

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
95 E. WILSON BRIDGE ROAD
January 5, 2011
Page 1 of 5**

The meeting was opened in proper form at 5:30 PM

Roll Call: John Oberle Present
Jack Moss Present
Linda Jarrett Present

Guests: Phillip Smith

Attendance: Gregory Chase, Fiscal Officer, Tom Kayati, Road Department Supervisor, and Chief Donald Schwind, Sharon Township Police Dept.

John Oberle moved to appoint Jack Moss as the Chairman of the Board of the Sharon Township Board of Trustees for the 2011 calendar year, Linda Jarrett seconded. All voted "Aye."

Jack Moss moved to appoint Linda Jarrett as the Vice-Chairman of the Board of the Sharon Township Board of Trustees for the 2011 calendar year, John Oberle seconded. All voted "Aye."

John Oberle moved to accept Resolution #01052011A, establishing the Appointments and Designations for Sharon Township for the calendar year 2011. Linda Jarrett seconded. All voted "Aye."

John Oberle moved to accept Resolution #01052011B, re-establishing Medical Mutual of Ohio as the health insurance provider for Sharon Township for the 2011 calendar year. Linda Jarrett seconded. All voted "Aye." The board voted to accept the bid of Medical Mutual at the December 28, 2010 meeting.

John Oberle moved to accept Resolution #010052011C, re-establishing Delta Dental as the dental insurance provider for Sharon Township for the 2011 calendar year. Linda Jarrett seconded. All voted "Aye."

John Oberle moved to accept Resolution #010052011D, re-establishing Standard Life Insurance as the life insurance provider for Sharon Township for the 2011 calendar year. Linda Jarrett seconded. All voted "Aye."

John Oberle moved to accept Resolution #01052011E, establishing the elected officials' compensation for 2011 based upon the Ohio Revised Code, Jack Moss seconded. All voted "Aye."

John Oberle moved to accept Resolution #01052011F, establishing the regular meeting schedule for the Board of Trustees for 2011. Jack Moss seconded. All voted "Aye."

Held _____ 20 _____

Linda Jarrett moved to accept Resolution #01052011G, establishing personal use of vehicle mileage reimbursement based upon the IRS rate, and the per diem rate for travel expenses. Jack Moss seconded. All voted "Aye."

John Oberle moved to accept Resolution #01052011H, authorizing the Fiscal Officer to request advances of property taxes from the Franklin County Auditor's Office when the funds are available. Jack Moss seconded. All voted "Aye." Mr. Chase will notify the trustees in a public meeting when funds need to be moved as requested by the auditors during the recent township audit.

John Oberle moved to accept Resolution #01052011I, the Re-employment of all Sharon Township Employees during the 2011 calendar year. Jack Moss seconded. All voted "Aye."

Approval of Minutes: December 15, 2010 Regular minutes of the Board of Trustees of Sharon Township tabled until later meeting.

Approval of Minutes: December 15, 2010 Special meeting minutes of the Board of Trustees of Sharon Township tabled until later meeting.

TRUSTEES:

Old Business

Linda Jarrett and John Oberle have reviewed the ORC and determined that members of the Sharon Memorial Board are to serve a five-year term. According to the records, one member of the board's term expires in March of 2011. The trustees determined that it would be appropriate to vote potential candidates in place in March. The board will draft a letter for interested candidates about the position on the board. Linda Jarrett will notify the Memorial Board about the plans of the township.

The township is soliciting bids for the electrical work for the building. The work includes installation of the lights and ceiling fans in the two large conference rooms, installation of emergency exit signs, and a light switch in the north-east hallway for Call Insurance. A bid has been submitted for less than \$5,000.00 but Mr. Moss is anticipating additional bids. Jack Moss made a motion to accept a purchase order for up to \$5,000.00 for electrical work for 95 E. Wilson Bridge Road. John Oberle seconded. All voted "Aye." Mr. Moss will review the bids over the next few weeks. Whichever bid comes in at the lowest cost, the board authorized Mr. Moss to proceed with the work as long as the cost does not exceed \$5,000.00.

Property Complaint List

Mission Hills- will follow up with Franklin County Board of Health to inquire about status of property complaint in regard to

Property on the southwest corner of Rt. 161 and Olentangy River Rd.- John Oberle has further discussed status of property with Mr. ^{HIBSCH}Hurst who has made several complaints concerning the property. Working to find the property in violation to have it cleaned up.

Two properties on the corner of Westview and Riverside Dr.- several vehicles on the properties that appear to be disabled. The board will issue the property owners letters asking the vehicles be removed. The board will consider action if the vehicles remain or the owner takes no action to comply with the letter.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. - FORM NO. 1014B

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
95 E. WILSON BRIDGE ROAD
January 5, 2011
Page 3 of 5**

New Business

None

FISCAL OFFICER

Old Business:

None

New Business:

Local Waste Services issued a letter to the township informing the board that residents will see a rate increase of \$0.29 per month due to the land fill rate increased passed by SWACO.

The Franklin County Township Association will hold a meeting on January 13, 2011.

Jack Moss moved to accept the following pay-scale step program for the full time Trustee/Fiscal Officer Administrative Assistant position.

- Step A- \$11.75
- Step B- \$12.50
- Step C- \$14.00
- Step D- \$15.50
- Step E- \$17.00

Linda Jarrett seconded. John Oberle was not present at the time the vote was taken.

Jack Moss moved to accept a movement of Sharon Lee from step C to Step D of the Trustee/Fiscal Officer Administrative Assistant position effective January 6, 2011. Linda Jarrett seconded. John Oberle was not present at the time the vote was taken. Ms. Lee started at the C step rate given her experience and years of service with the Township Police Department.

ROAD DEPARTMENT:

Old Business:

None

New Business:

Linda Jarrett moved to accept a purchase order for Buckeye Tractor for the purchase of a *sweepster broom* for a total cost not to exceed \$1,400.00, Jack Moss seconded. John Oberle was not present at the time the vote was taken.

Jack Moss moved to accept a purchase order for Safety-Kleen Systems, Inc. for cleaning of the oil and water separator at the Road Department Maintenance Building for a total cost not to exceed \$1,625.00, Linda Jarrett seconded. John Oberle was not present at the time the vote was taken.

Held _____ 20____

POLICE DEPARTMENT

Old Business

None

New Business

None

John Oberle moved to adjourn the Regular Session of the Board of Trustees of Sharon Township at 6:34 PM and move into Executive Session to discuss personnel matters, Jack Moss seconded. All voted "Aye."

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

Attendance: Gregory Chase Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept.

Guests:	Russell Baron	Police Constable
	Crystal Baron	Spouse
	Amy Hiers	Franklin County Prosecutor's Office
	Richard Byard	Hunter, Carnahan, Shoub, and Byard

All parties agreed an audio copy of the executive meeting proceedings will be taken.

Jack Moss moved to adjourn the Executive Session and return to the Regular Session of the Board of Trustees of Sharon Township at 8:22 PM, John Oberle seconded. All voted "Aye."

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

Attendance: Gregory Chase Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept.

Guests:	Russell Baron	Police Constable
	Crystal Baron	Spouse
	Amy Hiers	Franklin County Prosecutor's Office
	Richard Byard	Hunter, Carnahan, Shoub, and Byard

The trustees determined that they needed an opportunity to meet in a closed session and further discuss the case as presented to them.

John Oberle moved to adjourn the Regular Session of the Board of Trustees of Sharon Township at 8:25 PM and move into Executive Session to discuss personnel matters, Jack Moss seconded. All voted "Aye."

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
95 E. WILSON BRIDGE ROAD
January 5, 2011
Page 5 of 5**

Guests: Amy Hiers Franklin County Prosecutor's Office

Linda Jarrett moved to adjourn the Executive Session and return to the Regular Session of the Board of Trustees of Sharon Township at 9:08 PM, Jack Moss seconded. All voted "Aye."

Roll Call: John Oberle Present
Jack Moss Present
Linda Jarrett Present

Attendance: Gregory Chase Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept.

Guests: Russell Baron Police Constable
Crystal Baron Spouse
Amy Hiers Franklin County Prosecutor's Office
Richard Byard Hunter, Carnahan, Shoub, and Byard

After further reviewing the case, the trustees opted to table the decision in regard to the hearing for Russell Baron until a special meeting can be held. John Oberle moved to hold a special meeting on January 7, 2011 at 10:00 AM to render a decision in regard to the Russell Baron hearing. Jack Moss seconded. All voted "Aye."

With no further business to bring before the Board, a request to adjourn at 9:18 PM -was made. Jack Moss moved, John Oberle seconded all voted "Aye."

_____ Date  Chairman  Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
SPECIAL SESSION HELD AT
95 E. Wilson Bridge Road
January 7, 2011**

The meeting was opened in proper form at 10:00 AM

Roll Call: Jack Moss Present
Linda Jarrett Present
John Oberle Present

Guests: None

Attendance: Sharon Lee, Administrative Assistant, Chief Don Schwind, Police Department.

Linda Jarrett made a motion to have Sharon Lee serve as Fiscal Officer Pro-Tem for the purposes of this meeting, John Oberle seconded. All voted "Aye."

The findings of the trustees, in regard to the charges brought against Russell Baron are as follows:

Violation #1- Pursuit- the trustees found Russell Baron in violation of the policy. Linda Jarrett moved to accept the motion concerning the violation, Jack Moss seconded. All voted "Aye."

Violation #2- Prisoner Unobserved- the trustees found Russell Baron in violation of the policy. Linda Jarrett moved to accept the motion concerning the violation, Jack Moss seconded. All voted "Aye."

Violation #3- Untruthful- the trustees found Russell Baron was not in violation of the policy.

John Oberle moved to adjourn the Special Session of the Board of Trustees of Sharon Township at 10:15 AM and move into Executive Session to discuss personnel matters, Jack Moss seconded. All voted "Aye."

Roll Call: Jack Moss Present
Linda Jarrett Present
John Oberle Present

Attendance: Sharon Lee serving as Fiscal Officer Pro-Tem, and Chief Donald Schwind, Sharon Township Police Dept.

Guests: None

John Oberle moved to adjourn the Executive Session and return to the Regular Session of the Board of Trustees of Sharon Township at 10:35 AM, Linda Jarrett seconded. All voted "Aye."

DAYTON LEGAL BLANK, INC. FORM NO. 10138

Held _____ 20 _____

Roll Call:	Jack Moss	Present
	Linda Jarrett	Present
	John Oberle	Present

Attendance: Sharon Lee serving as Fiscal Officer Pro-Tem, and Chief Donald Schwind, Sharon Township Police Dept.

The board of trustees have been notified by the legal counsel representing Russell Baron that Mr. Baron intends on submitting a letter of resignation to the board. The following motions were made based upon the condition that a letter of resignation will be received by the township from Russell Baron by twelve o'clock midnight tonight.

John Oberle made a motion to suspend Russell Baron for five days effective January 3, 2011 to January 7, 2011. Linda Jarrett seconded. All voted "Aye." Mr. Baron will have the option to use vacation time during that period instead of taking the time unpaid.

John Oberle made a motion to place Russell Baron on unpaid administrative leave effective January 8, 2011 to January 14, 2011. Linda Jarrett seconded. All voted "Aye."

John Oberle made a motion to accept the resignation of Russell Baron effective January 14, 2011. Linda Jarrett seconded. All voted "Aye."

POLICE DEPARTMENT

Old Business:

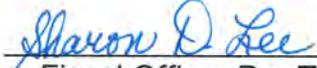
None

New Business:

Carl Booth has served as a part-time Sharon Township Constable for Sharon Township since June 3, 2009. Mr. Booth is a retired Franklin County Sherriff's Deputy with over thirty years of experience with multiple accolades along the way. He has expressed interest in serving as a full time officer for Sharon Township. Given his years of experience and service with the township, the board concluded that the township would hire Mr. Booth as a full-time officer at Step D of the department pay-scale effective for six months. Following that period, the board would consider promoting Mr. Booth to the next level of the pay-scale based upon his performance. Chief Schwind will prepare the hiring resolution for full time status for Carl Booth and present it at the next meeting. The township will plan to hire Mr. Booth full-time effective February 10, 2011.

With no further business to bring before the Board a request to adjourn at 10:50 AM -was made. Jack Moss moved, John Oberle seconded. All voted "Aye."

Date  Chairman

 _____

Fiscal Officer-Pro-Tem

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
January 19, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call:	Jack Moss	Present
	Linda Jarrett	Present
	John Oberle	Present

Guests: Carl Booth- Sharon Township Police Constable
 Laurence Gilbert- 382 Westview Ave.
 Cal Taylor- Sharon Memorial Board
 John S. O'Keefe- Sharon Memorial Board Candidate
 Lori Gerald and Pat Kelly- 449 Rosslyn Ave.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Fiscal Officer, Chief Don Schwind, Police Department.

A moment of silence was taken for Michael Sayle Evarts, a friend of John Oberle who recently passed away while serving for the military in Iraq.

John Oberle moved to accept Resolution #01192011, the hiring of Carl Booth as a full-time Police Constable effective February 10, 2011. Linda Jarrett seconded. All voted "Aye." Officer Booth will begin at Step D of the department pay scale for six months after which time he will be re-evaluated for a step increase.

Laurence Gilbert of 382 Westview Ave. appeared before the board to express his displeasure with the way an officer spoke to him during a situation near his home. According to Chief Schwind, Officer Rowland was called to the scene of a fire at the request of the fire department. After speaking to the fire chief and the owner of the property, Officer Rowland asked Mr. Gilbert to stop taking pictures of the property and to please leave the scene. Mr. Gilbert that felt Officer Rowland was rather abrupt with him and was violating his constitutional rights by asking him to leave. Chief Schwind told all present that he had reviewed Mr. Gilbert's complaint and had spoken to Officer Rowland. Chief Schwind found no violation or wrongful act was committed by Officer Rowland, Chief Schwind reminded the board that an officer has the right to approach any citizen at any time. The trustees agreed with Chief Schwind that unless there was some new evidence presented, they would not pursue further action against Officer Rowland.

Lori Gerald and Pat Kelly of 449 Rosslyn Ave. appeared before the board to express concern about speeding in their neighborhood. Ms. Gerald had spoken to Chief Schwind prior to the meeting with her concern. Chief Schwind has asked the officers to monitor the area closely for traffic violators and was continuing to monitor the concern. Mr. Gilbert informed all present that he felt that there was also a problem with school buses driving too fast through the neighborhood. The Police Department will continue to monitor the situation.

DAYTON LEGAL BLANK, INC., FORM NO. 1013R

Held _____ 20 _____

Sharon Memorial Board

-Cal Taylor appeared before the board to present, John O'Keefe as a candidate for the Sharon Memorial Board. Mr. O'Keefe submitted a resume and spoke to the board about his desire to be on the board.

-Lori Gerald presented a resume and expressed her desire to also serve on the Memorial Board.

- Linda Jarrett informed all present that the township is still accepting resumes and interviewing interested parties for the Memorial Board. The trustees will vote on candidates at the March 2, 2011 meeting. Ms. Jarrett reminded those present that serving on the Memorial Board is a five-year term. The board reviewed the current board member status with Mr. Taylor.

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

The township received two bids for electrical work. Work will begin within the next few weeks.

Jack Moss moved to accept a purchase order for Prolawn for a total cost of \$375.30, to continue lawn care for the property, Linda Jarrett seconded. All voted "Aye."

The draft of the Peddler's License was returned to John Oberle from the Prosecutor's Office with comments and recommendations. Mr. Oberle will forward a copy of the proposed changes to board members with plans to discuss at the next meeting.

Mr. Oberle informed the board that a second notice has been sent to the property owner at the southwest corner of Route 161 and Olentangy River Road requesting the property be cleaned up. The County Prosecutor's Office has been notified of the violations. More information to follow.

New Business

None

POLICE DEPARTMENT

Old Business:

None

New Business:

John Oberle moved to accept the following purchase orders for the Police Department:

CarQuest	\$500.00
City of Worthington	\$10,000.00
Germain Ford	\$500.00
Ohio Calibration	\$400.00
Pyrinex	\$500.00
Roy Tailors	\$1,500.00
Sprint	\$600.00
Staples	\$1,500.00
Time Warner	\$43.50
Verizon Wireless	\$900.00
Worthington Hills Cleaner	\$300.00

Linda Jarrett seconded. All voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
January 19, 2011
Page 3 of 3**

ROAD DEPARTMENT:

Old Business:

None

New Business:

John Oberle moved to accept a purchase order for the Pengwyn Co. for a total not to exceed \$1,600.00 for repairs to the International Dump Truck, Linda Jarrett seconded. All voted "Aye."

FISCAL OFFICER

Old Business:

None

New Business:

Jack Moss moved to accept the movement of \$5,000.00 from 1000-110-131-000 to account 1000-110-312-000 to meet audit expenses associated with the 2009-2010 audits. Linda Jarrett seconded. All voted "Aye."

Approval of Minutes:

December 15, 2010, Regular Meeting minutes, Linda Jarrett moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded. All voted "Aye."

December 28, 2010, Special Meeting minutes, Jack Moss moved to accept the minutes of the special session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

January 5, 2011, Regular Meeting minutes, Linda Jarrett moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. John Oberle seconded. All voted "Aye."

January 7, 2011, Special Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

The trustees approved the following appointments for the trustees to serve as liaisons for the following departments and organizations:

- Jack Moss- Cemetery and Police Department
- John Oberle- Road and OSU Airport Expansion
- Linda Jarrett-Sharon Memorial Board

With no further business to bring before the Board a request to adjourn at 7:16 PM -was made. Jack Moss moved, John Oberle seconded. All voted "Aye."

2/16/11
Date

[Signature]
Chairman

[Signature]
Fiscal Officer

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
February 16, 2011
Page 1 of 4**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
Linda Jarrett Present
John Oberle Present

Guests: Jason Bliss- Sharon Township P-T Police Constable Candidate
Phil Smith- 256 Rosslyn Ave.
Lori Gerald and Pat Kelly- 449 Rosslyn Ave.

February 2, 2011 previously scheduled meeting was cancelled due to the weather.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Fiscal Officer, Chief Don Schwind, Police Department.

John Oberle moved to accept Resolution #02162011, the hiring of Jason Bliss as a part-time Police Constable effective February 17, 2011. Linda Jarrett seconded. All voted "Aye." Officer Bliss will start at Step A of the Police Department part-time pay-scale.

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; John Oberle moved to accept the financial statements for December 2010 as presented, Linda Jarrett seconded. All voted "Aye."

Linda Jarrett moved to accept the financial statements for January 2011 as presented, John Oberle seconded. All voted "Aye."

The board will be presented a draft of the 2011 Permanent Appropriations budget at the March 2nd meeting with plans to further discuss and approve at the second meeting in March.

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

The township recently received a notice from the City of Worthington notifying the board that a building permit was required for the electrical work in progress and structural changes that were done in the area leased by Call Insurance. Jack Moss has contacted Markwood Architects to aid the township in the drawings and plans as requested by the City for the permit. More information to follow.

The board will submit additional articles for the newsletter with plans to review it at the next meeting.

Held _____ 20 _____

Sharon Memorial Board

Linda Jarrett presented the letter to the American Legion notifying the members that the township is accepting resumes for individuals interested in serving on the Memorial Board. The township has not received any responses to date. Ms.

Jarrett met with Cal Taylor of the Memorial Board and informed him that the trustees would like to have an opportunity to review the financial statements of the Memorial Board. Mr. Taylor told Ms. Jarrett that it was his understanding that the Memorial Board was not subject to the "Public Records Law" and they were not bound to release those records to the township. John Oberle disagreed and reminded the board that he had discussed this issue with the Franklin County Prosecutor's Office in 2009 and the prosecutors agreed that the Memorial Board is subject to the "Public Records Law." Mr. Oberle will draft a letter to Mr. Taylor inquiring about the records request. Given that the trustees have not been given access to the Memorial Boards financial statements, the trustees opted to delay approval of new board member appointments until the matter is resolved.

The board reviewed a copy of the comments and recommendations by the Prosecutor's Office for the proposed township Peddler's License. John Oberle moved to accept Resolution #02162011B, Establishing the Regulation and Registration of Transient Vendors, Linda Jarrett seconded. Greg Chase and Chief Schwind will contact Franklin County to determine what further steps need to be taken to put the resolution in place.

New Business

None

FISCAL OFFICER**Old Business:**

The board and township employees were presented with copies of multiple vision insurance plans for employees and their families to review. The township planned to offer additional vision coverage at the employee's expense with no financial contribution by the township. Only a few employees expressed interest in the program. The trustees authorized Mr. Chase to set up and administer a vision plan for interested employees with the VSP non-deductible plan offered by OTARMA.

New Business:

A notice from the Franklin County Development Department notifying the township that a zoning variance for 8020 Woods Lane was submitted for an amateur radio antenna. John Oberle will notify the Worthington Hills Civic Association about the request in case residents in the area would have some concerns about the radio antenna.

SWACO will hold an informational strategic planning meeting on March 2, 2011.

Funds Movement

To allow the township to take advantage of the early payment discount available through the BWC Jack Moss moved to accept the following movement of funds:

\$2,310.00 from 2081-210-599 to 2081-210-230

\$270.00 from 2041-410-230 to 2041-410-599

\$300.00 from 2141-330-230 to 2141-330-599

Linda Jarrett seconded. All voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
February 16, 2011
Page 3 of 4**

ROAD DEPARTMENT:**Old Business:**

Mr. Kayati had advised the trustees at a previous meeting about the changes in the mosquito control program. Beginning this year the township will have to pay the entire amount of the cost associated with the mosquito control program. The township has been advised that the cost will be less than \$7,000.00 per year for the township for the program. Given that the West Nile Virus was found in the township in 2010, the board felt it necessary to continue using the program. Jack Moss signed the paperwork agreeing to participate in the program.

New Business:

Jack Moss moved to accept a purchase order for WD Tire for four tires for the International Dump Truck for a total not to exceed \$1,360.00, Linda Jarrett seconded. All voted "Aye." The tires were needed during a recent snow storm and the department had already purchased the tires due to the necessity of the truck for snow removal.

Jack Moss moved to accept a purchase order for Jobies Tree Service for tree removal on Westview Ave for a total not to exceed \$2,000.00, John Oberle seconded. All voted "Aye."

The Road Department may need to request additional funds for salt at an upcoming meeting given the amount to be used for any additional snow storms. A large number of tree limbs fell during the early February snow/ice storm. Given time availability, the Road Department will aid residents with limb and tree clean up which have fallen in the right away. Lori Gerald informed the board that many of the residents in the "Three Streets Area" recognize difficulties the Road Department has plowing the streets with the number of vehicles parked along the side of the road. At the Block Watch meeting, members discussed the possibility of mandating that vehicles can only be parked on one side of the street during certain times of the year to allow the trucks room to plow. The Police Department and Road Department will further research if such a law or mandate can be put into place.

Tom Kayati presented hourly pay increases of three percent for the following employees:

Jack Moss moved to accept pay increase to \$22.99 per hour for Peter Voedisch effective February 10, 2011, John Oberle seconded. All voted "Aye."

Jack Moss moved to accept a pay increase to \$19.57 per hour for Robert Haycook effective February 10, 2011, John Oberle seconded. All voted "Aye."

Jack Moss moved to accept a pay increase to \$18.14 per hour for Thomas McDonnell effective February 10, 2011, John Oberle seconded. All voted "Aye."

DAYTON LEGAL BLANK, INC., FORM NO. 10138

Held _____ 20 _____

POLICE DEPARTMENT

Old Business:

None

New Business:

Chief Schwind met with Bill Westarman of the Worthington Area Art League. They are looking for a site to hold group meetings. The group would also be interested in displaying art pieces within the building. The board will further consider an agreement once all the renovation work is completed in the area.

Chief Schwind received a letter from Daniel Klos, Attorney at Law concerning the settlement with former officer Russell Baron. Mr. Baron is concerned that some defamatory remarks might have hindered his potential hiring at other police departments. Chief Schwind informed the board that their accusations are inaccurate and untrue. No further action will be taken by the board at this time.

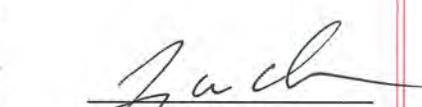
Approval of Minutes:

January 19, 2011 Regular Meeting minutes, Linda Jarrett moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. John Oberle seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 7:30 PM -was made. Linda Jarrett made a motion to adjourn, John Oberle seconded. All voted "Aye."

3/2/11
Date


Chairman


Fiscal Officer

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
95 E. WILSON BRIDGE ROAD
March 2, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call: Jack Moss Present
 John Oberle Present
 Linda Jarrett Present

Guests: Bill Westerman- Worthington Area Art League
 Phil Smith- 256 Rosslyn Ave.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept.

Bill Westerman of the Worthington Area Art League appeared before the board to inquire about use of the large conference rooms for meetings for the group. Mr. Westerman told the board a brief history and purpose of the group. The board informed Mr. Westerman that the rooms are currently being renovated but should be completed in the near future. The board will need to determine a rental rate for usage of the space. The board will keep in contact with Mr. Westerman when the rooms are available.

ROAD DEPARTMENT:

Old Business:

The Road Department has completed clean up of tree limbs and brush around the township following the February ice storm.

New Business:

John Oberle moved to approve a purchase order for the Franklin County Engineer's Office for \$6,500.00 for additional road salt, Linda Jarrett seconded. All voted "Aye."

Linda Jarrett moved to accept the 2011 Franklin County Mileage Certification of 9.9 lane miles for Sharon Township. John Oberle seconded. All voted "Aye." There are no changes to the amount of mileage compared to last year.

John Oberle moved to allow the Road Department to utilize the services of Brian Bowman, a local resident, to serve out his forty hours of community service with the Road Department. Linda Jarrett seconded. All voted "Aye." Mr. Kayati will work with Franklin County to assure all paper work and filing requirements are in place.

Tom Kayati updated the board about current plans at the Flint Road Cemetery.

Audrey Redmond of Sharon Hills Drive called the township to inquire about aerator systems. Mr. Kayati returned the call and left a message with her.

Held _____ 20 _____

POLICE DEPARTMENT:**Old Business:**

None

New Business:

The Police Department is currently interviewing applicants for the one part-time and one full-time position currently available. Chief Schwind will keep the board updated as more information becomes available.

Chief Schwind has been contacted by an individual interested in renting the large conference rooms for parties. The individual inquired about having alcohol available in the township building. The trustees will further investigate the legality of alcohol in a government building. More information to follow.

Approval of Minutes: February 16, 2010 Regular minutes- John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

FISCAL OFFICER**Old Business:**

Greg Chase has submitted the paperwork for the vision insurance plan for township employees. The plan for the few employees interested in picking up the vision plan option, will become effective as of March 1, 2011. Under the plan the employees will pay 100% of the monthly deductible as outlined by the plan.

The variance request filed for the amateur radio antenna, for the property located at 8020 Woods Lane has been conditionally approved by the Franklin County Board of Zoning. Vivian Taylor of 906 Highview had notified the township about her concerns with the antenna and appeared at the meeting at Franklin County to express her concerns.

New Business:

A copy of the proposed 2011 Permanent Appropriations budget for Sharon Township was submitted to the trustees for review. The board will further discuss at the next meeting.

TRUSTEES:**Old Business**

Markwood Architectural Firm has submitted the drawings and plans to the City of Worthington for review in regard to the renovations of the township building. More information to follow.

Jack Moss moved to approve a purchase order for the American Flag Pole Company for \$1,000.00 for a new flag pole for the township building. John Oberle seconded. All voted "Aye." The Road Department will aid in installation of the flag pole.

A draft of the newsletter was submitted to the board. Additional articles will be added to the newsletter before circulation.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
95 E. WILSON BRIDGE ROAD
March 2, 2011
Page 3 of 3**

Linda Jarrett spoke with Cal Taylor of the Sharon Memorial Board about the township's request to review the financial statements of the Memorial Board. To date, Ms. Jarrett has not received a copy of the financial statements. Ms. Jarrett informed Mr. Taylor that since the township has not had an opportunity to review the records, the township considers the Memorial Board to be out of compliance with the township. She also informed Mr. Taylor that the township will not approve the appointment of new members until the matter is resolved. Mr. Taylor informed Ms. Jarrett that he will discuss the matter further with members of the Memorial Board. The township trustees will consider a follow-up letter if their request to review the financials is not granted within the next few weeks.

John Oberle informed the board that the owner of the property located at the southwest corner of Rt. 161 and Olentangy River Road has agreed to have the home torn down by May.

John Oberle informed the board that the Village of Riverlea has applied for annexation into the City of Worthington. Mr. Oberle will keep the board updated as more information becomes available.

TRUSTEES:

New Business

Sheila Vonderembse of 890 Highview Ave. called to inquire about the code enforcer committee. Mr. Moss will begin contacting potential candidates to serve on the committee.

Phil Smith informed the board that the property located at 233 Rosslyn Ave. does not have gutters on the home and is causing a problem with an accumulation of water along adjacent properties.

With no further business to bring before the Board, a request to adjourn at 7:20 PM -was made. John Oberle moved, Jack Moss seconded. All voted "Aye."

3/16/11
Date


Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
March 16, 2011
Page 1 of 4**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
John Oberle Present
Linda Jarrett Present

Guests: Pat Kelly and Lori Gerald- 449 Rosslyn Ave.
Phil Smith- 256 Rosslyn Ave.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Fiscal Officer, Chief Don Schwind, Police Department.

A moment of silence was held for the people of Japan and those affected by the tsunami.

Pat Kelly and Lori Gerald of 449 Rosslyn Ave. appeared before the board to present the Road Department with the Bridge Builder Award from the community Block Watch group for the department's work on snow removal.

Ms. Gerald informed the board that the Haddler Group has acquired the first property on the north side of Kanawha. This property is directly behind the proposed Turkey Hill Gas Station on High Street. The board and neighbors will continue to watch for any new developments in regard to the proposed gas station.

Approval of Minutes:

March 2, 2011, Regular Meeting minutes, Jack Moss moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. John Oberle seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Linda Jarrett moved to accept the financial statements for February 2011 as presented, Jack Moss seconded. All voted "Aye."

TRUSTEES:**Old Business****95 E. Wilson Bridge Road**

Linda Jarrett moved to accept a purchase order for Markwood Architects for a total cost of \$4,100.00, for drawings and plans for renovations to the building that were submitted to the City of Worthington in order to acquire a permit for the work. Jack Moss seconded. All voted "Aye." The architect is finalizing the plans with the City of Worthington and the permit should be approved in the next few weeks.

Jack Moss and Linda Jarrett met with Fred Howard, a DJ and party planner about potential rental possibilities for the two large rooms. Mr. Howard will work

Held _____ 20 _____

with the township to aid in the rental of the space. Mr. Moss will keep the board updated as more information becomes available.

Jack Moss moved to accept an additional \$500.00, for a total purchase not to exceed \$1,500.00, for the purchase of a flag pole for the building. Linda Jarrett seconded. All voted "Aye." The trustees approved \$1,000.00 initially at the March 2, 2011 meeting.

Code Enforcement Officer

Jack Moss has spoke with five potential candidates for the "Code Enforcement" committee. Mr. Moss has also spoken with a potential candidate to serve as the Code Enforcement Officer. John Oberle told the board he was concerned with costs of the program and felt that the board needed to consider the costs of the program before proceeding with it. Mr. Moss, Chief Schwind and Mr. Chase will work on a potential budget for the program and present it to the board at the next meeting. John Oberle asked the Police Department to prepare a list of properties around the township that may be subject to violations if the township should adopt a "Code Enforcement" policy.

John Oberle presented an email from Larry Gilbert of 382 Westview Ave. The email addressed an issue that he had presented to the trustees concerning disabled vehicles and motorized equipment on two of his adjoining neighbor's properties. Mr. Oberle will draft a letter to the property owners in question asking them to clean up their property.

John Oberle spoke with Nick Soulas of the Franklin County Prosecutor's Office. Mr. Oberle confirmed with Mr. Soulas that the Memorial Board is a public institution and thus is subject to the Ohio Public Records laws. The trustees will wait until the next meeting to allow the Memorial Board time to present their financial statements to the township board before taking further action.

New Business

None

FISCAL OFFICER

Old Business:

The transient vendor resolution has been filed with the Franklin County Prosecutor's Office. According to that office, that will satisfy the filing requirements for the township for the resolution. The board will consider placing signs in certain areas of the township notifying residents and visitors that a transient vendor resolution is in place.

The board held a discussion about the permanent appropriations budget as presented. Discussions included the budget as presented along with the potential changes the township will experience with the new budget the state is proposing. Linda Jarrett moved to accept resolution #03162011, the 2011 Permanent Appropriations Budget, John Oberle seconded. All voted "Aye."

New Business:

An application for annexation into the City of Columbus for 912 Briarbank Dr. has been submitted.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
March 16, 2011
Page 3 of 4**

ROAD DEPARTMENT:**Old Business:**

None

New Business:

John Oberle moved to accept Resolution #03162011B, the hiring of Kenneth Glanz as a seasonal employee for the Road/Cemetery Department. Jack Moss seconded. All voted "Aye." Mr. Glanz will be paid \$9.00 an hour and will start work effective March 17, 2011. Mr. Glanz will be paid from the Cemetery Fund.

John Oberle moved to accept Resolution #03162011C, the hiring of Brian Bowman as a seasonal employee for the Road/Cemetery Department. Jack Moss seconded. All voted "Aye." Mr. Bowman will be paid \$9.00 an hour and will start work effective March 21, 2011. Mr. Bowman will be paid from the Road Department fund.

Linda Jarrett moved to accept a purchase order for Columbus Microsystems for a total cost of \$1,270.00 for a new computer system for the Road Department. Jack Moss seconded. All voted "Aye."

The Road Department has made information available for the NPDES program at the township hall, in the newsletter and will post information on the website about the program.

A letter from the Franklin County Engineer's Office dated March 3rd notifying the township that the Board of County Commissioners has adopted a resolution to vacate Oak Drive. The board plans to take no action.

POLICE DEPARTMENT**Old Business:**

The Police Department has a full-time and a part-time candidate that Chief Schwind will potentially swear in at the next meeting. The department accounted for the two new employees in the appropriations budget presented.

New Business:

Chief Schwind presented the following purchase orders for the department for recurring expenses throughout the year:

-John Oberle moved to accept a purchase order for \$10,000.00 for Germain Ford for repair and maintenance expenses for the police cruisers. Jack Moss seconded. All voted "Aye." The Police Department had two major expenses recently for vehicle repairs that totaled nearly \$3,700.00. The trustees approved payment of the invoices.

-Jack Moss moved to accept a purchase order for \$15,000.00 for the City of Worthington for fuel expenses, John Oberle seconded. All voted "Aye."

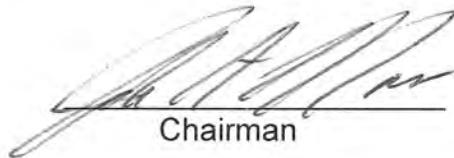
DAYTON LEGAL BLANK, INC., FORM NO. 10148

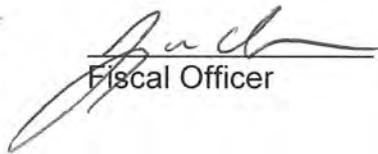
Held _____ 20 _____

- Jack Moss moved to accept a purchase order for \$1,500.00 for Roy Tailor uniforms, Linda Jarrett seconded. All voted "Aye."
- Linda Jarrett moved to accept a purchase order for \$2,000.00 for Sprint/Nextel for cell phone usage, Jack Moss seconded. All voted "Aye."
- Jack Moss moved to accept a purchase order for \$2,000.00 for VerizonWireless, Linda Jarrett seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 8:20 PM -was made. John Oberle moved, Linda Jarrett seconded. All voted "Aye."

4/6/11
Date


Chairman


Fiscal Officer

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
April 6, 2011
Page 3 of 4**

Phil Smith of 256 Rosslyn Ave. inquired about the possibility for one-side street parking on Rosslyn Ave. during snow season. Chief Schwind informed all present that he has not had the opportunity to review the laws but has spoken with the Worthington Fire Department about the idea. He will continue to research the proposal and update the board as information becomes available.

Memorial Board

Linda Jarrett spoke with Cal Taylor of the Sharon Memorial Board about the trustees attending one of their board meetings. According to Mr. Taylor, the Memorial Board was meeting in sub-committees at this time and has no formal board meetings scheduled. Ms. Jarrett plans to meet with Mr. Taylor on Friday to further discuss the records request of the trustees.

Ms. Taylor asked when the trustees plan to approve the appointment of those individuals who are interested in serving on the Memorial Board. Ms. Taylor said the trustees had agreed previously to appoint new members in March. Mr. Oberle informed Ms. Taylor that the trustees had asked to review the financial statements of the Memorial Board before approving any new members. Since the board has been denied access to the financial statements, the board felt that it was in the best interest of the township to defer new appointments until the records request is fulfilled. Ms. Taylor said she felt that the records request and the appointments were two separate issues. She also said the trustees have gone against their word in delaying those individuals, who have served our country, the opportunity to serve on the board. Mr. Oberle informed Ms. Taylor that the trustees, as the appointing authority of the board members, had a responsibility to oversee the records of the Memorial Board. The trustees felt that they could not move forward with the appointments until the public records request is fulfilled.

New Business

Emails- the following emails were received by the trustees over the last few weeks since the newsletter was circulated and the new email address created for residents:

- A request to have Mission Hills repaved.
- A concern about the traffic pattern at the recently renovated Hard Road and Rt 315 intersection.
- A thank you to the Road Department for their work on snow removal.
- Asking the township to remove a stump at the intersection of Rt. 315 and Lakeshore Drive due to poor visibility at that location.
- Franklin County Public Health will hold a full-scale anthrax exercise on April 21st.

Kathy Walters of 5250 Riverside Drive called the township to see if the remaining stumps from trees previously removed on Westview Ave. could be taken out. She also inquired about a tree program for the township to replace trees that are removed.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

FISCAL OFFICER

Old Business:

None

New Business:

None

ROAD DEPARTMENT:

Old Business:

None

New Business:

None

POLICE DEPARTMENT

Old Business

Jason Bliss was hired as a part-time constable on February 16, 2011. Jack Moss moved that due to his previous experience he should be paid at Step C of the part-time pay scale of \$14.20 per hour, Linda Jarrett seconded. All voted "Aye." Mr. Bliss will receive retroactive pay from the time he was hired for those wages paid at the lower rate.

New Business:

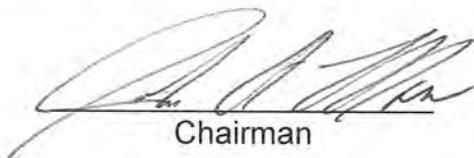
Chief Schwind presented a new pay scale for the Police Department. Changes to the pay scale include:

- 1% increase for Step E of the Full-Time Constable Pay
- 2% increase for Sergeant Pay
- 3% increase for Lieutenant Pay
- All other positions and steps would remain as they currently are.

Chief Schwind told the board the proposed step increases are below what the department had calculated in the yearly budget. Ms. Taylor expressed concern with giving raises with the uncertainty of the proposed state budget. Mr. Chase told her and all those present that the proposed changes to the budget to date reflect the General Fund and not tax revenues generated solely for the Police Department. Mr. Moss informed all present that the township needs to remain competitive with its pay scale in order to retain staff. Currently the township pays less than many of the other local municipalities for similar positions within department. Jack Moss moved to accept the new Sharon Township Police Department pay scale as presented. John Oberle seconded. All voted "Aye." The new Police Department pay scale will become effective April 7, 2011.

With no further business to bring before the Board a request to adjourn at 7:17 PM -was made. John Oberle moved, Linda Jarrett seconded all voted "Aye."

4/20/11
Date


Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
April 6, 2011
Page 1 of 4**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call:	Jack Moss	Present
	John Oberle	Present
	Linda Jarrett	Present

Attendance: Gregory Chase, Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept.

Guests: Donald Clark- Full-Time Constable Candidate
Jennifer Hastings and family- Part-Time Constable Candidate
Phil Smith- 256 Rosslyn Ave.
Jenni Venmaaten- 378 Rosslyn Ave.
Nancy Taylor- 701 Morning Street

Chief Schwind presented Donald Clark, Full-Time Constable Candidate and Jennifer Hastings, Part-Time Constable Candidate to the board for hiring consideration.

Jack Moss moved to accept Resolution #04062011A, the hiring of Donald Clark as Full-Time Constable for the Sharon Township Police Department, Linda Jarrett seconded. All voted "Aye." Mr. Clark will begin at Step A of the full-time officer pay-scale and will begin employment with the township effective April 7, 2011.

John Oberle moved to accept Resolution #04062011B, the hiring of Jennifer Hastings as a Part-Time Constable Candidate for the Sharon Township Police Department, Linda Jarrett seconded. All voted "Aye." Ms. Hastings will begin at Step A of the part-time officer pay-scale and will begin employment with the township effective April 7, 2011.

Approval of Minutes:

March 16, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

TRUSTEES:**Old Business****95 E. Wilson Bridge Road**

Jack Moss presented a copy of the sign that Call Insurance is proposing to place at the northern portion of the front lawn. The board had no objection to the sign design. Mr. Moss reminded the board that Call Insurance is responsible for the proper permits and any work associated with the signage.

Mr. Moss is currently reviewing bid proposals for the flag pole to be placed in the front lawn. New bids have been submitted and are currently being reviewed.

Held _____

20 _____

Jack Moss and Linda Jarrett met with Fred Howard, a DJ and party planner about potential rental possibilities for the two large rooms. Mr. Howard is currently working on details of the proposal and will present it at an upcoming meeting.

The City of Worthington will hold a public hearing on April 10, 2011 to discuss the petition filed by the Village of Riverlea to annex into the City of Worthington. John Oberle plans to attend the meeting and will update the board on the topic at the next meeting.

Property Maintenance Code

An estimated Property Maintenance Code budget for the first year was presented to the board. Total cost to initiate the program was estimated between \$18,000 to \$23,000 depending on the hourly rate for the code enforcement officer and other miscellaneous expenses that need to be considered. Mr. Moss spoke with the Perry Township Code Enforcer about the amount of revenue generated by the fines imposed to those who are non-compliant. They informed Mr. Moss that most situations are resolved prior to any penalty or fines being imposed. The board understood that this would be an additional expense on the township with minimal revenue generated from the program.

Ms. Taylor of 701 Morning St. cautioned the board on the cost burden associated with such a program and urged the board to consider the long term costs and burden to the township's residents during these tough economic times associated with such a program. Mr. Oberle informed Ms. Taylor that the board has had multiple discussions about the Property Maintenance Code program, and have held public meetings in which they have asked for input from residents. Ms. Taylor was concerned about some of the miscellaneous costs, such as attorney's fees, associated with the program that the board may not have considered. Mr. Oberle informed her that the Franklin County Prosecutor's Office serves as legal counsel for the township and attorney's fees are paid through taxes already in place. The hope of the board is through time, if neighborhoods are improved, property values will improve and the township will thus see an increase in property tax revenues. Mr. Moss informed all present that many of the residents have expressed approval of the program, and is afraid neighborhoods could continue to suffer if the program is not initiated.

John Oberle made a motion to adopt a Property Maintenance Code for Sharon Township. Jack Moss seconded. Linda Jarrett abstained from the voting. The trustees reviewed the list of township residents interested in serving on the board. Jack Moss moved to accept the list of candidates interested in serving on the Property Maintenance Code Committee, John Oberle seconded. All voted "Aye." The board will begin reviewing applications for potential candidates to serve as the Code Enforcement Officer. Once a candidate is chosen, a meeting schedule will be determined. Mr. Moss will keep the board updated on the status of the program.

Jenni Venmaaten of 378 Rosslyn Ave. appeared before the board to see if anything could be done about an individual who was apparently still living in an apartment where he had previously been evicted. Chief Schwind said there was nothing the township could do until the property owner issues a complaint with the township.

Jenni Venmaaten also inquired about the damage to the guardrail located at the intersection of Broadmeadows Blvd. and Riverside Dr. The trustees are aware that this is a recurring occurrence. The board will further discuss the guardrail damage with Mr. Kayati when he returns from vacation.

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
April 20, 2011
Page 1 of 4**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
 John Oberle Present
 Linda Jarrett Present

Guests: Katie Archibald and Jacob Hawkins- 239 Rosslyn Ave.
 Rollin Kiser- Code Enforcement Candidate
 Phil Smith
 Fred Howard- Music Fusion
 Pat Kelly and Lori Gerald

Attendance: Thomas Kayati, Rd. Dept. Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Katie Archibald and Jacob Hawkins of 239 Rosslyn Ave. appeared before the board informing them that they are having a problem with an accumulation of water in their basement especially with the recent heavy rains. They are concerned that some of the water may be coming from their neighbor's property, located at 233 Rosslyn Ave., since the neighbor does not have gutters on their home. The couple was not sure if the water issue was caused by the neighbor, but inquired if there were steps they should take prior to addressing their concern with the neighbor. The board explained to them that they are proposing a Property Maintenance Code that will cover such issues. They also explained the program is not in place at this time and will take sometime before the township can enforce any codes. The board suggested, until the program is in place, that they speak to the neighbor about their concerns.

Ms. Archibald inquired about the trimming of trees and shrubs along the alleyway between Rosslyn Ave. and Kanawha Ave. Mr. Kayati told them that the township needed to trim back any vegetation that would hinder emergency vehicles from utilizing the alleyway. Mr. Kayati told Ms. Archibald that he would stop by her property and assess her shrubbery to see how they would be affected if the trimming was required.

Linda Jarrett moved to adjourn the Regular Session of the Board of Trustees of Sharon Township at 6:15 PM and move into Executive Session to discuss personnel matters, Jack Moss seconded. All voted "Aye."

Roll Call: John Oberle Present
 Jack Moss Present
 Linda Jarrett Present

Attendance: Gregory Chase, Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept., Tom Kayati, Road Supervisor

Guests: Rollin Kiser- Code Enforcement Candidate

Held _____ 20 _____

Linda Jarrett moved to adjourn the Executive Session and return to the Regular Session of the Board of Trustees of Sharon Township at 6:42 PM; John Oberle seconded. All voted "Aye."

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

Attendance: Gregory Chase, Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept., Tom Kayati, Road Supervisor

Guests: Rollin Kiser- Code Enforcement Candidate

John Oberle moved to accept Resolution #042022011, the hiring of Rollin Kiser to serve as the Code Enforcement Officer for the Sharon Township Property Maintenance Program, Linda Jarrett seconded. All voted "Aye." Mr. Kiser will be paid \$15.00 per hour and will be hired as a part-time employee for the township. Mr. Kiser will be paid from of the General Fund and will work with the trustees to help establish the program and coordinate the committee.

Fred Howard of Music Fusion appeared before the board to discuss the potential uses of the two large conference rooms. Mr. Howard presented a list of items for the board to consider when determining what type of functions the township wished to rent the conference rooms to. The board reviewed a pricing list of what other municipalities are renting spaces for. The board will consider the list and what type of groups the township will target for use of the space. The board will also consider hiring an individual to assist with organizing the rental of the space.

Approval of Minutes:

April 6, 2011 Regular Meeting minutes, Jack Moss moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. John Oberle seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; John Oberle moved to accept the financial statements for March 2011 as presented, Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

The permit for the electrical work was resubmitted for clarification of the wiring housing used in the building. The electrician is waiting for the City of Worthington to approve the changes to begin work.

The board was presented with a pricing list of flag poles. After reviewing the list, Jack Moss moved to accept the bid from the American Flag and Poles Company for a total cost not to exceed \$2,250.00, Linda Jarrett seconded. All Voted "Aye." Cost for the 30 foot, six inch pole with a US Flag is \$2,100.00. The Road Department will dig the hole, pour the concrete and set the pole sleeve, prior to installation by the flag company. Additional costs apply to materials. The board had initially approved \$1,500.00 for the flag pole in previous meetings.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ **SHARON TOWNSHIP TRUSTEES** _____ 20 _____

**REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
April 20, 2011
Page 3 of 4**

Memorial Board

Linda Jarrett had planned to meet with Cal Taylor of the Memorial Board on Friday April 22, 2011, but due to a miscommunication, the two missed each other. Ms. Jarrett subsequently did speak with Mr. Taylor, and he showed her the Memorial Board by-laws which explain why the Memorial Board is not bound by the public records law. According to Mr. Taylor, the by-laws also explain that the township should be giving the Memorial Board money to help pay their expenses associated with the building. Mr. Oberle reminded all present that the township is bound by the Ohio Revised Code and needs to follow the laws and guidelines, not the by-laws of the Memorial Board. Once the Memorial Board evicted the township, the township was no longer liable to any funds to the Memorial Board. John Oberle has asked the Franklin County Prosecutor's Office to issue a letter to the Memorial Board on behalf of the township requesting that the Memorial Board allow the trustees an opportunity to review the financial statements.

The City of Worthington and the Village of Riverlea have assigned a committee of three individuals from each community to review and consider the proposed annexation of the Village into the City of Worthington. Mr. Oberle said he has spoken with Nick Soulas of the Franklin County Prosecutor's Office and Mike Minister, Legal Counsel for the City of Worthington and determined that the proposed annexation would not dissolve the township. Mr. Oberle will keep the board updated as more information becomes available.

Mr. Oberle presented a draft resolution for the board to review which will allow the township to place an ordinance against junk vehicles on township properties. Chief Schwind will assign an officer to gather photos of properties around the township that have been identified as having junk vehicles on them. A letter will be sent to those residents inviting them to a future meeting and advising them that the township is planning to have an ordinance in place to have those vehicles removed.

New Business

The joint cemetery meeting between the City of Worthington and Sharon Township will be held on May 2, 2011. All three trustees plan to attend the meeting.

FISCAL OFFICER**Old Business:**

None

New Business:

None

ROAD DEPARTMENT:**Old Business:****New Business:**

None

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20 _____

Tom Kayati presented a list of streets that will be resurfaced this year. Jack Moss moved to accept a purchase order for the Franklin County Engineers Office for a total of \$100,000.00, Linda Jarrett seconded. All voted "Aye."

Mr. Kayati was notified by the Franklin County Public Health Department that the property located at 20 Pocono Ave. has been found to be releasing illegal discharge into the storm sewer system. Mr. Kayati has issued a letter to the property owner notifying them that if the issue is not resolved in the near future, his department will be forced to disconnect the property from the storm sewer line. Mr. Kayati told the board the property owner appears to be working to fix the issue. He will continue to monitor the property and update the board as information becomes available.

Tom Kayati was called out to a property in Worthington Hills that appeared to have a sewer back up problem. Mr. Kayati had the property owner notify the Franklin County Sanitary Engineer. Mr. Kayati will continue to monitor the situation.

The Road Department was notified about a hole in the right-of-way around 316 Westview Ave. Mr. Kayati learned that Columbia Gas has been working in the area and felt that this may be associated with the work they have done. He has left messages with Columbia Gas but has not heard back from them. He will keep the board updated as more information becomes available.

Mr. Kayati recently discovered bike path signs on Sharon Township roads. He has attempted to find out who placed the signs since no notification was given to the township about placement of the signs.

POLICE DEPARTMENT

Old Business:

Chief Schwind presented information about the proposed parking restrictions that the board is considering for areas of the township. Mr. Kayati felt that the board should consider parking restrictions for several areas around the township. The board will review the information presented and discuss at the next meeting. The trustees felt the board should have a public forum where residents can discuss the parking restrictions before voting them in place.

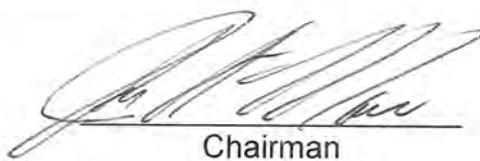
New Business:

Linda Jarrett moved to accept the promotion of Gary Lawrence from Step A to Step B of the Police Department Pay Scale, Jack Moss seconded. All voted "Aye." The step increase will become effective April 21, 2011.

Linda Jarrett moved to accept the promotion of Jacob Rowland from Step A to Step B of the Police Department Pay Scale, Jack Moss seconded. All voted "Aye." The step increase will become effective May 19, 2011.

With no further business to bring before the Board a request to adjourn at 8:34 PM -was made. Jack Moss moved, John Oberle seconded. All voted "Aye."

5.4.11
Date


Chairman


Fiscal Officer

DAYTON LEGAL BLANK, INC. - FORM NO. 10148

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
May 4, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

Guests:	Phillip Smith-	256 Rosslyn Ave.
	Jeremy Herman-	181 Rosslyn Ave.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Fiscal Officer, Chief Don Schwind, Police Department.

Approval of Minutes:

April 20, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township, Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

- Large Room Rental- Board will determine types of groups to focus on renting space to. Greg Chase will contact OTARMA to determine what insurance requirements the township would need. Linda Jarrett will further research start up costs and advertising.
- Reviewing electrical permit with architect and City of Worthington. More to follow.

Rollin Kiser has started operating as Code Enforcer for the township. Mr. Kiser is currently on vacation and will begin organizing a meeting schedule upon his return.

Junk Vehicles- The Police Department has been identifying properties with potential junk vehicles. The trustees plan to draft a letter to those property owners informing them that the township will be passing a resolution that would no longer allow residents to keep junk vehicles on township properties. The letter will also invite the property owners to an upcoming meeting to further discuss the new resolution and allow them the opportunity to explain why the vehicles should be allowed to remain on the property. The trustees will ask Rollin Kiser to be in attendance for that meeting to help facilitate. The meeting date will be during the month of June, depending on the availability of Mr. Kiser. The trustees ask that the letter be sent via certified mail.

Memorial Board

Linda Jarrett reminded all present that the Memorial Board maintains they are not obligated to share the financial statements of their board with the township. In an effort to mend the relationship between the two boards, Linda Jarrett urged

DAYTON LEGAL BLANK, INC., FORM NO. 10138

Held _____ 20 _____

the other trustees to reconsider appointing those candidates who are up for appointment. Although the township has not been granted the opportunity to review the financial statements of the Memorial Board, Ms. Jarrett felt that it may be in the best interest of both parties to appoint those individuals. Mr. Oberle told the board that the Franklin County Prosecutor's Office is working on drafting a letter to the Memorial Board addressing the issue. The trustees agreed that they would invite James McKee, John O'Keefe, and Lori Gerald to an upcoming meeting, and ask those candidates if they felt that the Memorial Board was a public body and subject to the public records law. Based on their responses, the trustees will again consider their appointment to the Memorial Board. Ms. Jarrett will contact the candidates to see if they would be interested in attending a township meeting.

New Business

The board set a target date of June 1st for a draft of the next township newsletter. N
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FISCAL OFFICER

Old Business:

None

New Business:

The trustees will consider potential pay increases for Tom Kayati and Don Schwind and discuss at the next meeting.

ROAD DEPARTMENT:

Old Business:

Jack Moss complimented the Road Department for all the work done around the township building over the last few weeks.

Tom Kayati is reviewing costs associated with new trees for the proposed tree program for the township. More information to follow.

20 Pocono- The Road Department is continuing to monitor the property after it was identified to be releasing illegal discharge into the storm sewer system. The property owner has contacted a contractor to correct the problem but no work has been done to date.

The Worthington Hills Sanitation issue appears to be resolved following a complaint from a resident that Mr. Kayati was made aware of.

Mr. Kayati found that the township is not required to obtain a permit to place a flag pole in front of the building. The board will need to determine the site and if electricity will need to be run to the area to light the flag.

Mr. Kayati was informed by the City of Columbus that bike path signs were erroneously placed in Sharon Township. Mr. Kayati is working with the city to see if alternative signs can be used within township boundaries.

New Business:

The FCC is requiring the township to update the band wave on the two-way radio system used by the Road Department. With the update, the department will need to either update the current radios used or purchase new radios. Mr. Kayati is researching costs and alternatives. Mr. Kayati will update the board as more information becomes available.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
May 4, 2011
Page 3 of 3

POLICE DEPARTMENT

Old Business:

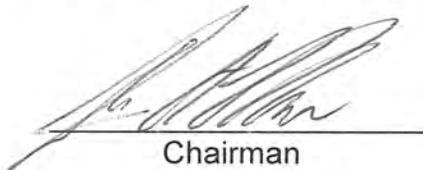
None

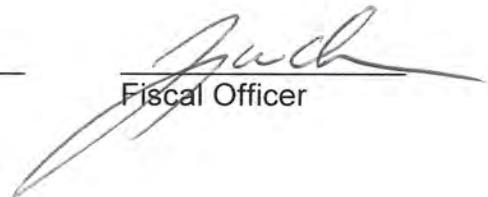
New Business:

None

With no further business to bring before the Board, a request to adjourn at 6:50 PM -was made. Jack Moss moved, John Oberle seconded. All voted "Aye."

5/18/11
Date


Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. - FORM NO. 10138

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
May 18, 2011
Page 1 of 4**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: John Oberle Present
Jack Moss Present
Linda Jarrett Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: Phillip and Laura Smith 256 Rosslyn Ave.
Jeremy Herman 181 Rosslyn Ave.
Don Dale 271 W. Kanawha
Linda Krikos 5340 Riverside Dr.
Cathy Walters 5250 Riverside Dr.
Jane Weislogel 6169 Middlebury Dr.
Pat Kelly 449 Rosslyn Ave.
Lori Gerald Memorial Board Candidate
James O'Keefe Memorial Board Candidate
John McKee Memorial Board Candidate

Jane Weislogel of 6169 Middlebury Dr. appeared before the board expressing concern about the high grass at the second property west of the southwest corner of Rt. 161 and Olentangy River Rd. According to Ms. Weislogel the owner has not mowed the grass between the roadway and the bike path in front of the property. She said the length of the grass has become a safety concern for walkers and bicyclists along the path. Ms. Weislogel said the City of Worthington has cut the grass in the past but since the property is actually located in Sharon Township they would not continue to cut the grass. According to Mr. Kayati, since the bike path was placed there, that area of the property is actually the responsibility of ODOT to maintain. Mr. Moss informed Ms. Weislogel about the code enforcement policy the township is putting in place but cautioned about the time before the policy can be enforced. In the meantime, the township will notify Franklin County Public Health about the potential violation. Mr. Oberle will draft a letter to the property owner explaining the township's position and ask the property owner if he could help maintain that portion of the property. The board will continue to monitor the area.

Memorial Board

Lori Gerald, James O'Keefe, and John McKee appeared before the board as potential candidates for the Sharon Memorial Board. Linda Jarrett briefly explained the terms of the candidacy for the Memorial Board. She reminded the candidates about the current concern that the trustees have with the Memorial Board because they have not been forthcoming with the financial statements the trustees have requested. All three candidates acknowledged to the satisfaction of the trustees that they each agree that the Memorial Board is a public body and

DAYTON LEGAL BLANK, INC. FORM NO. 101-38

Held subject to the public records laws. Ms. Jarrett explained that the township would like to mend the relationship between the Memorial Board and the township and had hoped that these three candidates would work with the township to resolve those differences.

-Jack Moss moved to accept the candidacy of James McKee to the Sharon Memorial Board for a five year term effective May 18, 2011. Linda Jarrett seconded. All voted "Aye."

-Linda Jarrett moved to accept the candidacy of John O'Keefe to the Sharon Memorial Board for a five year term effective May 18, 2011. John Oberle seconded. All voted "Aye."

-John Oberle moved to accept the candidacy of Lori Gerald to the Sharon Memorial Board for a five year term effective May 18, 2011. Linda Jarrett seconded. All voted "Aye."

Approval of Minutes:

May 4, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Jack Moss moved to accept the financial statements for April 2011 as presented, John Oberle seconded. All voted "Aye."

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

-Trustees reviewed the proposal from the Electrician following approval of the electric permit from the City of Worthington. Line Item 1, exterior light heads and line item 4, new lighting in two restrooms approved. The architect is working with the city to see if an exemption can be granted for line item 3, remote sensors in large rooms. Jack Moss moved to approve a purchase order for Brunney Electric Services for a total of \$2,000.00, Linda Jarrett seconded. All voted "Aye."

-Linda Jarrett will meet with Fred Howard on Friday to further discuss large room usage. Members of the board will continue to research room rental prices, furniture and insurance for the rental of the room.

The Police Department has identified ten properties with potential junk vehicles on the property. A letter will be sent to the property owners notifying them that the township is putting in place a resolution that would require residents to remove junk vehicles from the property.

New Business:

Bruce Davy of 6699 Olentangy River Rd. issued a concern about loud noise from chickens on a neighbor's property. Chief Schwind said the township has researched this issue in the past, and there is no law or ordinance in Sharon Township against having chickens on the property. Chief Schwind will contact Mr. Davy concerning the complaint.

Phil Smith of 256 Rosslyn Ave. inquired about a dog leash law. According to Chief Schwind, Ohio law states that as long as a dog responds to commands, no leash is required of the owner.

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
May 18, 2011
Page 3 of 4**

FISCAL OFFICER

Old Business:

New Business:

Jack Moss made a motion to accept the movement of \$10,000.00 from account #1000-930-930-0000, contingencies to account #1000-130-329-0000, designated for the code enforcement program, Linda Jarrett seconded. All voted "Aye." By creating the account the board will be able to better track costs associated with the program.

ROAD DEPARTMENT:

Old Business:

20 Pocono- The property owner has hired a contractor to fix the illegal discharge into the sewer line and the issue appears to be resolved. Mr. Kayati will continue to monitor and notify the board of any issues.

Mr. Kayati continues to research prices for the proposed township tree program.

New Business:

Tom Kayati and Jack Moss updated the board on plans for the Flint Road Cemetery.

POLICE DEPARTMENT

Old Business:

Chief Schwind presented information at the last meeting about the proposed street parking restrictions for areas of the township. The trustees asked that the information be included in the township newsletter and allow residents to voice opinions and concerns before voting on the proposed changes.

New Business:

John Oberle moved to adjourn the Regular Session of the Board of Trustees of Sharon Township at 7:10 PM and move into Executive Session to discuss personnel matters, Jack Moss seconded. All voted "Aye."

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

Attendance: Gregory Chase Fiscal Officer

DAYTON LEGAL BLANK, INC. FORM NO. 1013B

Held _____ 20 _____

Jack Moss moved to adjourn the Executive Session and return to the Regular Session of the Board of Trustees of Sharon Township at 7:25 PM, John Oberle seconded. All voted "Aye."

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

Attendance: Gregory Chase Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept., Tom Kayati Road Supervisor

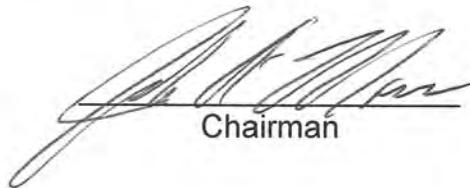
Linda Jarrett moved to accept a three percent wage increase for Tom Kayati effective April 21, 2011. Jack Moss seconded. All voted "Aye."

Linda Jarrett moved to accept a three percent wage increase for Chief Don Schwind effective April 21, 2011. Jack Moss seconded. All voted "Aye."

The trustees expressed gratitude to the two supervisors for their hard work on behalf of the township.

With no further business to bring before the Board, a request to adjourn at 7:28 PM -was made. Jack Moss moved, Linda Jarrett seconded. All voted "Aye."

6/1/11
Date


Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
June 1, 2011**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call: John Oberle Present
Jack Moss Present
Linda Jarrett Present

Guests: Phillip Smith-256 Rosslyn Ave.

Attendance: Gregory Chase Fiscal Officer, Chief Don Schwind, Police Department.

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

-Chief Schwind presented quotes from vendors for tables and chairs for the two large conference rooms. After reviewing the quotes, John Oberle moved to accept a purchase order for 175 chairs and 24 tables from National Office Warehouse for a total not to exceed \$6,500.00. Linda Jarrett seconded, all voted "Aye."

✓ -The board reviewed room rental rates for three local facilities. John Oberle will compose a draft room rental rate for the board to consider at the next meeting.

-Wolfe Brothers HVAC recently was called to the township to fix a malfunctioning air conditioning unit. Wolfe Brothers submitted a maintenance agreement for the building for the board to consider. The trustees requested additional information about the specifics of the maintenance agreement before voting on it.

✓ -Varment Guard was called to the township building to spray the building of carpenter ants. A quarterly treatment schedule was submitted for the building for \$105.00 per quarter. Linda Jarrett moved to accept the maintenance agreement for Varment Guard, Jack Moss seconded. All voted "Aye."

Code Enforcer- Advertising is being placed in the Columbus Dispatch for the meetings scheduled for the Code Enforcement Program. The trustees will ask Mr. Kiser to submit a timeline and goals for the program.

John Oberle will contact Mr. Kiser to coordinate the letters for the residents who have been identified as having junk vehicles on their properties.

New Business

None

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20____

Approval of Minutes:

May 18, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

FISCAL OFFICER

Old Business:

A reminder that the revenue budget is due to be presented to the trustees for review at the June 15th meeting.

New Business:

Worthington Hills will hold its annual Forth of July Parade, any board members interested in participating in the parade should notify the Worthington Hills Civic Association.

The waste disposal contract with Local Waste Services expires August 31, 2011. The board has the option to extend the contract until 2013. Greg Chase will contact Local Waste and inquire about the extension.

ROAD DEPARTMENT:

Old Business:

None

New Business:

The trustees complimented the Road/Cemetery Department on their hard work during the past month in preparation for the Memorial Day celebration. Mr. Kayati said he was very proud of how hard the entire crew had worked given the delays they experienced with all the recent rain.

POLICE DEPARTMENT

Old Business:

None

New Business:

Chief Schwind has submitted the paper work for a grant for new cruiser cameras. More information to follow.

With no further business to bring before the Board a request to adjourn at 7:13 PM -was made. Jack Moss moved, Linda Jarrett seconded. All voted "Aye."

June 15, 2011
Date

Linda L. Jarrett
Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held _____ 20____

SHARON TOWNSHIP TRUSTEES
RECORDS RETENTION MEETING HELD AT
95 E. Wilson Bridge Road
JUNE 1, 2011

The meeting was opened in proper form at 5:15 PM

Roll Call: Jack Moss Present
Greg Chase Present

Guests: Phillip Smith

Greg Chase presented Form RC-1 and Form RC-2, Disposal of Records for review. All records listed were Police Department documentation that may be destroyed.

Jack Moss made a motion to accept Form RC-1 and Form RC-2, and proceed with the process to have the mentioned records destroyed. Greg Chase seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 5:20 PM -was made. Jack Moss moved, Greg Chase seconded. All voted "Aye."

6/6/11
Date

[Signature]
Chairman

[Signature]
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
June 15, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call:	Jack Moss	Not-Present
	John Oberle	Present
	Linda Jarrett	Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests:	Phillip Smith	256 Rosslyn Ave.
	Lori Gerald	449 Rosslyn Ave

Approval of Minutes:

June 1, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Linda Jarrett moved to accept the financial statements for May 2011 as presented, John Oberle seconded. All voted "Aye."

TRUSTEES:**Old Business**

The Property Maintenance Commission held its first meeting last Thursday. The group plans to meet the next five Thursdays. The group had expressed concern that they may need the assistance of legal counsel in regard to establishing the Property Maintenance Code. More information to follow. The Police Department will need to replace cruiser #485. The vehicle has over 100,000 miles and maintenance costs are increasing. The township plans to have the police emblem removed and the vehicle used for the Code Enforcer.

95 E. Wilson Bridge Road

-The City of Worthington approved the variance for the large conference rooms and the township will not be required to have occupancy sensors in those rooms. The electrician will complete the work in the upcoming week and schedule the electrical inspection.

-Chief Schwind and Jack Moss picked up the chairs for the conference rooms. The tables should be in within the next few weeks. The invoice for the chairs totaled \$6,543.00, which included a chair dolly. The amount approved at the May 18, 2011 meeting was for \$6,500.00, which did not account for the dolly. Jack Moss approved the additional funds at the time of purchase. The other trustees were in agreement with the

Held _____ 20 _____

additional expense. Jack Moss will make storage dollies for the tables after they arrive.

-The trustees reviewed the two maintenance contracts from Wolfe Brothers and Buckeye Heating and Cooling for the HVAC units for the building. John Oberle moved to accept the maintenance agreement with Wolfe Brothers for one year for a total cost of \$2,000.00, contingent on the agreement includes replacement filters for all units. Linda Jarrett seconded. All voted "Aye."

-Linda Jarrett will call around to inquire about repair of the water faucets.

Greg Chase contacted C.C. Ungurean of Local Waste Services to inquire about extending the waste disposal an additional two years as the contract allowed for. The current contract expires on August 31, 2011. According to Mr. Ungurean, if an extension is approved, residents will experience an increase of less than \$2.00 per quarter, which would allow for the additional fees at the landfill and recent fuel cost increases. Local Waste rate quotes:

	<u>Current</u>		<u>Proposed Rate</u>
Month	\$12.64	Month	\$13.30
Quarter	\$37.92	Quarter	\$39.90

The 10% discount for senior citizens will continue.

John Oberle informed the board that SWACO had an aggregated bid from multiple waste disposal companies with rates that apply to all municipalities in Franklin County. Mr. Oberle will obtain the bids and present to the board. The board plans to make a determination about the waste disposal contract at the first meeting in August.

John Oberle presented a draft of the letter to be sent out to residents who have been identified as having junk vehicles on their properties. The board approved the letters which will be sent out certified mail within the next week.

Sharon Memorial Board

-Ms. Jarrett presented a draft letter that the township intends to send out to Memorial Board members notifying them of the townships request for an opportunity to review the financial statements of the Memorial Board on a bi-annual basis. The letter was approved and will be sent to all Sharon Memorial Board members.

-Lori Gerald of the Sharon Memorial Board appeared before the board and informed them that the Memorial Board is planning to hold its next meeting on June 28, 2011. Ms. Gerald expressed concern that she had not received any emails or notifications about upcoming events with the Memorial Board. Ms. Gerald has been in contact with Mr. McKee of the Memorial Board and updated about board plans.

New Business:

John Oberle reminded the board about the recent shootings on Broad meadows Blvd. next to Rosslyn Ave. The board and Police Department will continue to work with the City of Columbus to see what can be done in the area to help prevent crime.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
June 15, 2011
Page 3 of 3**

FISCAL OFFICER**Old Business:**

A copy of the proposed 2012 Revenue Budget was given to the trustees for review. The board will discuss at the next township meeting.

New Business:

None

ROAD DEPARTMENT:**Old Business:**

Mr. Kayati presented the new bike path signs the City of Columbus has offered to place in Sharon Township at their cost. The signs are similar to the ones previously in place but a little smaller.

The township will consider placing signs notifying vendors of the new Transient Vendor Policy in the township. The board will research costs associated with the signs.

Mr. Kayati continues to research prices for the proposed township tree program. He has received some initial pricing for trees but will continue to research.

New Business:

The township received a letter from the Sierra Club dated June 8, 2011 informing the township of a pending lawsuit as a result of illicit discharges into the sewer system. The letter was sent to all seventeen townships within Franklin County. Mr. Oberle said he planned to meet with the lead attorney for Franklin County concerning this matter. More information to follow.

The township received a complaint about the accumulation of high grass and weeds at 141 Park Ave. Mr. Kayati informed the individual who complained that the property was located in Columbus and not Sharon Township.

POLICE DEPARTMENT**Old Business:**

None

New Business:

None

With no further business to bring before the Board, a request to adjourn at 7:27 PM -was made. John Oberle moved, Linda Jarrett seconded. All voted "Aye."

7-6-2011
Date

Linda L. Jarrett
Vice-Chairman

[Signature]
Fiscal Officer

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
July 6, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call: John Oberle Present
 Jack Moss Present
 Linda Jarrett Present

Guests: Phillip Smith- 256 Rosslyn Ave.
 Jeremy Herman- 181 Rosslyn Ave.
 Ed Johnston 430 Crandall Ave.
 Cathy Walters 5250 Riverside Dr.
 Bill Brofford 1287 Home Acre Dr.
 Helen Epps 8168 Bertson Place
 Richard and Eve Crawford 8184 Bertson Place

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Fiscal Officer, Chief Don Schwind, Police Department.

Approval of Minutes:

June 15, 2011, regular meeting minutes, Linda Jarrett moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township, John Oberle seconded. All voted "Aye."

ROAD DEPARTMENT:

Old Business:

None

New Business:

The township received a notice from the City of Worthington regarding the removal of the chain length fence on the back of the property at 95 E. Wilson Bridge Road. Code now requires that businesses have a four to six foot high privacy fence along the back of the parking lot. Mr. Kayati has been in contact with the City of Worthington and the department plans to build the fence in the coming weeks.

TRUSTEES:

Several residents appeared before the board to inquire about the Property Maintenance Code. The trustees gave an overview of the program and explained that the committee, made up of township residents, would determine what codes to enforce. They were informed that the Property Maintenance Code scheduled for Thursday, July 7, 2011.

Held Old Business2095 E. Wilson Bridge Road

-John Oberle presented a list of rates, charged by local organizations that rent rooms of similar size as to the large conference rooms in the township. The board considered rates for the different rooms and different types of groups. The trustees will consider the rate structure and decide at a later meeting. Greg Chase will try to obtain sample rental contracts for the board to consider. Mr. Oberle will review the state liquor laws. The board set a target date to start renting the space by the end of August.

-The electrical work is completed and passed the inspection by the City of Worthington. The township needs to schedule a complete building inspection by the City of Worthington. Greg Chase will coordinate with the electrician, since the power to the building will need to be turned off, to decide on a date to schedule the inspection.

-Rom Kemmerling Painting submitted a bid of \$3,325.00 to paint the exterior of the building. The board will consider the bid.

-Wolfe and Sons informed Greg Chase that the maintenance contract does not include replacement filters, but they would sell them to the township for \$5.00 each. Linda Jarrett moved to accept the one year maintenance agreement with Wolfe and Sons for a total of \$2,000.00, John Oberle seconded. All voted "Aye."

-Linda Jarrett met with a plumber to assess the water fountain in the south side of the building. The water fountain was cleaned and a part was installed, but it was determined that there was not an electrical source to the building. Mr. Chase will ask the electrician to assess it.

-The electrician will assess the electric source around the sign at the front of the building.

The trustees will ask the Code Enforcer to appear at the next meeting to update the board about the status of the program.

Junk Vehicles- A registered letter was sent notifying those individuals who have been identified as having "junk vehicles" on their property that those vehicles need to be removed. The letter invited them to attend a meeting on July 13, 2011 meeting. The board opted to move the next township meeting to July 13, 2011 and cancel the July 20, 2011 meeting. Signs will be posted notifying residents of the change. Jack Moss moved to accept the movement of the meeting date scheduled for July 20, 2011 to July 13, 2011 at 6:00pm. John Oberle seconded. All voted "Aye."

Memorial Board

The township has not received a response from the Memorial Board in regard to the records request. The trustees will wait until the next meeting to see if a response is given before taking any further action.

Franklin County had previously negotiated rates with various companies for waste disposal services within the county. According to Mr. Oberle, Local Waste services negotiated a price of \$13.75 per month which includes pick up for yard waste and recycling. Local Waste had quoted a price of \$13.30 per month for trash and yard waste. Mr. Oberle will research the price and details further and report back to the board. Greg Chase will contact Local Waste and discuss the quoted prices.

Sharon Lee has received multiple responses from residents regarding the proposed one side only street parking on certain township roads that appeared in the recent township newsletter. Responses for residents in favor and those opposed to the proposed one-side street parking were received. The board will continue to monitor responses.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 101-48

Held

20

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
July 6, 2011
Page 3 of 3**

The township received a copy of the contract between Franklin County and Vector Disease Control International, regarding mosquito control. Sharon Township is responsible for \$6,579.13 for mosquito control during 2011.

New Business

John Oberle presented a press release from Ohio American Water dated July 1, 2011 announcing a proposed rate adjustment for water and wastewater services. The proposed increase affects residents of Worthington Hills. John Oberle will keep the board apprised as information becomes available.

FISCAL OFFICER**Old Business:**

John Oberle moved to accept the 2012 Sharon Township Revenue Budget. Linda Jarrett seconded. All voted "Aye."

New Business:

Jack Moss moved to accept the invoice for Frank Gates for a total of \$2,337.00 for the group rating for yearly Bureau of Worker's Compensation. Linda Jarrett seconded. All voted "Aye."

POLICE DEPARTMENT**Old Business:**

None

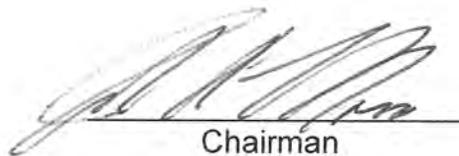
New Business:

Jack Moss moved to accept the resignation of Jason Bliss effective July 1, 2011, John Oberle seconded. All voted "Aye."

The Police Department responded to an attempted abduction on Saturday July 2, 2011. The department is investigating the matter and will update the board on the status of the report.

With no further business to bring before the Board, a request to adjourn at 7:30 PM -was made. Jack Moss moved, John Oberle seconded. All voted "Aye."

7/13/11
Date


Chairman


Fiscal Officer

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
95 E. WILSON BRIDGE ROAD
July 13, 2011
Page 1 of 4**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
John Oberle Present
Linda Jarrett Present

Guests: Ed Barber OTARMA
Rollin Kiser Code Enforcement Officer
Jeremy Herman 181 Rosslyn Ave.
Suzanne Hawkins 8200 Berston Pl.
Phillip Smith 256 Rosslyn Ave.
Linda Krikos 5340 Riverside Dr.
Lori Gerald 449 Rosslyn Ave.
Dan & Kathy Walters 5250 Riverside Dr.
Mark Higdon 210 Westview Ave.
Richard Fowler 57 Westview Ave.

Attendance: Thomas Kayati Rd. Dept. Supervisor, Gregory Chase Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept.

Ed Barber of OTARMA appeared before the board and presented the property insurance renewal package. Mr. Barber explained the changes to the plan and the rate increases associated with the proposal. Although OTARMA will not be offering service credits with this renewal, the township will be eligible for a distribution from the cumulative reserve fund of \$2,087.29 after the proposal is accepted and paid. Mr. Barber also spoke about insurance needs for the township associated with utilizing the rental space and the status for allowing alcohol at various functions.

TRUSTEES:

Old Business

Junk Vehicles

The board had sent out a letter to ten residents on June 22, 2011, notifying them that they have been identified as having "junk vehicles" on their property. The notice asked the property owner to have the vehicles removed or to make the vehicles operational again. According to Rollin Kiser, Code Enforcer, several of those residents have responded and have removed the vehicles or are in the process of resolving the issue. The board will continue to monitor the status of the properties.

Property Management Code

Mark Higdon of 210 Westview Ave. updated the Board on the current status of the program. The committee has met three times and is preparing a draft of codes for the trustees to consider for enforcement within the township. The draft should be presented to the trustees for review by the middle of August. Everyone in attendance further discussed the process once the codes are presented to the trustees. Actions by the board included; review by the

Held

20

prosecutor's office, notification in a local newspaper and the opportunity for public input. Once the code is adopted, it was suggested that a copy of the codes be made available on the township website, at the township administrative building and the public library.

Waste Disposal Contract

John Oberle explained to all present that the contract with Local Waste Services is set to expire on August 31, 2011. The township has an option to extend the contract an additional two years. Local Waste has agreed to extend the contract with a monthly rate of \$13.30 per month; increases are due to increased fees at the landfill and fuel costs. SWACO has previously negotiated a rate that is applicable to all of Franklin County, which includes recycling collection. The total cost to residents, including recycling would be a nominal increase above the current rate offered by Local Waste for trash and yard waste disposal. All present discussed the advantages and disadvantages of adding recycling to resident's waste pickup. Disadvantages include the increased cost, and the increased wear and tear on the roads with the additional trucks. Mr. Oberle explained that in order to include recycling collection, the township would need to first put the contract out for bid to various vendors. Putting the contract out to bid in no way requires the township to start including recycling collection in to the waste disposal program. John Oberle moved to accept Resolution #07132011, authorizing the Fiscal Officer to compile a bid package for waste disposal, including recycling for the township. Linda Jarrett seconded. All voted "Aye." The board will consider extending the current contract until the end of the year, until they have an opportunity to review the bid packages received and award the winning bid or maintain the current contract. This will also allow time for resident's comments in regard to adding recycling collection to the current contract. According to John Oberle, SWACO has offered to pay for the assistance of legal counsel to be used to help prepare and draft the bid package. John Oberle moved to hire Eastman and Smith Ltd., to draft the bid package for the township. Jack Moss seconded. All voted "Aye."

Sharon Memorial Board

The trustees at a previous meeting, appointed Lori Gerald, along with two other appointees to the Memorial Board. Ms. Gerald previously reported that she had not received any correspondences from the Memorial Board. She attended the last meeting and was informed that the Memorial Board was not recognizing her as a member according to the new bylaws adopted by the Memorial Board. The trustees were not aware of any new bylaws nor have they received any response to the records request previously submitted. Mr. Oberle said the Franklin County Prosecutor's Office is in the process of drafting a letter on behalf of the township to the Memorial Board reminding them of the public records laws. More information to follow.

The board continues to collect responses to the proposed ordinance to allow street parking on one side of the street on certain township roads. The board is considering the ordinance due to the concern with allowing large vehicles, including emergency vehicles, down the road. Some of those in attendance concerns, included, handicap residents, inconvenience, and the potential dangers of increased speeding on the roads with the additional space.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
95 E. WILSON BRIDGE ROAD
July 13, 2011
Page 3 of 4**

American Water released a press release dated July 21, 2011, announcing the purchase of Aqua America Inc. operations in New York, and the sale of its regulated operations in Ohio to Aqua America.

95 E. Wilson Bridge Road

- Tom Kayati will acquire the permit to build the privacy fence at the back of the parking lot on the east side of the property. The Road Department will begin building the fence in the coming week.
- The board plans to have the electrician repair/replace parts to the sign in front and place a light for the flag pole. The work will require a permit according to the City of Worthington.
- Jack Moss moved to accept the bid from Ron Kemmerling Painting for \$3,325.00, Linda Jarrett seconded. All voted "Aye."

New Business

None

POLICE DEPARTMENT:

Old Business:

None

New Business:

None

FISCAL OFFICER

Old Business:

None

New Business:

None

ROAD DEPARTMENT:

Old Business:

A copy of the Mosquito trap schedule according to the contract between Franklin County and Vector Disease Control was presented.

New Business:

A copy of the invoice for snow removal for the Village of Riverlea 2010-2011 snow removal was presented. Total invoice \$10,725.45. A contract was submitted to Riverlea for snow removal for the 2011-2012 snow season.

Road work has begun in Worthington Hills. Work should be completed within the next week.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

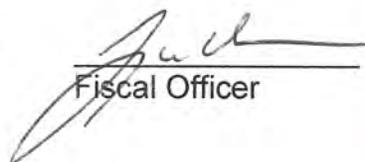
A letter from the Franklin County Public Health dated May 19, 2011 regarding the aeration system on the property located at 833 Lakeshore Dr. Mr. Kayati told the board he believed the issue was resolved.

Approval of Minutes: July 6, 2011 Regular minutes- John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

With no further business to bring before the Board a request to adjourn at 7:40 PM -was made. John Oberle moved, Jack Moss seconded. All voted "Aye."

8/3/11
Date


Chairman


Fiscal Officer

Sharon Township
Regular Session Held August 3, 2011
Guest Attendance List

Jacob Smith
Daina, Scott, Luke and Jorda Smith
Phillip Smith
Lori Gerald
Jeremy Herman
Don Dale
Bill Brofford
Jim Smith
Linda Krikos
Cathy Walters
Richard Fowler
Vaughan Jones

Charlie Broschart
Mitzi Kline
Dan Markowski
Matt Bolenbaugh

Constable Candidate
186 Ross Rd. Whitehall
256 Rosslyn Ave.
449 Rosslyn Ave.
181 Rosslyn Ave.
271 W. Kanawha Ave.
287 Home Acre Dr.
85 W. Kanawha Ave.
5340 Riverside Dr.
5250 Riverside Dr.
57 Westview Ave.
518 Rosslyn Ave.

Franklin County Public Health
Franklin County Public Health
VDCI Inc.
VDCI Inc.

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
August 3, 2011
Page 1 of 4**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call: Jack Moss Present
 John Oberle Present
 Linda Jarrett Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: SEE ATTACHED LIST

Jack Moss moved to accept resolution #08032011A, to hire Jacob Smith As Part Time Police Constable for Sharon Township, John Oberle seconded. All voted "Aye." Mr. Smith was sworn in to office.

John Oberle moved to accept the extension of the contract with Local Waste Services until December 31, 2011, Linda Jarrett seconded. All voted "Aye." Residents will experience a nominal increase with the extension. During the approved extension period, the township will consider adding recycling for residents beginning next year. The township is advertising and sending out bid packages for recycling. The bid package will be advertised in a local publication on August 8th and 15th. The board will continue to accept public input on adding recycling to the current waste disposal contract before a decision is made.

The trustees reviewed the response letter dated July 22, 2011 from the Memorial Board in regard to the records request by the township. Mr. Oberle will draft a follow up letter to the Memorial Board and present it at the next meeting.

John Oberle moved to accept Resolution #08032011B, to adopt the solid waste management plan update for the Solid Waste Authority of Central Ohio, Linda Jarrett seconded. All voted "Aye." Mr. Oberle clarified that by passing the resolution the township is not obligated to begin the collection of recyclable items with the waste disposal program.

John Oberle excused himself from the meeting.

Charlie Broschart and Mitzi Kline of the Franklin County Public Health, and Dan Markowski and Matt Bolenbaugh of VDCI, Inc. appeared before the board to discuss the mosquito control program. Two areas of Sharon Township have been identified as having the West Nile virus. Sharon Township and Franklin County, both contract with VDCI for a mosquito preventive and treatment program. The group presented an overview of the program. Several residents of the Kanawha Ave., Rosslyn Ave. and Westview Ave. area appeared before the board to express concerns about the program including: the time the

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held contractor sprays the area, the lack of communication when the spraying of the area was to take place and what chemicals were used. Richard Fowler stated that he was out walking his dog and came in contact with the truck spraying the chemical. The residents request that the application be sprayed at a later time in the evening and some kind of communication be available to the residents notifying them of the plan to spray. According to the group, they attempt to notify the township offices twenty four hours prior to spraying the application, although this time the township was notified the day of the application. Mitzi Kline and Lori Gerald exchanged email information so Ms. Gerald can post the information to the block watch email list. The township will work to have the information linked to the Franklin County Public Health website so residents can view the spray schedule on line. Mr. Broschart told those in attendance that the county could arrange to have the application sprayed at a later time in the evening but warned the effectiveness of the spray is diminished if that application is not sprayed during peak time of mosquito activity. Kathy Walters inquired about the chemicals being used and discussed the need for the application to be environmentally safe. Mr. Broschart and Dr. Markowski discussed the chemical elements used and explained that the chemicals utilized are at a safe level given the amount used. The group will plan to meet with the residents in the Rosslyn, Westview and Kanawha area at a later date to further discuss the program.

Approval of Minutes:

July 13, 2011, Regular Meeting minutes, Jack Moss moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Linda Jarrett moved to accept the financial statements for June 2011 as presented, Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

- The township received a bid proposal from the Worthington Arts League in regard to the use of the large conference rooms for monthly meetings. The board will consider the proposal and vote on it at a later meeting.
- Greg Chase and the electrician will meet with inspectors with the City of Worthington for a final building inspection.
- The township received a quote from Brunney Electrical for repair of the lights to the front sign and installation of a light for the flag pole. Total cost not to exceed \$980.00. The Road Department will plan to install the flag pole base later in the week.
- The Road Department has set the posts which have passed inspection with the City of Worthington for the privacy fence along the east side of the parking lot.

New Business:

None

FISCAL OFFICER

Old Business:

Jack Moss moved to accept the purchase order and payment of \$26,826.00 to OTARMA for property insurance for the township for the period of July 2011 to July 2012, Linda Jarrett seconded. All voted "Aye."

New Business:

Linda Jarrett moved to accept the movement of the following accounts within their respective funds to meet the financial needs of the township:

Held _____ 20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
August 3, 2011
Page 3 of 4**

OTARMA

To: 1000-110-381-0000 \$1,181.00
From: 1000-930-930-0000

To: 2081-210-381-0000 \$1,365.00
From: 2081-210-599-0000

To: 2141-330-381-0000 \$80.00
From: 2141-330-599-0000

To: 1000-930-930-0000 \$80.00
From: 1000-110-381-0000

Frank Gates

To: 2081-210-323-0000 \$1,200.00
From: 2081-210-190-0000

Police Department Fuel and cruiser repair costs

To: 2081-290-750-0000 \$24,000.00
To: 2081-210-323-0000 \$8,000.00
From: 2081-210-790-0000 \$32,000.00

Jack Moss seconded. All voted "Aye." The board discussed the status of the current Police cruisers and the need to replace them. The department will not be able to purchase new cruisers until February 2012.

Greg Chase updated the board on the status of the grant program that the township partners with the Dept of Public Safety. The township has accumulated just under \$6,000.00 in fees to date this year by administrating the program.

A letter from Franklin County Public Health dated July 21, 2011 notifying the township that the property located at 6790 Maple Canyon Dr. has been found to be growing noxious and harmful weeds and needs to cut the grass. Tom Kayati will continue to monitor the property.

Steve Siam of 203 Westview Ave. has contacted the township about an exemption for trash disposal. He will submit a letter to the township asking the board to grant him an exemption.

ROAD DEPARTMENT:

Old Business:

The road work in the Worthington Hills area is completed. The contractor will need to return and have some of the work redone that was found to be unacceptable.

The Road Department has ordered signs to be placed around township neighborhoods for the Transient Vendor Ordinance passed by the township.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

New Business:

Jack Moss moved to accept a purchase order for Vector Disease Inc. for a total not to exceed \$7,000.00 to cover the costs associated with the mosquito control program. Linda Jarrett seconded. All voted "Aye."

Tom Kayati presented a flyer from the Franklin Soil and Water District concerning dates for public education about maintenance of aeration systems.

POLICE DEPARTMENT

Old Business:

None

New Business:

Linda Jarrett moved to accept a step increase for Jennifer Hastings to step 2 of the Police Department Part-time constable pay-scale effective July 28, 2011. Jack Moss seconded. All voted "Aye."

Jack Moss moved to accept a purchase order for Goodyear Tire for a total cost of \$1,456.00, Linda Jarrett seconded. All voted "Aye."

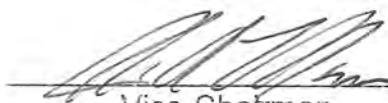
Lori Gerald told all present that she has received results from a number of people, some opposed to the one side street parking on designated streets in Sharon Township, some in favor of the proposed parking ordinance. Ms. Gerald said residents would like the board to consider one side street parking on a trial basis for a few months before making a final decision. The board will consider the idea.

Ms. Gerald said several residents have complained that a motorcycle owner is revving his loud engine late at night. Ms. Gerald has identified the property from which the noise is coming. Chief Schwind will have an officer look into the complaint.

Vaughan Jones of 518 Rosslyn Ave. appeared at the meeting in response to a letter he received in regard to a "junk vehicle" on his property. The trustees were not able to speak of which vehicle Mr. Kiser had sent the letter about or the specifics on the actions Mr. Jones needs to take at this time. The trustees asked that Mr. Kiser contact Mr. Jones upon his return from vacation and further discuss the issue with him.

With no further business to bring before the Board, a request to adjourn at 7:35 PM -was made. Jack Moss moved, Linda Jarrett seconded. All voted "Aye."

9/7/11
Date


Vice-Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
SHARON TOWNSHIP HALL
August 17, 2011**

Signing of Checks

The meeting was opened in proper form at 6:00 PM at 95 E. Wilson Bridge Road

Roll Call: Jack Moss Not Present
Linda Jarrett Present
John Oberle Present

Guests: Jeremy Herman 181 Rosslyn Ave.
Phillip Smith 256 Westview
Linda Krikos 5340 Riverside
Mark Higdon 210 Westview Ave
Kathy Walters 5250 Riverside
Lori Gerald 449 Rosslyn
Pat Kelly 449 Rosslyn
James Seiber 230 Rosslyn
Benny Smith

John Oberle moved to appoint Sharon D. Lee as Fiscal Officer Pro-Tem for this meeting only. Linda Jarrett seconded. All voted "Aye." Prior to the meeting, Jack Moss had authorized Sharon D. Lee to attend the meeting in place of Greg Chase, Fiscal Officer.

Attendance: Tom Kayati, Road Department Supervisor, Chief Donald Schwind, Sharon Township Police Dept., Sharon D. Lee, Administrative Assistant.

Approval of Minutes: August 3, 2011 Regular minutes of the Board of Trustees of Sharon Township will be presented at the next meeting.

TRUSTEES:

Old Business

The room rental information at 95 E. Wilson Bridge Road will be tabled until the next meeting. Also, the Chiropractor interested in renting the big area rooms will be tabled until they contact Sharon Township.

Code Enforcement: Mark Higdon spoke about the Code Enforcement Committee and that a draft for general enforcement and appeals will be submitted to the Trustees at a future meeting.

After much discussion among those attending, about the Code Enforcement Program in the Township, Chief Schwind explained the general duties of the Code Enforcement Director and program.

Memorial Board: John Oberle read aloud the letter that he has composed to the Memorial Board members in reference to a new member and a Public Records request that will be mailed to all eleven members.

Held _____ 20 _____

TRUSTEES:**New Business**

An unorganized effort working with Columbus Police Department officers and politicians to make up a council or Block Watch Program for the Broadmeadows area to tie Worthington, Columbus and Sharon Township together in crime watch. There will be a meeting at the Pig Iron Restaurant at 7 p.m. on Tuesday, September 6, 2011.

The Flag Pole base is ready for installation of the Flag pole and the required fencing at the rear of the parking area has passed inspection by the City of Worthington.

FISCAL OFFICER**Old Business:**

None

New Business:

The request that was made to move funds to account for the increase in tax collection fees, was tabled until the next meeting in order to verify the need for the increase.

ROAD DEPARTMENT:**Old Business:**

A Certified Letter was sent to the owner of 6790 Maple Canyon about the condition of the grounds. The Road Department must wait to receive the receipt before passing Resolution to act on the necessary activity.

Transient Vendor signs have been placed in three areas of the Township.

The paving work in Worthington Hills will be upgraded, after some of the work was found substandard.

New Business:

None

POLICE DEPARTMENT**Old Business**

None

New Business:

None

TOWNSHIP RESIDENTS**In General**

There was considerable discussion about the waste fee increase and recycling; the one-sided Parking survey; street lights; and volunteer policing.

With no further business to bring before the Board a request to adjourn at 7:20 PM -was made. Linda Jarrett moved, John Oberle seconded. All voted "Aye."

9-21-11
Date

Linda L. Jarrett
Chairman

Sharon D. Lee
Fiscal Officer Pro-Tem

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
September 7, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call: Jack Moss Present
John Oberle Not-Present
Linda Jarrett Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: Phillip Smith 256 Rosslyn Ave.
Lori Gerald and Pat Kelly 449 Rosslyn Ave.
Jeremy Herman 181 Rosslyn Ave.
Pat Wood 1706 Park Gate Road

Pat Wood of 1706 Parkgate Road appeared before the board to express concerns about the property located at 6790 Maple Canyon Rd. The concerns included the overgrowth of grass and weeds along with the physical condition of the home. Mr. Kayati explained the current process of allowing the township to cut the grass and noxious weeds through the Franklin County Public Health Department. Mr. Kayati plans, during the meeting, to request the trustees to pass a resolution allowing the Road Department to cut the grass. Ms. Wood was pleased to hear the grass would be cut, but wanted the board to act on having the building torn down since it appeared to be a safety hazard. The township was currently notified by the property owner. She informed the township that she had filed for bankruptcy and is trying to get the property out of her name. The trustees will research to see if the "nuisance law" would apply to the property. The board will keep Ms. Wood updated as information becomes available.

Approval of Minutes:

August 3, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Linda Jarrett moved to accept the financial statements for July 2011 as presented, Jack Moss seconded. All voted "Aye."

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

-The Worthington Area Art League has contacted the township about rental of the large meeting rooms for their monthly meetings. The art

DAYTON LEGAL BLANK, INC., FORM NO. 10138

Held

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league offered to display art around the township building in exchange for usage of the space. The trustees were concerned about the potential damage to the art with the projected use of the building space. After much discussion, the trustees decided to charge the Worthington Art League \$100.00 per meeting. The Art League would be responsible for set up, clean up and tearing down following the meeting. Mr. Chase will contact them to discuss the proposal. The trustees would further discuss having art displayed in the building if the Art League is still interested in renting the space. More information to follow.

-The City of Worthington held the final building inspection, the township building was granted the final occupancy permit. The electrician repaired the sign in the front of the building and placed a light for the flag pole. The inspection has been completed. The flag pole has been ordered and should be placed in the near future.

Sharon Memorial Board

-The township received two letters from the Memorial Board. Letter dated August 27, 2011 concerning the records request by the trustees. Letter dated September 1, 2011 in regard to past due rent and damage to the building. The trustees decided to table until Mr. Oberle is available to further discuss the letters and consider drafting a response.

-The trustees received a letter from John McKee of the Sharon Memorial Board notifying the trustees of his resignation from the board effective immediately.

The township received notification from Eastman and Smith Attorneys at Law concerning the bid status for adding collection of recyclables to the township waste disposal program. The township put out the bid for recycling to assess the additional costs to the residents. The board will consider the bids, and resident's feedback before making a decision about adding recycling collection. More information to come.

New Business:

Jack Moss moved to accept the resignation of Rollin Kiser Sharon Township Code Enforcer effective August 31, 2011, Linda Jarrett seconded. All voted "Aye." The township will develop a job description before considering hiring a replacement for the position. The trustees will look to Mr. Kiser for insight into developing a job description. Chief Schwind will contact Mark Higdon, resident member of the Code Enforcement Committee to inquire about a timeline to submit to the trustees those codes the committee felt that were appropriate to enforce within the township.

FISCAL OFFICER

Old Business:

Jack Moss moved to accept the movement of the following money within each specified fund to meet the increased tax collection fees:

To	1000-110-314-0000	\$7,000.00
From	1000-420-370-0000	
To	2081-210-314-0000	\$5,500.00
From	2081-210-190-0000	
To	2141-330-314-0000	\$2,000.00
From	2141-330-599-0000	

Linda Jarrett seconded. All voted "Aye." The tax collection fees are determined by the State of Ohio. During 2011 an increase in fees was implemented.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20_____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
September 7, 2011
Page 3 of 3**

Linda Jarrett moved to accept Resolution #09072011A, allowing for an increase in appropriations of \$500.00 for the Fire fund to meet the increases in tax collection fees. Jack Moss seconded. All voted "Aye."

New Business:

The board agreed to contract with Korsen Fire and Security to inspect and maintain the fire extinguishers for the township building.

ROAD DEPARTMENT:

Old Business:

Linda Jarrett moved to accept Resolution #09072011B, allowing the Road Department to mow the grass and noxious weeds and assess the property taxed of the property located at 6790 Maple Canyon Road. Jack Moss seconded. All voted "Aye." The owner was found in violation by the Franklin County Public Health Department for growing harmful and noxious weeds.

New Business:

A letter from the Franklin County Public Health Department dated August 24, 2011 notifying residents of the upcoming community meetings to discuss the illicit discharge detection and elimination storm water program. Brochures have been handed out and notices of the meetings posted.

Jack Moss moved to accept a promotion of William Benson to Step 4 of the Road Department pay scale effective September 8, 2011, Linda Jarrett seconded. All voted "Aye." Mr. Benson's anniversary date is September 9, 2011.

Jack Moss moved to accept the purchase of a natural gas backup generator unit from Precision Power Systems of Ohio for the maintenance facility located at Walnut Grove Cemetery for a total cost not to exceed \$19,900.00, Linda Jarrett seconded. All voted "Aye." Costs included unit, installation, and required permits.

POLICE DEPARTMENT

Old Business:

None

New Business:

None

With no further business to bring before the Board, a request to adjourn at 6:41 PM -was made. Jack Moss moved, Linda Jarrett seconded. All voted "Aye."

9/21/11
Date


Chairman


Fiscal Officer

Held

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**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
September 21, 2011
Page 1 of 4**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
 John Oberle Present
 Linda Jarrett Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: Phillip and Laura Smith 256 Rosslyn Ave.
 Mark Higdon 210 Westview Ave
 Cathy Ferrari 5050 Olentangy River Rd.
 Jeremy Herman 181 Rosslyn Ave.

Jack Moss spoke with Bill Westerman of the Worthington Art League concerning the proposed fee the township would charge for monthly usage of the large conference rooms for their meetings. Mr. Westerman expressed concern about the cost to Mr. Moss and asked the board to consider a smaller fee. John Oberle made a motion to charge the Worthington Art League \$75.00 per meeting, Jack Moss seconded. All voted "Aye." The Art League would be responsible for set up, clean up and tear down of the rooms after use. Mr. Moss spoke to Mr. Westerman during the meeting via phone call and he agreed to the rental fee and agreement in principle. Mr. Oberle will draft a final contract agreement between the two parties and present it at the next meeting.

Mark Higdon, Chairperson of the Exterior Code Maintenance Committee appeared before the board to present the initial draft of the findings in regard to what maintenance codes the committee felt that the township should enforce. The trustees will take time to review the documentation, then will plan to share thoughts about the proposed codes at the October 5th meeting. The board will plan to send out flyers to residents inviting them to attend the October 19th and November 2nd meeting to discuss the potential codes to be enforced. Mr. Higdon and Ms. Ferrari expressed gratitude for those residents who were selected as part of the board and felt that all the members provided insightful input.

TRUSTEES:

Old Business

The trustees reviewed the bid process and current bid prices in regard to the proposed addition of recycling and yard waste to the current waste disposal program. The trustees would like to have more resident input in regard to adding separate recycling and yard waste collection before a final decision is made. The board plans to add information about the proposed recycling and yard waste program to the flyers that are planned to be sent out to encourage resident input in regard to the proposed changes.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

Tom Kayati informed the board that the Road Department was able to cut the grass and noxious weeds on the property located at 6790 Maple Canyon Dr. The trustees signed a letter addressed to the Franklin County Auditor's Office authorizing them to assess the cost of the work on to the owner's property taxes. The trustees discussed the notion of declaring the home on the property a nuisance and having the building removed given its poor condition and safety issues since the property remains vacant. The board will table the notion with plans to address the issue further when the property maintenance codes are in place.

Sharon Memorial Board

- John Oberle presented a draft letter that the township intends to send out to Memorial Board members notifying them of the township's final request for an opportunity to review the financial statements of the Memorial Board. The letter was approved and will be sent out in the coming week.
- There is a vacant seat with the recent resignation of John McKee from the Memorial Board. The trustees will begin accepting resumes for the open seat. They will notify the Memorial Board of this and encourage them to also consider potential board members.
- Chief Schwind informed all present that the Memorial Board has placed restricted parking signs in the lot adjacent to the building. Chief Schwind and Greg Chase was approached by a member of the VFW Lodge to state that members of the lodge have not been attending various functions in fear of their vehicle being towed if parked in one of those spots.

New Business:

The board will plan to print a township newsletter in the next few months.

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Linda Jarrett moved to accept the financial statements for August 2011 as presented, John Oberle seconded. All voted "Aye."

FISCAL OFFICER

Old Business:

None

New Business:

Greg Chase presented the 2012 Certificate of Estimated Resources as prepared by Franklin County. Mr. Chase presented a flow sheet outlining the anticipated decrease in tax revenue for each department. The board will consider those decreases when approving the expenditure budget. John Oberle moved to accept the 2012 Certificate of Estimated Resources, Linda Jarrett seconded. All voted "Aye."

ROAD DEPARTMENT:

Old Business:

None

New Business:

The Road Department is soliciting bids for tree removal for trees that have been found to have the Ash Borer disease. More information to follow.

RECORD OF PROCEEDINGS

Held _____ 20____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
September 21, 2011
Page 3 of 4**

John Oberle moved to accept the hiring of David Benson as a seasonal employee for the Road Department at a rate of \$9.00 per hour effective September 22, 2011, Linda Jarrett seconded. All voted "Aye."

POLICE DEPARTMENT

Old Business:

Chief Schwind presented a draft job description to the trustees for the Code Enforcement Director position. The board will consider the documentation and approve at a later meeting.

New Business:

Chief Schwind presented a letter from Jim Masic, Police Chief with the City of Worthington advising the township of the city's plan to begin charging the township for police dispatching services. The township has not been presented with any documentation as to the proposed fees to date. Chief Schwind has been in contact with other area municipalities inquiring about potential fees for dispatching services. More information to follow.

Approval of Minutes:

August 17, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. Jack Moss abstained from voting.

Approval of Minutes:

June 1, 2011, Regular Meeting minutes, Jack Moss moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. John Oberle abstained from voting.

Linda Jarrett moved to adjourn the Regular Session of the Board of Trustees of Sharon Township at 7:42 PM and move into Executive Session to discuss personnel matters, Jack Moss seconded. All voted "Aye."

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

Attendance: Gregory Chase Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept., Tom Kayati Road Supervisor

Linda Jarrett moved to adjourn the Executive Session and return to the Regular Session of the Board of Trustees of Sharon Township at 8:04 PM, John Oberle seconded. All voted "Aye."

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

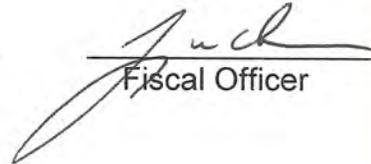
Held _____ 20____

Attendance: Gregory Chase Fiscal Officer, and Chief Donald Schwind, Sharon Township Police Dept., Tom Kayati Road Supervisor

With no further business to bring before the Board, a request to adjourn at 8:05 PM -was made. John Oberle moved, Linda Jarrett seconded. All voted "Aye."

10/5/11
Date


Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
October 5, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call: Jack Moss Present
John Oberle Present
Linda Jarrett Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: Jeremy Herman 181 Rosslyn Ave.
Howard York 428 Rosslyn Ave.
Phillip Smith 256 Rosslyn Ave.
Linda Krikos 5340 Riverside Dr.
Rita DiMarco 7790 Flint Rd.
Pat Kelly 449 Rosslyn Ave.
Lori Gerald 449 Rosslyn Ave.
Gregory Fess 8090 Olentangy River Rd.
Glenn Skinner 8100 Olentangy River Rd.
Mark Higdon 210 Westview Ave.
Kathy Walters 5250 Riverside Dr.
Cathy Ferrari 5050 Olentangy River Rd.

Glenn Skinner of 8100 Olentangy River Road appeared before the board to discuss the great number of accidents that have occurred in front of his property along Route 315. Mr. Skinner felt the accidents were a result of the speed limit imposed in the area along the deterioration of the roadway by the side of the road. Chief Schwind informed all those present that the township had approached the Ohio Department of Transportation concerning the speed limit in the area and were informed that the speed limit was appropriate. Tom Kayati will contact ODOT and discuss these concerns. More information to follow.

TRUSTEES:

Old Business

95 E. Wilson Bridge Road

-The Franklin County Prosecuting Attorney's Office is in the process of reviewing a draft of the proposed rental agreement between Sharon Township and the Worthington Art League. The draft should be available for review at the next township meeting.

-Greg Chase will present sample advertising information for rental of the large conference rooms for parties and gatherings.

The board reviewed the proposed Code Enforcement Director Job description. Minor changes were made to the description. The board plans to begin advertising in local publications for the position in the upcoming weeks.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

The board reviewed the proposed draft of the Exterior Property Maintenance Code for the Unincorporated Portions of Sharon Township as submitted by the Code Enforcement Committee at the September 21st meeting. The trustees agreed with the proposed codes that the township would consider enforcing in the township. The board will send out post cards to residents starting October 6th inviting residents to the next two township meetings to discuss the proposed codes and encourage public input.

New Business:

Given the recent problems the township has had contacting the IT technician currently used by the township to help in updating the website; the township will begin searching for a new company to fill that role.

FISCAL OFFICER

Old Business:

None

New Business:

John Oberle moved to accept Resolution #10052011, which allowed for an increase in appropriations of \$100,000.00 for expenses related to the DRE Grant Program the township helps administer. Linda Jarrett seconded. All voted "Aye." The township appropriated \$80,000.00 at the beginning of the year for the grant program. The DRE grant has been renewed and according to Carl Booth, the DRE Grant Coordinator, additional expenses are planned. The township pays for the expenses of the grant initially, and then reimbursed 100% of those expenses plus eighteen percent of the grant coordinator's pay.

A letter dated October 6, 2011 from the Franklin County Development Department informing the township of the proposed changes to the Nuisance Abatement Program. The township may apply for a grant that could earn up to \$15,000.00 to pay for the cost to demolish any houses or dwellings that are found to be a public safety concern. Mr. Oberle will begin gathering the required information to declare 6790 Maple Canyon a nuisance and prepare the paperwork required for the grant program. The board will consider additional properties which may be considered a nuisance within the township.

A letter dated October 4, 2011 from the Franklin County Public Health Department informing the board that the property located at 1278 Community Park Drive has been found to be growing noxious and/or harmful weeds. Mr., Kayati will continue to monitor the property and update the board.

ROAD DEPARTMENT:

Old Business:

John Oberle moved to accept a purchase order for Jobie Tree Services to remove the three ash trees that have been found to be diseased from the 95 E. Wilson Bridge Road property for a total cost not to exceed \$1,500.00, Linda Jarrett seconded. All voted "Aye." Cost for the tree removal will be paid out of the General Fund.

John Oberle moved to accept a purchase order for Jobie Tree Services to remove diseased ash trees that are in the right-a-way in the Mt. Air area for a total cost not to exceed \$3,000.00, Linda Jarrett seconded. All voted "Aye." Cost for the tree removal will be paid from the Road Dept Fund.

New Business:

The Road Department has requested that the Franklin County Engineers survey the right-of-way on Plum Tree, Edgecliff and Mulberry. The Road Department

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
October 5, 2011
Page 3 of 3

would like to put in a turn-around at the dead end of each street to allow large trucks to have room to turn around.

Bryan Bowman, seasonal employee for the Road Department will return to work starting next week to aid the department during leaf removal season.

POLICE DEPARTMENT

Old Business:

Chief Schwind received a proposed contract from the City of Worthington for Police dispatching services. Potential costs for the first year are above \$26,000.00 if approved. Chief Schwind has been in contact with other local agencies to inquire about dispatching services and is waiting for pricing. More information to follow.

New Business:

Chief Schwind, Jack Moss and Charles Hamilton, contractor with the township plan to build permanent lockers for the Police Officers and storage units for the new rifles that the department recently received. Linda Jarrett moved to accept the purchase of new lockers for the Police Department, total cost not to exceed \$2,500.00, John Oberle seconded. All voted "Aye." Jack Moss estimates material costs to be no greater than \$1,200.00 and labor costs for Mr. Hamilton to be no greater than \$1,300.00

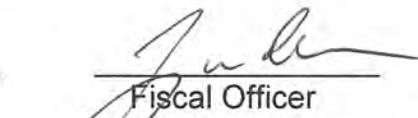
Approval of Minutes:

September 21, 2011, Regular Meeting minutes, Jack Moss moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

With no further business to bring before the Board, a request to adjourn at 7:35 PM -was made. Jack Moss moved, Linda Jarrett seconded. All voted "Aye."

10/19/11
Date


Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
October 19, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call:	Jack Moss	Present
	John Oberle	Present
	Linda Jarrett	Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: SEE LIST

Chief Schwind presented information about the proposed changes to the waste disposal contract for Sharon Township. A power point presentation, along with a handout was presented. Questions and answers from the audience included specifics about the changes and those in attendance were assured that there is no plan to discontinue separate leaf pick-up.

Chief Schwind presented an overview about the proposed Exterior Maintenance Program. A power point presentation, along with a handout was presented to those in attendance. Specifics about the program and the enforcement job requirements were presented. Those attending were reminded that the program was not created to make township something it is not, but rather to help clean up and address some of the glaring problems that are potential health and safety issues.

Residents were given the opportunity to vote for or against both the proposed changes to the waste program and the exterior maintenance program. Residents were reminded that emails or letters may also be submitted for input. The board will hold another meeting November 2nd to further discuss. Following that meeting the board will consider resident input and render a decision on the two matters.

TRUSTEES:

Old Business

John Oberle presented information about declaring the property at 6790 Maple Canyon a nuisance so the board could apply for the grant to have the building removed through a grant from MORPC. Prior to passing a resolution, the board must notify the Franklin County Public Health Department of the concerns of the board with the site. Linda Jarrett will notify the Franklin County Public Health Department and the board will plan to take action at the next township meeting.

New Business:

COTA is proposing placing buses turn around at the property currently for sale on High St. between Kanawha and Westview Ave. Three proposed

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

drawings were presented that are being considered for the site. Mr. Fowler attended a meeting in regard to the proposal on Tuesday October 18th and said the committee is meeting again on November 1st in an attempt to try and finalize the site approval. John Oberle asked Mr. Fowler what residents in the area felt about the proposed site use. Once resident input is known, the board will plan to draft a letter for the township that will outline the residents and boards thoughts. The board will also stress the need for a sound wall around the perimeter of the site if the plans are approved.

FISCAL OFFICER

Old Business:

None

New Business:

A letter from the Franklin County Treasurer's Office informing the board about the properties in Sharon Township that are being considered for the tax lien sale planed for November.

ROAD DEPARTMENT:

Old Business:

Mr. Kayati felt that the township would be able to streamline the ability to address the noxious weeds issue after reviewing the ORC sections 5579.05 and 5579.06. Mr. Kayati will further research the matter but said the township may not need to send the certified letters to the property owner and could cut the weeds in the upcoming weeks without waiting for a response from the property owner. John Oberle made a motion to allow the Road Department to cut the weeds and assess the property owner's taxes for the cost as long as Mr. Kayati is correct and the issue can be addressed without sending the property owner a certified letter. Linda Jarrett seconded. All voted "Aye."

Linda Jarrett moved to accept the maintenance program for fire extinguishers that was presented by Koorsen, John Oberle seconded. All voted "Aye."

According to Mr. Kayati, ODOT has not resolved the problem area along Rt. 315 that Mr. Skinner appeared at the October 5, 2011 meeting to address the board about. Mr. Kayati had contacted ODOT about the concerns as was told that the potholes would be patched. Mr. Kayati will again contact ODOT and keep the board updated about the matter.

New Business:

The Road Department has been having issues with the leaf machine and it has been repaired. The Road Department started using the machine collecting leaves around the township October 19th.

POLICE DEPARTMENT

Old Business:

None

New Business:

None

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
October 19, 2011
Page 3 of 3

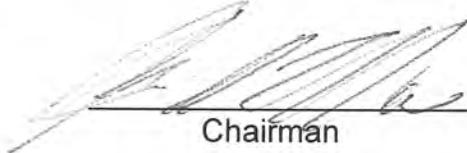
Approval of Minutes:

October 5, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

Lori Gerald informed the board that she recently attended a meeting for the SALT Program (Seniors and Laws Enforcement Together). Ms. Gerald said she will work to notify residents and implement the program along with the block watch currently in her community.

With no further business to bring before the Board, a request to adjourn at 7:55 PM -was made. John Oberle moved, Linda Jarrett seconded. All voted "Aye."

10/2/11
Date


Chairman


Fiscal Officer

SHARON TOWNSHIP
BOARD OF TRUSTEE MEETING
SIGN-IN SHEET

ALL GUESTS PLEASE SIGN-IN.
THOSE WISHING TO SPEAK IN OPEN ARE LIMITED TO FIVE (5) MINUTES

PLEASE PRINT LEGIBLY

NAME	ADDRESS	PHONE (OPTIONAL)	E-MAIL (OPTIONAL)
1. ^{RN} George Montag	8053 Sharon Hill Dr	451-3805	gmontag@Columbus.RP.com
2. ^{CN RN} Doug & Cheryl ^{CN RN} Marshall	755 Lakeview Dr.		
3. ^{RN} Bradley Horn	5444 Olentangy Blvd	614 806-3656	BradleyHorn@Gmail.com
4. ^{CY RN} Jason Lodner	3436 BRIARBANK Rd	614-538-2803	jasonlodner@yahoo.com
5. ^{CY} Charles Austin	4498 Shawn Hill Dr	614-	
6. ^{RN} David & Shirley ^{RN CN} Salyer	345 Rosslyn	614 855 3242	
7. ^{CY RN} Rita DiMARCO	7790 FLINT RD		
8. ^{CY} Bill & Peggy ^{RN RN} Mewry	60 Pocono Rd		
9. ^{RN} Philly Laerg	Smith		
10. ^{RN} James McGinnis	836 CLUBVIEW BLVD.		
11. ^{CY RN} MARK HIGDON	210 WESTVIEW	614-436-7611	higgs5@hotmail.com
12. ^{RN} Mary Kinkead	354 Westview	614 847-0126	
13. ^{RN} TOM HAWKINS	8221 FLINT RD		SAFETYHAWKINS@YAHOO.COM
14. ^{RN} Angie S Chesser	750 Carothers Dr	614 432 35	
15. ^{CY RN} Charles Brown	759 Carothers Dr.	Cob. Ohio 43035	
16. ^{CY RN} TIM NOBLE	5100 OLENTANGY RIVER RD		
17. ^{CN RN} PAT WOOD	1706 PARKER RD	43229	patwood4@aol.com
18. ^{CN RN} Jeremy Herman	181 Rosslyn Ave		
19. ^{RN} JOHN O'KEEFE	6784 Rosslyn St		
20. ^{RN} Edward Johnston	430 Central Dr		
21. ^{CY RN} Lori Gerald	449 Rosslyn		

SHARON TOWNSHIP
BOARD OF TRUSTEE MEETING
SIGN-IN SHEET

ALL GUESTS PLEASE SIGN-IN.
THOSE WISHING TO SPEAK IN OPEN ARE LIMITED TO FIVE (5) MINUTES

PLEASE PRINT LEGIBLY

NAME	ADDRESS	PHONE (OPTIONAL)	E-MAIL (OPTIONAL)
1. <i>CAROLY Gilbert</i>	<i>CY</i>	<i>614-330-7075</i>	<i>GZMARG@AOL.COM</i>
2. <i>PATRICK KELLY</i>	<i>CY RD 219 ROSSAVAL</i>	<i>614-207-0012</i>	
3. <i>Dave Dale</i>	<i>CY RY</i>		
4. <i>Richard Fowler</i>	<i>NR NR 57 Westview</i>	<i>614-888-3108</i>	
5. <i>Laura Smith</i>	<i>NR PHIL</i>		
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Held

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**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
November 2, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call:	Jack Moss	Present
	John Oberle	Present
	Linda Jarrett	Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: SEE LIST

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; John Oberle moved to accept the financial statements for September 2011 as presented, Jack Moss seconded. All voted "Aye."

FISCAL OFFICER

Old Business:

None

New Business:

Greg Chase reminded the board that the 2012 Temporary Appropriations Budget will be submitted to the trustees at the next meeting for review with plan for discussion beginning with the first meeting in December.

The board was presented with a list from Local Waste Services of all customers within Sharon Township who have been delinquent with payments. Given the large number of residents listed, the board will ask Sharon Lee to confirm that the list only included current residents who are delinquent in payment. More information to follow.

POLICE DEPARTMENT

Old Business:

Code Enforcement job description tabled pending residents discussion concerning program within the township.

Chief Schwind is gathering information and pricing for Police dispatching services from other municipalities. Worthington has submitted a proposal to Sharon Township to begin charging for dispatching services. More information to follow.

New Business:

John Oberle moved to accept a purchase order for Germain Ford for a total cost not to exceed \$1,340.06 for repairs to cruiser #487, Linda Jarrett seconded. All voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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Upon his hiring agreement as stated in the January 19, 2011 minutes, Carl Booth, given his experience, was hired in full time status at Step D of the Police Department pay scale. The department then planned to advance him to Step E of the pay scale after six months given a satisfactory work performance to that point. Linda Jarrett moved to accept an increase from Step D to Step E of the Sharon Township Police Department pay scale effective August 11, 2011. Officer Booth will be paid retroactive to August 11, 2011. John Oberle seconded. All voted "Aye."

John Oberle moved to accept a step increase for John Gough from Step C to Step D of the department pay scale effective November 17, 2011. Linda Jarrett seconded. All voted "Aye."

ROAD DEPARTMENT:

Old Business:

Mr. Kayati presented a letter dated November 2, 2011 addressed to the Franklin County Auditor outlining charges to be assessed to the property owner's taxes for the property located at 1278 Community Park Dr. The trustees authorized the Road Department at the October 19th meeting to enter the property and cut the grass and noxious weeds. The letter was signed by the trustees. Mr. Kayati informed the board that he had some safety concerns associated with the property after the department found a great amount of debris and trash while cutting the grass. The board will plan to have the Public Health Department assess the property again.

According to Mr. Kayati, ODOT informed him that they felt that the problem area along Rt. 315 that Mr. Skinner appeared at the October 5, 2011 meeting to address the board about was within normal limits and did not require any action on their part. Chief Schwind and Mr. Kayati both expressed concern that the area is a potential safety concern and should be reevaluated. Mr. Kayati will draft a letter on behalf of the township to ODOT expressing the township's concern in regard to the matter and ask the department to again assess the site.

New Business:

The Road Department has received information in regard to a new federal law about assessing all road signs for retro reactivity. Mr. Kayati discussed what that meant for signs within in the township and explained that the new law will require the township to be in compliance by 2015. Several options were discussed including replacing signs, assigning a resident to assess the signs and equipment that can be purchased to check the sign's retro reactivity. More information to follow.

Greg Chase presented information about the proposed changes to the waste disposal contract for Sharon Township. A power point presentation, along with a handout was presented. Questions and answers from the audience included specifics about the changes and those in attendance were assured that there is no plan to discontinue separate leaf pick-up.

Chief Schwind presented an overview about the proposed Exterior Maintenance Program. A power point presentation, along with a handout was presented to those in attendance. Specifics about the program and the enforcement job requirements were presented. Those attending were reminded that the program was not created to make the township something it is not, but rather to help clean up and address some of the glaring problems that are potential health and safety issues.

Residents were given the opportunity to vote for or against both the proposed changes to the waste program and the exterior maintenance program. Those in

Held

20

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
November 2, 2011
Page 3 of 3**

attendance were reminded that this was the last public meeting planned to present information regarding the two programs and the board plans to make a decision following an evaluation of resident input. Residents were reminded that emails or letters may also be submitted for input.

TRUSTEES:

Old Business

Linda Jarrett moved to accept Resolution #11022011, declaring the property at 6790 Maple Canyon a nuisance, John Oberle seconded. All voted "Aye." The board plans to apply to have the building removed through a grant from MORPC. The board will notify the Franklin County Public Health Department that the resolution has been passed and will forward a copy of the resolution. More information to follow.

The Worthington Art League returned a signed copy of the proposed lease agreement to the board with a few addendums including the allowance for alcohol to be served, not sold at two separate meetings. The trustees will need to check with the Prosecutor's Office in regard to the changes and addendums prior to approving the lease agreement.

New Business:

John Oberle and Linda Jarrett attended at the November 1st Clintonville Area Commission meeting in which a discussion was held in regard to the proposal by the Central Ohio Transit Authority. COTA is proposing a bus turn around at the property currently for sale on High St. between Kanawha and Westview Ave. Three proposed drawings have been presented that are being considered for the site. No decision was made at the meeting and another meeting is planned for November 15, 2011. Mr. Oberle has been in contact with some residents in the area, but the board has not been able to determine what the overall feeling of those living in the area feel about the proposal. The board will plan to issue a letter in regard to the proposal once resident input is evaluated. Board concerns include: increased noise, the ability of the buses to utilize the area given there is no light at the site, the proximity of the school to the site and the wear and tear of township roads according to one of the proposed drawings. More information to follow.

Approval of Minutes:

October 19, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

With no further business to bring before the Board, a request to adjourn at 8:00 PM -was made. John Oberle moved, Linda Jarrett seconded. All voted "Aye."

11/26/11
Date

[Signature]
Chairman

[Signature]
Fiscal Officer

SHARON TOWNSHIP
BOARD OF TRUSTEE MEETING
SIGN-IN SHEET

ALL GUESTS PLEASE SIGN-IN.
THOSE WISHING TO SPEAK IN OPEN ARE LIMITED TO FIVE (5) MINUTES

PLEASE PRINT LEGIBLY

NAME ADDRESS PHONE (OPTIONAL) E-MAIL (OPTIONAL)

1. Audrey Redmon 4987 Sharon Hill 459-8565

2. John Wilson 511 Revesid

3. Charles Austin 4454 Sharon Hill Rd

4. Cliff Wiltshire 45 W. Kanawha Ave

5. Jennifer Antaszewski 181 Westview Ave

6. JEAN MADDEN 44 POCONO RD 846-7866

7. Tony DiMarco 181 WESTVIEW AVE

8. CAROLE LAZOR 35 POCONO RD

9. Philly Laura Smith 256 ROSSLY AVE

10. Jackie Barr Westview Ave

11. Rich Lipstreu WESTVIEW AVE

12. Hugh Geary westview AVE

13. Randy Haeisen 5269 Linworth Rd. Rhaeisen@kyrrntel.com

14. Phil Haeisen 6667 OLONTANGY RIVER RD

15. MICHAEL KUNDLA 5340 LINWORTH RD

16. Larry Lytle 897 Briarbank Dr

17. Cathy Ferrari 5050 Olontangy Riva Rd.

18. Heather Arscott 720 Carruthers Drive.

19. Jeff Vistain 5000 Olontangy Rv Rd

20. MARIAN WEBB " " " "

21. Trevor Arscott 720 Carruthers Drive

11/2/11

SHARON TOWNSHIP
BOARD OF TRUSTEE MEETING
SIGN-IN SHEET

ALL GUESTS PLEASE SIGN-IN.
THOSE WISHING TO SPEAK IN OPEN ARE LIMITED TO FIVE (5) MINUTES

PLEASE PRINT LEGIBLY

NAME	ADDRESS	PHONE (OPTIONAL)	E-MAIL (OPTIONAL)
1. Finley Ryan	5090 Olentangy River Rd	451-1208	
2. Tom & Lisa Barton	875 Walnut Drive	588-7889	
3. Don Feather	890 Elm Dr	885-8573	
4. Jason Womeldorf	413 Rosslyn Ave.	505-6836	
5. MATT BURNS	815 LOOKOUT POINT DR.	614-310-5590	MATTBURNS2009@GMAIL.COM
6. Ross Brown	8050 Woods Lane	614-888-9890	rbrown1@columbia.rr.com
7. Justin Hoop			
8. Therese Farady	200 Westview Ave		thereseb8@gmail.com
9. Lesley Pfening	413 Rosslyn Ave		
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RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10142

Held _____ 20____

SHARON TOWNSHIP TRUSTEES REGULAR SESSION HELD AT 95 E. Wilson Bridge Road November 16, 2011 Page 1 of 4

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
John Oberle Present
Linda Jarrett Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: Phillip and Laura Smith 256 Rosslyn Ave.
Robert Walker 411 Garden Rd.
Kay Smith 33 Westview Ave.
Jeremy Herman 181 Rosslyn Ave.
D. Searcy 287 Charleston Ave.
Bill Lundberg 233 Rosslyn Ave.
John Windborn 3311 Riverside Dr.
Lori Gerald 449 Rosslyn Ave.

Jeremy Herman appeared before the board and inquired about the Sharon Memorial Board. In response to his questions, the trustees informed all present that Sharon Township does not pay any money to the Memorial Board and potential candidates for the board are not required to live within Sharon Township.

Robert Walker of 411 Garden Rd. appeared before the board to inquire about the potential Exterior Maintenance Code Program. All in attendance were given a brief overview of the program and questions were answered. Mr. Windborn of 3311 Riverside Dr. was concerned that many of the residents in the area were not aware of the specifics of the program and requested additional copies of the draft of the program to pass along to his neighbors. Mr. Windborn had already been given over 40 copies of the draft to pass along to neighbors prior to the meeting. The trustees said they would prepare 20 more copies of the program draft for Mr. Windborn to pick up. The trustees asked that if any additional residents need copies that they request them for themselves through the township office. The board reminded all in attendance that a copy of the draft was now available online on the township's website. The trustees felt that with the continued responses and questions in regard to the exterior maintenance program they should wait to make a decision in regard to the program until more responses are submitted. The trustees set a target date of April 1, 2012 to make a decision in regard to the property maintenance program.

Bill Lundberg of 233 Rosslyn Ave. appeared before the board to express concerns about the earlier proposed one-side street parking on Rosslyn and other roads within the township during snow season to allow for trucks and emergency vehicles to pass through easier. Mr. Lundberg expressed his concerns but said he would be open to alternative ideas.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

TRUSTEES:

Old Business

The trustees evaluated the voting for the proposed changes in the waste disposal program. To date total votes for adding separate recycling and yard waste collection were 27 total votes against the proposed changes were 52. John Oberle made a motion to continue the current waste disposal program in place with Local Waste Services until the contract expires at the end of August 2013, Linda Jarrett seconded. All voted "Aye."

D. Searcy of 287 Charleston Ave. and CAC District 9 representative appeared before the board and provided an overview of the proposed COTA bus turnaround that is being considered for the property on High Street just north of Westview Ave. She provided a historical overview of the proposal. At a recent meeting held November 15th site drawings were reviewed and those in attendance were given an opportunity to express concerns about the proposed site usage. Additional meetings have been set for November 21st and 29th and December 1st. Trustees are still attempting to gather resident input about the proposal and will plan to draft a letter on behalf of the township once an overall consensus from residents is determined.

The Sharon Memorial Board currently has open seats on the board. Sharon Township trustees have appointed at least one member that the Memorial Board refused to recognize as a member. John Oberle is working with the Franklin County Prosecutor's Office to make sure the township trustees can appoint members without prior Memorial Board approval. Mr. Oberle said the township will make sure they are proceeding legally before taking further actions.

Information has been submitted to the Franklin County Development Department for the nuisance abatement demolition program for the property located at 6790 Maple Canyon Road. The township has submitted the resolution to the Franklin County Public Health Department declaring the property a nuisance and safety concern. More information to follow. Tom Kayati will contact the Franklin County Public Health Department and ask them to look at the property located at 1278 Community Park and consider it for nuisance abatement program. If the property is considered a candidate for the program, the trustees will plan to hold a special meeting on November 28th to discuss.

John Oberle spoke to the Franklin County Prosecutor's Office regarding the township allowing alcoholic beverages to be served at functions by groups renting the large conference rooms. According to the Prosecutor's Office, the township can permit alcohol to be served as long as the events are not open to the public. They also said that the township needed to make sure the lease agreement had a hold harmless clause in the agreement that placed liability on the renter should anything happen in relation to the consumption of alcohol. Mr. Chase will again review the policy with OTARMA. The trustees discussed room rental pricing. John Oberle suggested that the board consider appointing a sub committee to work on the issue and finalize pricing, target room usage and the allowance for alcohol in the building.

New Business:

The trustees will plan to appoint the trustee who will serve on the Cemetery Board at the first meeting in January.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held _____

20 _____

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
November 16, 2011
Page 3 of 4**

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Jack Moss moved to accept the financial statements for October 2011 as presented, Linda Jarrett seconded. All voted "Aye."

FISCAL OFFICER

Old Business:

None

New Business:

A copy of the proposed 2012 Temporary Appropriations Budget was presented to the board for review. The board plans to further discuss at the next meeting.

Those present were reminded to submit and remind employees to submit medical history information to the Form Fire program to gather accurate bids for health insurance for 2012.

ROAD DEPARTMENT:

Old Business:

The Road Department had the Franklin County Engineer's Office survey the end of the roads on Cedar Drive, Plum Tree and Mulberry Drive for potential turn around areas for township vehicles. The surveys are completed and the Road Department plans to have the area built up and gravel placed in those areas.

New Business:

The Road Department received road salt pricing from the Franklin County Engineer's Office for the 2011-2012 snow season. Salt prices increased to \$65.36 from \$64.00 per ton. Jack Moss moved for a purchase order for \$9,000.00 for the Franklin County Engineer's Office for road salt, Linda Jarrett seconded. All voted "Aye."

The township received notice from Precision Power on November 1, 2011 that the company had declared bankruptcy and that they would not be able to continue with their agreement to install a new back up generator for the maintenance building. On September 16th, the township had issued a check for \$14,000.00 to Precision Power for the cost of the generator. John Oberle has contacted the prosecutor's office concerning the issue. Mr. Oberle said the prosecutor's office will work with the township in an attempt to retrieve the funds.

POLICE DEPARTMENT

Old Business:

Chief Schwind informed all present that the new police lockers are near completion. There were no labor costs associated with building the lockers. Chief Schwind thanked specifically Jack Moss, Jeff Tuchfarber, John Gough, Scott Hladik, and Gary Lawrence for volunteering their time to help with building

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

~~the lockers. Jack Moss thanked Chief Schwind for his work and also donating his time. The township no longer has use for the old metal lockers that were used by the officers. Chief Schwind said Liberty Township has expressed interest in the lockers. Jack Moss moved to accept Resolution #11162011, declaring the lockers salvage and of no value to the township, Linda Jarrett seconded. All voted "Aye."~~

Chief Schwind plans to present information about dispatching services at the next meeting.

New Business:

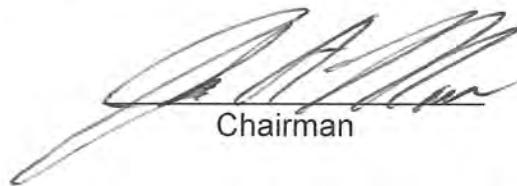
None

Approval of Minutes:

November 2, 2011, Regular Meeting minutes, John Oberle moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Linda Jarrett seconded. All voted "Aye."

With no further business to bring before the Board, a request to adjourn at 8:00 PM -was made. John Oberle moved, Linda Jarrett seconded. All voted "Aye."

12/7/11
Date


Chairman


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
December 7, 2011
Page 1 of 3**

Signing of Checks

The meeting was opened in proper form at 5:30 PM

Roll Call:	John Oberle	Present
	Jack Moss	Present
	Linda Jarrett	Present

Guests: SEE ATTACHED LIST

Attendance: Thomas Kayati, Rd. Dept. Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Representatives for the Central Ohio Transit Authority (COTA) presented an overview of the proposed bus turnaround and the corner of High St. and Westview Ave. According to the gentlemen representing COTA, at the request of the community, COTA is in the process of having a traffic study performed in that area. They also informed all present that the purchase of the land is nearing completion but no closing date has been determined yet. Residents asked questions and provided comments including concerns with additional traffic in the area along with visibility problems associated with the larger buses.

Todd Weithman of Lauterbach and Eilber appeared before the board to present initial quotes for health insurance for the township for the 2012 calendar year. Mr. Weithman has received some quotes but is still waiting for some more vendors. Mr. Weithman and Mr. Chase plan to review all the quotes as they become available and plan to present further information at the next meeting.

TRUSTEES:

Old Business

Large Room Rental- Chief Schwind, Trustee, Linda Jarrett and Trustee-elect, Lori Gerald met last week to discuss plans and potential pricing for the large conference rooms. The three plan to meet again in the upcoming week. More information to follow.

Local Waste Services presented a contract extension agreement for trustee review. The agreement will need to be adjusted to reflect the appropriate dates.

John Oberle will meet with the representatives of the Franklin County Prosecutor's Office to discuss the public records request and the trustees' authority in regard to the Memorial Board.

New Business

The Olentangy Valley Shopping Center was recently sold. John Oberle spoke with the new owners about plans for the shopping center and welcomed them to the township.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

FISCAL OFFICER

Old Business:

The trustees asked for further time to review the 2012 Temporary Appropriations budget before approving. The board will discuss further at the next meeting.

New Business:

Jack Moss moved to allow the fiscal officer to move \$3,700.00 from account 1000-930-930-0000 to account 1000-110-121-0000 to meet payroll needs of the department. Linda Jarrett seconded. All voted "Aye." The funds were needed since the Code Enforcer payroll expenses were taken from that account and the board had not included those expenses in the initial budget.

John Oberle moved to accept Resolution #12072011A, Health Insurance and Group Life Insurance for Sharon Township Full-Time Employees and Elected Officials, Jack Moss seconded. All voted "Aye."

John Oberle moved to accept Resolution #12072011B, increasing the Certificate of Estimated Resources for 2012, Linda Jarrett seconded. All voted "Aye." The increase is attributed the larger carryover projected for the township.

ROAD DEPARTMENT:

Old Business:

None

New Business:

Jack Moss moved to accept a purchase order for Germain Ford for the repair of the 2005 Ford F350 pickup truck for a total not to exceed \$1,850.00, Linda Jarrett seconded. All voted "Aye."

The Road Department had repairs done to the International Dump Truck for a total of \$950.00

Tom Kayati presented a quote to have electronic locks placed on the doors for the maintenance buildings at Walnut Grove Cemetery. Mr. Kayati informed the board about the costs the Road Department has experienced in regard to having the locks rekeyed over the last few years along with the safety concerns the key locks present. Estimated costs for the five doors was \$12,500.00. The trustees requested an opportunity to review the quote before approving the locks. More information to follow.

John Oberle moved to accept Resolution #12072011C, the approval to dispose of miscellaneous computer equipment that has been determined to be obsolete, Linda Jarrett seconded. All voted "Aye."

POLICE DEPARTMENT

Old Business:

Chief Schwind presented information concerning the proposed charges for Police dispatching services. The City of Worthington had submitted a proposed contract to start charging \$2,232.00 per month beginning in 2012. Chief Schwind received a quote from Franklin County for \$8.44 per call. The township typically has around 1,750 calls per year. Dublin Police Department presented an initial quote of \$36,300.00 per year. John Oberle has been in contact with Matt Greeson, City Manager with the City of Worthington to negotiate a better cost. More information to follow.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
December 7, 2011
Page 3 of 3

New Business:

Chief Schwind updated the board about a recent burglary in the Sharon Hills subdivision.

Approval of Minutes:

November 16, 2011, Regular Meeting minutes, Jack Moss moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township, Linda Jarrett seconded. All voted "Aye."

With no further business to bring before the Board, a request to adjourn at 7:25 PM -was made. Jack Moss moved to adjourn, John Oberle seconded. All voted "Aye."

12/14/11
Date


Chairman


Fiscal Officer

SHARON TOWNSHIP
BOARD OF TRUSTEE MEETING
SIGN-IN SHEET

ALL GUESTS PLEASE SIGN-IN.
THOSE WISHING TO SPEAK IN OPEN ARE LIMITED TO FIVE (5) MINUTES

PLEASE PRINT LEGIBLY

NAME	ADDRESS	PHONE (OPTIONAL)	E-MAIL (OPTIONAL)
1. Phillip Lavar Smith	256 Rosslyn Ave		
2. [Handwritten]	271 W. Kanawha		
3. Dan & Rosary Walters	5250 Riverside Dr		
4. Richard Fowler	57 Westview Ave,		
5. Kathleen Walters	5250 Riverside Dr.		
6. Therese Brady	200 Westview Ave		
7. Pat Rhoads	105 Sunnyside		
8. Pat Kelly	449 Rosslyn		
9. Tony DiMarco	181 Westview		
10. Marty Stutz	33 N High		stutzr@cota.com
11. Patrick Stephens	33 N High		stephensp@cota.com
12. Michael Bradley	33 N High		
13. Bill Lhota	33 N High		
14. Josh Preston	122 Westview Ave	614 859 9538	
15. M. Searcy	287 Charleston Ave		dasearcy@sbcglobal.net
16.			
17.			
18.			
19.			
20.			
21.			

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
December 14, 2011
Page 1 of 3

Signing of Checks

The meeting was opened in proper form at 6:00 PM

Roll Call: Jack Moss Present
John Oberle Present
Linda Jarrett Present

Attendance: Thomas Kayati Rd. Department Supervisor, Gregory Chase, Fiscal Officer, Chief Don Schwind, Police Department.

Guests: Jeremy Herman 181 Rosslyn Ave.
D. Searcy 287 Charleston Ave.
Ross Brown 8050 Woods Lane
Lori Gerald 449 Rosslyn Ave.
Todd Weithman Lauterbach and Eilber

Todd Weithman of Lauterbach and Eilber appeared before the board to further present information concerning health insurance plans and premiums for 2012. The board reviewed spreadsheets prepared by Mr. Weithman and Mr. Chase. After reviewing the presented options, John Oberle moved to accept Resolution #12142011C, to continue the same health care plan that the township currently uses that being Medical Mutual of Ohio, HRA 2500/5000. As in 2011, each eligible employee will be responsible for the first \$500.00 for single and \$1,000.00 for family of the yearly deductible. The township will then pay for the remaining \$2,000.00 and \$4,000.00 of the deductible for which Medical Mutual will administer the reimbursement to the employees. Beginning in 2012, eligible employees will begin paying 5% of their monthly premiums for Medical Mutual Health Insurance. Linda Jarrett seconded. All voted "Aye."

Beginning in 2012, Burnham and Flower, has negotiated alternative dental insurance plans for the township. After reviewing the options available, Jack Moss moved to accept Resolution #12142011D, to remain with the same plan that being Delta Dental through Burnham and Flower. Option #PEBA 7187 with the township continuing the practice of paying 100% of the employee's premiums, John Oberle seconded. All voted "Aye." Because of a change in the rate structure associated with the plan, the township will experience a decrease in monthly premiums with the same plan.

The township will continue its relationship with Avalon Health Benefits and continue to offer employees the option of participating in a Flexible Spending Account. John Oberle moved to continue the agreement with Avalon Health Benefits and offer employees the option to participate in a Flexible Spending Account for Health Benefits for a total contribution per year not to exceed \$4,000.00. Jack Moss seconded. All voted "Aye."

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

20 _____

TRUSTEES:

Old Business

John Oberle told those present that the traffic study has been completed on the proposed COTA turn around site located at High Street and Westview Ave. No results in regard to the study have been released. Mr. Oberle also informed those present that it appears that the proposed use of the site by COTA will take place pending any further findings.

Mr. Moss spoke with Mr. Westermen of the Worthington Art League and was told that the Art League will not plan to have alcohol in the township building for their meetings until the board makes a determination whether alcohol will be permitted on the site. Mr. Oberle informed everyone that the Franklin County Prosecutor's Office has determined that the township can allow alcohol on the property. The Prosecutor's Office recommended again that the township should have the proper documentation in place as far as liability, "Hold Harmless Agreement" to protect the township. Chief Schwind, Lori Gerald and Linda Jarrett continue to meet to further discuss the room usage and specific details including allowing alcohol and fees.

New Business:

None

Approval of Financial Report:

All financial statements as required by the State Auditor's Office were presented; Jack Moss moved to accept the financial statements for November 2011 as presented, Linda Jarrett seconded. All voted "Aye."

FISCAL OFFICER

Old Business:

None

New Business:

A copy of the proposed 2012 Temporary Appropriations Budget was presented at the December 7, 2011 to the board for review. After a discussion reviewing the proposed budget and expected expenditures, Jack Moss moved to accept Resolution #12142011A, the Temporary Appropriations Budget for Sharon Township for 2012, Linda Jarrett seconded. All voted "Aye."

ROAD DEPARTMENT:

Old Business:

None

New Business:

None

POLICE DEPARTMENT

Old Business:

Chief Schwind informed all present that there is a meeting planned for December 20, 2011 with himself, John Oberle, Matt Greeson, City Manager and James R. Mosaic, Police Chief for the City of Worthington to discuss the proposed fees the City plans to start charging the township for dispatch services. More information to follow.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

SHARON TOWNSHIP TRUSTEES
REGULAR SESSION HELD AT
95 E. Wilson Bridge Road
December 14, 2011
Page 3 of 3

New Business:

None

Approval of Minutes:

November 7, 2011, Regular Meeting minutes, Linda Jarrett moved to accept the minutes of the regular session of the Board of Trustees of Sharon Township. Jack Moss seconded. All voted "Aye."

John Oberle moved to accept Resolution #12142011B, recognizing Jack Moss for his hard work and service to the township, Linda Jarrett seconded. Jack Moss abstained from voting.

With no further business to bring before the Board, a request to adjourn at 7:55 PM -was made. John Oberle moved, Linda Jarrett seconded. All voted "Aye."

Jan 4, 2012
Date

Linda L. Jarrett
Chairman

[Signature]
Fiscal Officer