Rosslyn Avenue.

The meeting was adjourned in proper form.

*June 7, 1995*

Read and Approved

*Red L. Beckwith*

Sharon Township Trustees  
Chairman of the Board

*Sally G. Standa*

Sharon Township Clerk

## RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

JUNE 07

19 95

The meeting was opened in proper form.

ROLL CALL: Mr. David Bachelor - "present"  
Mr. John Butterfield - "present"  
Mr. Paul Insley - "present"

ATTENDANCE: Sharon Township Clerk Sally Q. Woods; Road Superintendent Tom Kayati; Police Chief Robert Hale; Police Lts. Mark Allen and Payroll Clerk Barbara Burgess.

GUESTS: Mr. John Kahl - Franklin County Prosecutor  
Ms. Lynn Ducy - SNP  
Rosslyn Residents - See attached listing

TRUSTEES: Residents from Rosslyn Avenue presented a petition to the Board protesting the unsatisfactory condition and lack of repair to their roadway. See petition on file. Inquires were made concerning "if" repairs were scheduled, "when" repairs might be expected and "how" these might be achieved.

The Board acknowledged that it shared the residents concern over the quality of the roadway and was giving priority status to acquiring funding for 1996 road improvements. Trustee John Butterfield explained that many vehicles were being explored for solutions to these and other funding issues. Options being researched include: Funding via property taxes, Issue "2" monies, Community Development Block Grants, bonds and road levies. The Board will continue to explore alternative solutions and make them available to Township residents. The following residents agreed to act as representatives for the community:

Eileen Bucholz - 496 Rosslyn Avenue  
Paul Rafe - 508 Rosslyn Avenue  
Bruce Crews - 463 Rosslyn Avenue

Mr. David Bishop, 271 Rosslyn Avenue, informed the Board that the Township's right-of-way in the alley located between Rosslyn and Kanawha Avenues was blocked and passage through it is therefore difficult. Road Superintendent Tom Kayati will investigate what can be done to rectify the situation and report back his findings at a later date.

At 6:00 p.m. Mr. Butterfield moved, second Mr. Insley to adjourn into executive session to discuss personnel matters.

ROLL CALL: Mr. Bachelor - "Aye"  
Mr. Butterfield - "Aye"  
Mr. Insley - "Aye"

The Board reconvened to regular session at 6:30 p.m. with no action being taken.

POLICE: Chief Hale reported that he had been notified by the Board of Health that the dumpster at 385 West Kanawha had been removed.

The Police monthly report was submitted for review.

Chief Hale will attend the final county-wide 800 Megahertz session June 12, 1995. Motorola, Metropolitan Emergency Communications Authority and RAM Communications Consultants will be addressing specific concerns and questions.

The Police will represent the Township in the Worthington Hills July 4th Parade again this year.

ROAD: Mr. Kayati presented the following updates for the Board's information:  
1. The Franklin County Prosecutor has verified that nothing can be constructed that will encroach on the Township's right-of-way. Mr. Kayati will inform Mr. Parshall of this finding.

2. The water drainage problems that Ms. Patrea Turner is experiencing do not stem from the erection of Mr. Parshall's parking pad. The situation has been referred to Columbus.

3. Delco Water has buckled the roadway in it's attempt to tunnel under the road. Mr. Kayati has notified Delco officials who have agreed to repair

Held

JUNE 07

19 95

the damage when Columbus finishes re-routing Flint Road.

The Franklin County Engineer's plans for slurry seal and asphalt resurfacing for 1995 road repairs were presented for the Board's review.

Mr. Butterfield moved, second Mr. Insley to authorize the Clerk to advertise for bids for slurry seal and asphalt resurfacing of roads within the Mr. Air Subdivision. All voted "aye." (See plans for listing of specific streets)

CLERK: PERS Contribution Rates for the 1996 tax year were presented as follows:

Local Government Rate	-	Employer factor remains at 1.5941
Law Enforcement Rate	-	Employer factor remains at 1.8556

Notification of the following building permits have been received:

1975 Dublin-Granville Rd.	Case#9003	addition of deck
833 Walnut Street	Case#8940	room addition

The updated list of approved annexations by the City of Columbus was made available for the Board's review. The Clerk will request a listing of all 1994 annexations from the City also.

Mr. Butterfield moved, second Mr. Insley to approve the June 7, 1995 minutes. All voted "aye."

Correspondence has been received regarding a recent decision of the Franklin County Court of Appeals upholding a decision that has determined the current formula for distribution of gasoline tax money to be unconstitutional. The Clerk's office will keep the Board informed as information becomes available.

The Clerk presented for the Board's approval a lease proposal for a Canon NP 2120 Copy System. After discussion it was decided to have the present copier repaired.

The meeting was adjourned in proper form.

June 21, 1995  
Read and Approved

Paul L. Bachler  
Sharon Township Trustees  
Chairman of the Board

Sally G. Stoods  
Sharon Township Clerk

6-7-95

NAME

ADDRESS

Kaye Fisher 469 Rosslyn  
= Eileen Buchholz 496 Rosslyn - <sup>w</sup> 892-0571  
Ded Bishop 271 ROSSLYN  
Pauline Grossman 438 Rosslyn  
Sophia M Justice 420 Rosslyn  
Marie Cooper 374 Rosslyn  
James Bellisari 325 Rosslyn Ave.  
Gregory M Coffey 511 Rosslyn Ave.  
Linda W. Goffey 511 Rosslyn Ave  
= C. Bruce Greisd 463 Rosslyn AVE - ~~885-5331~~  
Marie Vermaade 378 Rosslyn Ave  
James R. Watson 309 Rosslyn Ave.  
Arlene P. Watson 303 Rosslyn Ave.

Name

Address

Tim Patterson  
Paul Neff

138 Rosslyn  
Ave.



313 ROSSLYN

A.L. PATTERSON

234 ROSSLYN

Grey Caff

511 ROSSLYN

RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting



National Graphics Corp., Cols., O. Form No. 1097

Held

JUNE 21 1995

The meeting was called to order in proper form.

ROLL CALL:     Mr. David Bachelor     -     "present"  
                   Mr. John Butterfield   -     "present"  
                   Mr. Paul Insley         -     "present"

ATTENDANCE: Sharon Township Clerk Sally Q. Woods; Road Superintendent Tom Kayati; Police Chief Robert T. Hale; Police Lts. Mike Kilburn and Payroll Clerk Barbara Burgess.

GUESTS:         Ms. Lynn Ducy             -     SNP  
                   Rosslyn Residents       -     See attached listing

Mr. Butterfield moved, second Mr. Insley to approve the June 7, 1995 minutes. All voted "aye."

TRUSTEES: Rosslyn residents addressed the Board as to what further information was available for funding road improvements on Rosslyn Avenue. Road Superintendent Tom Kayati stated that Bischoff & Associates were in the process of compiling estimates for complete road reconstruction and the replacement of existing curbs and gutters. The qualification process is underway with 97 households responding and 57% of those qualifying for low to moderate income assistance. The Board is committed to making application for State "Issue 2" and Federal "CDBG" funding as soon as the qualification process is completed and approved. In the weeks to come the Trustees will be researching other legal options including levies and the issuance of bonds. Those residents designated as "contact persons" may be notified prior to the meeting of any agenda items that affect their situation by calling the Clerk's office.

Ms. Lisa Hampl of 521 Rosslyn requested that a representative of the Road Dept. come to her residence and evaluate what could be done concerning pot holes in front of her drive. Mr. Kayati will evaluate the situation for her.

Ms. Luann Coffey, 511 Rosslyn, requested copies of the approved minutes, 1995 budget and listing of projected road repairs within the Township. The documents will be available within the next several days at the Clerk's Office.

ROAD: Mr. Kayati presented the following updates for the Board's consideration:

1. Correspondence has been received from the Franklin County Prosecutor stating that the Township is not legally responsible for maintaining or improving platted road easements that have not been accepted for use and improved as roadways by the County Commissioners. A letter will be sent to Mr. Melvin, 866 Beech Drive, informing him of this finding and suggesting that he contact the County Engineer for possible solutions to his drainage problems.

2. Legal counsel has indicated that the Township has the authority to regulate the use of the Township's right-of-way, including access across such right-of-way. In that regard, the Board took the following action;

Mr. Butterfield moved, second Mr. Bachelor to require Mr. Parshall of 115 Park Road to abandon the Township's right-of-way upon which he has infringed with the construction of a parking pad for his business establishment.

Voting "aye" thereon: Mr. Butterfield     Voting "nay" thereon: Mr. Insley  
                           Mr. Bachelor

A letter will be sent informing Mr. Parshall of the action by the Board and that he may make a written request seeking permission to access his property across the Township's right-of-way. The Board would then consider authorizing this request.

3. Mr. Kayati reported that broken drain tile on Melyers Court and Oak Street had been replaced correcting flooding problems that existed in these areas.

4. Resident landscaping on Berston Place has encroached upon the Township's right-of-way and is blocking the natural drainage of water from the road surface. A letter will be sent to Mr. Bolden of 201 Melyers Court requiring him to move his landscape bed and trees to the recommended 5' set back from the roadway.

Held

JUNE 21

19 95

5. Expert Tree Service has been contracted to remove dead trees on Edge-cliff at a cost not to exceed \$310.

6. Bischoff & Associates are proceeding with the engineering plans for the Homeacre Project so that application deadlines can be met. The Board requested that a representative from Bischoff review the application with the Trustees/Road Superintendent before final submission to MORPC is made.

POLICE: Chief Hale reported that Rand Consultants will be contacting local entities within the next several weeks to ascertain their equipment and funding needs regarding the proposed county wide 800 MHz Dispatching System.

Sharon Township will await the results of the Rand Consultants report to determine the direction it will take concerning dispatching services for the Township.

CLERK: Correspondence from Lauterbach & Eilber has been received updating the Board of it's insurance options for 1996. These will be addressed at the July 05, 1995 meeting.

The Clerk presented the OHIO TOWNSHIP ASSOCIATION Workers' Compensation Group Rating Program to the Board for approval. Projected savings to the Township are significant.

Mr. Butterfield moved, second Mr. Insley to participate in the OHIO TOWNSHIP ASSOCIATION Workers' Compensation Group Rating Program for the 1996 rating period. All voted "aye."

Official notification has been received of the Township's approved project entitled Homeacre Drive Storm Sewer and Street Repairs in the amount of \$185,000 from the Ohio Public Works Commission. The Grant agreement will be released by the Commission on July 1, 1995, assuming budget authority is in place.

The Franklin County Engineer's plans for road improvements on Riverside Drive and Westview Avenue were presented for the Board's acceptance. Plans will remain on file for future reference.

The Clerk distributed a draft of the estimated 1996 annual budget for the Trustees and Department Heads to review and make comment on before the July 5, 1995, budget hearing.

Mr. Butterfield moved, second Mr. Insley to authorize the Clerk to advertise that a Public Hearing will be held July 5, 1995, at 137 E. Dublin-Granville Rd. at 5:00 p.m. to review and adopt the 1996 Annual Budget. All voted "aye."

Mr. Butterfield moved, second Mr. Insley to adjourn into executive session to discuss personnel matters pertaining to road department and police department employees.

Roll Call: Mr. Bachelor - "aye"  
Mr. Butterfield - "aye"  
Mr. Insley - "aye"

The meeting was reconvened for the purpose of adjournment.

July 5, 1995  
Read and Approved

Paul J. Bachelor  
Sharon Township Trustees  
Chairman of the Board

Sally G. Stoods  
Sharon Township Clerk

June 27, 95 Meeting  
Guest Register

Lynne Blueeeg - The Worthington Suburban News  
✓ Arlene Gratson 303 Rosslyn Ave  
Sarah Howard 312 Rosslyn Ave  
Luann Eppert 304 Rosslyn Ave  
Wm LUNDBERG 233 Rosslyn  
Lisa Hampl 521 Rosslyn  
Rob Walker 470 Rosslyn  
Jim Bellisari 325 Rosslyn  
Edith Bellisari 325 Rosslyn  
Paula Powell 523 Rosslyn  
Luann Coffey 511 Rosslyn  
Annie Coffey 511 Rosslyn  
Eileen  
James R. Watson 1303 Rosslyn Ave  
Marie Vernack 378 Rosslyn Ave

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

July 05 19 95

The meeting was opened in proper form. The 1996 Budget Hearing was held.

ROLL CALL: Mr. Bachelor - "present"  
Mr. Butterfield - "present"  
Mr. Insley - absent

GUESTS: Mr. Ken Carey - Lauterbach & Eilber, Ins.  
Ms. Lynn Ducey - SNB  
Mr. Jim Watson - 303 Rosslyn Avenue  
Ms. Luann Coffey - 511 Rosslyn Avenue

ATTENDANCE: Sharon Township Clerk Slaly Q. Woods; Road Superintendent Tom Kayati; Police Chief Robert Hale; Police Lts. Mark Allen, Mike Kilburn and Payroll Clerk Barbara Burgess.

## TRUSTEES:

Mr. Butterfield moved, second Mr. Bachelor to approve the June 21, 1995 minutes. All voted "aye."

Mr. Ken Carey of Lautherbach & Eilber Insurance presented a premium comparison of the policies currently underwritten for the Township. After review the following action was taken:

Mr. Butterfield moved, second Mr. Bachelor to award Lauterbach & Eilber Insurance Company the 1995-1996 Township coverage for Public Official, Law Enforcement, Commercial Automobile and Commercial Multi-Peril Liability effective July 1995. All voted "aye."

Mr. Watson of 303 Rosslyn Avenue addressed the Board as to the status of the qualification process for Community Development Block Grant assistance for Rosslyn Avenue. Approximately twenty (20) income surveys are still outstanding. Mr. Watson will follow up on these and contact the Clerk's Office with his findings.

Ms. Luann Coffey of 511 Rosslyn reported that a sink hole had appeared in front of her house after the recent flooding. Mr. Kayati will investigate the matter.

Chief Hale reported that the Board of Health had found no health violations at the 7399 North High Street Baptist Church.

The Clerk presented the 1996 Annual Budget for approval. Expected decrease in revenues and higher Police and Road expenditures for public services will create deficits in these respective funds. General Fund transfers are expected to cover the deficits. After review the Board took the following action:

Mr. Butterfield moved, second Mr. Bachelor to adopt the 1996 Annual Budget as amended. All voted "aye."

The Board requested the Police and Road Departments to prepare and present a three-year projection of their anticipated funding needs at the July 19, 1995 meeting. Available funding options will be discussed.

The Small Government Capital Improvement Commission agreements for Homeacre Drive Storm Sewer and Street repairs, Project NO: CT904, were presented to the Board for acceptance and execution.

The Board signed off on the agreements with copies to be forwarded to the Ohio Pubic Works Commission and Bischoff and Associates.

CLERK: A request from the Sharon Hills Civic Association to close Clover Drive for a community block party has been received.

Mr. Butterfield moved, second Mr. Bachelor to authorize closure of Clover Drive August 2, 1995, from 3:00 p.m. to 6:00 p.m. for the Sharon Hills Association annual block party. All voted "aye."

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Col., O. Form No. 1097

Held

July 05 1995

Chief Hale will notify the Association of this action and request that signs be posted in advance and provision made for emergency vehicles if necessary.

The 3rd Amended Certificate of Estimated Resources was presented for the Board's review.

A petition to annex 16.8 acres in Sharon Township to the City of Columbus by the Northwest Church of the Nazarene, Et.Al has been received. Public hearing is set for September 6, 1995, by the County Commissioners.

Mr. Butterfield moved, second Mr. Bachelor to authorize step increases as follows:

Barbara Burgess Step(7) \$10.96 to Step(8) \$11.28 Effective: 7-01-95

Barbara VanHoose Step(7) \$10.96 to Step(8) \$11.28 Effective: 7-24-95

All voted "aye."

Correspondence has been received from Dan and Kathy Walters of 5250 Riverside Drive concerning the location of a basketball court belonging to residents of 365 Westview Avenue. Mr. Kayati will research the situation further and determine if the Township can be of assistance in this matter.

POLICE: Chief Hale presented the monthly report for the Board's review.

Mr. Butterfield moved, second Mr. Bachelor to authorize a step increase as follows:

Sgt. Steve Sica Step(3) \$24400 to Step(4) \$25600 Effective: 7-01-95

All voted "aye."

ROAD: Superintendent Tom Kayati gave the following update on the recent storm damage:

Beech Drive - portions of the roadway have washed away and will need to be replaced.

Catch Basins - several basins have collapsed on Highview and Clubview and will need to be replaced.

Storm Sewer - tile has been crushed on Westview Ave. and will need repaired.

Mr. Butterfield moved, second Mr. Bachelor to authorize the purchase of a sewer easement from Helen L. Matin, 329 Westview Ave. for the sum of \$1.00 to drain storm water run-off from the roadway. All voted "aye."

Mr. Kayati will draft a written policy consistent with previous Township practice concerning set-back footage, construction within and access across easements and right-of-ways.

Notification from the Bureau of Workers' Compensation has been received approving payment of medical bills for treatment and lost wages due to a work related injury sustained on February 01, 1995, by Peter J. Voedisch.

Mr. Butterfield moved, second Mr. Bachelor to place Peter J. Voedisch on "Injury Leave" effective June 22, 1995, for injuries sustained February 1, 1995, to be reimbursed by the Bureau of Workers' Compensation. All voted "aye."

The meeting was adjourned in proper form.

July 19, 1995  
Read and Approved

Richard J. Bachelor  
Chairman of the Board

Sally J. Strodt  
Sharon Township Clerk

RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting



National Graphics Corp., Cols., O. Form No. 1097

Held

July 19 19 95

The meeting was opened in proper form.

ROLL CALL:	Mr. Bachelor	-	"absent"
	Mr. Butterfield	-	"present"
	Mr. Insley	-	"present"

GUESTS:	Mark Higdon	-	Fenway/Westview Civic Assoc.
	Kay Smith	-	" "
	Residents	-	Listing attached.

ATTENDANCE: Sharon Township Clerk Sally Woods; Road Superintendent Tom Kayati; Police Lt. Mike Kilburn; Payroll Clerk Barbara Burgess.

TRUSTEES: Mr. Insley made a motion, second Mr. Butterfield to approve the minutes of the July 5,1995 meeting. All voted "aye."

Mr. Higdon presented the combined concern of the Fenway/Westview Civic Assoc. residents with Wesley Glen's projected expansion and the desire to seek permission from Columbus to build a parking lot on the North side of Fenway Road. In 1992, Wesley Glen CEO, Mr. Robert Rouse, assured the neighbors that NO further expansion needs were foreseen. Present concerns are as follows:

- \* Wesley Glen visitors and staff parking along the south side berm of Fenway is a situation resulting from Wesley Glen having expanded beyond the 1991 plans.
- \* Local home owners are being inconvenienced by the parked cars causing a hazard when backing out of their drives, and the unsightliness of 21+ cars being parked there at one time.
- \* The possible damage to the environment and infrastructure, the inappropriate setting in residential backyards and crime and traffic concerns.
- \* There is a concern for changing the fabric and character of their prided residential neighborhood to institutional.

The proposed parking lot comprises the back yards of 28 & 34 Fenway Road and the Sharon Township land Wesley Glen owns south of the house at 33 Westview. Wesley Glen has filed for annexation to the City of Columbus, it's Westivew Road property in Sharon Township.

Mr. Higdon presented the fact that Wesley Glen has already purchased homes on the north side of Fenway Road that could be a possible plan for future expansion of the institution with the neighborhood being threatened further. There is serious concern that this kind of development would ruin the character of the neighborhood.

Mr. Butterfield suggested that The Westview/Fenway Civic Assoc. members meet with Wesley Glen and discuss their concerns. When the annexation is received by the Township, Mr. Butterfield indicated that a letter would be sent to the Franklin County Commissioners in support of the residents opinions and a suggestion made to look for other options to the parking.

Three year Department Projected Budgets were presented by:

Lt. Kilburn	-	Police Dept.
Tom Kayati	-	Road Dept.

The City of Worthington will be presenting to City Council in July, 1995, the authorization to advertise for bids for the implementation of a new 800 MHz conventional system for emergency services. Worthington requested that Sgt. Brown be contacted by the Township for further information and to be assisted in the planning of this project if the Township is to continue using Worthington's Dispatching Center. The expected date of implementation is between October 1995 and February 1996.

Bischoff & Associates, Inc. sent a "Request to Proceed" for Preliminary Engineering, Final Design, Construction Observation and Construction Layout for the Homeacre dr. Project, for signature by Mr. Bachelor. Due to Mr. Bachelor's absence, he will be informed of this necessary action.

A Depository Agreement Bid was received by National City Bank. A letter will be sent to financial institutions for the upcoming depository agreement bid.

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

July 19 19 95

CLERK: The Confidential Household Income Survey Summary (June 7/July 5,1995) was completed and forwarded to Wilma Yoder- MORPC for the Rosslyn Project. Fifty Seven (57%) of the households were "at" or "below" limits.

POLICE: Lt Kilburn will check into the Township's authority to restrict and limit parking on Westview Road. There is complaint that vehicles are being parked on this road in excess of 48 hours, without moving same.

Lt. Kilburn suggested that the police pay scale be revised for reserve officers to make their wages competitive with surrounding departments. The Board will take this into consideration.

ROAD: Superintendent Tom Kayati gave the following update on the storm damage:  
Beech Drive - Put back bad pavement that was washed away.  
Catch Basins - Highview catch basins are put back in.  
Old Woods Rd./Plum Tree/Edgecliff Dr. - Pavement repairs completed.

Savco will replace curb cut and driveway approach at 422 W. Kanawha Avenue.

The meeting was adjourned in proper form.

August 2, 1995

Read and Approved

Paul S. Barber

Sharon Township Trustee  
Chairman of the Board

Sally G. Woods

Sharon Township Clerk

STT Meeting  
July 19, 95

<u>Name</u>	<u>Address</u>
MARK HIGDON	210 WESTVIEW '14
D. Kay Smith	33 Westview Ave. Col. O. 43214
JAN Higdon	210 Westview Ave. " "
Reg Howley	369 Olentangy Forest Dr Col O 43214
Marilynn Baker	237 Westview
Bernice Baker	237 Westview
<del>Bill Wolfe</del>	<del>6485 Emory ST.</del>
<del>Bill Wolfe</del>	<del>6485</del>
Kathryn Williams Palmer	135 Westview Col OH 43214
Joy M. Parker	" "
<del>John E. [unclear]</del>	<del>41 S. High ST., Col. OH</del>
TOM FRYER	121 Westview Ave. - 43214 <small>Concerned Annexation</small>
HERMAN & KAWANA Schaeufele	-40 Westview - 43214
Bruce Powelson	23 Westview 43214
Mamie Powelson	23 Westview 43214
Russell Whelan	338 Westview 43214
Jo McShue	222 Westview 43214
Doris McShue	252 Westview 43214
Dean Curry	338 Olentangy Forest Dr. 43214
Richard Fowler	57 Westview Ave. 43214
Jack Weston	57 Westview 43214

COMMUNICATIONS — Marketing • Editorial • Campaign

Mark Higdon

Wordsmith • Political Operative

210 Westview Ave • Columbus OH 43214  
614/436-7611

## RECORD OF PROCEEDINGS

Minutes of

Sharon Township Trustees

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

August 02 1995

The meeting was called to order in proper form.

ROLL CALL: Mr. Bachelor - "present"  
Mr. Butterfield - "present"  
Mr. Insley - "present"

ATTENDANCE Sharon Township Clerk Sally Q. Woods; Road Superintendent Tom Kayati; Police Chief Robert T. Hale, Lt. Mike Kilburn, Lt. Mark Allen and Payroll Clerk Barbara Burgess.

GUESTS: Dave & Jeanne Melvin 866 Beech Drive, Mt. Air  
Cheryl Allen 859 Colony Way, Columbus, Ohio  
Debbie Hale 2323 Vicente Ct. Apt# 206

TRUSTEES: Mr. Insley made a motion, second Mr. Butterfield to approve the minutes of the July 19, 1995 meeting. All voted "aye."

Dave and Jeanne Melvin discussed the drainage problem at the rear of their residence, 866 Beech Drive. Mr. Bachelor stated that he would visit the site to assess the problem. Mr. Melvin contends that the Township has effected the water flow and is responsible for the drainage problem. The Trustees pointed out that the area of the drainage problem is in a natural water way and is entirely on Mr. Melvin's property. Furthermore, the Township Trustees have already helped him solve part of his problem by installing a 24" tile to improve his water flow to improve drainage for his property and the Township roadway.

Mr. Butterfield made motion, Mr. Insley second to authorize the Sharon Township Clerk to invite financial institutions to submit a written proposal to serve as a depository for the public moneys of the Sharon Township for the two (2) year term beginning October 01, 1995 through September 30, 1997. All voted "aye." (Copy of Resolution on File)

A motion was made by John Butterfield, second Paul Insley to establish a Road District comprised of all the unincorporated territory of the Township in accordance with ORC 5573.21. All voted "aye." (Resolution on File)

Correspondence of July 20, 1995, was received from Dr. Philip T.K. Daniel, Esq., requesting the reduction of motor vehicle speed limit on Flint Road. Because of the increase in the number of residential homes and the children and older people, the present 40 MPH is unsafe - it should be lowered to 25 MPH. Dr. Daniel also is requesting to remove all truck traffic from the road except for refuse, emergency or utility vehicles that travel by necessity.

Chief Hale agreed that the speed limit should be lowered to at least 35 MPH for safety and agreed to send a letter to the County acknowledging Dr. Daniel's concern. The Chief will request that the County reduce the speed limit. A copy of this letter is to be sent to Dr. Daniel.

Motion was made by Mr. Butterfield, second Mr. Insley to approve the Resolution to employ Walnut Grove employees by the Board of Sharon Township Trustees, pending approval by Walnut Grove Cemetery Board. Walnut Grove Cemetery shall reimburse to the Board of Trustees of Sharon Township such wages, salaries, benefits, premiums, withholdings and other payments as are required for employees of Sharon Township to perform services for the benefit of Walnut Grove Cemetery. All voted "aye."

There was discussion of a levy being placed on the November ballot. Discussion followed concerning Township funding options and projected expenses over the next four years.

CLERK: Mr. Bachelor made a motion, second Mr. Butterfield to accept the Maintenance Agreement for the Ricoh Copy machine with O'Brien Business Equipment in the amount of \$708 for one year commencing August 1995. All voted "aye."

Mr. Bachelor executed the agreement between Sharon Township and Delta Dental

Held

August 02 19 95

Plan of Ohio (Dental Plan #187-0015) regarding eligibility of subscriber and dependents coordination of benefits amendment.

POLICE: Police Chief R.T. Hale presented a letter to the Board and Clerk announcing his retirement intent. Chief Hale expressed thanks to the Board for the many years of support. The Board congratulated the Chief on his many accomplishments in the department over his 21 years service, and expressed their appreciation of same.

Mr. Butterfield made a motion, second Mr. Insley to accept the resignation of Bob Hale as Chief of Police, effective February 29, 1996, for him to enter into retirement. All voted "aye."

Mr. Butterfield moved, second Mr. Insley that Officer Kevin Flaharty be compensated at the out-of-class rate of \$8.75 per hour effective 06-12-1995 at which time he replaced Cpl. William Hane (absent due to sick leave), until Cpl. Hane returns to service. All voted "aye."

Chief Hale agreed to issue a letter of intent to Jack Maxton Chevrolet to reserve three cars to be delivered in February of 1996 on a tentative four year lease agreement. It was discussed that the present leased vehicles would be purchased by the Township at the end of the lease agreement, and possibly sold to a New York cab company.

Mr. Butterfield moved, second Mr. Insley to approve a 1% one-time Schedule Supplement payment to Cpl William Hane, effective on the 08-05-1995 payroll. All voted "aye."

ROAD: Superintendent Tom Kayati reported that 400 foot of tile was installed on Westview Road and completed this date.

The Superintendent announced that the 1995 Road Resurfacing Bids were advertised on 07-28-95 and will be again on 08-04-1995. The bid opening will be on 08-15-95 at 10:30 a.m. at the Township Office.

Mr. Kayati will be meeting with Bischoff and Associates on Thursday, 08-03-95 on the Finalization of the Homeacre Project preliminary engineering plans.

There was no progressive updated information on CDBG funding for the Rosslyn project.

Mr. Butterfield moved, second Mr. Insley to approve salary increase for Road Superintendent Tom Kayati from \$19,215 to \$19,983.60 retroactive to his anniversary date of 05-01-1995. Also, a 1%, one-time Schedule Supplement payment was approved by the Board to be effective on 08-10-1995 payroll. All voted "aye."

The meeting was adjourned in proper form.

*Aug 14, 1995*

Read and Approved

*Paul L. Bischoff*

Sharon Township Trustees  
Chairman of the Board

*Sally J. Grode*

Sharon Township Clerk

# SHARON TOWNSHIP TRUSTEES

P.O. Box 257  
Worthington, Ohio 43085-0257

COPY

RESOLUTION NO. # 080295

RESOLUTION TO DESIGNATE A PUBLIC DEPOSITORY  
FOR SHARON TOWNSHIP MONEYS FOR A TWO YEAR  
PERIOD

WHEREAS, any institution in conformance with the requisites of § 135.0, *et seq.* of the Ohio Revised Code is eligible to become a public depository of active deposits, inactive deposits and/or interim deposits of public moneys; and

WHEREAS, pursuant to O.R.C. § 135.12. each governing board shall be required to designate a public depository by resolution.

THEREFORE BE IT RESOLVED, that Mr. Butterfield moved, second Mr. Insley to authorize the Clerk of Sharon Township to send letters to the following financial institutions;

Bank One	National City Bank
Fifth Third Bank	Society Bank
Huntington National Bank	Star Bank

inviting said institutions to submit a written proposal to serve as a depository for the public moneys of Sharon Township for the two (2) year term beginning October 01, 1995 through September 30, 1997.

It is estimated that the aggregate maximum amount of inactive deposits for Sharon Township at any time during the period of designation will be zero (\$0.00).

It is further estimated that the aggregate maximum amount of active and interim deposits of Sharon Township at any time during the period of designation will be One Million Five Hundred Thousand Dollars (\$1,500,000.00).

The sealed written proposal is to be submitted to the attention of Sally Q. Woods, Clerk of Sharon Township, no later than 4:00 p.m. on Wednesday, August 17, 1995.

Voting "aye" thereon:

*J. H. Butterfield*  
*Joe R. ...*  
*Paul J. ...*

Voting "nay" thereon:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Sharon Township Trustees

Sally Q. Woods, Clerk

Trustees: David L. Bachelor • John A. Butterfield • Paul R. Insley

COPY

RESOLUTION NO. #080295

RESOLUTION TO CREATE A TOWNSHIP  
ROAD DISTRICT COMPRISED OF THE  
UNINCORPORATED TERRITORY OF THE  
TOWNSHIP.

WHEREAS, Sharon Township, Franklin County, Ohio is a Township duly erected and existing in accordance with the provisions of Title 5 of the Ohio Revised code, and;

WHEREAS, the Township is authorized by Ohio Revised Code Section 5573.21 to erect a township road district comprised of all of the unincorporated territory of the Township, and;

WHEREAS, it has been determined by the Board of Trustees of Sharon Township that the formation of such a township road district will further the township's interest in the health, safety and welfare of its citizens;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Sharon Township, Franklin County, Ohio, pursuant to the authority granted by Ohio Revised Code Section 5573.21, does hereby establish, erect, and create a township road district which district shall include all of the unincorporated territory of Sharon Township, Franklin County, Ohio, and which shall be known as the Sharon Township Road District.

8/7/95  
Date

David L. Bachelor  
David L. Bachelor, Chairman

8/7/95  
Date

John A. Butterfield  
John A. Butterfield, Trustee

8/7/95  
Date

Paul R. Insley  
Paul R. Insley, Trustee

Trustee Meeting  
August 2, 95

	NAME	ADDRESS
1	Dave & Jeanne Melvin	866 Beech Dr., Mt. Air
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

## RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

August 16

19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Road Superintendent Tom Kayati, Police Chief Robert Hale, Lt. Mike Kilburn, and Lt. Mark Allen.

**GUESTS:** Petrea Turner  
Carol Keethler  
Joseph E. Kohler

**TRUSTEES:** Mr. Butterfield moved, second Mr. Insley to approve the 08-02-95 minutes as amended. All voted "aye."

Petrea Turner was in attendance requesting updated information regarding the parking pad that was installed at 115 Park Road by Mr. Paul Parshall, that infringes on the Township's right-of-way. She was informed that the Township sent a letter of correspondence to Mr. Parshall regarding this infringement. Legal Counsel, Mr. Glasgow has not responded. Road Superintendent Tom Kayati will check with Mr. Glasgow and will get back to Ms. Turner regarding the resolving of this matter.

No action was taken on the Walnut Grove/Sharon Township Employment Contract.

**CLERK:** The Frank Gates Service Company correspondence of 8/3/95 presented a procedure for a lump sum settlement Re: W. Noble, Claim #PEL211970. The Clerk will obtain further information and report back to the Board

The Clerk received a Petition For Annexation to the City of Columbus of 0.74 acres more or less in the Township of Sharon by Frances V. Smith (Lot #8, Snouffer Road).

Notice was given by Franklin County Development Department that 941.3 acres more or less has been annexed to Westerville. (Properties North of Main Street in Sharon Township). Landmark Case filed in 1990, Appealed 91-92 - Overruled.

The Clerk reported that Depository Agreement Bids were received and will review same to present a recommendation to the Trustees.

A motion was made by Mr. Insley, second Mr. Butterfield to purchase an office computer and a laser printer not to exceed \$4300. All voted "aye."

**POLICE:** Discussion regarding the Police Department's inability to operate independently, and the necessity for present and future transfers of moneys from the General Fund, the results of a projected three year budget confirmed the need to request a levy.

It was moved by Mr. Insley, second Mr. Butterfield that the Board adopt a resolution to request a 3.0 mill levy be put on the November ballot for the unincorporated area of the Sharon Township Police District. All voted "aye." (Copy of Resolution on File).

Discussion followed, regarding the anniversary date for accrual of vacation/sick leave for Officer Jeffrey P. Tuchfarber having been employed by the Hamilton County Sheriff's Department on 01/18/90 to 04/23/93. An adjustment was asked by Chief Hale to reflect these years service. The Clerk's office will make appropriate adjustments.

There was no update regarding the Left turn signal at Route 161 & Olentangy River Road.

**ROAD:** Discussion regarding the Township's needed major road repairs/replacements/maintenance, the financial burden of same and the results of a projected three year budget, the need to request a levy was confirmed.

It was moved by Mr. Insley, second Mr. Butterfield that the Board adopt a resolution to request a 2.0 mill levy be put on the November ballot for the unincorporated area of the Sharon Township Road District. All voted "aye." (Copy of Resolution on File).

## RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

August 16 19 95

A motion was made by Mr. Insley, second Mr. Butterfield to approve the salary increase for Pete Voedisch from Step 3 - \$18,938.74 to Step 4 - \$19,317.52 effective 06-01-95. All voted "aye."

Bids for the 1995 Road Resurfacing results:

Columbus Asphalt Paving, Inc. General Contractor 1850 McKinley Avenue Columbus OH 43222	Bid Total \$66,918.25
--	-----------------------

Strawser Paving Co, Inc. PO Box 23053 1595 Frank Road Columbus OH 43223-0053	Bid Total \$59,709.95
---	-----------------------

Heffner Construction Company 395 Frank Road Columbus OH 43207	Bid Total \$55,868.10
---	-----------------------

A motion to accept the bid of Heffner Construction in the amount of \$55,868.10 to do the 1995 Road Resurfacing Project in Mount Air Subdivision was made by Mr. Butterfield, second Mr. Insley. All votes "aye."

The meeting was adjourned in proper form.

9-6-95

\_\_\_\_\_  
Read and Approved

*Paul L. Barber*  
\_\_\_\_\_  
Sharon Township Trustees  
Chairman of the Board

*Sally G. Woods*  
\_\_\_\_\_  
Sharon Township Clerk

# RECORD OF PROCEEDINGS

## SHARON TOWNSHIP TRUSTEES

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

September 06, 19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Road Superintendent Tom Kayati, Lt. Mike Kilburn, Lt. Mark Allen and Payroll Clerk Barbara Burgess.

**GUESTS:** Eugenia Patton and Jennifer A. Ingram - Bischoff & Assoc., Inc.  
Richard P. Givens

**TRUSTEES:** Mr. Butterfield moved, second Mr. Insley to approve the 08-16-95 minutes. All voted "aye."

Eugenia Patton introduced the Board to Jennifer A. Ingram, Engineer, of Bischoff & Associates and related that she will be working on the Homeacre and Rosslyn Projects with Sharon Township.

Two estimates for the Rosslyn project were presented:

- 1) 100% Curb Replacement - \$471,233
- 2) 30% Curb Replacement/Repair - \$344,622.

Mr. Kayati recommended going with 100% Curb Replacement due to the deteriorated condition of the roadway and type of previous curb replacement, as was agreed on by the Trustees at the onset of this project. Due to the street being a solid concrete roadway, the estimate was re-figured at a cost exceeding \$500,000 for the extra labor/materials involved in full-depth pavement repair.

Application for funding of the Rosslyn project will be submitted as follows:

\$50,000 Low Interest Loan  
30,000 Community Development Block Grant Program  
270,000 From "Issue II" LTIP Program  
127,099 Township Funds

Mr. Butterfield moved, Mr. Insley seconded that David Bachelor, Chairman, SHARON TOWNSHIP BOARD OF TRUSTEES, be authorized to submit an application to the Ohio Public Works Commission for Local Transportation Improvements Program funding and to enter into contracts when funds are awarded. All voted "aye."

Mr. Butterfield moved, second Mr. Insley to amend Resolution #080295-2 to exclude the Walnut Grove Cemetery Superintendent, Sect. 1. All voted "aye." (Resolution 090695 on File).

Mr. Butterfield made motion, second Mr. Insley to enter into contract with Walnut Grove Cemetery to employ the services of certain employees of the Board of Trustees of Sharon Township to provide services for the benefit of the Board of Trustees of Walnut Grove Cemetery. The Board of Walnut Grove Cemetery agrees to compensate the Township for costs incurred for the employees provided to them. All voted "aye."

Trustee Butterfield will write a letter of appreciation for Mr. William Shimp's many years service to Franklin County who will be entering into retirement.

Mr. Butterfield wrote a letter concerning the proposed annexation of .615 acres of land between Fenway Road in Columbus and Westview Ave in the Township to the City of Columbus by the Methodist Retirement Center of Central Ohio. The trustees concur with the assessment that the proposed parking lot and annexation will open the way for further institutional development on the north side of Fenway. The hearing of this annexation was held on 09-06-95, which was continued for 60 days.

**CLERK:** Mr. Butterfield moved, second Mr. Insley that Star Bank be designated as the Township's Primary bank for the Active and Interim Funds for the period of October 1, 1995 thru September 30, 1997. All voted "aye." Agreement was executed. (Resolution #090695-1)

Mr. Butterfield moved, second Mr. Insley that Huntington National Bank, National City Bank and Fifth Third Bank be designated as public depositories for the Township's Interim Funds. All voted "aye." Agreements were executed.

Held

September 06, 19 95

John Butterfield moved, second Paul Insley to accept the amounts and rates as determined by the budget commission and to authorize the necessary tax levies to certify them to the County Auditor. All voted "aye." (Resolution on File.)

A letter was sent to Mr. & Mrs. Bettis, informing them of overgrown weeds on their vacant lot located on Clubview, S. Boulevard. Compliance was requested.

The Clerk will invoice Walnut Grove Cemetery in the amount of \$126 as partial payment of Invoice #582234 from Lane, Alton & Horst for legal services rendered through 7-31-95.

The Clerk informed the Board that Frank Gates Services will be representing the Township at the Industrial Commission Hearing on Kevin Cassidy on 09/07/95 .

Mr. Butterfield moved, second Mr. Insley to re-allocate funds as follows:

01-A-26 to 01-A-16 - \$ 66.00

04-A-03 to 04-A-13 - \$442.83

All voted "aye."

State Auditor Bulletin 95-004 was received concerning noncompliance citations for any failure to comply with ORC 5705.41(D). The clerk requested that all departments comply with the procedure as required by the State Auditor's Office in requesting purchase orders and blanket certificates prior to payment of invoice.

**POLICE:** Motion was made by Mr. Butterfield, second Mr. Insley to authorize the step increase for Officer Jeff Tuchfarber, effective 09-06-95 as follows: Start \$18,200 to Step 1 - \$21,000. All voted "aye."

800 MHz update: The possibility is being explored as to whether the Police Radio can be incorporated into Worthington's new 800 System. The police department will keep the board informed.

Mr. Butterfield moved, second Mr. Insley to establish Fund 14 for revenues and expenditures of COPS FAST Federal Grant moneys. All voted "aye."

**ROAD:** Superintendent Tom Kayati presented the contract for the Township 1995 Road Resurfacing Contract with Heffner Construction Company to the Board. The Contract was executed at this time.

The meeting was adjourned in proper form.

9-30-95

---

 Read and Approved

*Paul L. Bachman*  
 Sharon Township Trustees  
 Chairman of the Board

*Julie G. Wood*  
 Sharon Township Clerk

# RECORD OF PROCEEDINGS

## SHARON TOWNSHIP TRUSTEES

Minutes of

Meeting

national  
graphics

National Graphics Corp., Coles., O. Form No. 1097

Held

September 20 19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Road Superintendent Tom Kayati, Police Chief Robert Hale, Lt. Mark Allen and Payroll Clerk Barbara Burgess.

**GUESTS:** Richard M & Glenda S Weber - 5039 Sharon Hill Drive  
Caroline McCutcheon - 5027 Sharon Hill Drive  
Jennifer Ingram - Bischoff & Associates, Inc.  
Richard Givens

**TRUSTEES:** Mr. Butterfield moved, second Mr. Insley to approve the 09-06-95 minutes. All voted "aye."

Richard "Mike" and Glenda "Sharon" Weber, 5039 Sharon Hill Drive were present to discuss their present water drainage problem and requested that the Township support them in getting the matter resolved. History reveals that in 1991, when the Grace Presbyterian Church of 5099 Postlewaite Road was built, the grade of the property was changed, eliminating the natural water retention area. This has caused the water to drain onto the Weber's property, causing substantial damage. Chairman David Bachelor and Road Superintendent Tom Kayati will contact Franklin County Engineer, John Circle, and Stan Erickson of the City of Columbus, to see if the drainage on Postlewaite Road could be re-routed to eliminate the Weber's water problem.

Chairman Bachelor introduced Jennifer Ingram of Bischoff & Associates for an update on the Homeacre project. Ms. Ingram presented complete plans for the Board's review and/or change. Jennifer suggested that the project schedule/time line be changed from it's original advertising bid date of August 15, 1995 and subsequent dates, since the Township has not received funding for the Homeacre project. Bischoff & Associates would not proceed until the issuing of funds. It was understood that there is no penalty for this delay. The Board agreed to *delay bid advertising until January 1996, with construction to begin in March 1996, and for completion in June 1996.* Road Superintendent Tom Kayati will meet with Ms. Ingram to finalize the Homeacre Project Plans on Friday, September 29, 1995, at 1:00 o'clock at the Township Hall.

Application was submitted for LTIP State Issue 2 Grant to MORPC on September 11, for the funding of the Rosslyn Road Improvements project, by Bischoff & Associates, Inc.

Mr. Butterfield moved, Mr. Insley second to amend Resolution 090695 to exclude the Walnut Grove Clerk, Sect. 1. All voted "aye." (Resolution 092095 on File).

Motion was made by John Butterfield, second Paul Insley to approve the addition of *Uninsured Motorists Property Damage (UMPD)* coverage to the Township Commercial Auto Insurance Policy at a cost of \$5 to \$10 per car annually. All voted "aye."

**CLERK:** The Clerk reported that the Industrial Commission of Ohio has upheld the award of 27% permanent partial disability for K.D. Cassidy, Claim #PEL114566.

**POLICE:** Chief Hale reported that the weeds had been cut on the property owned by Mr. and Mrs. Russell Bettis, located just west of 777 Clubview Blvd.

There was discussion regarding the recent Ohio Supreme Court decision handed down by the Court on October 26, 1994 regarding copies of public records, including police reports, should be made available at actual cost, without charges for labor or employee time. The Board directed the Clerk to check with the State Auditor and report back with the recommendations regarding this issue.

Chief Hale reported that 1996 Chevrolets are not longer available for cruiser purchase. A letter of intent has been submitted to Stenger Ford, Inc., 2901 S Dixie Dr., Dayton OH 45409 for 1996 cruiser purchase.

Chief Hale presented the August 1995 Monthly Report for the Board's review.

RECORD OF PROCEEDINGS  
SHARON TOWNSHIP TRUSTEES

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

September 20 19 95

**ROAD:** Superintendent Tom Kayati has received a request from Mr. D. Wayne Unkefer, 7901 Olentangy River Road for help to correct water drainage problems on his property. No action was taken.

The meeting was adjourned in proper form.

10-4-95

Read and Approved

*Paul L. Bushelov*

Sharon Township Trustees  
Chairman of the Board

*Sally G. Stoods*

Sharon Township

**SHARON TOWNSHIP TRUSTEES  
GENERAL MEETING  
SEPTEMBER 20, 1995**

**GUESTS**

NAME	ADDRESS	PHONE
1. Richard M. Weber	5039 SHARON HILL DR	451 7329
2. Glenda S. Weber	5039 SHARON HILL DR	451 7329
3. Jennifer Islam	B2A	421-3600
4. Robert Greene		885 9917
5. Caroline McCutcheon	5027 Sharon Hill Dr.	442-0465
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		
25.		

## RECORD OF PROCEEDINGS

Minutes of

SHARON TOWNSHIP TRUSTEES

Meeting

national  
graphics

National Graphics Corp., Col., O. Form No. 1097

Held

February 19, 1992

The following were present: Trustees: John Butterfield, David Bachelor and Richard Hootman; Clerk Eleanor Bierly; Road Superintendent Harold Chandler; Road Supervisor Tom Kayati; Police Chief Robert Hale; Lt. Mark Allen; Fire Chief Bruce Moore; Ass't. Chiefs Alan Hittepole and Jack Royer; Clerk Ass't Luanne Clevenger.

The meeting was opened with the Pledge of Allegiance at 8:00 p.m.

Roads: Tom Kayati and Harold Chandler presented a 1992 summer road repair and budget. It was decided that D. Bachelor and T. Kayati will determine the needs through a "site review."

A complaint regarding the condition of Emerson Road was discussed and the situation will be monitored.

The condition of the road crew radios was discussed and the possibility of coordinating maintenance with all three departments for communication equipment was mentioned. It was determined that a combined service contract would not be feasible at this time due to a difference in manufacturers and age of the equipment. Mr. Hootman stated that this possibility might be considered in the future.

Mr. Hootman made a motion that the township approve an annual maintenance agreement and the purchase of 6 truck antenna for the mobile radios at a cost of \$247.00. Second by D. Bachelor. Motion passed.

Police: Chief Hale reported that Lt. Ridgeway is still recuperating in Riverside Hospital from pneumonia.

The Chief read a letter of commendation for Sgt. Mike Kilburn regarding the 2/1/92 drug bust. The crime was brought to a conclusion without injury to any officer. The other officers involved in the case were: Lt. Mark Allen, Steve Sica, Matt Delp, Bill Hane, Chuck Taylor and James Merrick.

A request was made for the replacement of the Leern radio in Cruiser #487. The present one is 17 years old and unreliable. A new radio will enable the personnel to have radio contact with the road and fire departments. It was moved by D. Bachelor that Board approve the purchase of a radio for Cruiser #487 with the cost not to exceed \$900.00. Second by R. Hootman. Motion passed.

Fire: Guy Kantak presente bids received for the purchase of a new Medic vehicle. Three bids were received, but only one met the actual bid specifications. A committee comprised of Gary Hall, Chris Betts, Ernie Van Hoose, James Miller and Kantak made recommendations regarding the design of the vehicle, and were used as a guideline for the vehicle expectations.

The bids submitted were from EVCO/Dentinel, Burgess Ambulance and Horton Emergency. D. Bachelor moved that the Board approve the purchase of a Type I Modular Ambulance from EVCO/Sentinel Company for the sum of \$98,825.00. Second by R. Hootman. Motion passed.

RECORD OF PROCEEDINGS  
SHARON TOWNSHIP TRUSTEES

291

Minutes of

Meeting

national  
graphics

National Graphics Corp., Col., O. Form No. 1097

Held

OCTOBER 04 19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Road Superintendent Tom Kayati, Police Chief Robert Hale, Lt. Mark Allen, Lt. Mike Kilburn and Payroll Clerk Barbara Burgess.

**GUESTS:** Jennifer Ingram, P.E. - Bischoff & Associates, Inc.  
Allen D Robinson, P.E. - Bischoff & Associates, Inc.  
Paul Parshall - 115 Park Road  
Richard Givens

**TRUSTEES:** Jennifer Ingram and Allen Robinson of Bischoff & Associates were introduced for an update on the Home Acre project. Initially Sharon Township had requested plans for a complete storm system on both sides of roadways. Upon meeting with Ms. Ingram on Sept. 29, 1995, the plans presented did not comply with our expectations. Mr. Kayati met again with Bischoff's representatives and Ms. Ingram on Home Acre site to address the concerns of the Township. After this meeting, the plans were revised to address Mr. Kayati's initial storm system request, which included updating the storm sewer tile size from 8" to 12" in diameter, as this is the smallest size the Township will approve for any drainage system in the township right-of-way. It was agreed to use double walled plastic pipe for the project to keep the cost within the original estimate. This size pipe was not a part of the original plans prepared by Bischoff & Assoc., Inc. Mr. Robinson did not feel that this would jeopardize the \$30,000 set aside for Minority Business Enterprise as set forth in the Grant Application. It was also agreed that all existing storm pipe on the south side of Home Acre Drive would be removed and replaced with new pipe. Mr. Kayati will review the revised plans received this meeting and will advise the Board of his recommendations or changes for acceptance. Mr. Butterfield moved, second Mr. Insley to authorize Bischoff & Associates to advertise for bids on the Home Acre Project on 10-16-95 and 10-23-95, with bid opening to be 1:00 p.m. on 10-31-95. All voted "aye."

An update was given the Board on the Rosslyn Ave Project. Ms. Ingram related that the CDBG Funding Application has been filed. A public hearing has been set for October 18, 1995 at 8:00 p.m. at the Sharon Township Memorial Building, as required by the CDBG Application Requirements.

Mr. Paul Parshall of 115 Park Road, was present to meet with the Trustees to address the concerns and possible solutions to his parking area on West Street, that is partially on the Township right-of-way. The Trustees did agree to give Mr. Parshall a 30' wide driveway approach to this parking lot. Mr. Kayati will meet with Mr. Parshall in an attempt to rectify the current concerns. The outcome of this meeting will be reported to the Trustees.

Mr. Butterfield moved, second Mr. Insley to approve the 09-20-95 minutes. All voted "aye."

Mr. Bachelor reported that he had talked with John Circle, Franklin County Engineer, regarding the water drainage problem at the Weber residence on 5039 Sharon Hill Drive. They will meet on Wed., Oct. 11, 1995 at 4:00 p.m. at the County Engineer's Office with Road Superintendent Kayati and Stan Erickson.

**CLERK:** Mr. Butterfield moved, second Mr. Insley for the Clerk to establish Fund #30 for revenues and expenditures of OPW Federal Grant moneys - Home Acre project. All voted "aye."

**POLICE:** The COPS FAST Federal Grant was reviewed by the Board. Motion was made by John Butterfield, second Paul Insley to accept the COPS FAST Grant Award #95CFWX5687 in the amount of \$73,638, requesting the start date to be October 12, 1995 and to end on October 11, 1998. All voted "aye."

Mr. Butterfield moved, second Mr. Insley to create the position of COPS FAST OFFICER for a three year period consistent with the federal mandates as specified in the COPS FAST AWARD and contingent upon receipt of funding. All voted "aye."

Mr. Butterfield moved, second Mr. Insley to employ Kevin Flaherty as the COPS FAST full time officer, effective October 12, 1995, with the annual starting salary of \$18,200. All voted "aye."

Mr. Butterfield moved, second Mr. Insley to accept the Ohio Community Policing Grant and agree to the conditions as required by the Ohio Attorney General's Office. All voted "aye." This grant will reimburse the Township 10% of their **total COPS FAST federal grant award**.

**RECORD OF PROCEEDINGS**  
**SHARON TOWNSHIP TRUSTEES**

Minutes of

Meeting

national  
graphics

National Graphics Corp., Col., O. Form No. 1097

Held

October 04 19 95

A motion was made by Mr. Butterfield, second Mr. Insley for the Police Department to purchase a Python Radar in the amount of \$1300. \$1,000 of the cost is reimburseable through the "Safe & Sober" federal grant for equipment purchases. All voted "aye."

Chief Hale reported that Halloween would be celebrated on October 30, 1995 from 5:00 p.m. to 7:30 p.m.

Chief Hale announced that a meeting will be held Thursday, October 5, 1995 at the Community Park for discussion about the Police & Road Levy.

It was reported by Chief Hale that the request for speed reduction on Flint Road by Dr. Philip T.K. Daniel, Esq. was denied. A survey was conducted September 14, 1995, by Franklin County Engineers and the posted speed limit was justified at 40 MPH. Chief Hale will report this information by letter to Dr. Daniel.

Chief Hale reported that Police Secretary, Barbara Van Hoose, will be terminating her employment, effective February 29, 1995.

The Police Department presented for consideration the names of two applicants, Randall Jones and Darren Hutchinson, desiring part time reserve employment. No action was taken.

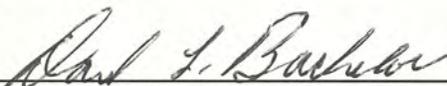
Chief Hale presented the September 1995 Monthly Report for the Board's review.

**ROAD:** Superintendent Tom Kayati reported that the leaf pickup schedule will be from 10-10-95 through 11-20-95. Pamphlets will be handed out for residence information.

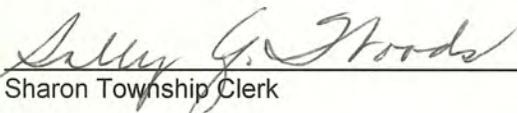
The meeting was adjourned in proper form.

10-18-95

Read and Approved



Sharon Township Trustees  
Chairman of the Board



Sharon Township Clerk

RECORD OF PROCEEDINGS  
SHARON TOWNSHIP TRUSTEES

293

Minutes of

Meeting

national  
graphics

National Graphics Corp., Col., O. Form No. 1097

Held

OCTOBER 18 19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Absent"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Road Superintendent Tom Kayati, Police Chief Robert Hale, Lt. Mark Allen, Lt. Mike Kilburn and Payroll Clerk Barbara Burgess.

**GUESTS:** Jennifer Ingram, P.E. - Bischoff & Associates, Inc.  
Deneice Cooper, Grant Coordinator - Bischoff & Associates, Inc.  
Mark McConaghy - MORPC  
Richard Givens  
Jack Moss  
Rosslyn Avenue Residents (See attached listing)

**CDBG PUBLIC HEARING:** Deneice Cooper of Bischoff & Assoc., Inc. addressed residents concerning application for CDBG Funding for the Rosslyn Avenue Project. Deneice encouraged residents to write letters to MORPC, to show their support for this project. She also requested the residents to sign a petition at this meeting to be presented for funding. The requested letters and petition need be returned to the Clerk's office no later than October 27, 1995 at 12:00 noon, to meet the CDBG application deadline of October 31, 1995. Mr. Mark McConaghy of MORPC was present to answer questions regarding the grant application process. Sharon Township Trustees will keep the Rosslyn residents informed of the hearings and the outcome of same, slated in January for this project. Residents were encouraged to attend these hearings.

**TRUSTEES:** Ms. Jennifer Ingram, of Bischoff & Assoc., Inc. presented an update on the Home Acre project. *Construction date has been re-scheduled for December, 1995.* Ms. Ingram presented final plans to Road Superintendent, Tom Kayati, that were approved by Mr. Kayati and the Trustees.

There was discussion regarding the water drainage problem at the Weber residence, 5039 Sharon Hill Drive. Mr. Bachelor, and Road Superintendent Tom Kayati met with representatives of the County Engineers and discussed options to reroute drainage into the City of Columbus storm sewer system. No action was taken. Other options for correction of this issue will be investigated.

Mr. Butterfield moved, second Mr. Insley to apply to the Mid-Ohio Regional Planning Commission for funding of Rosslyn Drive Right-of-Way improvements in Sharon Township, Franklin County, Ohio as specifically described in the application package. All voted "aye."

**RESOLUTION NO. 101895**

**RESOLUTION TO APPLY TO THE MID-OHIO REGIONAL PLANNING COMMISSION FOR FUNDING THE ROSSLYN DRIVE RIGHT-OF-WAY IMPROVEMENTS IN SHARON TOWNSHIP, FRANKLIN COUNTY, OHIO AND SPECIFICALLY DESCRIBED IN THE APPLICATION PACKAGE.**

**WHEREAS,** The Board of Trustees of Sharon Township has determined that certain infrastructure repairs are required in the best interest of the citizens and residents of Sharon Township and overall central Ohio community; and

**WHEREAS,** Mid-Ohio Regional Planning Commission (MORPC) has certain funding programs whereby the Township may qualify for financial assistance to initiate and complete these repairs.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SHARON TOWNSHIP, A MAJORITY OF THE MEMBERS ELECTED THERETO CONCURRING THAT

Section One: The Chairman of the Board of Trustees and the Township Clerk shall be authorized to complete the forms necessary to apply for said funds and shall cause those applications to be submitted to the MORPC for review and consideration.

Section Two: that this Resolution shall be in effect on and following the earliest date allowed by law.

APPROVED: David Bachelor  
John Butterfield  
Paul Insley

ATTEST: Sally Q Woods  
DATE ADOPTED: 10-18-95

RECORD OF PROCEEDINGS  
SHARON TOWNSHIP TRUSTEES

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

October 18 19 95

Mr. Butterfield moved, second Mr. Insley to approve the 10-04-95 minutes. All voted "aye."

**CLERK:** Clerk, Sally Woods, reported that initial application has been made for the COPS FAST Grant funding.

**POLICE:** Police Chief Robert Hale recommended that Randall Jones be employed by the Sharon Township Police Department. A motion was made by Mr. Insley, second Mr. Butterfield for Mr. Jones employment as a reserve officer, effective 10-18-95, at the rate of \$6.00 per hour, upon completion of Field Training Program. All voted "aye."

Trustee Butterfield, and Lt. Mike Kilburn will meet on 10-19-95, with Worthington City Manager, Dave Elder for discussion on the 800 MHz radio system.

**ROAD:** A motion was made by Mr. Butterfield, second Mr. Insley to approve the step increase for Rob Chandler, whose anniversary date is 10-28-95, from Step II - \$18,567.40 to Step III - \$18,938.74. All voted "aye."

The meeting was adjourned in proper form.

*more copy*  
~~11-18-95~~ 11-15-95

Read and Approved

*Paul S. Beckwith*  
Sharon Township Trustees  
Chairman of the Board

*Sally G. Woods*  
Sharon Township Clerk

**SHARON TOWNSHIP TRUSTEES  
GENERAL MEETING  
OCTOBER 18, 1995**

**GUESTS**

NAME	ADDRESS	PHONE
1. Paula Powell	523 Rosslyn	885-1073
2. Donna Umlestatter	484 Rosslyn Ave.	885-9828
3. Lou Ann Eppert	304 Rosslyn Ave	846-0540
4. SARAH HOWARD	312 ROSSLYN	848-3422
5. Vaughan Jones	518 Rosslyn	846-6725
6. Eileen Buckles	496 Rosslyn	433-0590
7. Lois Price	105 Rosslyn Ave.	888-3702
8. Jane Reed	115 Rosslyn Ave	846-6350
9. Shirley Salyers	345 Rosslyn Ave	888-3042
10. Raymond & Edgers	345 Rosslyn Ave	888-3042
11. Robert Walker	470 Rosslyn Ave	885-8306
12. LISA HAMPL	521 Rosslyn Ave	
13. J. V. Wolf	65 Rosslyn Ave.	888-3083
14. Ron Russell	169 Rosslyn Ave.	<del>888-3083</del> 844-5939
15. Edith Belluani	325 Rosslyn Ave	888-6825
16. James Bellisari	325 Rosslyn Ave	888-6825
17. MARK MCCONAGHY	MORPC	228-2663
18. RICHARD P. GIVENS	8176 Barton Pl	885 9917
19. Marie Cooper	374 Rosslyn Ave	846-9549
20. [Signature]	B+A	421-3600
21. Terence Cooper	B+A	421-3600
22.		
23.		
24.		
25.		

# RECORD OF PROCEEDINGS

## SHARON TOWNSHIP TRUSTEES

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

NOVEMBER 01 19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Absent"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Road Superintendent Tom Kayati, Police Chief Robert Hale, Lt. Mark Allen and Payroll Clerk Barbara Burgess.

**GUESTS:** Jennifer Ingram, P.E. - Bischoff & Associates, Inc.  
George Roosz, 61 Forest Ridge Drive - 888-7187 Forest Ridge  
Charles Wiseman, 6790 Hildreth Avenue - 882-3211 Maple Canyon  
Sandy Shough, 6761 Maple Canyon - 882-2485 Maple Canyon  
Ron Redmon, 4987 Sharonhill Drive - 459-8565 Sharon Hills  
Richard Givens, 8176 Bertson Place - 885-9917 Flint

**TRUSTEES:** Sharon Township residents were present to discuss their desire for their inclusion in the hiring process of the new police chief. Since Chief Hale will be retiring in Feb. '96, Mr. Ron Redmon formally requested the Trustees to create a committee and to include a representative from each area of the unincorporated areas of the Township to make up the committee for the hiring of a chief.

Guest, Sandy Shough requested leaf pick-up at her residence, and Road Superintendent Tom Kayati assured compliance with her request.

Ms. Jennifer Ingram, of Bischoff & Assoc., Inc. presented an update on the Home Acre project. Ms. Ingram reported the bid results of October 31, 1995 as follows:

**Project: Home Acre Drive Right-Of-Way Improvements**  
**Project No. 10260**

**Contract A**  
Miller Pavement \$195,238.95  
4540 Edgewyn Drive  
Hilliard OH 43026

**Contract B**  
Elite Building Services \$ 32,785.40  
PO Box 335  
Westerville OH 43081

Mr. Bachelor received confirmation from MORPC (Correspondence dated 11-1-95), that the bidding documents were in compliance with Federal and Program requirements. The certified (signed and dated) copy of the bid tabulation sheet stating: "I hereby certify this is an accurate and complete summary of all proper bids received for this project, funded in part through the Franklin County Housing, Community Development, and Weatherization Program." was submitted to MORPC, as required.

Motion was made by Paul Insley, second David Bachelor to accept the bid for **Contract A** and award the contract to Miller Pavement in the amount of **\$195,238.95** for the **Home Acre Drive Storm Sewer & Street Repairs Project**. Voting "aye" thereon, Mr. Bachelor, Mr. Insley.

Motion was made by Paul Insley, second David Bachelor to accept the bid for **Contract B** and award the contract to Elite Building Services in the amount of **\$32,785.40** for the **Home Acre Drive Storm Sewer & Street Repairs Project**. Voting "aye" thereon, Mr. Bachelor, Mr. Insley.

The Clerk executed the *Notice of Award* for Contract A to Miller Pavement and Contract B to Elite Building Services for Contract execution and signature on Acceptance of Notice as acknowledgment of receipt of the *Notice of Award*. Contractors are to furnish information as required by the Information For Bidders to be received within (10) ten calendar days from the date of the *Notice* (November 1, 1995).

Ms. Ingram suggested a meeting with the Home Acre residents to discuss their concerns regarding this project. Mr. Kayati would be in touch with the residents to coordinate a meeting time with Ms. Ingram to accomplish this.

A Pre-Construction Conference is scheduled for 1:30 p.m. on November 16, 1995, at Sharon Township Hall, 137 East Dublin-Granville Road, Worthington OH 43085.

**RECORD OF PROCEEDINGS**  
**SHARON TOWNSHIP TRUSTEES**

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cos., O. Form No. 1097

Held

November 01 19 95

Mr. Bachelor moved, second Mr. Insley to hold a special meeting November 16, 1995 for the purpose of discussing construction issues regarding the Home Acre Project #10260. Voting "aye" thereon, Mr. Bachelor, Mr. Insley.

Paul Insley moved, second David Bachelor to continue regular maintenance for Rosslyn Avenue located in Sharon Township, Franklin County, OH. Voting "aye" thereon, Mr. Bachelor, Mr. Insley.

**RESOLUTION NO. 110195**

**RESOLUTION TO CONTINUE REGULAR MAINTENANCE FOR ROSSLYN AVENUE LOCATED IN SHARON TOWNSHIP, FRANKLIN COUNTY, OHIO.**

**WHEREAS**, The Board of Trustees of Sharon Township has determined that certain infrastructure repairs will be maintained in the best interest of the citizens and residents of Sharon Township; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SHARON TOWNSHIP, A MAJORITY OF THE MEMBERS ELECTED THERETO CONCURRING THAT**

**SECTION ONE:** The President of the Board of Trustees and the Township Clerk shall authorize the Road Department of Sharon Township to continue normal maintenance to the street repairs.

**SECTION TWO:** That this Resolution shall be in effect on and following the earliest date allowed by law.

APPROVED: David L Bachelor  
Paul R Insley

ATTEST: Sally Q Woods

DATE ADOPTED: 11-1-95

CDBG Application for the Rosslyn project was filed 10-31-95, per Ms. Ingram.

**CLERK:** Clerk, Sally Woods, reported that State Auditor, Trisha Wood is currently performing a Audit for 1993-1994 years, and a Federal Grant Audit for the Kanawha Project.

**POLICE:** Officer Randall Jones was sworn in by Sharon Township Clerk, Sally Woods. The Trustees congratulated Officer Jones on his appointment to the Sharon Township Police Department.

Chief Hale announced that a Public Auction will be held on December 14, 1996<sup>5/</sup>, 6:00 p.m. at the Township Hall, 137 E. Dublin-Granville Road, Worthington OH 43085.

Mr. Bachelor moved, second Mr. Insley to authorize Clerk Sally Woods to advertise Dec. 4 and Dec. 11, for the Public Auction in The Dispatch. Voting "aye" thereon Mr. Bachelor, Mr. Insley.

**ROAD:** Superintendent Tom Kayati stated that a savings of \$4,000 was realized on the 1995 Road Resurfacing Project and that the final payment in the amount of \$52,112.60 was sent Heffner Construction Company for payment of this project.

Superintendent Kayati presented a letter of commendation from the City of Worthington, Division of Fire and Emergency Medical Services, acknowledging Road Department employee, Mr. Terrell LaTour assistance with a recent emergency run.

Road Superintendent, Tom Kayati presented an alternative solution to the parking problem on Mr. Paul Parshall's property. Mr. Parshall will move his vehicles off the Township's right-of-way and the Board will grant two accesses of 20 1/2' each across the Township right-of-way onto his property. Paul Insley moved, second David Bachelor to approve this adaptation to the existing parking area. Voting "aye" thereon, Mr. Bachelor, Mr. Insley.

Mr. Kayati and the Board discussed the drainage problem of Mr. Unkefer and concluded that the existing problem is not affecting his property per se, therefore the board must decline assistance.

The meeting was adjourned in proper form.

11-15-95  
Read and Approved

David L Bachelor  
Sharon Township Trustees  
Chairman of the Board

Sally Q Woods  
Sharon Township Clerk

RESOLUTION NO. 111595

RESOLUTION AUTHORIZING THE SHARON TOWNSHIP BOARD OF TRUSTEES TO ENTER INTO CONTRACTS WITH MILLER PAVEMENT AND ELITE BUILDING SERVICES FOR HOME ACRE DRIVE, PROJECT NO. 10260

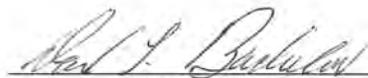
WHEREAS, the Board of Trustees of Sharon Township has determined that certain infrastructure repairs are required into the best interest of the citizens and residents of Sharon Township; and

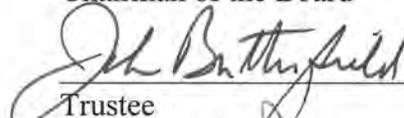
WHEREAS, Mid-Ohio Regional Planning Commission (M.O.R.P.C.) has secured funding for the Home Acre Project No. 10260 through the Community Development Block Grant Program and the Ohio Public Works Commission; and

WHEREAS, the Sharon Township Board of Trustees has accepted and awarded the bids for the Home Acre Drive , Right-Of-Way Improvement Project;

NOW, THEREFORE, BE IT RESOLVED THAT THE CHAIRMAN OF THE BOARD OF TRUSTEES OF SHARON TOWNSHIP SHALL BE AUTHORIZED TO ENTER INTO CONTRACTS WITH MILLER PAVEMENT FOR CONTRACT "A" AND ELITE BUILDING SERVICES FOR CONTRACT "B".

Voting "aye" thereon:

  
Chairman of the Board

  
Trustee

  
Trustee

Attest:   
Sharon Township Clerk

Date: 11/15/95

**RECORD OF PROCEEDINGS**  
**SHARON TOWNSHIP TRUSTEES**  
**Records Commission**

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

**DECEMBER 20****95**

Held

19

ATTENDANCE: Trustee Paul Insley  
Clerk Sally Q. Woods  
Road Superintendent Tom Kayati  
Police Chief Robert Hale

Road Superintendent Tom Kayati and Police Chief Robert Hale were appointed as authorized officials to submit form RC-2, retention schedules for their departments. The records retention schedule was reviewed.

Microfilming was discussed, a price quote from Datafile, Inc. was received. No action was taken.

The purchase of a fireproof 4 drawer, legal sized filing cabinet was further discussed. Per results of the Franklin County Engineer's Office report, the township office's floor would not adequately support a file of this weight.

The meeting was adjourned in proper form.

---

Sharon Township Trustees

*Sally Q. Woods*

---

Sharon Township Clerk

# RECORD OF PROCEEDINGS

## SHARON TOWNSHIP TRUSTEES

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

NOVEMBER 15 19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Road Superintendent Tom Kayati, Police Chief Robert Hale, Police Lts. Mark Allen, Michael Kilburn and Payroll Clerk Barbara Burgess.

**GUESTS:**

Michael DeFrancisco	1781 Lone Prairie Dr., Powell
Jim Mercier	4877 Sharon Hill Drive
Steve Cline	4885 Sharon Hill Drive
Ron Redmon	4987 Sharon Hill Drive
Harry E. Bailey	8240 Bertson Place
Bennie Bowman	8225 Bertson Place

Mr. Butterfield moved, second Mr. Insley to appoint Barbara Burgess Clerk protem in the absence of Township Clerk Sally Q. Woods. All voted "aye."

Chairman David Bachelor recognized Mr. Ron Redmon from the floor. Mr. Redmon's concerns centered around the hiring process to be used in the selection of the new Police Chief. Mr. Bachelor stated that the Board's first priority is to put in place the selection process. At that time the Board will also clarify what it constitutes to be suitable and appropriate input from the community. It is the Board's desire to work closely with the existing civic organizations within the Township for resident input. The various civic associations will receive notification at that time.

**APPROVAL OF MINUTES:** Mr. Butterfield moved, second Mr. Insley to approve the October 18, 1995 minutes. Voting "aye" thereon, Mr. Butterfield, Mr. Insley, abstaining Mr. Bachelor.

David Bachelor moved, second Mr. Insley to approve the November 1, 1995 minutes as submitted. Voting "aye" thereon, Mr. Bachelor, Mr. Insley, abstaining Mr. Butterfield.

**TRUSTEES:** *Home Acre Update:* Mr. Kayati informed the Board that he had been notified by the Gas Company that Spader Excavation while attempting to locate the gas main at the Southwest corner of Cleveland Ave. and Home Acre Drive, dug up some possibly contaminated soil. We are hereby notified that the potential of encountering buried tanks on Home Acre Drive does exist and the contractor is to proceed with caution. Soil samples will be sent to the E.P.A. for testing. Mr. David Kern of the Ohio Public Works has been advised of the situation.

An "Audit Engagement Letter" was presented to the Trustees for acceptance. The letter sets forth the nature and scope of the services the Auditor will provide and the Township's required involvement and assistance in the audit. The estimated cost of the audit is \$2100.00.

Mr. Butterfield moved, second Mr. Insley to accept the terms and conditions of the Audit as set forth in the "Engagement Letter." All voted "aye."

Public notices have been posted for the upcoming Pre-Construction meeting to be held November 16, 1995.

Mr. Butterfield moved, second Mr. Insley to authorize Chairman Bachelor to enter into contracts with Miller Pavement for Contract "A" and Elite Building Services for Contract "B." All voted "aye."

**CLERK:** The annual meeting of the Sharon Township Records Commission was tentatively set for December 6, 1995 at the Sharon Township Hall, 4:00 p.m.

Mr. Butterfield moved, second Mr. Insley to accept the financial report as submitted by the Clerk. All voted "aye."

Mr. Butterfield moved, second Mr. Insley to approve Bischoff and Associate's Pay Request #8 in the amount of \$1080 for bid packet preparation and expedition of bid documents by MORPC. All voted "aye."

The Delta Dental contract renewal rate for 1996 has been received. The new rate for 1996 will be \$48.21 per employee, an increase of \$1.79.

# RECORD OF PROCEEDINGS

## SHARON TOWNSHIP TRUSTEES

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

November 15 19 95

State Auditor Trisha Wood has completed the 1993, 1994 and federal Kanawha audit. Pending receipt of a few outstanding bank authorizations the final audit report should be available prior to December 31, 1995.

**POLICE:** Lt. Mike Kilburn addressed the Board regarding the leasing of 1996 Cruisers from Stenger Ford in Dayton, Ohio. It is the recommendation of the Police Department that an extended maintenance agreement be added to the lease agreement. The experience has been that once the cruisers reach 80,000 miles the maintenance costs greatly increase. The Board requested further cost detail per cruiser be available for the next meeting.

Mr. Butterfield moved, second Mr. Insley to authorize an expenditure of \$19,602.89 for the purchase and lease of three (3) 1996 Crown Victoria Police Cruisers from Stenger Ford in Dayton, Ohio with the addition of the extended maintenance agreement (Power Train W/\$50 deductible). The terms of the lease will be three years in duration and delivery of the Cruisers are expected to occur in February 1996. All voted "aye."

The monthly report was submitted for the Board's review.

Chief Hale submitted the names of three internal candidate to be considered for Chief of Police once the hiring process is in place.

Lt. Mark Allen  
Lt. Michael Kilburn  
Officer Terrell LaTour

**ROAD:** Superintendent Tom Kayati informed the Board that the garage door on the maintenance building needed to be replaced. The hydraulic and electrical systems on the 1988 dump truck also need to be repaired.

Mr. Butterfield moved, second Mr. Insley to authorize an expenditure not to exceed \$ 1500.00 for the replacement of the garage door. All voted "aye."

Mr. Butterfield moved, second Mr. Insley to commit one hundred twenty seven thousand ninety nine dollars (\$127,099.00) from the general fund to be designated for Rosslyn Avenue repairs contingent upon the award of applicable funding. All voted "aye."

Mr. Kayati addressed the need of having the Franklin County Engineers prepare specifications for the 1996 Flint area roadwork. The Board will consider this need after the first of the year.

The meeting was adjourned in proper form.

12-06-95  
\_\_\_\_\_  
Read and Approved

*Paul L. Bachler*  
\_\_\_\_\_  
Sharon Township Trustees  
Chairman of the Board

*Kelly G. Woods*  
\_\_\_\_\_  
Sharon Township Clerk



## SHARON TOWNSHIP

Home Acre Drive Right-of-Way Improvements

Pre-Construction Conference

Project No. 10260

November 16, 1995, 1:30 p.m.

Page Two (2)

- B) Normally 2-3 week turn around for all Pay Requests.
  - C) The foreman is to review the monthly quantities with the Field Technician for verification before turning them in for payment.
  - D) Payment is based on a percent of work complete per contract proposal documents, Ex: pipe with....
    - a) compaction of backfill
    - b) backfill and grading
    - c) pressure testing
    - d) mandril testing
    - e) bacteria testing
  - E) Work not meeting the specifications or approved standards will not be recommended for payment.
  - F) Contractor Affidavits must be submitted with each partial payment estimate.
6. **Delivered Materials**
- A) The Township will authorize payment at 92% of attached invoice.
  - B) Invoice and/or cost support documentation must be attached.
7. Bischoff & Associates **Field Technician:**
- A) **Marty Wollenslegel or Edgil Williams** will be assigned to this project.
  - B) All directions, discussions, visiting personnel are to be communicated with the Field Technician.
8. **Field Observation**
- A) Bischoff & Associates, Inc. is on site as the owner's agent.
  - B) Bischoff & Associates, Inc. is to observe construction and will advise when there is non-compliance to the specifications, but our failure to identify problems will not relieve the contractor from his responsibilities to the Owner.
  - C) Field Tech will work directly with the designated foreman.
9. **Change Orders**
- A) **Bischoff & Associates, Inc.** cover sheet is required on all Change Orders plus the completed contract forms.
  - B) Change Orders must be signed and approved by the Project Engineer and the Owner for authorization.

## SHARON TOWNSHIP

Home Acre Drive Right-of-Way Improvements

Pre-Construction Conference

Project No. 10260

November 16, 1995, 1:30 p.m.

Page Three (3)

- C) Field Technicians do not have the power to authorize changes in the field.
  - D) Contractor is to identify potential changes as soon as possible.
10. No work outside of the Right-of-Way or obtained easement.
- A) Contractor is required to obtain a **signed waiver** for any work done outside of the Right-of-Way or on private property, naming Sharon Township and Bischoff & Associates, Inc., harmless. This includes written permission for **staging areas** also.
  - B) Copies of all agreements are to be given to Bischoff & Associates, Inc. and the property owner.
11. **Spoil Material** (or waste dirt) placement.
- A) Contractor is required to obtain a **signed waiver** for any work done outside of the Right-of-Way for placing dirt on private property, naming Sharon Township and Bischoff & Associates, Inc. harmless.
12. **Construction Schedule**
- A) Must have this prior to beginning construction.
  - B) Schedule is to be made available to the Owner and Bischoff.
  - C) Needs to be subject to the approval of the Owner.
13. **Contractors Field Office: Miller Pavement-possibly, Elite Building - no**
- A) Need to provide Bischoff with a signed agreement if it is located on private property.
14. **Construction Layout**
- A) Jim Forth @ 421-3600 is the contact person.
  - B) Need two week notice to begin staking for the project.
  - C) Need 2-3 days notice for any additional staking.

## SHARON TOWNSHIP

Home Acre Drive Right-of-Way Improvements

Pre-Construction Conference

Project No. 10260

November 16, 1995. 1:30

Page Four (4)

### 15. **Permits**

- A) Contractor is to obtain all permits that may be necessary.
- B) It was noted that a permit from the City of Columbus and Franklin County will most likely be necessary for the tie-ins to the existing storm sewers.

### 16. **Shop Drawings**

- A) Reviews go to Jennifer Ingram at Bischoff & Associates, Inc.
- B) 2-3 week turn around on the shop drawings.

### 17. **Safety**

- A) Contractor is required to comply with all safety requirements. (i.e. hard hats, safety vests, etc...)
- B) Bischoff & Associates, Inc. are not safety experts, but they may point out unsafe situations on the site if they notice any.
- C) Flashing beacons are to be used on vehicles along state routes.
- D) Contractor to identify his "Competent Safety Person" for this site.

18. Contractor is to notify Bischoff & Associates, Inc. of any time **periods of stopping work** - must provide us with a 2 day notice prior to resuming work.

In the event of **walking equipment** on the roads - contractor shall obtain written permission from the agency in charge of the road, prior to doing so. Contractor will give Bischoff & Associates, Inc. a copy of the agreement.

19. Contractor is required to run **legal weight loads** on all highway, city, county, and township roads.

### 20. **Existing Utilities and Local Agencies**

- A) Contractor is to contact OUPS, Fire Department, County, City, School District, Sheriff's Office, Highway Patrol, Township, and any others involved to keep them updated on schedules, intents, road closures, traffic interruptions, etc..

## SHARON TOWNSHIP

Home Acre Drive Right-of-Way Improvements

Pre-Construction Conference

Project No. 10260

November 16, 1995, 1:30 p.m.

Page Five (5)

21. Contractor is required to give Bischoff & Associates and the Owner a list of **emergency numbers** for week nights and weekends.
  - A) Owner has a right to get emergency problems corrected and back charge the contractor should he not respond to any emergencies.
  
22. **Material Slips**
  - A) Provide one extra copy of the material slips to give to the Field Tech, for all materials delivered to the project.
  
23. **Clean Up**
  - A) Any soil on roads must be removed as needed - at least daily.
  - B) Contractor is required to stay on top of dust control at all times.
  - C) Use of brooms, backhoes, whatever needed to keep road clean.
  - D) Mud will not be tolerated.
  - E) **Erosion control must be provided when necessary.**
  
24. **Maintaining Traffic**
  - A) Contractor is required to **maintain all cuts on any road crossings.** Cold mix needs to be placed at high traffic areas.
  
25. **Compaction - Must meet ODOT Specifications**
  - A) Will be done in lifts to meet 95% on trenches outside of paved areas.
  - B) Will be done by mechanical means in lifts to meet requirements of that material being compacted.
  - C) Contractor will bear costs if testing becomes necessary.
  
26. **Clearing and Grubbing**
  - A) Prior to any clearing or cutting, the contractor will notify the residents affected one (1) week in advance.
  - B) Contractor will cut only what must be and what is inside the Right-of-Way or easements.
  - C) Contractor will protect all trees, shrubs, or adjacent vegetation from any damage and is responsible for such.

**SHARON TOWNSHIP**

Home Acre Drive Right-of-Way Improvements

Pre-Construction Conference

Project No. 10260

November 16, 1995, 1:30 p.m.

Page Six (6)

27. **Completion Date of the Project:            June 30, 1996**
28. Columbia Gas noted possible ground contamination near Cleveland Avenue. Jennifer Ingram distributed minutes of meeting with Mike Sucharski and Randy Sekavec of Columbia Gas (attached).
29. Nick Frank requested that all communications regarding the project be directed to him.
30. Miller Pavement is to identify competent safety personnel on the job site.
31. Construction meetings will be held on a bi-monthly basis. The first meeting is scheduled for November 29, 1995 at 1:00 p.m. at the Sharon Township Hall.
32. Construction is to begin on or before December 1, 1995.
33. Request to Proceed must be completed by the contractor and submitted to Ohio Public Works Commission (OPWC).
34. Tom Kayati received a plan for relocation from Columbia Gas. Jennifer Ingram is to copy and distribute one (1) copy to Tom Kayati and Nick Frank.
35. Nick Frank expressed concerns that gas services may be in conflict with the proposed storm sewer.
36. Jacki Parzinger stated that Ameritech will have to obtain easements in order to relocate their lines. After discussion, Ameritech agreed to do some field location of their lines to determine whether or not line relocation will be necessary. Jacki Parzinger will contact Jennifer Ingram with this information.
37. Jennifer Ingram expressed concern over project delays due to Ameritech line relocation, and suggested that Miller Pavement work around Ameritech lines if possible.

**SHARON TOWNSHIP**

Home Acre Drive Right-of-Way Improvements

Pre-Construction Conference

Project No. 10260

November 16, 1995

Page Seven (7)

38. The proposed swale depth is a concern on the existing phone cable. Nick Frank to contact Jim Forth to obtain centerline staking of inlets. Ameritech to locate depth of line in these areas.
39. Coaxial Cable stated that all of their lines are overhead.
40. Each Contractor will receive four (4) sets of construction drawings and one(1) original Contract Book with three (3) copies of the Contract Book.
41. Mr. Westbrook questioned if materials were to be delivered to a designated location and stated that it would be all materials in one delivery.
42. Mr. Westbrook also questioned if he was to provide pipe couplings and inlet castings.

NOTE: After discussing with Mr. Westbrook, it has been determined that under the contract, Elite Building will provide the inlets complete with castings and will supply pipe only, the couplings are to be provided under Contract "A", by Miller Pavement.

43. At 2:50 p.m., Jennifer Ingram adjourned the meeting.

The above are the proposed minutes for the Home Acre Drive Right-of-Way Improvements Project. If no errors or omissions are received within ten (10) working days from the date of this letter, it will be assumed accurate and entered into the contract file.

Sincerely,



Edgil A. Williams  
Field Technician Supervisor

EAW/kjh

Copy: Mr. Jim Forth, P.S.  
All in Attendance

H:\DATA\LETTERS\EDGIL\10260PC.CON

BISCHOFF & ASSOCIATES, INC  
Consulting Engineers

Principals

Edward A. Bischoff, P.E., P.S.  
Ronald R. Grosse, P.E.  
John D. Robinson, P.E.

Associates

J. Scott Sands, P.E.  
Mark E. Cameron, P.S.  
B. James Forth, P.S.

PROPOSED MINUTES OF  
PRE-CONSTRUCTION MEETING FOR:

HOME ACRE DRIVE RIGHT-OF-WAY IMPROVEMENTS  
PROJECT NO. 10260

A Pre-Construction meeting was held Monday, November 13, 1995 at 1:00 p.m., at the request of Mike Sucharski of Columbia Gas.

IN ATTENDANCE:

Mike Sucharski	Columbia Gas
Randy Sekavec	Columbia Gas
Tom Kayati	Sharon Township
Rick Cox	Bischoff & Associates, Inc.
Jennifer Ingram	Bischoff & Associates, Inc.

\*\*\*\*\*

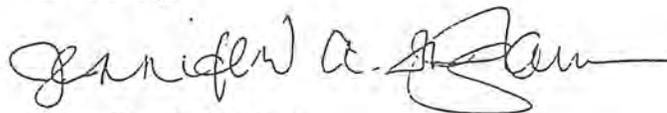
1. 1:10 p.m. Jennifer Ingram called the meeting to order.
2. **Introductions** of all present were made.
3. Items discussed are listed as follows:
  - A. Mike Sucharski questioned the proposed swale dimensions. Rick Cox replied that the contractor was required to build a swale that insured positive drainage, and locate it directly above the proposed storm sewer.
  - B. All present agreed that Columbia Gas lines located less than 3 feet from the proposed storm sewer would require relocation.
  - C. Mike Sucharski and Randy Sekavec discussed Columbia Gas field locates performed, and their results. Mike Sucharski stated that some portions of gas line are located farther away from proposed storm sewer than shown on the project plans.

- D. Mike Sucharski stated that Columbia Gas lines could not be located near the Home Acre Drive/Cleveland Avenue intersection. This matter requires performance of further field locates. While locating lines in the Home Acre Drive/Cleveland Avenue area, Mike Sucharski stated that the field crew noticed a distinct gasoline odor, and suspected buried tanks in the area.
- E. Mike Sucharski and Randy Sekavec discussed the finding of a major 8" gas line at the Home Acre/Maple Canyon intersection, and suggested the contractor proceed with caution in that area.
- F. Mike Sucharski discussed possible areas for Columbia Gas line relocation along Home Acre Drive. The tentative date for relocation is December 1, 1995. Jennifer Ingram requested a copy of the finalized line relocation plans.
- G. Jennifer Ingram, Tom Kayati, and Mike Sucharski agreed that Columbia Gas and Miller Pavement Maintenance, Inc, would best coordinate construction efforts if Miller Pavement's construction began at Maple Canyon Drive. This issue will be discussed with Miller Pavement Maintenance, Inc., at the Pre-Construction Conference on Thursday, November 16, 1995, at 1:30 p.m..
- H. Mike Sucharski stated that the Columbia Gas contact person for this project would be Bob Rayle, Construction Supervisor.
- I. Adjourned at 1:40 p.m..

The preceding is proposed as the official minutes of the above referenced project pre-construction meeting. If no exceptions or additions are received by this office within ten (10) days, this letter will be entered into the contract file.

If you have any questions, please do not hesitate to contact me at (614) 421-3600.

Sincerely,



Jennifer A. Ingram  
Project Manager

JAI/kjh

Copy: All in attendance

H:\DATA\LETTERS\JENNIFER\10260PC.MIN

SHARON TOWNSHIP TRUSTEES  
 PRE-CONSTRUCTION MEETING  
 HOME ACRE DRIVE  
 NOVEMBER 16, 1995

GUESTS

NAME	ADDRESS	PHONE
1. Richard L. Smith-Coaxial	3770 E. Livingston Ave Cds, Oh, 43227	236-1292
2. JACKI PARZINGER-AMERITECH	150 E GAY ST Cols. Oh 43215	223-0294
3. RANDY SEKAVEC - COLUMBIA GAS	190 E. BROADWAY ST. WESTERVILLE, OHIO	794-5688
4. Edg. Williams	Bischoff & Associates, 1125 Chambers Rd. Col. OH.	421-3600
5. Nick FRANK	M.P.C. 4540 EDGEWTD. HILLIARD	876-1966
6. PAUL INSCY	SHARON TOWNSHIP	885-5973
7. Jennifer Ingram	Bischoff & ASSOC.	421-3600
8. Thomas Kayati	SHARON T.W.P.	885-5933
9. Barbara Busen	" "	
10. DAVID BARNHART	SHARON TOWNSHIP	885-5715
11. Yelma Under	M.P.P.C.	228-2663
12. Cathy Concilla	OPUC	752-8114
13. Whitbrook Ln.	P.O. BOX 335 WESTERVILLE <sup>43081</sup> OH	794 0128
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		
25.		

RECORD OF PROCEEDINGS  
SHARON TOWNSHIP TRUSTEES

001

Minutes of

Meeting

national  
graphics

National Graphics Corp., Col., O. Form No. 1097

Held

DECEMBER 6 19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Road Superintendent Tom Kayati, Police  
Lts. Mark Allen, Michael Kilburn and Payroll Clerk Barbara Burgess.

**GUESTS:**

George Roosz	61 Forest Ridge Dr.,	888-7187
Sandy Shough	6761 Maple Canyon,	882-2485
Gene Wiseman	6790 Hildreth	882-3211
Jack Moss	59 Dunhill Street	885-5997
Al Hittepole	314 Colonial Avenue	888-6736
Ken Carey	Lauterbach & Eilber Ins	459-6500
Jennifer Colucy	Lauterbach & Eilber Ins	459-6500
Jennifer Ingram, P.E.	Bischoff & Associates	421-3600

**APPROVAL OF MINUTES:** Mr. Butterfield moved, second Mr. Insley to approve the minutes of  
the November 15, 1995 meeting. All voted "aye."

**TRUSTEES:** Chairman David Bachelor recognized Jennifer Ingram, P.E. of Bischoff &  
Associates for an update on the Rosslyn Project. Sharon Township was awarded \$30,000 CDBG  
Funds for Rosslyn Ave street reconstruction of 4,300 linear feet. The Township is requesting funds of  
OPWC for \$341,331, and is using \$127,099 of local funds to complete this project. Workshop  
sessions will be held on Dec. 11, & Dec. 14, at which time this project will be reviewed and final  
action on project funding will be held on Jan. 11, 1996. Representatives of Bischoff & Assoc., and  
Sharon Township will attend these meetings and report any updates. The project will serve 141  
households in an area where 52.1% are low and moderate income. Total amount of this Project is  
approximately \$498,000.

**Home Acre Update:** Jennifer Ingram presented an update on the Home Acre Project #10260, OPWC  
Project #CT-904. With regards to utility lines, she stated that Columbia Gas took soil samples and  
found no traces of gasoline, however, the lead testing has not been completed. Columbia Gas is  
presently relocating their lines.

Ameritech was to dig (19) test holes to locate their lines. To date, no test digging has been done.  
Jennifer Ingram has a call in to Jacki Parzinger of Ameritech for an update on this. (The contractor  
will try to work around Ameritech's lines in hopes they will not have to be relocated.)

Jennifer reported that Construction Meeting No. 1 was held on November 29, 1995. Ms. Ingram  
discussed the problem with Contractor B, Elite Building Services, and their non-compliance with the  
requirement of the Contract. A letter was received by the Township, from Bischoff & Assoc., Inc.,  
dated Nov. 29, 1995, stating that *four incomplete and/or inaccurate Certificates of Insurance* were  
submitted for the Project. This correspondence is on file. This problem has since been resolved.

Contractor A, Miller Pavement, has submitted a Project Schedule and emergency telephone numbers  
to Bischoff & Assoc. The Township has copies of these emergency numbers. Bischoff & Assoc. has  
asked Contractor A to submit a more detailed project schedule.

Ms. Ingram announced the next construction meeting would be held on Dec. 13, 1995, at 1:00 p.m. at  
Sharon Township Hall. Contractor A, Miller Pavement, has targeted Monday, Dec. 18, 1995, to begin  
construction. A Project Status Report will be filled out weekly by the Contractor as the project  
progresses.

Ms. Ingram announced that Contractor A will be on leave from Dec. 23, 1995 to Jan. 4, 1996, due to  
the holidays.

The Bischoff & Associates, Inc., *Revised Pay Request #4*, and Pay Request #5 was approved and  
executed.

Mr. Butterfield moved, second Paul Insley, with regret, to accept Mr. Joseph  
Miller's resignation from the Walnut Grove Cemetery Board of Trustees, effective Dec. 31, 1995, and  
expressed appreciation for his many years of service. Mr. Insley seconded. All voted "aye."

**RECORD OF PROCEEDINGS  
SHARON TOWNSHIP TRUSTEES**

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

December 6, 19 95

Paul Insley moved, second John Butterfield to appoint David Bachelor to the Walnut Grove Cemetery Board. All voted "aye."

Mr. Bachelor introduced Ken Carey, who presented Jennifer Calucey, both of Lauterbach & Eilber Ins., for presentation of figures for group insurance review. The information presented was incomplete, and no action was taken.

Chairman Bachelor presented to John Butterfield a plaque in appreciation for Mr. Butterfield's 12 years' service as Township Trustee. The Board congratulated John on his many accomplished contributions to the Community. Mr. Butterfield's term expires December 31, 1995.

**CLERK:** Clerk Sally Woods announced that an invitation for the Reception honoring Don and Vira Miller, on Saturday, Dec. 16, 1995 @ 2:00 p.m. in recognition of their services to Jackson Township, has been received.

The Clerk asked for the execution of a resolution requesting advance on all funds from the Franklin County Auditor's Office, as they become available for the Tax Year of Jan. 1, 1996, through Dec. 31, 1996. Mr. Butterfield moved, second Mr. Insley to request the advance of Taxes from the Franklin County Auditor's Office for the 1996 Tax Year. See Resolution No. 120695:

**RESOLUTION NO. 120695**

**WHEREAS**, the Board of Trustees of Sharon Township met in regular session on December 6, 1995; and

**WHEREAS**, the Franklin County Auditor's Office has made it possible for advances on the personal property and real estate tax settlements to be distributed via electronic transfer;

**THEREFORE, BE IT RESOLVED THAT THE SHARON TOWNSHIP CLERK IS DIRECTED TO REQUEST AN ADVANCE ON ALL FUNDS AS THEY BECOME AVAILABLE FOR THE TAX YEAR OF JANUARY 1, 1996 THROUGH DECEMBER 31, 1996 AND HAVE THEM WIRED INTO THE TOWNSHIP BANK CHECKING ACCOUNT.**

Voting "aye" thereon:

APPROVED: David L. Bachelor  
John A. Butterfield  
Paul R. Insley

ATTEST: Sally Q. Woods

DATE ADOPTED: 12-6-95

Sally Woods announced that the "Certificate of Result of Election on Question or Issue" was received from the Board of Elections:

Police Department Levy:	Votes For	493,	Votes Against	254,	Total Votes	747
Road District Levy:	Votes For	441,	Votes Against	303,	Total Votes	744

The Clerk reported that the *First Amended Certificate of Estimated Resources for 1996*, was received from the Franklin County Budget Commission, reflecting the newly passed levy figures.

Clerk, Sally Woods, reported that a Petition to Annex 1.030 +/- acres in Sharon Township to Cols./Wesley Glen, was received.

**POLICE:** Lt. Mike Kilburn addressed the Board regarding the need for (2) 1995 Purchase Orders totalling \$1,800, for additions to the (3) cruisers that are to be delivered in Feb. 1996. These include one for \$900, for (3) Striping Kits (@ \$300 per cruiser), and one for an accessory package for each cruiser (@ \$300 per cruiser) for a center consol to accomodate the installation of air bags for same.

Mr. Butterfield moved, second Mr. Insley to reallocate \$1,800 from 9-A-14 to 9-A-08. All voted "aye."

It was confirmed by the Clerk that reimbursement was received in the amount of \$1,000 for the Python Radar, from the Safe and Sober Federal Grant Fund.

It was requested by Lt. Kilburn that the Police Department be permitted to strip down the 1981 detective car, so that it could be added to the Public Auction on Dec. 14, 1995, to be held by the Police Dept.

RECORD OF PROCEEDINGS  
SHARON TOWNSHIP TRUSTEES

Held

DECEMBER 6 19 95

Mr. Butterfield presented the Process/Timeline for selecting the Police Chief of Sharon Township for discussion and action.

Representatives from the different Township Community Areas will be contacted for a meeting for their input on this selection process.

**Guest:** Mr. Alan Hittepole addressed Trustee John Butterfield, commending John for his most appreciated loyalty and dedication to the Sharon Township Community.

The meeting was adjourned into executive session for the purpose of discussing personnel matters at 7:00 p.m.

**ROLL CALL:** Mr. David Bachelor - "Aye."  
Mr. John Butterfield - "Aye."  
Mr. Paul Insley - "Aye."

The meeting was reconvened at 7:30 p.m. for the purpose of adjournment to Tuesday, 12-12-95, at 5:30 p.m.

The meeting was opened in proper form on Dec. 12, 1995, at 5:30 p.m.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Road Superintendent Tom Kayati.

**GUESTS:**

George Roosz	61 Forest Ridge Dr.,	888-7187
Sandy Shough	6761 Maple Canyon,	882-2485
Charles Wiseman	6790 Hildreth	882-3211
Jack Moss	59 Dunhill Street	885-5997
Sgt. S. W. Sica	Sharon Twp Police Dept	
Mike DeFrancisco	Sharon Twp Police Dept	
Richard Givens	8176 Bertson Pl.	885-9917
John Fehely	843 Old Woods Rd.	436-9064
Mark Higdon	210 Westview Ave	436-7611
George Blake	8192 Bertson Place	888-0588
Deb Knapke	873 Clover Drive	459-7167
Jim Mercier	4877 Sharon Hill Dr	538-9707
Bruce Moore	Worthington Fire Dept	
Steve Cline	4885 Sharon Hill Drive	442-8227
Ron Redmon		
Eileen Buckholz	496 Rosslyn Ave	433-0590
Gerald Prince		

The Township Trustees and representatives from areas of the Township met to discuss the process for selecting a new police chief. Desired characteristics for Sharon Township's Police Chief were presented and discussed.

The meeting was adjourned in proper form.

12-20-95

Read and Approved

Paul L. Bachelor  
Sharon Township Trustees  
Chairman of the Board

Sally G. Woods  
Sharon Township Clerk

# RECORD OF PROCEEDINGS

## SHARON TOWNSHIP TRUSTEES

### Records Commission

Minutes of

Meeting

national graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

DECEMBER 20 19 95

ATTENDANCE: Trustee Paul Insley  
 Clerk Sally Q. Woods  
 Road Superintendent Tom Kayati  
 Police Chief Robert Hale

Road Superintendent Tom Kayati and Police Chief Robert Hale were appointed as authorized officials to submit form RC-2, retention schedules for their departments. The records retention schedule was reviewed.

Microfilming was discussed, a price quote from Datafile, Inc. was received. No action was taken.

The purchase of a fireproof 4 drawer, legal sized filing cabinet was further discussed. Per results of the Franklin County Engineer's Office report, the township office's floor would not adequately support a file of this weight.

The meeting was adjourned in proper form.

*Sally Q. Woods*  
 \_\_\_\_\_  
 Sharon Township Trustee

*Paul L. Barabara*  
 \_\_\_\_\_  
 Sharon Township Clerk

RECORD OF PROCEEDINGS  
SHARON TOWNSHIP TRUSTEES

005

Minutes of

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

DECEMBER 20 19 95

The meeting was opened in proper form.

**ROLL CALL:** Mr. David Bachelor - "Present"  
Mr. John Butterfield - "Present"  
Mr. Paul Insley - "Present"

**ATTENDANCE:** Sharon Township Clerk Sally Woods, Police Chief Robert Hale, Road Superintendent Tom Kayati, and Payroll Clerk Barbara Burgess.

**GUESTS:** Jennifer Ingram, P.E. Bischoff & Associates 421-3600  
Jack Moss

**APPROVAL OF MINUTES:** Mr. Butterfield moved, second Mr. Insley to approve the minutes of the December 6, 1995 meeting. All voted "aye."

**FINANCIAL REPORT:** Mr. Butterfield moved, second Mr. Insley to accept the financial report as presented by the Clerk. All voted "aye."

**TRUSTEES:** Jennifer Ingram, P.E. of Bischoff & Associates gave the following update:  
**Home Acre Project:** After being notified in August, 1995, Ameritech is unable to relocate their utility lines to coincide with the Township's construction Start Date. This could possible impact the funding the Township is to receive from OPW. The Board directed Road Superintendent Tom Kayati to contact Joe Gatto, of Franklin County Engineer's Office, for recommendation on how to proceed in expediting Ameritech's relocation of lines to hopefully meet our construction Start Date.

John Butterfield moved, Paul Insley second to authorize Bischoff & Associates to act as the Township's representative in coordinating the delivery efforts of materials from (Contractor B) Elite Building Services Inc., as stated in the Contract, with (Contractor A) Miller Pavement's requirements for construction of the project. All voted "aye."

Bischoff & Assoc., Inc. recommended a Change Order for design specifications for the off- roadway catch basin tops. This Change Order will be processed and sent to the Township for approval.

John Butterfield presented to the board an alternative funding option for the **Rosslyn Avenue Project**. The Board will contact Bricker & Eckler to serve as bond counsel, on behalf of Sharon Township, to seek Bids from various banks, for the purchase of Road Levy Anticipation Notes.

John Butterfield moved, Paul Insley second to reappoint the following to five year terms, commencing Jan. 1994 to Dec. 1998:

Dan Boucher      Janice Coombs      Larry France      Charles W. Moore  
All voted "aye."

John Butterfield moved, Paul Insley second to reappoint the following to new terms commencing Jan. 1996 to Dec. 2000:

John J Clifford      Elwood Grazer      Richard Givens      John Shoemaker      Jan Smeigh  
All voted "aye."

John Butterfield moved, Paul Insley second that if vacant Board positions remain, that same be advertised in public notice for the positions to be filled. All voted "aye."

The Sharon Township Trustees discussed the capital needs and funding for same, (as described in the November 27, 1995 letter from the Walnut Grove Cemetery Board of Trustees), of Walnut Grove Cemetery for 1996. Sharon Township Trustees are considering the allocation of \$20,000 from the General Fund to help pay some of the cost estimated at \$126,000. The City of Worthington has been asked to pay the balance.

The Trustees discussed the City of Worthington's reduction in Property Tax of one mil, and it's implication on the Township's Fire Tax Rate.

The Records Commission Chairman, Paul Insley announced that the Records Commission met on 12-20-95, at 7:00 p.m.

**RECORD OF PROCEEDINGS**  
**SHARON TOWNSHIP TRUSTEES**

Minutes of

Meeting

national  
graphics

National Graphics Corp., Coles., O. Form No. 1097

Held

December 20 19 95

**RESOLUTION NO. 122095**

Whereas, the Board of Township Trustees, pursuant to Ohio Rev. Code 505.60, is empowered to procure or contract for group health insurance for themselves, the clerk, and the township's employees; and

Now, therefore, the Board of Trustees of **Sharon Township, Franklin County**, State of Ohio, by this resolution agree to procure and pay for group health insurance for the clerk, and township's employees' group health care premiums and hereby adopt the following group health insurance premium plan and carriers.

Voting "aye" thereon:

APPROVED: David L Bachelor, Chairman  
Paul R Insley, Trustee

ATTEST: Sally Q Woods

DATE ADOPTED: 12-20-95

A motion was made by John Butterfield, second Paul Insley to accept the rates as follows, effective Jan. 1, 1996, for:

**United Health Care Medical Ins - Average Single \$98.74, Family \$497.01**  
(as attached for 1996)

**Guarantee Mutual Life Term Life Ins , AD&D - \$5.00 per \$10,000**

All voted "aye."

John Butterfield moved, second Paul Insley to accept the rates for dental insurance through **Delta Dental**, effective Jan. 1, 1996 thru December 31, 1996 as follows:

Rate per subscriber per month (Renewal Rate)      \$48.21

All voted "aye."

**CLERK:** John Butterfield moved, second Mr. Insley to adopt the "Amended Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor". All voted "aye."

Clerk Sally Woods announced that an Annexation Petition from Louis V Huffman of 4.86 +/- Acres to the City of Columbus was received.

A motion was made by Mr. Butterfield, second Mr. Insley to approve the temporary "Township Annual Appropriation Resolution" to be submitted to the Franklin County Auditor by Jan. 1, 1996, in the amount of \$722,565. All voted "aye."

The Clerk announced that a joint Sharon Township Trustees/City of Worthington Meeting (to appoint the Walnut Grove Cemetery Trustees), will be held on **January 8, 1996 at City Hall at 7:30 p.m.**

The Clerk has determined that the Walnut Grove Cemetery Board will be billed \$7,778.76 per month, for a total of \$93,345.10 for services provided for Cemetery Maintenance.

**POLICE:** Chief Hale announced that the new Ford cruisers are available for pick-up at Stenger Ford on December 27, 1995.

A motion was made by John Butterfield, second Paul Insley to approve the new part-time police officer pay to be \$7.00 per hour effective Jan. 1, 1996. All voted "aye."

Chief Hale reported that the Police Dept. Public Auction on Dec. 14, 1995, netted approximately \$1000 from the sale.

A letter was presented to the Board from Barbara J. VanHoose, resigning her position as police secretary effective Feb. 28, 1996. A motion was made by John Butterfield, second Paul Insley to accept with regret and commend her for her years service to the Sharon Township Police Department. All voted "aye."

The meeting was adjourned in proper form.

1-3-96  
Read and Approved

David L Bachelor  
Sharon Township Trustees  
Chairman of the Board

Sally Q Woods  
Sharon Township Clerk